



TOWN OF LOOMIS
ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL
LOOMIS DEPOT
5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650
www.loomis.ca.gov

TUESDAY

MAY 10, 2011

7:00 P.M.

CALL TO ORDER

Call to order by Mayor Morillas at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Morillas
Councilmember Calvert
Councilmember Liss
Councilmember Scherer arrived at 7:03 p.m.
Councilmember Ucovich

MATTERS OF INTEREST TO COUNCILMEMBERS/FUTURE AGENDA ITEMS

Mayor Morillas stated the following:

- introduced the new reporter from Loomis News, Elizabeth Speth
- the first Annual Relay For Life in Loomis and it will be at Del Oro this weekend
- this is a good fundraiser for the American Cancer Society and they are looking for volunteers

Councilmember Liss stated the following:

- on Saturday there is a FFA plant sale at Del Oro
- that evening there will be a Blue and Green Ball at the Blue Goose, 25th Anniversary of Placer Land Trust
- there were a couple of items that did not show up in the recommendations that were referred by Council to the Planning Commission
- the issue of how to address special needs for major projects such as special noticing the whole zone that will be affected by the Priority project (600' radius, as recommended, doesn't address the issues that Council referred to the Planning Commission)
- he would like to bring this back to the Council to review and discuss

Councilmember Scherer arrived at 7:03 p.m.

All items on the agenda will be open for public comment before final action is taken. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a five-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

Written Material Introduced Into the Record: Citizens wishing to introduce written material into the record at the public hearing on any item are requested to provide a copy of the written material to the Town Clerk prior to the public hearing date so that the material may be distributed to the Town Council prior to the public hearing.

PUBLIC COMMENT: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda. Please **note that comments from the public will also be taken on any item on the agenda. The time allotted to each speaker may be limited to five minutes or less**, at the discretion of the Mayor.

Mayor Morillas introduced Brian Martin from PCWA, who will update the Council on the PG&E canal breakage.

Brian Martin, PCWA, gave an update on what has taken place with the PG&E canal breakage, what has occurred since it broke, where they intend to go, what they think the prognosis is in terms of getting it back in place, how they are getting the information out to the communities, and answered questions.

Councilmember Liss suggested adding this item to the agenda as an emergency to discuss noticing to the entire Town.

A motion was made to add this item to the agenda, addressing the canal breakage with PCWA, making a finding that: 1) this item came up after the close of the agenda; 2) this is an item that must be dealt with before the next regular meeting; 3) this is an item of urgent public safety, there may be negative consequences to the public should we not add it to the agenda to deliberate and take action. On motion by Councilmember Scherer, seconded by Councilmember Ucovich (there was no public comment) and passed by voice vote.

1a. The PG&E Canal Breakage

Mr. Martin stated the following:

- NID is declaring an emergency for their customers
- their goal is to get water to everyone and right now they are pumping water out of American River to the treatment plant
- they started yesterday pouring concrete (about 2500 yards will be poured) to repair the canal and build the area back to where it was

Councilmember Liss stated the following:

- suggested in the PCWA flyers that will go out to the public to include information about what the plans are to address the issue and the timing when it will be completed
- the flyer doesn't give any sense of the magnitude of the situation

Councilmember Calvert suggested changing our website to show an emergency alert.

JoCarol Arisman, 6160 Rachel Lane, asked where the water is going now since the breakage.

Mr. Martin stated that it was going down the Bear River.

Patrick McBride, 3432 Francis Drive, asked if PCWA knows what areas might likely fail in the future?

Mr. Martin stated the following:

- before this happened a project was awarded to fix some weak spots
- they have an annual portion of the budget for renewal and replacement

Pat Miller, 4395 Gold Trail Way, asked if residential domestic use will experience less pressure?

Mr. Martin stated that the treated water systems shouldn't notice the pressure change at all.

Following further discussion on the matter, a motion was made to encourage PCWA to send a flyer to every resident in Loomis, staff will provide them a list of every mailing address in Loomis, direct staff to modify the Town website showing an "Alert" with a link to PCWA's website, staff will post a 4'X4' or 4'X8' sign at the exits by the freeway on Horseshoe Bar Road that says "water emergency, please go to PCWA's website" (for a 30 day period). On motion by Councilmember Scherer, seconded by Councilmember Ucovich and passed by voice vote.

At this time Council went back to public comment.

Jeff Bordelon, with Placer Sustain, stated the following:

- he is aware the Council is considering establishing a policy for charging for the use of the Depot facility
- he suggested possibility trade-offs because in prior years Council has been a sponsor of Placer Sustain
- he requested an item to be put on an up-coming agenda to bring Council up to speed on what Placer Sustain has been doing for Loomis

ADOPTION OF AGENDA: Council will typically adopt the agenda **in the order listed or modify the order** in a way that can best accommodate the time of people in attendance who wish to speak on particular items.

A motion was made to adopt the Agenda. On motion by Councilmember Ucovich, seconded by Councilmember Calvert and passed by voice vote.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

Mayor Morillas made the statement, regarding item 10, that she is a member of the Loomis Historical Society and she is not compensated for being on the Historical Society.

No public comment.

A motion was made to approve the Consent Agenda and pulling items 8 and 12 forward for discussion. On motion by Councilmember Ucovich, seconded by Councilmember Liss and passed by voice vote.

CONSENT AGENDA

RECOMMENDED ACTION

1. Council Minutes – 4/12/11

APPROVE

2. Monthly Check Register – April

RECEIVE AND FILE

- | | | |
|-----|---|---------------------------|
| 3 | Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. | Treasurer's Report | <i>RECEIVE AND FILE</i> |
| 5. | Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. | Select Rocklin Development Projects Update | <i>RECEIVE AND FILE</i> |
| 7. | 2010/11 Goals Update | <i>RECEIVE AND FILE</i> |
| 9. | McLaughlin Theatre Company Donation Request of \$674.02 | <i>AUTHORIZE DONATION</i> |
| 10. | Loomis Basin Historic Society Depot Use Agreement And Authorize Mayor To Sign | <i>APPROVE</i> |
| 11. | Sacramento Area Council of Government (SACOG) Obtained A Housing and Urban Development (HUD) Grant To Do Sustainability Planning In The Region And Asks That Member Agencies Participate In A Regional Consortium To Do The Work Of The Grant | <i>APPROVE</i> |

CONSENT ITEMS FORWARDED

- | | | |
|-----|----------------------------------|-------------------------|
| 12. | Preliminary Budget For 2011/2012 | <i>RECEIVE AND FILE</i> |
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Councilmember Scherer stated as part of the budget he would like to have a presentation in June on the reserves, how it is accumulated over the years, how it is spent, and a more in-depth discussion of financing in general.

Councilmember Liss stated the following:

- previously we discussed line items for contract services over \$50,000 and asked staff to evaluate the scope
- he would like it brought back, with the changes, in the budget discussion
- the Sheriff's contract is of concern, their budget has more than doubled the last 10 years

No public comment

Following further discussion on the matter, a motion was made to receive and file. On motion by Councilmember Scherer, seconded by Councilmember Ucovich and passed by voice vote.

- | | | |
|----|---|----------------|
| 8. | Downtown Multi-Modal Parking Facility Phase 1 Improvements, With The Findings That The Project Is Exempt Under CEQA Categories 15303, 15304 & 15332 To Advertise For Bids | <i>APPROVE</i> |
|----|---|----------------|

Councilmember Scherer stated the following:

- he is frustrated, he wanted to have bio-swales and bends in the road following the sidewalk
- they gave conceptual input but the design doesn't conform to what they discussed
- there was a lot of discussion on using creativity and design to prevent a traffic hazard
- this is not what he remembers coming out of the meeting

Councilmember Liss stated that we wanted permeable paving and we just got a little path in the backside of the park.

Brian Fragio, Town Engineer/Public Works Director, pointed out that there are a lot of restrictions.

Jean Wilson, 4301 Barton Road, stated the following:

- at the last meeting Mr. Fragio stated that with the changes made by Council engineering would have to be done to make sure it works
- you can't change the laws of physics
- she is not sure curves in the road will slow down traffic, it hasn't where she lives
- she would like to see the project get finished

Pat Miller, 4395 Gold Trail Way, stated the following:

- she likes the idea of making the road all one way, if that won't be a problem with the Trucks for Nelthorpes
- she agrees with Councilmember Scherer, a lot of time was spent on how the design should look

Nancy Beck, 6304 David Avenue, stated that she had the same vision that Councilmember Scherer had of the meandering sidewalk, with a curve in it, and with a nice flow to it.

Councilmember Scherer stated the following:

- asked that the Public Works director review it and see if stripping, re-configuring, using creative line designs can move some of the straight lines to reshape the flow through there

- it shouldn't have to go back to Omni Means or any engineering firm for an expensive re-design
- making some of the parking spaces longer and some shorter, adding landscaping
- he doesn't want to spend any more money on this

Councilmember Liss stated the following:

- he would like to see options with or without pervious paving, all of it or hi-lights paved, or maybe permeable pavers for cross-walks
- he would like a proposal of what percent of the project that would be done permeable with pavers or asphalt

Councilmember Ucovich stated the following:

- before a lot of money is spent on the permeable paving he would like some testing done on the soil to see that it is permeable soil and the water will drain through it
- we need to look at putting some landscaping in a couple of the parking stalls

Councilmember Calvert doesn't want to see gravel in the parking lot.

Mayor Morillas pointed out that leaving the road two-way would work better for the trucks that have to unload at Nelthorpe's.

Brian Frাগiao stated the following:

- they are approving the existing designs now and taking the second half to put more "S" into it (curving)
- it will need to come back to Council for award
- if Nelthorpe's agrees with one-way then he will have them bow out the parking lot next to Nelthorpe's

Following further discussion on the matter, a motion was made to approve the existing design with alternatives for service material treatments and seeing if there is a way of making the design to look more contoured without spending money on engineering. On motion by Councilmember Scherer, seconded by Councilmember Scherer and passed by voice vote.

Recess at 8:50 p.m. to 9:02 p.m.

PUBLIC HEARING

13. Ordinance Amending Municipal Code On Council Meeting Times

Vice Mayor Calvert asked that Council consider changing the Council meeting time.

Recommended action: Hold public hearing and decide whether to introduce Ordinance Changing Council meeting times for first reading.

Public comment:

Jean Wilson stated the following:

- it is helpful to have a consistent time to meet
- tonight there was no close session and it started at 7 p.m. but people usually come to the regular meeting at 7:30 p.m.

Following further discussion on the matter, a motion was made to waive further reading and introduce ordinance reading by title only, Ordinance 248, Municipal Code Section 2.04.010 amending Town Council meeting location and time with amendment to state, "the public portion of the regular meetings shall begin at 7:30 p.m. with close sessions to start as early as 6:30 p.m. as noticed on agendas." On motion by Councilmember Scherer, seconded by Councilmember Ucovich and passed by voice vote.

BUSINESS

14. Content, Creation and Distribution Expo

Peter Oakes, Loomis resident, asks for time to discuss a project that he is organizing for September 16 and 17, 2011 in Loomis

Recommended action: Hear presentation and give direction to staff if needed.

Public comment:

Peter Oakes gave a presentation on the Content , Creation and Distribution Expo:

- they will be having up to 400 vendor booths inside and outside from shed to shed
- potential revenues for facilities, charities and local volunteers
- they are proposing to build a small outdoor stage that will be built on the hill behind Christensen's and it will be paid for by private money and built by volunteers
- they want to grade the area and put in lawn around the stage area and asked Council if they can work with them on this
- they will bring in generators for electricity
- he can get scaled drawings on this in about 2 to 3 weeks

No public comment.

Staff will work with Peter Oakes on this regarding permits and SEQA regulations and report back to Council.

15. Town Manager Search

On April 26th Council selected Bob Murray and Associates to conduct the Town Manager search and the next step is to approve a work timeline and set the community meeting date

Recommended action: Set community meeting date and time, and approve the work time line

Public comment:

Wes Herman, with Bob Murray & Associates, stated the following:

- he appreciates the Council's willingness to seek community input
- they would like to have a process that is inclusive as Council would want it to be
- he will personally interview the final candidates then bring them to the Council
- they want to have as much input as possible

Nancy Beck, 6304 David Avenue, asked if this will be an open community meeting for the public?

Councilmember Liss stated the following:

- he would like to give everyone an opportunity to give input at a special meeting before the profile is sent out
- he would like a draft profile in a staff report at a regular Council meeting
- the week of August 1st is not good for him and would like that taken off of the timeline

Following further discussion on the matter, a motion was made to have a special meeting on this item and then have it on a regular Council meeting. On motion by Councilmember Liss, seconded by Councilmember Ucovich and passed by voice vote.

After discussing item 16 Council began discussion again on this item to discuss the date for the special meeting.

Nancy Beck, PROSC Chairman, stated that they can be flexible with the time of their meeting on May 24th.

Janet Thew, Planning Commissioner, stated that 6:00 p.m. was too early for the Planning Commission to be there.

Pat Miller, Planning Commissioner, suggested asking the Planning Commission and the PROSC to attend the Council meeting.

Jean Wilson, Planning Commissioner, suggested having the PROSC start their meeting at 6 p.m. and recess at 7:30 p.m. so Council can have a special meeting for an hour and then PROSC can go back into their meeting after 8:30 p.m.

Following further discussion on the matter, a motion was made to have a special meeting on May 24, 2011 from 7:30 p.m. to 8:30 p.m. and to direct staff to place an ad (up to \$100) in the Loomis News before the meeting. On motion by Councilmember Liss, seconded by Councilmember Ucovich and passed by voice vote.

16. **Town Attorney Search**

On April 26th Council chose legal firms to interview and the next step is to select interview dates and questions to ask

Recommended action: Select a date and time to conduct interviews, and identify questions that the Council wishes to ask firms to answer

Public comment:

No public comment.

Following further discussion on the matter, a motion was made to conduct the interviews on June 3, 2011 at a special meeting in a close session from 9 a.m. to 3 p.m. On motion by Councilmember Scherer, seconded by Councilmember Ucovich and passed by voice vote.

Councilmember Liss suggested submitting questions before the meeting to the Town Manager.

At this time Council went back to item 15 to discuss the dates for the special meeting.

17. **Downtown Park Naming and Dedication**

The Downtown Park is moving toward completion, at least on the State grant funded portion, and Council may wish to determine a name for the park and have a dedication

Recommended action: Discuss and come up with a park name or a method to identify a park name, and decide whether Council wishes to have a dedication during an upcoming June 12th community event

Public comment:

Councilmember Calvert would like to see a dedication for different park features such as the multi use plaza.

Sonja Cupler, 5630 Tudor Way, suggested naming the park after the Nelthorpe family, since the park is located behind the building, and the Nelthorpe family have deep roots in this Town.

Following further discussion on the matter, a motion was made to name the park "Blue Anchor Park" and have a plaque made giving the history of the Blue Anchor. On motion by Councilmember Ucovich, seconded by Councilmember Scherer and passed by voice vote.

18. **Status of Town of Loomis Housing Element 2006-2013**

In March Councilmember Liss requested that affordable housing be placed on the agenda for

Council to consider giving direction to the Planning Commission to study the needs for affordable housing within Loomis itself

Recommended action: Give Council and/or staff direction for any further action on the 2006-2013 Housing Element and for each of the proposed programs

Public comment:

Continued to June 14, 2011.

19. **Downtown Parking Requirements**

Councilmember Ucovich would like to discuss downtown parking requirements and changes that may be needed to accomplish some purpose

Recommended action: Discuss and direct staff

Public comment:

Continued to June 14, 2011.

20. **Code Enforcement Processing**

As a goal, Council wanted to evaluate how codes were enforced and maybe insert itself into the process beyond its role as an appeal body

Recommended action: Discuss and direct as to what Council wishes to do

Public comment:

Continued to June 14, 2011.

COMMITTEE REPORTS

21. Placer County Community Services Commission - Calvert
22. Placer County Economic Development Commission – Liss
23. Placer County Flood Control/Water Conservation District – Morillas
24. Placer County Transportation Planning Agency – Ucovich
25. Placer County Mosquito Abatement – Kelley as citizen rep
26. Placer County Air Pollution Control District – Ucovich/Morillas
27. Local Agency Formation Commission (alternate) - Ucovich
28. Sacramento Area Council of Governments – Scherer/Liss
29. Placer Land Trust ex-officio representative – Scherer
30. Borders Committee – Morillas/Liss
31. Business Committee – Morillas/Calvert

ADJOURNMENT

A motion was made to adjourn at 10:16 p.m. On motion by Councilmember Scherer, seconded by Councilmember Liss and passed by voice vote.

Mayor

Town Clerk