



## STAFF REPORT

### TOWN COUNCIL MEETING OF OCTOBER 8, 2013

To: Town Council

From: Town Manager and Town Attorney

Subject: Mayor Resignation/Appointment of Interim Mayor/Replacement Options

Date: September 27, 2013

#### **DISCUSSION:**

At the August 13, 2013 Town Council meeting, Mayor Scherer announced his intentions to resign as Mayor and Councilmember at the October 8, 2013 Town Council meeting. It is recommended that the Town Council discuss and possibly take action on one or more of the following items:

1. The appointment of an interim Mayor to serve until the regular appointment process of appointing a Mayor occurs in December.
2. Whether to fill the vacancy by appointment or by special election.
3. If the Council decides to fill by appointment:
  - a. Set the date of the public meeting at which Town Council intends to make the appointment;
  - b. Set a deadline for interested individuals to submit applications for appointment; and
  - c. Set a date for the public meeting(s) to interview applicants (which could be at a special or regular meeting).
4. If the Council decides to fill by special election: Direct staff to prepare the necessary resolution calling a special election and to present the resolution to the Council for approval at the November regular meeting.

#### **CEQA:**

There are no CEQA issues associated with this action.

#### **FINANCIAL IMPLICATIONS:**

Should the Council choose to hold a special election, the costs to the Town could range between \$25,000 and \$39,000 (approximately \$6-\$9/registered voter).