



STAFF REPORT

TOWN COUNCIL MEETING OF JUNE 13, 2017

To: Honorable Mayor and Members of the Town Council
From: Joan L. Phillipe, Interim Town Manager
Subject: Amendment to Contract with Placer County for Law Enforcement Services
Date: June 5, 2017

RECOMMENDATION ACTION:

Approve amendment.

ISSUE STATEMENT AND DISCUSSION:

The town entered into a three-year agreement with Placer County on July 1, 2015 for law enforcement services. The contract states that the county “will provide amendments adjusting salaries, liability insurance, vehicle costs and Cost of Living to the Town each year (after the first contract year) for basic law enforcement services adoption effective July 1 with an amendment approved by both parties”.

Under that provision, Amendment #1 to the contract was approved by the council a year ago to be effective July 1, 2016. Attached for your consideration is Amendment #2 that if approved becomes effective July 1, 2017.

The increase is approximately 2.7 percent over last year with the changes detailed in an attached bullet point statement of increases and decreases in costs over the prior year as well as a spreadsheet showing the number of deputies and associated costs are covered in the contract.

FINANCIAL IMPLICATIONS:

Total cost of the contract for fiscal year 2017-2018 is \$1,542,993, an increase of \$40,433 over the current fiscal year. The amount is included in the proposed budget for the new fiscal year. Payments are made quarterly

BEGINS: July 1, 2017
ADMINISTERING AGENCY: Sheriff-Coroner-Marshal

CONTRACT NO. 13507
AMENDMENT NO. 2

DESCRIPTION: Contract amendment between County of Placer, Office of the Sheriff-Coroner-Marshal and the Town of Loomis to update the annual cost of providing law enforcement services for FY 2017-18

THIS AMENDMENT No. 2 of contract No. 13507 is made as of July 1, 2017, by and between the COUNTY OF PLACER, Office of the Sheriff-Coroner-Marshal, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the TOWN OF LOOMIS, a municipal corporation, hereinafter referred to as "TOWN".

The TOWN is desirous of services and the COUNTY is willing to provide the services. The original contract No. 13507 is amended as follows:

Section 5 PAYMENT FOR SERVICES: The cost of performing law enforcement services for the year beginning July 1, 2017 through June 30, 2018, both dates inclusive, will be agreed to in the amount of \$1,542,993 (ONE MILLION FIVE HUNDRED FORTY TWO THOUSAND NINE HUNDRED NINETY THREE DOLLARS) per attached Exhibit A. This sum shall be paid in four equal quarterly installments of \$385,748 (THREE HUNDRED EIGHTY FIVE THOUSAND SEVEN HUNDRED FORTY EIGHT DOLLARS) to be paid on October 1, 2017; January 1, 2018; April 1, 2018; and June 30, 2018. The COUNTY will provide an amendment adjusting salaries, liability insurance, vehicle rates, and cost of living to the TOWN each year for basic law enforcement services for adoption effective July 1 with an amendment approved by both parties.

All other terms and conditions set forth in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS THEREOF, the parties hereto have executed this amendment the day and year first written above.

TOWN OF LOOMIS

COUNTY OF PLACER

BY: _____
MAYOR, TOWN OF LOOMIS

BY: _____
CHAIR, BOARD OF SUPERVISORS

BY: _____
PLACER COUNTY SHERIFF

APPROVED AS TO FORM

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Town of Loomis - Contract Services
Fiscal Year 2017/2018

- Salaries & Benefits increased due to Measure F increases, Lieutenant 2.41%, Sergeant 3.67%, Deputy Sheriff II 4.14%.
- Communication costs increased \$2,793 due to increased cell phone costs.
- Equipment and Supplies costs have decreased due to new methodology in cost spread to Loomis Contract
- Office Space and Parking Lot rent decreased \$2,539 due to additional allocations in SPS compared to FY 2016/17. Rent costs are spread based on 6.25 contract employees divided by 47 funded FTE's in FY 2017/18 Submitted Budget (42 in FY 2016/17)
- Utility Charges decreased \$469 due to additional allocations in SPS compared to FY 2016/17. Utility costs are spread based on 6.25 contract employees divided by 47 funded FTE's in FY 2017/18 Submitted Budget (42 in FY 2016/17)
- Vehicle Expenses increased \$7,512 due to increase in maintenance/fuel costs and \$1,959 increase in average vehicle purchase price.

SALARY AND BENEFITS:

Qty	Class/Description	Pay Type	Annual Hours/Units	Billable Hours/Units	2016-2017 Hrly Rate	2017-2018 Hrly Rate	2016-2017 Cost	2017-2018 Cost	Increase/Decrease
0.5	Lieutenant	Regular Pay	2080	1040	134.35	144.20	\$ 139,721	\$ 149,966	\$ 10,245
4.25	Deputy II	Regular Pay	2080	8840	85.92	88.30	\$ 759,569	\$ 780,574	\$ 21,005
4.25	Deputy II	Overtime	188	799	76.57	74.66	\$ 61,183	\$ 59,657	\$ (1,527)
4.25	Deputy II	Holiday Overtime	64	272	103.22	103.47	\$ 28,077	\$ 28,144	\$ 67
0.5	Detective (Deputy II)	Regular Pay	2080	1040	83.30	88.30	\$ 86,632	\$ 91,832	\$ 5,200
0.5	Detective (Deputy II)	Overtime	16	8	76.57	74.66	\$ 613	\$ 597	\$ (15)
0.5	Detective (Deputy II)	Holiday Overtime	16	8	103.22	103.47	\$ 826	\$ 828	\$ 2
Subtotal Personnel Costs							\$ 1,076,620	\$ 1,111,598	\$ 34,978
1.0	Traffic Enforcement Officer (Deputy II)	Regular Pay	2080	2080	82.99	88.30	\$ 172,622	\$ 183,664	\$ 11,043
1.0	Traffic Enforcement Officer (Deputy II)	Overtime	40	40	76.57	74.66	\$ 3,063	\$ 2,987	\$ (76)
1.0	Traffic Enforcement Officer (Deputy II)	Holiday Overtime	8	8	103.22	103.47	\$ 826	\$ 828	\$ 2
Subtotal TEO Personnel Costs							\$ 176,510	\$ 187,479	\$ 10,968
Total Personnel Costs including TEO							\$ 1,253,130	\$ 1,299,077	\$ 45,947

OTHER COSTS:

Item	Description	2016-2017 Cost	2017-2018 Cost	Increase/Decrease
Communication	Telecomm, Telecomm System Access, Cell Phones, and Radio Cost	\$ 34,187	\$ 36,980	\$ 2,793
Direct Administrative Support	Dispatch and Administrative Operations	\$ 110,199	\$ 110,475	\$ 276
Equipment & Supplies	Equipment & Supplies	\$ 16,393	\$ 3,306	\$ (13,087)
Office Space and Parking Lot	Yearly Lease and Property Management Fee	\$ 25,375	\$ 22,837	\$ (2,539)
Training	Based on Routine Annual Training	\$ 15,625	\$ 15,625	\$ -
Utility Charges	PG&E	\$ 4,307	\$ 3,838	\$ (469)
Vehicle Expenses	2 Deputy Vehicles, 1 TEO Vehicle, 0.5 Lt. Vehicle	\$ 43,345	\$ 50,856	\$ 7,512
Subtotal Other Costs		\$ 249,430	\$ 243,916	\$ (5,514)
Total Contract Costs		\$ 1,502,560	\$ 1,542,993	\$ 40,433
Total Contract Change				2.69%
17-18 Base Quarterly Payments				\$ 385,748