



# TOWN OF LOOMIS

ACTION MINUTES  
REGULAR MEETING OF  
LOOMIS TOWN COUNCIL  
LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650  
916-652-1840  
[www.loomis.ca.gov](http://www.loomis.ca.gov)

<b>TUESDAY</b>	<b>JUNE 10, 2014</b>	<b>7:00 P.M.</b>
<b>CLOSED SESSION – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.</b>		
a. <b>PUBLIC EMPLOYEE PERFORMANCE EVALUATION.</b> Town Manager Evaluation, pursuant to Section 54957 of the Government Code. Title: Town Manager		
<b>TUESDAY</b>	<b>JUNE 10, 2014</b>	<b>7:30 P.M.</b>

**CALL TO ORDER**                      Call to order by Mayor Wheeler at 7:36 p.m.

## PLEDGE OF ALLEGIANCE

## ROLL CALL

- Present:**  
 Mayor Wheeler  
 Councilmember Black  
 Councilmember Morillas  
 Councilmember Ucovich
- Absent:** Councilmember Calvert

## STATEMENT OF ACTION TAKEN DURING CLOSED SESSION

a. No action taken.

## MATTERS OF INTEREST TO COUNCILMEMBERS

Councilmember Ucovich stated that the first "Thursday Night Family Fest" was successful, with a lot of people attending.  
Mayor Wheeler stated that the dedication of the Peter Oakes stage was well attended.

## TOWN REPORT

### LOOMIS CHAMBER OF COMMERCE UPDATE

- Jenny Knisley stated the following:
- the whole parking lot will be closed for the Thursday Night Family Fest from now on
  - she thanked the Mayor for coming to the Brews, Burgers, and Blues, and the staff for cleaning around the picnic area before the event
  - she thanked Council for supporting their community events
  - we will have Loomis has Talent at the Thursday Night Family Fest in July
  - they are going to add a community page to their website and are sending out a newsletter

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five minute time limit. The Mayor has the discretion of limiting the total discussion time for an item. **Written Material Introduced Into the Record:** Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk prior to the public hearing date so that the material may be distributed to the Town Council prior to the public hearing.

**PUBLIC COMMENT:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda. Please note that comments from the public will also be taken on any item on the agenda. The time allotted to each speaker is three minutes but can be changed by the Mayor. There was no public comment.

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the time of people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Ucovich, seconded by Councilmember Morillas and passed by the following vote:  
**Ayes:** Black, Morillas, Ucovich, Wheeler  
**Noes:** None  
**Abstained:** None  
**Absent:** Calvert

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

There was no public comment.

A motion was made to adopt the Consent Agenda. On motion by Councilmember Morillas, seconded by Councilmember Black and passed by the following vote:  
**Ayes:** Black Morillas, Ucovich, Wheeler  
**Noes:** None  
**Abstained:** None  
**Absent:** Calvert

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |    |  |  |
|----|--|--|
| 1. | Council Minutes – 5/13/14  | <i>APPROVE</i>                                 |
| 2. | Monthly Check Register – May   | <i>RECEIVE AND FILE</i>                        |
| 3. | Statement of Activity  | <i>RECEIVE AND FILE</i>                        |
| 4. | Treasurer’s Report   | <i>RECEIVE AND FILE</i>                        |
| 5. | Planning Status Report   | <i>RECEIVE AND FILE</i>                        |
| 6. | Update on Council Committee Reports  | <i>RECEIVE AND FILE</i>                        |
| 7. | Second Reading Of Ordinance Of The Town Of Loomis Repealing And Reenacting Chapter 13.54 Of The Municipal Code Relating To Tree Conservation | <i>ADOPT ORDINANCE</i><br><i>Ordinance 252</i> |

CONSENT ITEMS FORWARDED  
PUBLIC COMMENT

8. **Assessment District Consumer Price Index (CPI) Implementation Policy**

Assessment Districts help each property owner pay a fair share of the costs of such improvements over a period of years at reasonable interest rates and insures that the cost will be spread to all properties that receive direct and special benefit by the improvements maintained. The Districts are falling behind in accruing enough money to complete the maintenance anticipated over time. Consider implementing the CPI permitted in the Assessment Districts.

**Recommended action:** Direct staff to implement the CPI permitted in the adopted Assessment Districts to be effective July 1, 2014 and adopt the attached resolution.

**Public comment:**

There was no public comment.

Following further discussion on the matter, a motion was made to adopt Resolution 14-07, authorizing application of Consumer Price Index factors on the following Districts in the Town of Loomis: Heather Heights Community Facilities District No. 3, Community Facilities District No. 1 (Hunters Crossing), Sunrise-Loomis Community Facilities District No. 2, Community Facilities District No. 4 (Live Oak), Rachel Estates Maintenance District, Sherwood Estates Maintenance District, Heritage Park Estates Phase 1 Maintenance District, Hunter Oaks Maintenance District, Sierra de Montserrat Subdivision Maintenance District. On motion by Councilmember Ucovich, seconded by Councilmember Morillas and passed by the following vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

9. **2014 Capital Improvement Program Annual Budget**

At the May 13, 2014 Council meeting staff presented the draft Capital Improvement Program (CIP) showing the projects that have been completed, moved and added. Consider the final draft CIP version. (It does not show the projects that have been completed)

**Recommended action:** Adopt resolution, with additions, deletions and/or modifications and approve the budget to the CIP covering 2014 through 2017.

**Public comment:**

Brian Fragiao, Town Engineer/Public Works Director, stated the following:

- this year we are adding some projects that are requests
- we are adding the Legacy Lane slurry seal, Magnolia Street Parking Lot Rehab and slurry seal, the Loomis Depot and Blue Anchor Parking lot slurry seal, update of the Loomis Circulation Element, and the Horseshoe Bar bridge metal artwork project
- there is a lot more re-construction that will be needed on Taylor Road and Sierra College Boulevard
- Legacy Lane is in good shape and suggested holding off on that one because of the costs on the Taylor Road re-construction
- we can do the Magnolia Street Parking Lot rehab in-house and just go out to bid on the slurry seal
- we would like to include Webb Street from the railroad tracks to King Road on 2015/2016

Councilmember Ucovich asked if there was any way Webb Street could be put on the 2014/2015 schedule because the road gets a lot of traffic and is in poor condition.

There was no public comment.

Following further discussion on the matter, a motion was made adopt Resolution 14-08, approving the budget to the Capital Improvement Program covering 2014 through 2017 with the following revisions: adding 2014/15 Webb Street reconstruction; revised the segment of Taylor Road overlay from Sierra College to Circle Drive; move Wells Avenue overlay to the 2015/16, and remove Legacy Lane at this time. On motion by Councilmember Ucovich, seconded by Councilmember Black and passed by the following vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

10. **Operating Budget for 2014/15 Fiscal Year**

Consider the proposed budget and amend if necessary.

**Recommended action:** Discuss the proposed budget, take public comment, amend if necessary, and by resolutions adopt the following: the 2014/15 budget; the 2014/15 Gann Limit; the 2014/15 Authorized Positions; and the resolution authorizing Direct Charges to be placed on the 2014/15 Tax Roll.

**Public comment:**

Roger Carroll, Finance Director, pointed out the following:

- excessive revenue is \$124,143
- Placer County Animal Control said they were expecting to have a 5% increase
- staff asked Placer County Animal Control to find out if the animals brought into the Veterinarian's (for the shelter) were from the Town of Loomis or from other areas
- Animal Control said they would go back three years and staff received a letter today from Animal Control stating that we were going to get a 14% decrease this year
- so Animal Control's budget will be changed from \$95,000 to \$78,925
- now our excessive revenue is \$140,000

Jenny Knisley stated the following:

- there needs to be a little more direction on what the grant sub-committee will be looking for
- suggested being able to apply twice a year because you don't always know what will be coming up a year ahead of time

Rick Angelocci, Town Manager, suggested bringing this back in July to discuss the program that we want to put into place.

Mayor Wheeler asked Councilmember Morillas and Councilmember Ucovich to be on the Ad Hoc committee for the mini-grants.

Councilmember Ucovich asked to budget \$8,000 for a billboard sign off of Interstate 80 directing people to go into downtown Loomis.

Council agreed to budget \$8,000 for a billboard.

Following further discussion on the matter, a motion was made to adopt the following:

- Resolution 14-09, requesting collection of charges on tax roll for the following Districts: Heather Heights Community Facilities District No. 3; Loomis Maintenance District Unit 1 (Olive Gardens); Loomis Maintenance District No. 2 (Village Gardens); Community Facilities District No. 1 (Hunters Crossing); Sunrise-Loomis Community Facilities District No. 2; Community Facilities District No. 4 (Live Oak); Loomis Acres Unit No. 4 Maintenance District; King Road Maintenance District; Rachel Estates Maintenance District; Hunters Crossing II Maintenance District; Saunders Avenue Maintenance District; Sherwood Estates Maintenance District; Heritage Park Estates Phase 1 Maintenance District; Hunter Oaks Maintenance District; Sierra de Montserrat Subdivision Maintenance District. On motion by Councilmember Ucovich, seconded by Councilmember Morillas and passed by the following roll call vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

- Resolution 14-10 adopting the Annual Operating Budget for Fiscal Year 2014-2015 as amended. On motion by Councilmember Ucovich, seconded by Councilmember Morillas and passed by the following roll call vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

- Resolution 14-11, setting forth Position Allocations for the Fiscal Year 2014-2015. On motion by Councilmember Ucovich, seconded by Councilmember Morillas and passed by the following roll call vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

- Resolution 14-12, Certifying Compliance with the 2013-2014 Appropriation Limitation and establishing the Appropriation Limitation for the 2014-2015 Fiscal Year. On motion by Councilmember Ucovich, seconded by Councilmember Morillas and passed by the following roll call vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

Recess at 9:08 p.m. to 9:17 p.m.

## BUSINESS

### 11. Loomis Circulation Element Update

At the February 11, 2014 Council directed staff to prepare and advertise a Request for Proposal for the update of the Town's General Plan Circulation Element.

**Recommended action:** Select a consultant and direct the Town Manager to enter into a contact agreement acceptable to the Town Attorney for the amount proposed: KD Anderson & Associates, Inc. in the amount of \$81,205.00; DKS in the amount of \$107,072.00; or Omni-Means in the amount of \$123,923.22.

**Public comment:**

Marty Inouye, Principal of Omni-Means, stated the following:

- introduced their project manager, Paul Miller
- he clarified that they did have the speed survey in the scope of work that was given to staff that was not listed in the staff report
- he grew up in Loomis and his grandfather is in the Loomis Historical book
- he expounded on their technical expertise and answered questions

John Long, Principal of DKS Associates, stated the following:

- introduced their Project Manager, David Tokarski, and Assistant Engineer, Cameron Shew
- he noted three things that set them apart from their competitors and expounded on each one: 1) their experience in circulation elements; 2) for 25 years they haven't worked for a single developer; and 3) their proposal, scope and budget included all the elements that were in the RFP

No public comment.

Councilmember Ucovich asked if the representative from Omni-Means has the authority to match DKS Associates?

Marty Inouye said he did have the authority.

A motion was made to adopt a bid of \$107,072 from Omni-Means. On motion by Councilmember Ucovich, seconded by Councilmember Morillas.

Rick Angelocci stated that he wants to make it clear that there will be no additional costs to update the Pavement Management Program by Omni-Means and also to include an update of the speed survey.

Marty Inouye with Omni-Means agreed to that.

The motion passed by the following roll call vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

## 12. Town Facilities/Special Event/Rental Application & Fees

At the May 13, 2014 Town Council meeting, Council directed staff to return with a policy/application regarding renting out the Town's public facilities.

**Recommended action:** Discuss, amend if necessary, and approve the Special Event/Rental Application and fees.

**Public comment:**

Jenny Knisley, Loomis Chamber of Commerce/Soroptimist, stated the following:

- when they use the Town facilities they always follow-up to see if everything has been put back the way it was and cleaned up
- the Chamber gets calls all the time from people looking for a smaller place to rent
- the Council chambers is a great room for meetings

Councilmember Ucovich stated the following:

- the facilities should be able to be used at a reasonable price
- he suggested for residents and non-profit the following: \$5 hr. for Small Room (Depot); \$10 hr. for Council Chambers and Blue Anchor Park; and \$15 hr. for the Multi Modal Parking Lot

Following further discussion on the matter, a motion was made to table this item until the July meeting. On motion by Councilmember Black, seconded by Councilmember Ucovich and passed by the following vote:

Ayes: Black, Morillas, Ucovich, Wheeler

Noes: None

Abstained: None

Absent: Calvert

## FUTURE AGENDA ITEMS

## COMMITTEE REPORTS

- Project Go, Inc. – Community Action Agency – Morillas/Ucovich
- Placer County Economic Development Board – Black/Wheeler
- Placer County Flood Control/Water Conservation District – Morillas
- Placer County Transportation Planning Agency – Ucovich/Calvert
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Black/Ucovich
- Local Agency Formation Commission – Ucovich

- Sacramento Area Council of Governments – Wheeler/Black
- Placer Land Trust ex-officio representative – Calvert
- Borders Committee – Wheeler/Morillas
- Business Committee – Black/Morillas
- Schools Liaison – Black/Wheeler
- SPMUD Ad Hoc Committee – Wheeler/Morillas

**ADJOURNMENT**

The Mayor stated there was no further business and adjourned at 10:12 p.m.

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Mayor

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Town Clerk