

TO: TOWN COUNCIL

FROM: TOWN MANAGER

RE: 2008-09 REPORT

**ISSUE**

Council is asked to approve a format and information for an annual report and determine how the document is to be distributed.

**RECOMMENDATION**

Approve a format and authorize putting the document on the Town web site.

OR

Approve a format and authorize sending out the report at a cost of approximately \$1,210.00 to be taken from Town reserves.

**MONEY**

If the report is mailed to the community, expense is estimated to be as follows based on 2,200 residential plus 220 commercial addresses:

	number	unit cost	COST
Copy cost on special paper	2500	\$0.08	\$187.50
Mailing first class	2420	\$0.42	\$1,016.40
		TOTAL	\$1,203.90

**CEQA**

There are no CEQA issues in preparing or distributing an annual report.

**DISCUSSION**

In the goals that Council developed in January 2009, Goal 4 (Improve Communications and Understanding Among all Town Leaders and Stakeholders by 6-30-10) in item C noted that "By 10-1-09 prepare annual report to outline accomplishments and fiscal health (from prior year) and outline what is next."

Attached is a draft of a report. Cost was starting to become an issue so an outline of what is next was left off in order to keep the document as a single page two sided flyer. Council is asked to review and decide on how it wishes to proceed. A suggestion is to put the report on the Town's web site, where space and cost will not be an issue, and let people access the report in that manner. If a person wishes to have a copy, then they can print the document themselves. A few copies can be made and kept on hand at Town Hall. Council may also wish to consider whether a

annual report should be on a calendar or fiscal year basis. On a fiscal year it seems redundant with the budget document that could contain a condensed version called the annual report. On a calendar year basis it is necessary to construct another report based on different report, combining half of two fiscal years. It would be recommended to have a condensed report, such as the example, within the annual budget and let that suffice for the annual report and budget. That report can be listed along with the budget on the Town web site.



## TOWN OF LOOMIS Council Members

**Mayor:**  
Walt Scherer  
**Vice Mayor:**  
Gary Liss  
Russ Kelly  
Rhonda Morillas  
Miguel Ucovich

**Planning  
Commission**  
Jo-Carol Arismon  
Greg Obranovich  
Kim Fetteke  
Janet Thew  
Jean Wilson



# TOWN OF LOOMIS

*"Keeping you Informed"*

2008/2009 **Fiscal Report**

## Fiscal News Update

### *So, what has been going on in Loomis during the 2009?*

The Town moved from a \$6 million to a \$6.9 million dollar municipality.

**CAUTION!** Note the similarity in numbers between 07/08 and 08/09. Loomis is being affected by the economy. No big surprise there, however it does make it prudent to budget cautiously going forward.

The 09/10 budget is prudent even though \$230,000 of reserves is expected to be used to balance things out. The economic news indicates that growth is expected to be slow, very slow. Town projections

	2006/07	2007/08	2008/09
Starting Balance	\$5,153,209	\$6,045,827	\$6,906,358
Revenues	3,406,470	3,552,094	3,359,249
Expenditures	-2,513,852	-2,691,564	-3,344,167

suggest the same. Development is the typical driver of growth but Loomis has been a slow growth town so hasn't had the swings up or down that other cities have experienced. That has really helped Loomis in this cut back and uncertain economic climate because the Town continues to operate without any debt, with a small staff, and can continue to provide the limited services that the community has desired. Going forward however could be a slow bleed because costs will rise even if

revenue flattens out. It will be necessary to be watchful. For now that means not filling vacant positions and holding the line on other expenses. It may mean putting some projects on hold until the new economy is better understood. Today, the current budget for 2009/10 looks about like 2008/09 and the hope is that 2010 will show the economy picking up.

## Council Actions & Decisions

In 2008/09, Mayors Russ Kelley and Walt Scherer shared the hot seat and wielded the gavel over the course of 18 meetings while Council Members Tom Millward, Rhonda Morillas, Miguel Ucovich and newly elected Council Member Gary Liss, who replaced Tom Millward in December 2008, added thoughts and ideas. Together they focused their collective wisdom on the issues that were brought up for their decisions. Some they even decided.

### JULY 2008

- Approved a Placer County Animal Control contract for \$84,346 / year
- Approved an agreement with Trugreen Landcare to maintain Magnolia Street parking lot and Loomis Station parking lot at \$598/month
- Approved an agreement with Holt of California for a Fleet Modernization Program in the amount of \$92,255.12
- Heard Vice Mayor Scherer's appeal on the Montserrat Oak Mitigation and Monitoring plan and decided to go ahead and approve the plan

### AUGUST

- Approved \$500,000 to buy the South Placer Municipal Utility District building at 3665 Taylor Rd to use as a Town Hall
- Renewed the Sheriff Contract at a cost of \$1,333,097
- Heard Cheryl Benson's appeal on Brace Ranch Estates 8 unit subdivision and decided to let the developer build rock lined drainage swales
- Heard Mayor Scherer's appeal on Morgan Estates 10 unit subdivision and decided to uphold the Planning Commission approval with modifications
- Found out that PRIDE Industries was no longer going to be serving as the Consolidated Transportation Service Agency and so that work would now be

done by Placer County Transportation Planning Agency

- Heard a report on the Ahwahnee Water Principals
- Approved suing the City of Rocklin on the Rocklin Lowes project and authorized using \$75,000 of Town reserves for this purpose

### SEPTEMBER

- Decided not to do capital improvement project on Del Mar Ave and instead only take care of road safety issues
- Started into reviewing the Open Space 2 recommendations
- Authorized the Park and Open Space Commission to start designing a park adjacent to the Depot
- Authorized donations: \$200 Sheriff Search & Rescue; \$400 Loomis Quilt & Fabric Guild; \$400 Del Oro Mock Trial Program
- Approved a move-in plan for the Loomis Depot

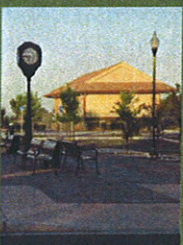
### OCTOBER

- Heard a report that Loomis investments in the amount of \$500,000 of Lehman Brothers bonds were at risk because Lehman declared bankruptcy, as had various bank and investment firms due to the economy
- Approved a joint powers authority to operate transit services with the cities of Auburn, Colfax, Lincoln, Rocklin, Roseville and with Placer County
- Worked on Open Space 2 recommendations

- Learned that two large church projects were planned to be built in Placer County area on the north and south outskirts of Loomis along Sierra College Blvd
- Authorized spending \$1,000 on Christmas festivities and Depot dedication.

### NOVEMBER

- Approved replacing the 1989 Flatbed Ford F250 truck in Public Works
- Amended the Town agreement with Auburn Placer Disposal to do a green waste program and extend the term of the agreement for 10 years
- Approved a Public Works fleet modernization program in the amount of \$84,133.34 that includes a boom truck to use when trimming trees, replacing street lights, putting up and taking down banners, and replace signal lights
- Heard an appeal of the Planning Commission's approval of the Fletcher Variance at 3866 Circle Dr and denied it when Council had a tie vote trying to decide whether or not to hear the appeal
- Gave an extension on a reversion to acreage on the Heritage Park subdivision at the end of Walnut St in order to give the developer time to come up with a plan to lower the number of houses and expand a park site







## TOWN OF LOOMIS

6140 Horseshoe Bar Rd., Ste K  
Loomis, CA 95650

*"A Small Town is Like a Big Family"*

### Fiscal Timeline cont.

- Referred issue of building a bathroom at the King Rd park for the Five Cities Girls Softball program to the Park and Open Space Commission

- Hired Moniz Architecture to do the planning on the new Town Hall remodel

#### DECEMBER

- Vice Mayor Walt Scherer took over as Mayor during 2009 and welcomed new member Gary Liss who was elected in November to replace Tom Millward. Congratulated Rhonda Morillas on being elected to another 4 year term.
- Heard Council Member Ucovich's appeal on the Nejadian Subdivision at 3739 Berg Ln and decided to uphold the Planning Commission decision
- Decided to look at land sales in Loomis to use in calculating an update to Town development fees
- Allocated \$500 for Earth Day and Arbor Day celebrations in 2009

#### JANUARY 2009

- Appointed Kim Fettke as Council Member Liss's appointee to the Planning Commission
- Decided not to raise development fees at this time but rather discuss when the budget is done in June
- Had a goal setting session and came up with these goals for 2009: 1) establish downtown core business district as area of central focus by 6-30-14; 2) Match or increase revenue to meet mission and goals to be fiscally sustainable by 6-30-12; 3) Improve mobility and circulation for all modes of movement by 6-30-14; & 4) Improve communications and understanding among all Town lead-

ers and stakeholders by 6-30-10.

- Worked on the Open Space 2 recommendations
- Decided not to change the clothes line restrictions in the Municipal Code.

#### FEBRUARY

- Met with the Chamber and downtown business owners to develop plans to help businesses in Loomis.
- Approved constructing improvements at the intersection of King Rd and Day Ave and Sherwood Court to provide a left turn pocket to accommodate safer turning movements into the residential streets
- Discontinued the Park and Open Space Commission and created a Park, Recreation and Open Space Committee
- Established a Business Assistance Fund using \$500,000 of reserves to create a loan fund for businesses in Town
- Approved giving the Chamber Downtown Business committee \$5,000 for festivities and authorized \$8,000 to clean up the Town property south of the Depot for use during Egg Plant festival
- Authorized use of the Depot for cultural events and started such use with a Blue Grass jam sessions on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays monthly - Yee Haw!

#### MARCH

- Helped the Chamber kick off the "I Love Loomis" campaign to help increase business in Loomis
- Authorized \$18,000 to help with having a swimming pool program this year
- Increased the Town general, planning and public works processing fees
- Approved hiring the Sierra Economic Development District to do the underwriting on requests using funds from the Loomis Business Loan Fund

- Appointed 11 people to serve on the newly formed Park, Recreation and Open Space Committee.
- Gave away 100 trees at Arbor Day

#### APRIL

- Approved \$100 for Eagle Scout Logan Lamb to build a flag pole at the Loomis Sheriff substation
- Hired MIG to do the downtown planning study
- Approved a 12 lot subdivision off Stone Road
- Approved spending \$1,000 on a Cowboy Poetry Banner
- Gave away 273 trees during the Earth Day festivity
- Worked on the Open Space 2 recommendations

#### MAY

- Appointed Vice Mayor Liss as liaison to the Parks, Recreation and Open Space Committee. Decided to audio record meetings and keep records for a longer period of time
- Decided to give the Heritage Park subdivision at the end of Walnut Street more time to come with a plan
- Agreed to have the Downtown Business Committee come up with ideas on downtown directional signs and locations for such signs
- Worked on the Open Space 2 recommendations

#### JUNE

- Authorized \$500 for McLaughlin Theater to do a play and \$500 for a Military Honor dance organized by Camelot Costume
- Passed the 09/10 budget, with no help from the State, expecting that about \$230,000 of Town reserves will be needed to get through the 2009/10 fiscal year
- Passed the capital improvement budget (does anyone know where the Town can get \$64.5 million dollars over the next 20 years?)
- Renewed the Sheriff contract at a cost of \$1,380,657