



## Staff Report

May 10, 2016

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**TO:** Honorable Mayor and Town Council  
**FROM:** Roger Carroll, Treasurer/Finance Officer  
**DATE:** May 3, 2016  
**RE:** Preliminary Operating Budget for 2016/17

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### **RECOMMENDED ACTION:**

Receive and file.

### **ISSUE STATEMENT AND DISCUSSION:**

The purpose of this staff report is to report to the Town Council the revenues and expenditures for 2016/17 as currently estimated by the Town Finance Director and Town Engineer so that Council members have time to review the available resources before the June Council meeting.

**Please note: this is a draft document.** The majority of time was spent on estimating revenues and expenditures. Some headings and most program descriptions were not updated.

### **ITEMS TO NOTE:**

#### **GENERAL FUND**

The General Fund covers all expenditures for the day to day operation of the Town, including the Legislature (Town Council and Planning commission), Administration, Planning, Safety (Sheriff and Animal control), Public works, Community services and Economic development.

While some of the past budget years have projected deficits, only one year actually ended in an operating deficit. The 2015/16 fiscal year is projected to also end "in the black" due to increased property and sales taxes, and general cost containment practices by the Town Staff.

Projections show that revenues for 2016/17 will exceed expenditures by \$41,234, before fund transfers to the Transportation fund.

Assumptions:

- Tax revenues will continue to rise in a normal fashion, but slowing from last year.
- Building permit activity will be approximately three-quarters of the 2015/16 year.
- Investment income will stay constant. While higher yielding investments that mature are replaced with somewhat lower rates, this decrease will be offset by selling some investments for a profit.
- There will be no dividend from the risk pool.
- All other revenues will remain stable.
- The Planning Director position will be filled for 6 months.
- The Sheriff and animal control contracts will increase by no more than 2%.
- COPS money will be funded by the State and that the Traffic Officer position will be funded even though it will cost the General Fund approximately \$80,000.

## **TRANSPORTATION FUND**

The TDA fund is made up of revenues from the State that come in the form of Transportation Development Act funds from the Placer County Transportation Planning Agency and Highway Users taxes from the State.

The Capital Improvement Plan is being completely updated. The past few years have had a lot of activity, and subsequently, large draws on General Fund reserves, set aside for streets and roads. This year, the plan is to draw about \$200,000 from the General Fund, for the Town Center Implementation plan.

Assumptions for this fund include:

- Transportation and Gas Tax revenues will be funded similarly to the prior year.
- The budget includes projects from the proposed Capital Improvement Program (CIP) only to the extent that Transportation Development Act and Highway User Tax funds are estimated to be available. Per the CIP for the budget year, approximately \$200,000 is budgeted to come from prior excess revenues designated for street and road capital improvement purposes.
- All other expenditures are estimated based on averages from previous years.

## **GENERAL FUND RESERVES**

As noted above, this budget assumes \$200,000 of General Fund Reserves will be utilized. These specific reserves will be discussed under another report at the Town Council meeting in May.

## **POLICY AND/OR FINANCIAL IMPLICATIONS:**

None.

## **Attachments:**

Proposed Operating Budget for the Year Ending June 30, 2017

**TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017**

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**TOWN OF LOOMIS  
PROPOSED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2017**

**GENERAL FUND  
SUMMARY**

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	PRIOR YEARS			
							ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10	
<b>REVENUES BY MAJOR CATEGORY</b>										
Property and Sales Taxes	2,044,000	1,966,000	2,019,360	2,083,814	1,857,984	1,587,474	1,633,690	1,618,153	1,603,575	
Franchise Fees	254,000	251,500	254,806	249,851	245,883	234,000	254,327	223,481	213,394	
Licenses and Permits	238,000	173,300	258,148	244,350	179,421	137,534	94,852	121,278	134,027	
Revenue from Other Agencies	528,500	528,500	588,786	527,454	500,649	480,952	497,923	507,342	536,683	
Investment Earnings	85,000	85,000	91,428	56,382	81,631	40,340	108,645	152,143	315,464	
Miscellaneous	135,152	174,805	55,134	1,464,995	138,739	182,358	549,202	128,034	75,332	
<b>TOTAL REVENUES</b>	<b>3,284,652</b>	<b>3,179,105</b>	<b>3,267,662</b>	<b>4,626,846</b>	<b>3,004,307</b>	<b>2,662,658</b>	<b>3,138,639</b>	<b>2,750,432</b>	<b>2,878,475</b>	
<b>EXPENDITURES BY DEPARTMENT</b>										
General Government	845,075	806,200	803,028	787,123	763,016	701,393	792,784	767,369	775,932	
Planning	188,000	166,500	140,488	95,729	134,368	90,508	126,618	233,936	349,583	
Safety Services	1,486,153	1,464,424	1,447,651	1,432,986	1,434,187	1,385,100	1,321,098	1,310,114	1,320,437	
Public Works	633,340	494,250	499,537	492,474	470,091	334,568	340,736	362,904	526,170	
Non-Departmental	90,850	207,203	43,645	1,293,918	27,178	665,871	35,490	38,343	391,403	
<b>TOTAL EXPENDITURES</b>	<b>3,243,418</b>	<b>3,138,577</b>	<b>2,934,349</b>	<b>4,102,230</b>	<b>2,828,839</b>	<b>3,177,440</b>	<b>2,616,726</b>	<b>2,712,665</b>	<b>3,363,525</b>	
<b>EXCESS REVENUE OVER (UNDER) EXPENDITURES</b>	<b>41,234</b>	<b>40,528</b>	<b>333,313</b>	<b>524,616</b>	<b>175,468</b>	<b>(514,782)</b>	<b>521,912</b>	<b>37,767</b>	<b>(485,050)</b>	
<b>BEGINNING FUND BALANCE</b>	<b>5,254,571</b>		<b>4,921,258</b>	<b>4,921,258</b>	<b>4,745,790</b>	<b>5,260,572</b>	<b>4,738,659</b>	<b>4,700,892</b>	<b>5,185,942</b>	
<b>ENDING FUND BALANCE</b>	<b>5,295,805</b>		<b>5,254,571</b>	<b>5,445,873</b>	<b>4,921,258</b>	<b>4,745,790</b>	<b>5,260,572</b>	<b>4,738,659</b>	<b>4,700,892</b>	

TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

GENERAL FUND  
 REVENUE DETAIL

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PROPERTY AND SALES TAXES</b>									
30010 Property Taxes - Secured	959,000	860,000	940,482	849,701	793,727	766,641	767,409	769,631	811,347
30020 Property Taxes - Unsecured	20,000	20,000	21,624	19,738	22,770	18,711	18,744	19,228	20,142
30025 Property Taxes - Supplemental	15,000	15,000	18,340	20,268	22,727	11,194	7,566	8,743	11,191
30035 Property Tax in lieu of Sales Taxes	-	80,000	69,455	385,457	153,012	210,998	191,954	181,678	157,895
30030 Sales and Use Taxes	1,000,000	950,000	914,423	761,629	816,131	515,299	600,571	587,866	546,910
30040 Real Property Transfer Tax	40,000	33,000	44,849	37,490	31,943	27,719	17,827	21,150	19,096
30050 Transient Occupancy Tax	10,000	8,000	10,186	9,532	17,674	36,912	29,620	29,857	36,994
<b>TOTAL TAXES</b>	<b>2,044,000</b>	<b>1,966,000</b>	<b>2,019,360</b>	<b>2,083,814</b>	<b>1,857,984</b>	<b>1,587,474</b>	<b>1,633,690</b>	<b>1,618,153</b>	<b>1,603,575</b>
<b>FRANCHISES</b>									
32010 PG&E Electric	76,000	75,000	76,174	74,531	74,544	70,693	83,891	69,189	65,797
32020 PG&E Gas	13,000	12,500	13,424	12,460	12,714	12,477	18,167	12,959	12,662
32030 Cable Television	37,000	36,000	37,065	36,391	34,892	32,174	35,434	26,848	18,792
32040 Refuse Disposal	128,000	128,000	128,144	126,469	123,933	118,656	116,836	114,484	116,143
<b>TOTAL FRANCHISES</b>	<b>254,000</b>	<b>251,500</b>	<b>254,806</b>	<b>249,851</b>	<b>245,883</b>	<b>234,000</b>	<b>254,327</b>	<b>223,481</b>	<b>213,394</b>
<b>LICENSES AND PERMITS</b>									
33010 Business Licenses	15,000	15,000	15,683	16,238	15,749	15,521	14,270	15,736	15,071
33012 Business License Application fee	10,000	8,000	10,230	10,136	9,765	10,230	8,556	9,858	9,486
33020 Grading Permits	25,000	10,000	33,269	17,359	9,702	3,094	5,562	3,685	1,344
33030 Encroachment Permits	4,000	4,000	6,754	1,782	3,960	9,108	7,722	5,544	4,750
33040 Building Permits	60,000	50,000	72,175	74,560	47,785	29,736	30,720	37,335	49,537
33050 Plan Checks	65,000	25,000	62,652	40,081	36,364	13,510	10,537	13,129	15,913
33060 Electrical	10,000	7,000	10,182	9,002	6,599	2,970	1,606	5,139	4,900
33070 Plumbing	10,000	7,000	10,119	8,907	5,935	2,654	1,216	4,320	4,313
33080 Mechanical	10,000	7,000	9,315	7,887	6,008	2,363	1,582	4,578	4,275
33090 Energy	5,000	4,000	5,324	4,122	3,186	1,366	839	2,778	2,703
33090 Tree Permits	-	-	-	-	-	-	55	-	-
33110 Gen. Plan Amendments/Rezoning	-	15,000	-	14,372	-	-	-	-	-
33130 Conditional Use Permits	4,000	1,300	12,548	3,155	-	4,149	1,383	4,300	-
33140 Design Reviews	5,000	5,000	2,018	8,159	5,786	25,029	3,529	1,507	10,816
33160 Variance Fees	1,500	1,500	2,977	1,507	1,470	735	3,014	2,977	-

33170 Minor Boundary Adjustments	4,000	4,000	-	8,486	12,470	8,934	4,497	-	4,004
33180 Certificate of Compliance	-	-	-	1,700	-	-	-	1,700	-
33200 Sign Permits	500	500	465	651	837	558	558	558	364
33220 Subdivisions	-	-	-	1,420	-	-	-	-	-
33230 Transportation Permits	4,000	4,000	2,784	3,573	3,674	3,822	4,152	4,654	4,014
33990 Misc. Planning Fees	5,000	5,000	1,654	11,252	10,130	3,755	(4,946)	3,480	2,537
<b>TOTAL LICENSES AND PERMITS</b>	<b>238,000</b>	<b>173,300</b>	<b>258,148</b>	<b>244,350</b>	<b>179,421</b>	<b>137,534</b>	<b>94,852</b>	<b>121,278</b>	<b>134,027</b>

**REVENUE FROM OTHER AGENCIES**

36010 Motor Vehicle In-Lieu	-	-	2,672	2,763	2,861	3,457	17,342	16,651	19,432
36030 Off Highway Vehicle License	-	-	-	8,000	8,214	8,373	8,658	8,595	8,415
36060 Homeowner Property Tax Relief	8,500	8,500	8,500	516,691	489,574	469,122	471,923	482,096	508,636
36035 Property tax in Lieu of Vehicle License Fees	520,000	520,000	577,614	-	-	-	-	-	-
39999 State revenue take-a-way	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE FROM OTHER AGENCIES</b>	<b>528,500</b>	<b>528,500</b>	<b>588,786</b>	<b>527,454</b>	<b>500,649</b>	<b>480,952</b>	<b>497,923</b>	<b>507,342</b>	<b>536,683</b>

**INVESTMENT EARNINGS**

37010 Portfolio income	85,000	85,000	91,428	56,382	81,631	40,340	108,645	152,143	315,464
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**OTHER SOURCES OF FUNDS**

35010 Traffic fines	7,000	7,000	2,783	7,230	12,039	19,226	15,077	17,286	21,175
38010 Swim lesson participation fee	-	-	-	-	-	3,737	5,829	6,846	9,440
39020 Rents	28,152	28,152	42,078	38,933	42,403	42,511	44,968	41,866	39,262
39090 Miscellaneous	25,000	25,000	10,274	150,768	84,298	116,884	483,327	62,037	5,455
Dedicated General Fund reserves	75,000	114,653	-	1,268,063	-	-	-	-	-
<b>TOTAL OTHER SOURCES OF FUNDS</b>	<b>135,152</b>	<b>174,805</b>	<b>55,134</b>	<b>1,464,995</b>	<b>138,739</b>	<b>182,358</b>	<b>549,202</b>	<b>128,034</b>	<b>75,332</b>

**TOTAL GENERAL FUND REVENUE**

<b>TOTAL GENERAL FUND REVENUE</b>	<b>3,284,652</b>	<b>3,179,105</b>	<b>3,267,662</b>	<b>4,626,846</b>	<b>3,004,307</b>	<b>2,662,658</b>	<b>3,138,639</b>	<b>2,750,432</b>	<b>2,878,475</b>
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TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

GENERAL FUND  
 EXPENDITURE SUMMARIES

DESCRIPTION	ADOPTED BUDGET	ADOPTED BUDGET	PROJECTED ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
	2016-17	2015-16	2015-16	2014-2015	2013-2014	2012-2013	2011-2012	2010-2011	2009-10			
<b>EXPENDITURES BY FUNCTION</b>												
Personnel	1,066,090	937,600	887,640	885,287	888,314	848,263	826,815	910,101	1,091,688			
Supplies	46,800	45,300	45,451	44,686	39,326	28,416	43,643	43,590	60,924			
Communications	13,500	12,500	14,693	11,986	9,582	8,701	9,067	8,631	9,642			
Contracted Services	1,894,628	1,803,224	1,819,465	1,729,217	1,756,619	1,520,695	1,597,705	1,601,403	1,672,868			
Resource Development	46,000	47,500	40,378	41,708	39,645	40,334	38,507	41,300	40,484			
Occupancy	32,200	30,100	34,491	33,165	27,934	27,554	28,896	29,703	63,519			
Capital Outlay	64,300	71,800	22,501	21,576	2,382	8,034	-	2,944	359,748			
Miscellaneous	79,900	190,553	69,730	1,334,605	65,056	695,443	72,093	74,994	64,652			
<b>TOTAL</b>	<b>3,243,418</b>	<b>3,138,577</b>	<b>2,934,349</b>	<b>4,102,230</b>	<b>2,828,839</b>	<b>3,177,440</b>	<b>2,616,726</b>	<b>2,712,665</b>	<b>3,363,525</b>			
<b>EXPENDITURES BY DEPARTMENT/COST CENTER</b>												
Town Council	78,200	58,200	70,236	57,075	44,538	53,878	101,052	118,218	105,246			
Town Clerk	80,200	70,500	70,363	73,864	68,357	67,591	62,204	67,733	65,546			
Finance/Treasury	215,175	207,500	207,413	197,368	187,307	194,941	178,073	178,605	179,334			
Administration	471,500	470,000	455,017	458,816	462,815	384,983	451,456	402,813	425,806			
Planning	188,000	166,500	140,488	95,729	134,368	90,508	126,618	233,936	349,583			
Community Services	23,000	21,000	26,435	24,305	25,628	29,458	32,737	33,513	31,595			
Economic Development	67,850	71,550	17,210	1,550	1,550	9,192	2,754	4,830	4,830			
Safety Services	1,486,153	1,464,424	1,447,651	1,432,986	1,434,187	1,385,100	1,321,098	1,310,114	1,320,437			
Public Works	633,340	494,250	499,537	492,474	470,091	334,568	340,736	362,904	526,170			
Non Departmental	-	114,653	-	1,268,063	-	627,221	-	-	354,978			
<b>TOTAL</b>	<b>3,243,418</b>	<b>3,138,577</b>	<b>2,934,349</b>	<b>4,102,230</b>	<b>2,828,839</b>	<b>3,177,440</b>	<b>2,616,726</b>	<b>2,712,665</b>	<b>3,363,525</b>			





This page in the published budget will have a photo of some scenic location within the Town. For now, please enjoy the Town Seal.

**TOWN OF LOOMIS  
PROPOSED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2017**

**GENERAL FUND  
DEPARTMENT 0100  
TOWN COUNCIL**

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PERSONNEL</b>									
40110 Salaries	23,000	23,000	22,972	21,559	22,619	22,972	22,972	22,972	22,972
40310 Medicare	1,800	1,800	1,307	1,066	1,073	903	903	853	903
<b>SUPPLIES AND EQUIPMENT</b>									
50110 Office Expenses	4,500	4,500	3,245	4,263	4,036	4,065	6,657	6,030	6,872
50150 Legal Noticing	10,000	10,000	2,897	12,652	4,130	392	4,069	886	1,238
50210 Copy Machine	1,800	1,800	1,966	1,658	2,068	1,591	2,734	2,811	4,148
<b>COMMUNICATIONS</b>									
<b>CONTRACTED SERVICES</b>									
51210 Council Projects	-	-	-	-	-	-	-	-	-
51210 Attorney - Special Projects	5,000	5,000		5,124	2,509	12,754	40,045	74,013	59,215
Library feasibility	20,000	-	27,327						
Recruitment	-	-	-				13,627		
<b>RESOURCE DEVELOPMENT</b>									
60110 Memberships and Dues	4,400	4,400	4,243	4,098	4,398	4,083	4,003	4,128	4,003
60120 Travel and Meetings	7,500	7,500	6,079	6,654	3,706	7,118	6,041	6,449	5,895
<b>OCCUPANCY</b>									
61110 Rents and Leases	-	-	-						



**TOWN OF LOOMIS  
PROPOSED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2017**

**GENERAL FUND  
DEPARTMENT 0200  
TOWN CLERK**

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PERSONNEL</b>									
40110 Salaries	44,000	43,000	43,209	43,391	44,790	39,559	39,567	38,333	37,100
40210 Group Insurance	10,000	8,500	9,369	9,025	10,465	9,697	7,963	9,069	8,913
40220 Retirement	8,000	7,600	7,631	6,832	6,197	5,957	5,628	5,252	5,075
40230 Worker's Compensation	4,000	3,000	2,500	1,809	1,060	1,667	841	1,090	784
40310 Medicare	1,000	700	678	607	627	557	557	540	520
40320 Unemployment and Training Tax	500	500	350	293	340	345	350	387	207
<b>SUPPLIES AND EQUIPMENT</b>									
50110 Office Expenses	500	1,000	33	734	459	177	602		3,515
50160 Books and Publications	-	-	-	-	-	-	-	-	78
<b>RESOURCE DEVELOPMENT</b>									
60110 Memberships and Dues	200	200	220	155	260	145	783	328	125
60120 Travel and Meetings	2,000	2,000	3,071	1,152	512	1,444	2,151	1,845	2,262
<b>OCCUPANCY</b>									
61110 Rents and Leases	-	-	-	-	-	-	-	-	4,546
61120 Utilities	700	700	870	806	785	774	839	802	678
61140 Building Maintenance	800	800	532	756	739	576	957	435	347
<b>CAPITAL OUTLAY</b>									
70110 Office Equipment/Software	500	500	-		347				2,306

**MISCELLANEOUS**

80110 Elections  
80130 Codification

6,000	-	5,585				6,707	
2,000	2,000	1,899	2,717	1,774	5,904	638	1,396
					789		
80,200	70,500	70,363	73,864	68,357	67,591	62,204	65,546

**TOTALS**

**PROGRAM DESCRIPTION**

The Town Clerk's Department is responsible for the custody and maintenance of the Town's records. The Clerk oversees preparation and distribution of meeting agendas and minutes, resolutions, ordinances, etc. The Clerk coordinates the secretarial needs of the Council and Administrative Department, and administers the filing of all Fair Political Practice forms pursuant to State Laws. The Clerk's Department acts as the Town's Personnel Department and Deputy Registrar of Voters and maintains the documentation required by law.

Staffing level: 0.50 full time equivalent employees

**PROGRAM OBJECTIVES**

- \* Maintain legislative records that are accurate and readily available to Council, Staff and the Public.
- \* Insure that parliamentary procedures are followed.
- \* Insure that liability claims are properly addressed and followed through.
- \* Insure that the Town's Municipal Code is enforced.

**TOWN OF LOOMIS  
PROPOSED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2017**

**GENERAL FUND  
DEPARTMENT 0300  
FINANCE/TREASURER**

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PERSONNEL</b>									
40110 Salaries and wages	125,000	123,000	123,397	120,886	116,063	117,949	110,692	109,825	107,525
40210 Group Insurance	25,000	21,800	25,102	21,074	22,648	19,943	17,393	17,232	16,861
40220 Retirement	20,000	21,900	17,569	19,034	17,751	17,026	16,086	15,010	14,884
40230 Worker's Compensation	11,500	8,500	8,308	5,633	3,527	4,962	2,800	3,629	2,609
40310 Medicare	1,800	1,800	1,689	1,575	1,570	1,558	1,437	1,452	1,402
40320 Unemployment and Training Tax	500	500	450	781	882	628	779	624	580
<b>SUPPLIES AND EQUIPMENT</b>									
50110 Office Expenses	900	900	921	459	107	380	913	374	664
50210 Copy Machine	300	300	328	276	287	265	455	468	691
<b>COMMUNICATIONS</b>									
<b>CONTRACTED SERVICES</b>									
51210 Custodial services	3,500	3,500	3,500	3,500	3,500	4,706	3,101	5,862	3,675
51210 Computer Services	3,000	3,000	3,383	2,283	188	5,616	3,219	3,896	3,789
51210 Auditors	18,875	17,500	18,875	17,350	16,950	16,600	17,300	15,750	15,150
<b>RESOURCE DEVELOPMENT</b>									
60110 Memberships and Dues	900	900	305	800	569	897	800	620	1,090
60120 Travel and Meetings	1,000	1,000	803	769	265	924	805	295	1,000
60120 Travel and Meetings - Risk Management	1,000	1,000	1,000	958	1,058	1,769	541	1,992	2,382

**OCCUPANCY**

61110 Rents and Leases  
 61120 Utilities  
 61140 Building Maintenance

-	-	-	-	-	-	-	-	-	-	-	-	5,788
900	900	1,108	1,027	1,000	985	1,068	1,021	864				
1,000	1,000	677	963	941	734	684	553	380				

**CAPITAL OUTLAY**

70110 Office Equipment/Software

-	-	-	-	-	-	-	-	-	-	-	-	-

**MISCELLANEOUS**

80110 Insurance/Bonds

-	-	-	-	-	-	-	-	-	-	-	-	-

**TOTALS**

215,175	207,500	207,413	197,368	187,307	194,941	178,073	178,605	179,334				
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**PROGRAM DESCRIPTION**

The Finance Department and Town Treasurer are responsible for the effective management of the Town's fiscal resources and obligations. This department is responsible for accounting, financial reporting to the Town Council, preparation for the annual fiscal audit, budget preparation, cash management, payroll, accounts payable and receivable and reporting to other State and Federal organizations. As the Town's Treasury, this department is responsible for receiving and safekeeping the taxes and other revenues received by the Town.

Staffing level: 1.25 full time equivalent employees

**PROGRAM OBJECTIVES**

- Safeguard the Town's Assets
- Provide relevant financial information and assistance to the Town Council, Town Manager and other departments.
- Maintain appropriate balance between funds required to meet current obligations and the maintenance of an investment portfolio which will approximate a 100% invested position.

TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

GENERAL FUND  
 DEPARTMENT 0500  
 ADMINISTRATION

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PERSONNEL</b>									
40110 Salaries and wages	199,000	188,000	187,479	186,208	171,728	173,654	168,769	163,656	166,475
40210 Group Insurance	25,000	21,500	46,353	33,410	33,588	29,329	25,996	21,024	20,609
40220 Retirement	30,000	33,500	30,565	30,688	28,898	26,639	28,683	23,853	23,800
40230 Worker's Compensation	19,000	13,000	12,097	8,823	5,369	7,775	4,262	5,523	3,972
40310 Medicare	3,000	2,800	2,775	2,729	2,520	2,842	3,174	2,767	2,987
40320 Unemployment and Training Tax	1,500	1,200	1,113	1,232	1,340	888	1,073	2,289	843
40410 Car Allowance	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600	3,600
<b>SUPPLIES AND EQUIPMENT</b>									
50110 Office Expenses	10,000	10,000	9,668	12,309	7,745	8,626	10,465	11,838	15,377
50160 Books and Publications	800	800	1,895	30	30	30	769	1,360	1,274
50210 Copy Machine	2,500	2,500	1,966	2,789	1,771	2,496	3,154	3,630	4,760
<b>COMMUNICATIONS</b>									
50310 Postage	1,000	1,000	1,835	695	587	547	679	934	2,155
50320 Telephone	5,100	5,100	5,245	5,603	5,109	4,900	4,666	4,541	3,426
50330 Internet Access	2,000	2,000	2,512	1,888	1,440	1,863	1,738	646	1,207
<b>CONTRACTED SERVICES</b>									
51210 Attorney	45,000	60,000	39,134	48,640	61,472	44,734	91,379	74,629	76,416
51210 Outside services/computer services	35,000	35,000	18,076	38,055	71,611	10,278	28,111	9,475	19,896



**RESOURCE DEVELOPMENT**

60110 Memberships and Dues	3,000	2,812	1,890	1,793	1,780	1,934	1,836	1,636
60120 Travel and Meetings	4,000	2,893	2,972	4,665	6,835	2,297	420	2,986
60120 Education Reimbursement Fund	-	-	-	-	-	-	-	-

**OCCUPANCY**

61110 Rents and Leases	-	-	-	-	-	-	-	12,813
61120 Utilities	8,000	8,931	5,378	5,647	6,091	6,013	4,733	5,538
61140 Building Maintenance	2,500	4,382	6,511	2,339	1,767	1,714	6,006	2,048

**CAPITAL OUTLAY**

70010 Small Equipment Replacement Fund	500	-	-	-	-	-	-	-
70010 Office Equipment/Software	2,500	10,000	11,816	1,728	783	-	-	-

**MISCELLANEOUS**

80010 LAFCO/Air Pollution Control Board/other	9,000	10,000	8,994	7,633	4,154	10,051	3,838	5,459
80110 Insurance and Bonds	26,000	24,000	21,455	20,150	23,651	17,500	27,124	24,248
80510 Property Tax Administration	22,000	19,000	18,406	17,551	17,684	31,104	24,726	21,497
80520 Bank/other fees	4,000	4,000	4,694	4,500	4,036	4,327	4,364	2,784

<b>TOTALS</b>	471,500	470,000	455,017	462,815	384,983	451,456	402,813	425,806
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**PROGRAM DESCRIPTION**

The Town Manager administers policies and programs as directed by the Town Council.

Staffing level: 1.75 full time equivalent employees

**PROGRAM OBJECTIVES**

- \* Provide assistance to Town Council in creating policies and programs responsive to the community's needs.
- \* Provide and promote effective leadership for all employees in order to accomplish the Town's mandated functions and respond to the policy decisions from the Town Council.
- \* Coordinate the Town's response and actions as related to neighboring jurisdictions and State and Federal legislatures.

TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

GENERAL FUND  
 DEPARTMENT 0700  
 PLANNING

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	PRIOR YEARS					ACTUAL 2009-10	
				ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011		
<b>PERSONNEL</b>										
40110 Salaries and wages	62,000	42,000	26,170	17,031	37,574	43,502	71,999	128,455	173,388	
40210 Group Insurance	18,000	9,500	5,879	9,045	11,357	9,915	7,897	38,494	37,559	
40220 Retirement	7,000	7,500	5,253	1,298	2,669	6,614	10,874	19,335	27,845	
40230 Worker's Compensation	6,000	3,000	2,374	7,530	6,846	6,669	5,434	7,043	5,064	
40310 Medicare	1,500	1,000	584	824	2,956	809	1,197	2,080	2,984	
40320 Unemployment and Training Tax	500	500	184	122	463	630	349	1,120	1,216	
<b>SUPPLIES AND EQUIPMENT</b>										
50110 Office Expenses	5,000	5,000	5,652	3,378	4,123	3,589	4,207	6,439	10,398	
50150 Legal Publication	4,500	4,500	7,543	3,273	2,680	3,000	4,415	3,144	3,543	
50160 Books and Publications	500	500	-	97	244	590	807	666	665	
50210 Equipment Maintenance	1,500	1,500	1,966	1,658	1,721	1,591	2,734	2,811	4,148	
<b>COMMUNICATIONS</b>										
50310 Postage	1,500	1,500	1,220	1,121	952	661	873	809	808	
50320 Telephone	-	-	9	-	26	-	-	19	-	
<b>CONTRACTED SERVICES</b>										
51210 Consulting	75,000	85,000	80,975	44,679	58,029	8,149	10,262	18,975	62,565	
<b>RESOURCE DEVELOPMENT</b>										
60110 Memberships and Dues	-	-	-	-	-	550	360	335	350	
60120 Travel and Meetings	2,000	2,000	-	2,686	1,815	818	2,582	1,137	5,958	

**OCCUPANCY**

61110 Rents and Leases  
 61120 Utilities  
 61140 Building Maintenance

-	-	-	-	-	-	-	-	-	-	-	-	8,686
1,500	1,500	1,662	1,541	1,501	1,479	1,602	1,533	1,296				
1,500	1,500	1,016	1,445	1,413	1,101	1,026	905	570				

**CAPITAL OUTLAY**

70010 Computer Services

-	-	-	-	-	-	-	-	-	-	-	-	-
					843							638
												2,540

**MISCELLANEOUS**

80010 General Plan Update

-	-	-	-	-	-	-	-	-	-	-	-	-

**TOTALS**

188,000	166,500	140,488	95,729	134,368	90,508	126,618	233,936	349,583				
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**PROGRAM DESCRIPTION**

The Planning Department is responsible for addressing issues relating to property development and land use within the Town of Loomis. The Planning department sees that the quality of development within the Town reflects the preferences of the community as a whole, as stated in the General Plan and conforms to State and Federal guidelines. The Department administers the Town's Zoning Ordinances by processing and reviewing new development applications, and the associated environmental review and documentation, then making recommendations to the Planning Commission on whether to approve or deny the project.

Staffing level: 0.55 full time equivalent employees/contract employees

**PROGRAM OBJECTIVES**

- Prepare, maintain and implement a comprehensive set of policies and physical plans to guide future development that is reflective of the citizen's desires to create and maintain a friendly, rural style community.

TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

GENERAL FUND  
 COST CENTER: 0900  
 COMMUNITY SERVICES

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	PRIOR YEARS		ACTUAL 2009-10
							ACTUAL 2011-2012	ACTUAL 2010-2011	
<b>PERSONNEL</b>									
<b>SUPPLIES AND EQUIPMENT</b>									
50120 Supplies - community projects	2,000	-	4,040				348	274	867
50160 Maintenance	-	-	1,395						
50120 Town banners	-	-	-	4,877					
<b>COMMUNICATIONS</b>									
50310 Community mailings	-	-							
<b>CONTRACTED SERVICES</b>									
51210 PROS Committee member stipends	-	-	-				1,450	2,425	2,475
51210 Summer Concerts/Depot events	3,000	3,000	3,500	8,155	2,800	3,000	2,399	1,899	3,634
51210 Summer Swim Program *	-	-	-			12,104	7,429	8,694	13,045
December holiday festivities	-	-	-			499	230		
Resurface basket ball court							4,850		
<b>MISCELLANEOUS</b>									
Community involvement Mini-grants	18,000	18,000	17,500	16,150	17,951	13,855	16,031	20,221	11,574
<b>TOTALS</b>	23,000	21,000	26,435	24,305	25,628	29,458	32,737	33,513	31,595

**PROGRAM DESCRIPTION**

This cost center represents budget items formerly reported under various department headings, including Town Council and Planning, that have similar relevance to community services. Each item, individually does not warrant its own budget cost center, so has been grouped on this page.

The budget item formerly known as Appendix B "Detail of Council Awards and Donations" and the related summary line item on the Town Council budget page have been removed and the budget allocations consolidated into the Community Involvement Mini-grants.

The budget for the Summer Swim program listed above is for the net costs in excess of revenue (net loss) while the expenses are actual before off-setting revenue. Since the seasons overlap fiscal years, the program could be best evaluated as follows:

	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
Swim Season				
Revenues	*	*	*	4,378
Expenditures	*	*	*	13,502
Net loss	*	*	*	(9,124)
Budgeted loss	*	*	*	5,000
Positive/(Negative) variance	*	*	*	(4,124)

The swim program has been "on hold" while the Del Oro High School pool is being reconstructed.

**TOWN OF LOOMIS  
PROPOSED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2017**

**GENERAL FUND  
COST CENTER: 1000  
Economic Development**

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	PRIOR YEARS					ACTUAL 2009-10	
				ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011		
<b>PERSONNEL</b>										
<b>SUPPLIES AND EQUIPMENT</b>										
50120 Supplies										
50160 Books and Publications				342			54			
<b>COMMUNICATIONS</b>										
<b>CONTRACTED SERVICES</b>										
51210 Chamber of Commerce/Town Business Projects										
Placer County Welcome Guide										
Town Signs	2,600	1,300	2,600	1,300	1,300	500	75	2,230	2,600	2,600
<b>RESOURCE DEVELOPMENT</b>										
60110 Dues and memberships										
60120 Travel and meetings	250	250	250	250	250		25			
<b>OCCUPANCY</b>										
<b>CAPITAL OUTLAY</b>										
Freeway overpass art										
Directional Sign program	60,000	60,000	9,700							2,230
Blue Anchor Stage project						5,750				
<b>MISCELLANEOUS</b>										
<b>TOTALS</b>	<b>67,850</b>	<b>71,550</b>	<b>17,210</b>	<b>1,550</b>	<b>1,550</b>	<b>9,192</b>	<b>2,754</b>	<b>4,830</b>	<b>4,830</b>	<b>4,830</b>

**PROGRAM DESCRIPTION**

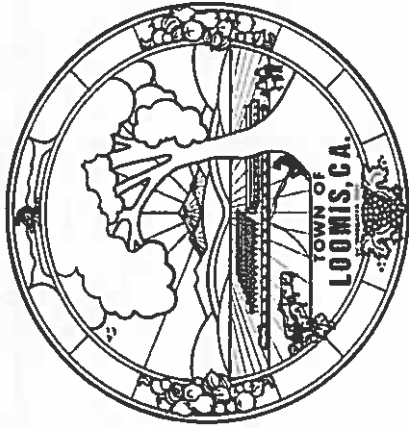
This cost center, new with the 2010/11 budget, details Council projects that enhance or promote the business and economic aspects of the Town. Specifically, the Council is taking a "Shed to Shed" approach, concentrating on the business in the Downtown Core area between the High Hand Fruit Shed on the southwest and the Blue Goose Fruit Shed on the northeast.

**TOWN OF LOOMIS  
PROPOSED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2017**

**GENERAL FUND  
DEPARTMENT 1500  
SAFETY SERVICES**

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PERSONNEL</b>									
<b>SUPPLIES AND EQUIPMENT</b>									
50210 Equipment Maintenance									
<b>COMMUNICATIONS</b>									
50320 Telephone						244	780	936	998
<b>CONTRACTED SERVICES</b>									
51210 Police - basic service	1,312,156	1,286,427	1,286,427	1,275,437	1,266,366	1,212,138	1,174,075	1,173,894	1,201,103
Traffic Officer in excess of COPS grant									
51210 Wildland Fire	78,247	78,247	78,247	77,156	64,100	79,002	70,267	70,794	79,553
51210 Animal Control	10,000	10,000							
51210 Civil Defense	83,000	81,000	80,977	78,925	92,011	87,090	74,611	62,420	34,574
	750	750	-	1,469	721	722	719	748	741
<b>RESOURCE DEVELOPMENT</b>									
<b>OCCUPANCY</b>									
<b>CAPITAL OUTLAY</b>									
<b>MISCELLANEOUS</b>									
81510 Booking Fees	2,000	8,000	2,000		10,989	5,904	646	1,322	3,468
<b>TOTALS</b>	1,486,153	1,464,424	1,447,651	1,432,986	1,434,187	1,385,100	1,321,098	1,310,114	1,320,437





This page in the published budget will have a photo of some scenic location within the Town. For now, please enjoy the Town Seal.

TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

GENERAL FUND  
 DEPARTMENT 1900  
 PUBLIC WORKS

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PERSONNEL</b>									
40110 Salaries and wages	272,000	231,000	193,142	212,678	220,043	199,282	181,825	191,526	292,407
40210 Group Insurance	75,600	42,900	43,865	43,535	49,637	42,594	34,504	19,745	39,691
40220 Retirement	35,880	39,000	26,921	35,712	31,925	30,739	27,464	25,553	43,095
40230 Worker's Compensation	29,000	28,500	29,102	31,384	23,693	15,281	18,143	24,402	19,704
40310 Medicare/Fica	410	2,500	3,872	4,605	3,806	2,759	2,506	2,599	4,406
40320 Unemployment and Training Tax	1,000	1,000	1,783	1,267	690	1,020	1,097	765	1,708
<b>SUPPLIES AND EQUIPMENT</b>									
50110 Office Expenses	1,500	1,500	1,362	1,009	3,757	1,281	1,260	1,670	1,624
50160 Books and Publications	500	500	574	99	1,293	2		1,189	1,062
<b>COMMUNICATIONS</b>									
50310 Postage	3,500	2,500	3,498	2,300	1,197	155	97	255	197
50320 Telephone	400	400	374	380	271	331	235	491	851
<b>CONTRACTED SERVICES</b>									
51210 Engineering	10,000	10,000	-		12,460			9,185	22,118
51210 Maintenance Contracts	20,000	16,000	19,265	13,336	18,314	19,938	21,334	17,624	17,710
51210 Open Space maintenance	2,000	2,000	-			265			
51210 Building Official	90,000	70,000	89,513	85,398	84,289		30,621	46,290	54,609
51211 Plan checking	65,000	18,000	63,007	28,411					

**RESOURCE DEVELOPMENT**

60110 Memberships and Dues  
60120 Travel and Meetings

250	250	135	245	245	115	50		225
1,500	3,000	1,067	2,929	2,158		105	1,694	998

**OCCUPANCY**

61110 Rents and Leases  
61120 Utilities  
61120 Park Water  
61130 Park Electricity  
61140 Building Maintenance

1,600	1,500	1,559	1,610	1,302	691	1,324	1,626	10,135
7,000	5,000	6,889	4,968	6,549	4,057	6,264	3,514	2,538
5,000	7,500	5,101	6,589	4,162	8,440	6,256	7,630	6,521
200	200	111	118	118	118	118	111	103
1,500	1,500	1,652	1,454	1,437	742	1,032	835	668

**CAPITAL OUTLAY**

70010 Small Equipment  
70010 Infrastructure Acquisition/Maintenance

800	800	246		287	657			
-	-		9,760					

**MISCELLANEOUS**

80220 Flood Control Planning  
Cost allocations to districts

8,700	8,700	6,500	4,690	4,900	6,100	6,500	6,200	5,800
				(2,440)				

**TOTALS**

633,340	494,250	499,537	492,474	470,091	334,568	340,736	362,904	526,170
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**PROGRAM DESCRIPTION**

The Public Works department provides for construction and maintenance of the Town's infrastructure. Infrastructure includes streets, sidewalks, curbs, gutters, ditches, street lights, traffic signals and parks. The Public Works department works with the Planning Department in reviewing development projects for proper drainage and other compliance issues.

Staffing level: 4.55 full time equivalent employees

**PROGRAM OBJECTIVES**

Provide a safe and comfortable environment for the citizens and businesses of the Town by creating and maintaining appropriate infrastructure.

TOWN OF LOOMIS  
 PROPOSED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

GENERAL FUND  
 NON DEPARTMENTAL EXPENDITURES

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	PRIOR YEARS ACTUAL		ACTUAL 2009-10
							2011-2012	2010-2011	
PERSONNEL									
SUPPLIES AND EQUIPMENT									
COMMUNICATIONS									
CONTRACTED SERVICES									
RESOURCE DEVELOPMENT									
OCCUPANCY									
CAPITAL OUTLAY									
Loomis Depot Restoration									
MMF costs paid from prior year encumbrances									
Property Acquisition and Due Dilligence									354,978
Union Pacific Property purchase									
MISCELLANEOUS									
Transfers to Streets and Roads funds		114,653		1,268,063		493,608			
Transfers to Park funds						133,613			
TOTALS	-	114,653	-	1,268,063	-	627,221	-	-	354,978

**TOWN OF LOOMIS  
ADOPTED BUDGET  
FOR THE YEAR ENDING JUNE 30, 2017**

**TRANSPORTATION  
SUMMARY**

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	PRIOR YEARS		ACTUAL 2009-10
							ACTUAL 2011-2012	ACTUAL 2010-2011	
<b>STREET FUND REVENUE</b>									
Gas Tax 2106	24,991	30,010	24,361	32,506	29,390	29,175	28,674	29,904	32,357
Gas Tax 2107	57,442	39,804	55,653	51,472	48,615	47,806	44,037	46,203	48,565
Gas Tax 2107.5	2,000	2,000	2,000	4,000	2,000	2,000	2,000	2,000	2,000
Gas Tax 2105	41,365	32,394	40,123	39,971	45,446	28,726	30,681	34,594	36,439
Gas Tax 2103 (Formerly Traffic Cong Relief)	15,621	70,489	30,885	71,348	93,093	52,975	90,674	63,842	43,659
Miscellaneous									
Investment Earnings	1,000	4,500	1,213	2,025	8,688	2,313	13,146	9,347	15,633
<b>Total Streets Revenue</b>	<b>142,419</b>	<b>179,197</b>	<b>154,235</b>	<b>201,323</b>	<b>227,232</b>	<b>162,995</b>	<b>209,213</b>	<b>185,890</b>	<b>178,653</b>
<b>TRANSPORTATION FUND REVENUE</b>									
Transportation Allotment - Non Transit	299,000	245,000	353,665	352,933	252,846	243,025	208,914	198,215	163,639
Transportation - Bike/Ped			23,069						
Transportation Allotment - Transit	60,000	85,000	52,835	54,798	76,749	83,245	83,398	90,748	79,288
CMAQ and other grants	-	122,000	-	47	122,345		291,473		
Investment Earnings	1,000	6,000	6,988	47	3,925	4,194	2,212	6,817	8,079
Other		-	4,716	4,543	120,398	41,741		160,106	205,066
<b>Total Transportation Revenue</b>	<b>360,000</b>	<b>458,000</b>	<b>441,273</b>	<b>412,321</b>	<b>576,263</b>	<b>372,205</b>	<b>585,997</b>	<b>455,885</b>	<b>456,072</b>
<b>TRANSPORTATION EXPENDITURES</b>									
	337,760	751,850	444,129	1,932,666	846,348	453,160	874,776	1,007,415	665,025
<b>OTHER SOURCES/(USES)</b>									
Fund Transfers		-	-	1,268,063		477,879		16,124	
Allocation to Maintenance Districts		-	-						
Other Reserves		114,653							
<b>Total Other Sources/(Uses)</b>		<b>114,653</b>	<b>-</b>	<b>1,268,063</b>	<b>-</b>	<b>477,879</b>	<b>-</b>	<b>16,124</b>	<b>-</b>
<b>EXCESS REVENUES OVER EXPENDITURES</b>									
	164,659	-	151,378	(50,959)	(42,853)	559,919	(79,567)	(349,516)	(30,300)
<b>BEGINNING FUND BALANCE</b>	<b>173,072</b>		<b>21,694</b>	<b>72,653</b>	<b>115,506</b>	<b>(444,412)</b>	<b>(364,846)</b>	<b>(15,330)</b>	<b>14,970</b>
<b>ENDING FUND BALANCE</b>	<b>337,731</b>		<b>173,072</b>	<b>21,694</b>	<b>72,653</b>	<b>115,506</b>	<b>(444,412)</b>	<b>(364,846)</b>	<b>(15,330)</b>

TOWN OF LOOMIS  
 ADOPTED BUDGET  
 FOR THE YEAR ENDING JUNE 30, 2017

TRANSPORTATION  
 EXPENDITURES - DETAIL

DESCRIPTION	ADOPTED BUDGET 2016-17	ADOPTED BUDGET 2015-16	PROJECTED ACTUAL 2015-16	ACTUAL 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013	ACTUAL 2011-2012	ACTUAL 2010-2011	ACTUAL 2009-10
<b>PERSONNEL</b>									
40110 Salaries	60,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	
40110 Temp Employees	15,000	15,000	15,000						
40210 Group Insurance	14,400	19,200	19,200	19,200	19,200	19,200	19,200	19,200	
40220 Retirement	9,120	14,000	12,160	11,926	11,926	11,926	12,160	12,160	
40230 Worker's Compensation	2,000	3,000	3,000	2,942	2,942	2,942	3,000	3,000	
40310 Medicare/Fica	4,590	2,500	1,160	1,138	1,138	1,138	1,160	1,160	
40320 Unemployment and Training Tax	1,000	1,000	1,000	1,556	1,556	1,000	1,000	1,000	
<b>SUPPLIES AND EQUIPMENT</b>									
50110 Office Expenses	1,000	1,000	-	2,566	161	58	1,395	2,842	1,925
50120 Materials and Supplies	38,000	38,000	32,110	52,477	47,627	46,540	30,737	31,773	68,122
50160 Books and Publications	500	500	-				521		224
50170 Fuel	12,000	12,000	6,772	12,570	11,956	15,430	10,719	10,489	8,836
50180 Equipment Rental	5,000	2,500	6,763	16,357	8,269	7,340	3,791	5,289	1,362
50210 Equipment Maintenance	7,000	7,000	10,559	3,481	17,033	5,696	7,199	8,339	14,332
50230 Signal Maintenance	20,000	3,000	25,841	21,331	5,280	1,405	4,391	14,447	20,102
61130 Street Light Service	16,000	10,000	15,166	16,606	14,889	11,102	14,980	13,718	12,962
<b>COMMUNICATIONS</b>									
50320 Telephone	1,500	1,500	1,244	1,749	1,544	1,476	1,678	1,665	1,533
<b>CONTRACTED SERVICES</b>									
51610 Transit Service	60,000	85,000	52,835	56,256	77,166	83,245	83,398	90,748	76,066
51210 Other	-	-	200	34,337					
51210 Tree pruning/right of way maintenance	-	-	-	-	-	-	-	-	-

**RESOURCE DEVELOPMENT**

500	500	300	189	746	1,313	753	797	693
400	400	56	1,317	150	299	159		398
		-						
		-						

60110 Memberships and Dues  
60120 Travel and Meetings

**OCCUPANCY**

500	500	-			460	106	99	
30,000	30,000	26,782	27,634	34,624	30,353	25,642	29,530	26,684
250	250	662	221					
		-						
		-						

61110 Rents and Leases  
61120 Utilities  
61120 Corp Yard Maintenance

**CAPITAL OUTLAY**

500	500	500					446	
5,000	5,000	-						
500	500	-						84,914
-	-	5,731						
-	-	-						
-	-	-						
-	-	-						
383,000	383,000	84,925	1,531,078	486,209	87,311	537,957	640,756	306,624

70010 Small Equipment  
70430 Sidewalk Repair  
70430 Street Signs repair and replace  
Capital equipment  
70430 Road Striping  
70430 Storm Drain Repair/Replace  
70430 ADA Issue Resolution  
70430 Contribution to Capital Improvement Program

**MISCELLANEOUS**

32,000	35,000	35,530	31,503	29,627	34,026	28,885	38,904	39,192
1,000	1,000	6,634	6,787	(5,696)	10,900	5,944	1,056	1,056

80110 Insurance and Bonds  
80210 Fees  
89110 Fund Transfers

**TOTALS**

337,760	751,850	444,129	1,932,666	846,348	453,160	874,776	1,007,415	665,025
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