



Staff Report

TO: Honorable Mayor and Members of the Town Council
FROM: Mary Beth Van Voorhis, Planning Director
DATE: June 8, 2021
RE: Contract Amendment #1 (Task Order #1) with Hauge Brueck Associates LLC for the 2020-2040 General Plan Update

Recommendation

Adopt Resolution #21-__ and authorize the Town Manager to approve Contract Amendment #1 with Hauge Brueck Associates for expansion of work on the General Plan Update including the coordination of 17 committees, coordination of hundreds of comments with responses, coordination of the Social Pinpoint comments, and extensive involvement with the community and team of contractors in the amount of \$390,000. This contract amendment will bring Hauge Brueck's total allowable compensation under Task #1 of the contract to \$535,000.

Issue Statement and Discussion

The Town of Loomis entered into a professional services agreement with Hauge Brueck Associates in September 2020, for the preparation of General Plan updates, CEQA documents and other matters associated with all aspects of the General Plan Update. The contract was approved by Council in September 2020 in the amount of \$145,000. The addition of Contract Amendment #1, in the amount of \$390,000 will bring the allowable compensation under Task Order #1 to \$535,000.

CEQA Requirements

There are no CEQA implications associated with the recommended action.

Financial and/or Policy Implications

All costs are incurred through the General Plan Fund. Staff will continue to seek additional grant opportunities and recommends additional funding through the 2021-2022 and 2022-2023 budgets going forward.

Attachments

- A. Resolution
- B. Hauge Brueck Associates Contract Task Order #1 - Amendment #1
- C. Original Contract
- D. General Plan Update Fund Balance 05-27-2021

TOWN OF LOOMIS

RESOLUTION NO. 21 - **

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS AUTHORIZING AMENDMENT #1 TO TASK ORDER #1 FOR THE GENERAL PLAN UPDATE TO HAUGE BRUECK ASSOCIATES FOR THE EXPANSION OF WORK ON THE GENERAL PLAN UPDATE INCLUDING THE COORDINATION OF 17 COMMITTEES, COORDINATION OF HUNDREDS OF COMMENTS WITH RESPONSES, COORDINATION OF THE SOCIAL PINPOINT COMMENTS, AND EXTENSIVE INVOLVEMENT WITH THE COMMUNITY AND TEAM OF CONTRACTORS IN THE AMOUNT OF \$390,000.

WHEREAS, the Town of Loomis, continues the process of the 2020-2040 General Plan Update;
and

WHEREAS, Hauge Brueck Associates continues to provide a multitude of resources that include interpretation of existing Town regulations, General Plan Element updates, Environmental documents, public outreach, and other related duties as needed; and

WHEREAS, this proposal was received and reviewed for consistency with the 2020-2040 General Plan Update and the needs of the Town of Loomis to provide these additional services.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Council of the Town of Loomis accepts the proposal of Hauge Brueck Associates and hereby authorizes the Town Manager to approve the expansion of services related to the 2020-2040 General Plan Update.

PASSED AND ADOPTED this 8th day of June, 2021 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

Jeff Dunace, Mayor

ATTEST:

Charleen Strock, Town Clerk

HAUGE BRUECK
A S S O C I A T E S

TRANSMITTAL

TO: Mary Beth VanVoorhis, Town Planning Director
Sean Rabe, Town Manager

FROM: Anders Hauge, HBA

DATE: May 17, 2021

SUBJECT: Loomis General Plan Task Order No. 1, Amendment No. 1

Please find the enclosed Task Order Amendment No. 1 to the Loomis General Plan Update Task Order 1, Exhibit A.

This Amendment recognizes the expansion of work on the General Plan update including the coordination of 17 committees, coordination of the hundreds of comments with responses, coordination of the Social Pinpoint comments, and extensive involvement with the community and team of contractors.

The proposed amended budget is \$390,000 including a 20% contingency.

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1 COMPANY PROFILE

HBA is a multidisciplinary planning and environmental firm that provides services related to planning, environmental impact assessment, and permitting through its staff and project-specific subcontractor teams. HBA is a limited liability company formed in 2006, and at present, includes two partners, Anders Hauge and Rob Brueck, and three part-time/casual hourly employees. HBA maintains offices in Sacramento, South Lake Tahoe, And Meadow Vista, California at the following locations:

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2233 Watt Ave., Suite 300
Sacramento, CA 95825

Meadow Vista
2460 Walgra Meadows Circle
Meadow Vista, CA 95722

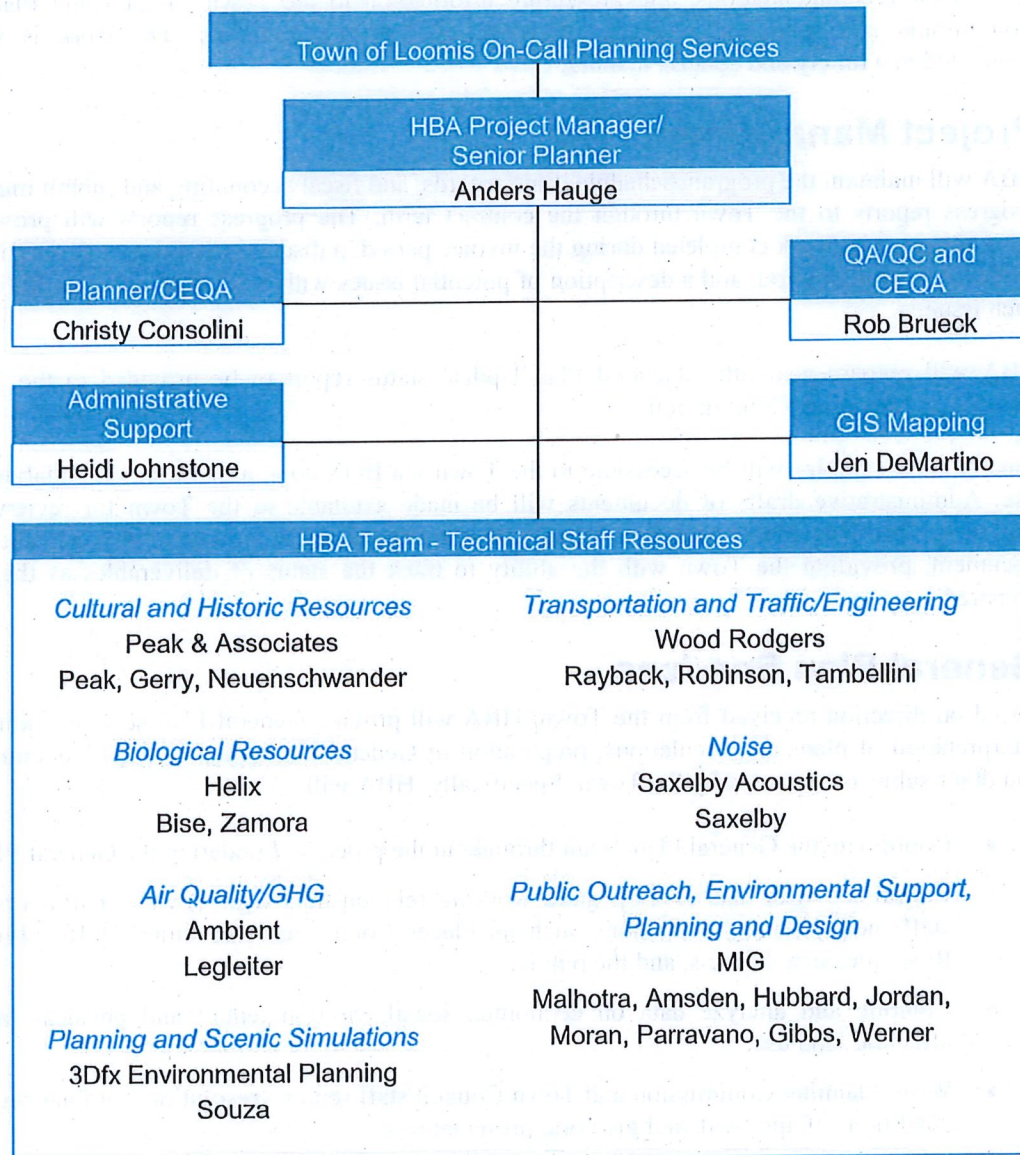
South Lake Tahoe
901 Merced Avenue
South Lake Tahoe, CA 96150

HBA's manager and key point of contact for the work is Anders Hauge with assistance from Christy Consolini.

2 ORGANIZATION AND STAFFING

HBA's staff and their assignments are presented below.

HBA Team Organization Chart



3 SCOPE OF SERVICES

The Town of Loomis requires planning assistance on the preparation of the Town of Loomis General Plan Update. Work will include close working relationships with Town planning staff and the staff of other Town departments, jurisdictions, agencies, and the public; providing CEQA analysis and data compilation and analysis; meeting with the community and agencies to discuss and review recommendations; and presenting information to the Town Council and Planning Commission and providing planning direction and meeting materials. The work is to be conducted in a timely and concise manner.

Project Management

HBA will maintain the program schedule, time records, and fiscal accounting and submit monthly progress reports to the Town through the contract term. The progress reports will provide a description of the work completed during the invoice period, a discussion of the work anticipated in the next billing period, and a description of potential issues with a corresponding resolution of each issue.

HBA will prepare a monthly General Plan Update status report to be provided to the Town Council and Planning Commission.

Data and deliverables will be accessible to the Town via BOX.com, a cloud based collaborative site. Administrative drafts of documents will be made available to the Town for review and comment. Box.com tracks each version of a document and each individual that accesses the document, providing the Town with the ability to track the status of deliverables as they are prepared.

General Plan Services

Based on direction received from the Town, HBA will provide General Plan services including interpretation of plans and regulations, preparation of General Plan updates, CEQA documents, and other subjects requested by the Town. Specifically, HBA will:

- Coordinate the General Plan Team throughout the process of updating the General Plan.
- Coordinate with and develop good working relationships with Town departments and staff, neighboring jurisdictions such as Placer County and the cities of Rocklin and Roseville, area districts, and the public.
- Compile and analyze data on economic, social, environmental, and physical factors affecting land use.
- Write Planning Commission and Town Council staff reports, resolutions, ordinances, and conditions of approval, and give oral presentations.
- Attend public hearings and community meetings. Coordinate up to 17 committees, two open house events, receive comments and provide responses, coordinate the input from Social Pinpoint, and conduct public input meetings on the Goals, Objectives, and Policies.
- Update the Town's General Plan, including review of the existing General Plan content, updating for compliance with current State law and general plan requirements, environmental review, and specialized data development. HBA will coordinate the

consultants retained by the Town to prepare specific sections of the General Plan Update and General Plan CEQA documents, and will provide initial review of submittals. HBA will coordinate the Community Education, Outreach and Meetings. HBA will prepare the Public Facilities and Services Element and the Social Justice Element. HBA will review the documents prepared for the Town and included in the General Plan and CEQA documents.

1. General Plan Update

HBA's philosophy is that the general plan is a community's legacy and must reflect the vision and desires of its citizens, workers, and property owners. Our role is to assist the community in articulating the vision and identifying policies and measures to implement that vision, thereby meeting local needs as well as the parameters of state law. Our approach includes the following:

- Integration of expertise in planning, environmental law, sciences, and public participation;
- Articulation of a clear, realistic vision for the future;
- A focus on key issues and an emphasis on local needs and desires;
- Use of a strategic planning approach to the development of policy alternatives;
- Support of implementation through clear and achievable measures with identified funding;
- A "self-mitigating" plan that integrates implementation and environmental mitigation;
- A user-friendly, highly readable document;
- Consistency of the plan with legal requirements;
- A strong on-site presence during the planning process; and
- Working as a single team with local staff and subconsultants.

Our general plan update process includes the following steps that characterize our approach:

- Identification of key issues through a public scoping process;
- Interviewing key decision makers and community stakeholders to further define issues;
- Identification of data to support the update and evaluation of the Town's current database;
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- Development of policy alternatives based on principles and evaluation;
- Identification of thresholds of significance to define needed mitigation; and
- Preparation of an implementation program that also provides a mitigation monitoring program.

Our role in the development of the general plan update is as a partnership with the Town and community, acting as a guide in the process, establishing rapport and trust with the larger community, and providing advice on working toward the update goals.

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Tools HBA uses to adhere to our schedules include:

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3. Communications

HBA establishes lines of communication with the Town staff and project applicants at the beginning of each project. Our Communication Guidelines are used to direct the flow of communications, especially with the press and public. The principals established in the communications guidelines are:

Be Accurate. Use facts and if necessary, clearly stated experienced professional assumptions. The use of facts assures that discussions are focused on issues and not unfounded judgments. The best experts in their field need to be engaged in the process.

Be Objective. Throughout the process, objectivity must be achieved. Opportunities for solutions often develop if an objective/open minded approach is maintained. CEQA/NEPA documents require objective information and analysis, or the environmental document is at risk of not meeting legal standards.

Provide Disclosure. Disclosure throughout the process is essential to assure that each participant is conducting discussions with the same information and knowledge. Disclosure builds trust in the information used in decision-making.

Balance the Level of Detail. It is important to determine the level of detail required for an environmental document early in the review process. Greater detail would reduce any required subsequent documentation, but a longer schedule increases risks that the project or related circumstances would change, and additional evaluation would be required.

HBA uses Box.com to collaborate the production and review of documents with our clients. Box tracks each version and author, provides access to the documents through the Internet, and assures consistency in review. HBA also has the skills to create, design, and manage project websites to facilitate public communications, as well as prepare and produce effective public outreach materials.

Our success in communication with staff, decision makers, stakeholders, and the public have been demonstrated in our performance on large-scale or controversial projects conducted for the Town of Loomis, City of Redwood City, County of Mariposa, TRPA, Town of Moraga, City of Sutter Creek, City of Susanville, Southern Nevada Water Authority, and City of San Joaquin.

4 SUBCONTRACTORS

HBA utilizes subcontractors to provide technical support for specific environmental topics such as traffic and circulation, noise, biological resources, and cultural resources. With the exception of Wood Rodgers who is contracted directly through the Town, the following subcontractors are contracted under HBA to provide community education and engagement, the General Plan settings update, and the policy evaluation. They will also update the Elements and provide General Plan CEQA documentation on their respective topics under contract to AECOM with HBA oversight.

- Saxelby Acoustics, Noise
- Peak & Associates, Historic and Cultural Resources
- Helix, Biological Resources
- ~~Wood Rodgers, Traffic/Transportation and Engineering~~

These additional subcontractors are available if needed to provide supplemental support.

- MIG, Public Outreach, Planning and Design, and Biological Resources
- AMBIENT, Air Quality and Greenhouse Gas Emissions
- 3DFX Environmental Planning, Planning and Visual Simulations

5 COST PROPOSAL

HBA estimates a reasonable maximum fee for the General Plan update with the addition of 16 committees, additional public input meetings, tracking and responding to hundreds of comments is \$390,000 +45,000.

Note, initial development of the General Plan Update was performed and invoiced using the HBA On-Call contract. HBA's and our Team's Rate Schedules are provided on the following page.

General Plan Estimated Hours and Fees Task Order 1 Amendment 1											
	HBA LABOR					OTHER DIRECT COSTS					TOTAL
	Associate XI	Associate VIII	Associate III	Hours	Subtotal Labor	HBA ODC's	Helix	Peak	Saxelby	Subtotal ODC	
Community Education, Engagement & Meeting	450	600	200	1250	\$177,000	\$941	\$7,640	\$1,040	\$5,350	\$14,971	\$191,971
Settlings	40	120		160	\$23,360		\$6,020	\$6,880	\$6,829	\$19,729	\$43,089
Policy Evaluation	40	100		140	\$20,720		\$2,100	\$1,040	\$2,800	\$5,940	\$26,660
Elements	60	160		220	\$32,400						\$32,400
EIR	80	120		200	\$30,880						\$30,880
Labor Rate	\$188	\$132	\$66								
Total Hours	670	1100	200								
Contingency @ 20%											\$65,000
General Plan Total	\$125,960	\$145,200	\$13,200	1,970	\$284,360	\$941	\$15,760	\$8,960	\$14,979	\$40,640	\$390,000

HAUGE BRUECK A S S O C I A T E S

2020 RATE SCHEDULE

CLASSIFICATION	HOURLY BILLING RATE
ASSOCIATE I	\$38
ASSOCIATE II	\$47
ASSOCIATE III (Johnstone)	\$66
ASSOCIATE IV	\$75
ASSOCIATE V	\$94
ASSOCIATE VI (DeMartino)	\$104
ASSOCIATE VII	\$113
ASSOCIATE VIII (Consolini)	\$132
ASSOCIATE IX	\$150
ASSOCIATE X	\$169
ASSOCIATE XI (Hauge, Brueck)	\$188
ASSOCIATE XII	\$207

(Updated Annually)

Hourly billing rates include labor and overhead (e.g., office space, office supplies, computers, phones, and incidentals).

Mileage billed at IRS rates.

Other direct costs (ODC) billed at actual cost plus 10% (e.g., printing, travel and subcontractors).



Billing Rates

Professional time is billed according to the rates presented below.

Team Member and Title	Hourly Billing Rate
Mukul Malhotra, Principal / Director of Urban Design	\$295
Dan Amsden, AICP, Director / Senior Planner and Urban Designer	\$175
Kelsey Hubbard, Planner and Urban Designer	\$105
Jamillah Jordan, Community Engagement Specialist	\$150
Laura Moran, Principal, Ecological Restoration	\$225
Amy Parravano, Director of Biological Services	\$185
Michelle Gibbs, Senior Environmental Project Manager	\$170
Kate Werner, Senior Environmental Project Manager	\$180
Planning and Urban Design Associate	\$110
Community Engagement Associate	\$115
Environmental Associate	\$115
Administrator	\$145

AMBIENT AIR QUALITY AND NOISE CONSULTING

FEE SCHEDULE

Rate/Hour

Kurt Legleiter, Principal..... \$150

Project Services/Tasks: Air Quality, Greenhouse Gas, Noise & Groundborne Vibration Assessments

General Terms

1. Scheduled rates are effective for services contracted through December 2019.
2. Scheduled labor rate includes direct and indirect costs. Outside consultants and subcontractors, if applicable, will be billed at actual cost plus a 10 percent administrative fee, with prior approval from the client.

SAXELBY ACOUSTICS
2019 FEE SCHEDULE AND CONSULTING TERMS

Item	Rate
Principal Consultant <i>Regular Rate</i> <i>Legal Rate (Depositions, court testimony, etc.)</i>	 \$150/hr. \$300/hr.
Technical Staff	\$100/hr.
Administrative Staff	\$75/hr.
Mileage Rate	IRS Rate (\$0.58/mile)
Meals and Lodging	\$200/day
Sound Level Meter <i>Basic (daily)</i> <i>Basic (weekly)</i> <i>Advanced (daily)</i> <i>Advanced (weekly)</i>	 \$100/day \$300/week \$150/day \$500/week

PEAK & ASSOCIATES, INC.
Standard Billing Rates Effective February 1, 2019

<u>Professional Classification</u>	<u>Hourly Rate</u>
Principal Investigator	\$130.00
Archeologist/Historian IV	120.00
Archeologist/Historian III	80.00
Archeologist/Historian II	65.00
Archeologist/Historian I	50.00

Other Direct Charge Rates

Automobile mileage \$0.55/mile

Cost Reimbursement Charges: Travel costs are based on direct reimbursements for commercial transportation, including vehicle rentals. Per diem is charged at the government rate for the region.

3Dfx Environmental Planning

2019 Fee Schedule

	<u>Rate/Hour</u>
Aaron Souza, Principal	\$100



WOOD RODGERS

SACRAMENTO FEE SCHEDULE
Effective January 1, 2019

CLASSIFICATION	STANDARD RATE
Principal Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$245
Principal Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$215
Associate Engineer/Geologist/Surveyor/Planner/GIS/LA* III	\$200
Associate Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$190
Associate Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$180
Engineer/Geologist/Surveyor/Planner/GIS/LA* III	\$170
Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$160
Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$145
Assistant Engineer/Geologist/Surveyor/Planner/GIS/LA*	\$110
CAD Technician III	\$145
CAD Technician II	\$125
CAD Technician I	\$110
Project Coordinator	\$125
Administrative Assistant	\$105
1 Person Survey Crew	\$195
2 Person Survey Crew	\$285
3 Person Survey Crew	\$370
Consultants, Outside Services, Materials & Direct Charges	Cost Plus 10%
Overtime Work	Rate Plus 50%

*LA = Landscape Architect

Blueprints, reproductions, and outside graphic services will be charged at vendor invoice. Auto-mileage will be charged at the IRS standard rate, currently 58 cents per mile.

Fee Schedule subject to change January 1, 2020.

EXHIBIT B
SCHEDULE OF FEES



CONSULTING SERVICES

Consulting services performed by HELIX typically include, but are not necessarily limited to, office, field, meetings, hearings and travel time. Consulting services for expert witness review, deposition, and/or testimony will be provided at one and one-half times our professional rates.

DIRECT COSTS

Certain identifiable direct costs will be charged to the project at cost plus ten percent. Examples of direct costs include subconsultants, vehicle or equipment rentals, airplane and train fares, parking, per diem and lodging, mileage, communications, reproduction, and supplies. A 4-wheel drive premium will be charged at \$25 per project day. There will be additional charges for plotting, color printing, aerial photographs and GPS services.

PAYMENT

Invoices will be submitted monthly. Payment on invoices is due within thirty days of receipt. If payment is not paid when due, then such sum shall bear interest at 1 1/4 % per month on the unpaid balance, not to exceed the maximum legal rate of interest.

PROFESSIONAL RATES

Current hourly rates for consulting services:

Principal	\$210-230
Principal Acoustician	\$180-200
Principal Biologist	\$190-220
Principal Landscape Architect	\$160-180
Principal Permitting Specialist	\$170-220
Principal Planner	\$195-230
Principal Regulatory Specialist	\$185-220
Senior Project Manager I-III	\$150-215
Senior Air Quality Specialist	\$155-180
Senior Environmental Specialist	\$130-170
Senior Fisheries Scientist	\$200-\$230
Noise/Air Quality Specialist	\$115-145
Environmental Specialist I-III	\$85-125
Environmental Compliance Analyst	\$70
Environmental Compliance Specialist	\$115
Project Manager I-III	\$120-150
Assistant Project Manager	\$100-120
Archaeology Field Director	\$105
Staff Archaeologist	\$75-115
Senior Archaeologist	\$120-165
Historian	\$70-125
Environmental Planner I-III	\$95-120
Environmental Analyst	\$65-75
Landscape Architect	\$110-125
Senior Landscape Architect	\$130-150
Landscape Planner I-III	\$95-115
Sr. Scientist	\$130-180
Biologist I-V	\$80-130
Assistant Biologist	\$60
Senior GIS Specialist	\$125-165
GIS Specialist I-III	\$75-120
Graphics	\$115
Technical Editor	\$70-100
Operations Manager	\$105- 115
Word Processor I-III	\$65-85
Clerical	\$65-75

Rates are subject to change on a yearly basis

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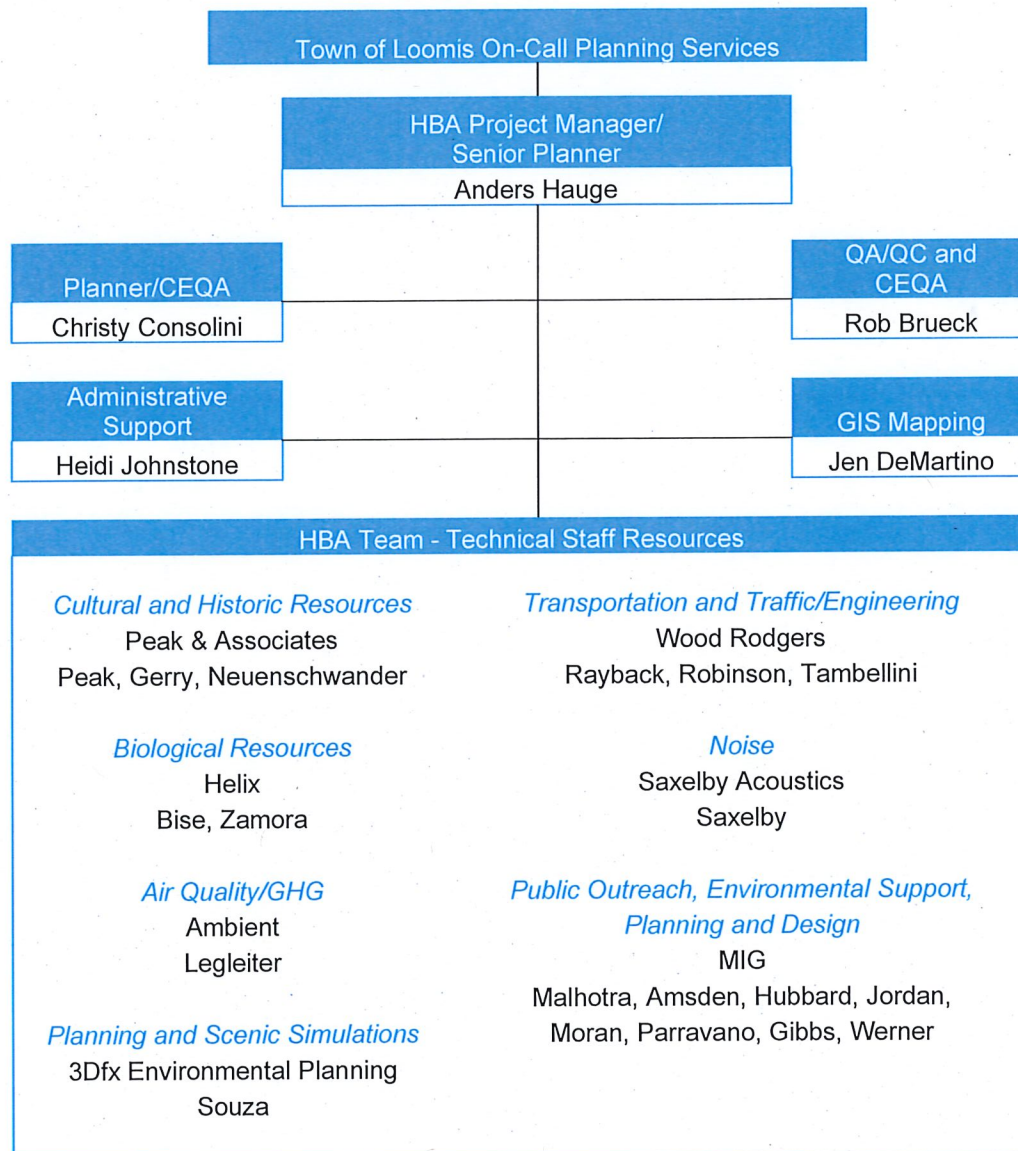
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- 3DFX Environmental Planning, Planning and Visual Simulations

5 COST PROPOSAL

HBA estimates a reasonable maximum fee for the General Plan update is \$145,000. Note, initial development of the General Plan Update was performed and invoiced using the HBA On-Call contract. HBA's and our Team's Rate Schedules are provided on the following page.

Hauge Brueck Associates LLC

TASK ORDER 1 - GENERAL PLAN UPDATE

General Plan Estimated Hours and Fees											
	HBA LABOR					OTHER DIRECT COSTS					TOTAL
	Associate XI	Associate VIII	Associate III	Hours	Subtotal Labor	HBA ODC's	Helix	Peak	Saxelby	Subtotal ODC	
	Hauge Brueck	Consolini	Johnstone								
Community Education, Engagement & Meeting Settings	200	200	24	424	\$65,584	\$733	\$7,640	\$1,040	\$1,750	\$11,163	\$76,700
Policy Evaluation Elements	8	40		48	\$6,784		\$6,020	\$6,880	\$6,829	\$19,729	\$26,500
EIR	10	40		50	\$7,160		\$2,100	\$1,040	\$2,800	\$5,940	\$13,100
	20	80		100	\$14,320						\$14,300
	20	80		100	\$14,320						\$14,300
											\$0
Labor Rate	\$188	\$132	\$66								
Total Hours	258	440	24								
General Plan Total	\$48,504	\$58,080	\$1,584	722	\$108,168	\$733	\$15,760	\$8,960	\$11,379	\$36,832	\$145,000

HAUGE BRUECK A S S O C I A T E S

2020 RATE SCHEDULE

CLASSIFICATION	HOURLY BILLING RATE
ASSOCIATE I	\$38
ASSOCIATE II	\$47
ASSOCIATE III (Johnstone)	\$66
ASSOCIATE IV	\$75
ASSOCIATE V	\$94
ASSOCIATE VI (DeMartino)	\$104
ASSOCIATE VII	\$113
ASSOCIATE VIII (Consolini)	\$132
ASSOCIATE IX	\$150
ASSOCIATE X	\$169
ASSOCIATE XI (Hauge, Brueck)	\$188
ASSOCIATE XII	\$207

(Updated Annually)

Hourly billing rates include labor and overhead (e.g., office space, office supplies, computers, phones, and incidentals).

Mileage billed at IRS rates.

Other direct costs (ODC) billed at actual cost plus 10% (e.g., printing, travel and subcontractors).



Billing Rates

Professional time is billed according to the rates presented below.

Team Member and Title	Hourly Billing Rate
Mukul Malhotra, Principal / Director of Urban Design	\$295
Dan Amsden, AICP, Director / Senior Planner and Urban Designer	\$175
Kelsey Hubbard, Planner and Urban Designer	\$105
Jamillah Jordan, Community Engagement Specialist	\$150
Laura Moran, Principal, Ecological Restoration	\$225
Amy Parravano, Director of Biological Services	\$185
Michelle Gibbs, Senior Environmental Project Manager	\$170
Kate Werner, Senior Environmental Project Manager	\$180
Planning and Urban Design Associate	\$110
Community Engagement Associate	\$115
Environmental Associate	\$115
Administrator	\$145

AMBIENT AIR QUALITY AND NOISE CONSULTING

FEE SCHEDULE

Rate/Hour

Kurt Legleiter, Principal..... \$150

Project Services/Tasks: Air Quality, Greenhouse Gas, Noise & Groundborne
Vibration Assessments

General Terms

1. Scheduled rates are effective for services contracted through December 2019.
2. Scheduled labor rate includes direct and indirect costs. Outside consultants and subcontractors, if applicable, will be billed at actual cost plus a 10 percent administrative fee, with prior approval from the client.

SAXELBY ACOUSTICS
2019 FEE SCHEDULE AND CONSULTING TERMS

Item	Rate
Principal Consultant <i>Regular Rate</i> <i>Legal Rate (Depositions, court testimony, etc.)</i>	 \$150/hr. \$300/hr.
Technical Staff	\$100/hr.
Administrative Staff	\$75/hr.
Mileage Rate	IRS Rate (\$0.58/mile)
Meals and Lodging	\$200/day
Sound Level Meter <i>Basic (daily)</i> <i>Basic (weekly)</i> <i>Advanced (daily)</i> <i>Advanced (weekly)</i>	 \$100/day \$300/week \$150/day \$500/week

PEAK & ASSOCIATES, INC.
Standard Billing Rates Effective February 1, 2019

<u>Professional Classification</u>	<u>Hourly Rate</u>
Principal Investigator	\$130.00
Archeologist/Historian IV	120.00
Archeologist/Historian III	80.00
Archeologist/Historian II	65.00
Archeologist/Historian I	50.00
Other Direct Charge Rates	
Automobile mileage	\$0.55/mile

Cost Reimbursement Charges: Travel costs are based on direct reimbursements for commercial transportation, including vehicle rentals. Per diem is charged at the government rate for the region.

3Dfx Environmental Planning

2019 Fee Schedule

	<u>Rate/Hour</u>
Aaron Souza, Principal	\$100



WOOD RODGERS

SACRAMENTO FEE SCHEDULE
Effective January 1, 2019

CLASSIFICATION	STANDARD RATE
Principal Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$245
Principal Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$215
Associate Engineer/Geologist/Surveyor/Planner/GIS/LA* III	\$200
Associate Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$190
Associate Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$180
Engineer/Geologist/Surveyor/Planner/GIS/LA* III	\$170
Engineer/Geologist/Surveyor/Planner/GIS/LA* II	\$160
Engineer/Geologist/Surveyor/Planner/GIS/LA* I	\$145
Assistant Engineer/Geologist/Surveyor/Planner/GIS/LA*	\$110
CAD Technician III	\$145
CAD Technician II	\$125
CAD Technician I	\$110
Project Coordinator	\$125
Administrative Assistant	\$105
1 Person Survey Crew	\$195
2 Person Survey Crew	\$285
3 Person Survey Crew	\$370
Consultants, Outside Services, Materials & Direct Charges	Cost Plus 10%
Overtime Work	Rate Plus 50%

*LA = Landscape Architect

Blueprints, reproductions, and outside graphic services will be charged at vendor invoice. Auto mileage will be charged at the IRS standard rate, currently 58 cents per mile.

Fee Schedule subject to change January 1, 2020.

EXHIBIT B
SCHEDULE OF FEES



CONSULTING SERVICES

Consulting services performed by HELIX typically include, but are not necessarily limited to, office, field, meetings, hearings and travel time. Consulting services for expert witness review, deposition, and/or testimony will be provided at one and one-half times our professional rates.

DIRECT COSTS

Certain identifiable direct costs will be charged to the project at cost plus ten percent. Examples of direct costs include subconsultants, vehicle or equipment rentals, airplane and train fares, parking, per diem and lodging, mileage, communications, reproduction, and supplies. A 4-wheel drive premium will be charged at \$25 per project day. There will be additional charges for plotting, color printing, aerial photographs and GPS services.

PAYMENT

Invoices will be submitted monthly. Payment on invoices is due within thirty days of receipt. If payment is not paid when due, then such sum shall bear interest at 1 1/2 % per month on the unpaid balance, not to exceed the maximum legal rate of interest.

PROFESSIONAL RATES

Current hourly rates for consulting services:

Principal	\$210-230
Principal Acoustician	\$180-200
Principal Biologist	\$190-220
Principal Landscape Architect	\$160-180
Principal Permitting Specialist	\$170-220
Principal Planner	\$195-230
Principal Regulatory Specialist	\$185-220
Senior Project Manager I-III	\$150-215
Senior Air Quality Specialist	\$155-180
Senior Environmental Specialist	\$130-170
Senior Fisheries Scientist	\$200-230
Noise/Air Quality Specialist	\$115-145
Environmental Specialist I-III	\$85-125
Environmental Compliance Analyst	\$70
Environmental Compliance Specialist	\$115
Project Manager I-III	\$120-150
Assistant Project Manager	\$100-120
Archaeology Field Director	\$105
Staff Archaeologist	\$75-115
Senior Archaeologist	\$120-165
Historian	\$70-125
Environmental Planner I-III	\$95-120
Environmental Analyst	\$65-75
Landscape Architect	\$110-125
Senior Landscape Architect	\$130-150
Landscape Planner I-III	\$95-115
Sr. Scientist	\$130-180
Biologist I-V	\$80-130
Assistant Biologist	\$60
Senior GIS Specialist	\$125-165
GIS Specialist I-III	\$75-120
Graphics	\$115
Technical Editor	\$70-100
Operations Manager	\$105-115
Word Processor I-III	\$65-85
Clerical	\$65-75

Rates are subject to change on a yearly basis

