



STAFF REPORT

TOWN COUNCIL MEETING OF JANUARY 10, 2017

CONSENT AGENDA

To: Town Council

From: Public Works Director

Subject: Revise the contract with Bennett Engineering to include bidding assistance, construction support, as-built drawings preparation and the design needed to incorporate the water service replacements per Placer County Water Agency agreement to Phase One of the Loomis Town Center Implementation Plan.

Date: January 10, 2017

RECOMMENDATION

Authorize the Town Manager to sign an amendment to the contract with Bennett Engineering for additional services for construction as well as the additional services needed to add the PCWA water service improvements into the Loomis Town Center Implementation Plan in an amount not to exceed \$46,465.

DISCUSSION:

At the June 11, 2013 Town Council meeting the Council approved the contract with Bennett Engineering for the Design for Phase One of the Loomis Town Center Implementation Plan. The scope of services included surveying and engineering design services, meetings with property owners, public outreach meetings and CEQA clearance.

At the December 8, 2015 Council approved an amendment to amend the Bennett Engineering Contract to include the additional work required meet certain federal design standards and obtain NEPA clearance in addition to CEQA clearance.

Bennett Engineering has proposed to provide the PCWA water line improvements for \$17,008. The Project is scheduled to be bid in March 2017. It is anticipated that during the bidding process and the construction phase of the project the Town will need additional services from Bennett Engineering in the form of Bid Support and response to RFI's and Change orders during construction. Bennett Engineering has provide an estimate for these services in the amount of \$46,456. The addition money will be used as part of the Town's match for the \$1.4 million grant.

CEQA

There are no CEQA issues involved with the contract amendment.

FINANCIAL IMPLICATIONS

Funding for the all the work related to the PCWA improvements will come from an agreement from PCWA and the funding for the bid support, construction administration and as-built drawings will come from the General Fund Reserves designated for Capital Projects.

Scope of Services



Client: Town of Loomis
Consultant: Bennett Engineering Services Inc
Project: Loomis Town Center Implementation Plan – Phase 1
Date: December 20, 2016

Consultant's services shall be limited to those expressly set forth below, and Consultant shall have no other obligations or responsibilities for the Project or to the Client except as agreed to in writing or as provided in this Agreement. All of Consultant's services in any way related to the Project or Client shall be subject to the terms of this Agreement.

Proposal for Professional Civil Engineering services to provide water line replacement plans, bidding assistance, construction support and as-built drawings.

TASK 9. Placer County Water Agency PS&E

Subtask 9.1. Final PS&E

BEN|EN will incorporate PCWA's water line and service replacements in the final PS&E package.

Deliverables:

- *Final Plans, Specifications, and Estimate*

TASK 10. Bidding Assistance

Subtask 10.1. Bidding Assistance

BEN|EN will provide senior staff to address questions, review submittals, attend meetings and make project site reviews during the bidding phase. Assume two (2) meetings.

Deliverables:

- *Responses to RFIs*

TASK 11. Construction Support

Subtask 11.1. Construction Support

BEN|EN will provide senior staff to address questions, review submittals, attend meetings and make project site reviews during the construction phase. Assume four (4) meetings.

Deliverables:

- *Responses to RFIs and CCOs*

TASK 12. As-Built Drawings

Subtask 12.1. Prepare As-Built Drawings

The BEN|EN Team will prepare "As-Built" drawings in AutoCAD based on contractor's notes and red lines.

Deliverables:

- *Four (4) sets of As-Built plans, stamped and signed by a CA registered PE.*

INITIALS:

