



TOWN OF LOOMIS
AGENDA
REGULAR MEETING OF
LOOMIS TOWN COUNCIL
BLUE GOOSE EVENT CENTER
3550 TAYLOR ROAD, LOOMIS, CA 95650
916-652-1840
www.loomis.ca.gov

TUESDAY

JUNE 8, 2021

7:00 P.M.

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

- Mayor Jeff Duncan
- Mayor pro tempore Jenny Knisley
- Councilmember Brian Baker
- Councilmember Danny Cartwright
- Councilmember Jan Clark-Crets

PUBLIC COMMENT PROCEDURE

The Council meeting at the Blue Goose Event Center will be opened to public attendance.

In order to protect public health and the safety of our Loomis citizens, Public viewing for this meeting will be also offered through the Town's YouTube Channel, located at https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ

AND

The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/83103924337>

Public comment will be opened for each agenda item also through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.

How To Participate in the Meeting via Zoom

You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation via computer or smartphone

You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following <https://us02web.zoom.us/j/83103924337> . Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **831 0392 4337#**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

MATTERS OF INTEREST TO COUNCILMEMBERS

TOWN MANAGER REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

CONSENT AGENDA

RECOMMENDED ACTION

- | | |
|--|-------------------------|
| 1. Council Action Minutes – 5/11/21, 5/13/21, 5/27/21 | <i>APPROVE</i> |
| 2. Monthly Check Register | <i>RECEIVE AND FILE</i> |
| 3. Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. Treasurer’s Report | <i>RECEIVE AND FILE</i> |
| 5. Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. Resolution of the Town Council of the Town of Loomis Authorizing Amendment #1 (Task #1) for the General Plan Update to AECOM for the Expansion of Work on the Economic Development and Public Finance Element, Additional Committee Meetings, Responses to Comments, and Document Formatting And Review in the Amount of \$53,945 | <i>ADOPT RESOLUTION</i> |
| 7. Resolution of the Town Council of the Town of Loomis Approving Wage Changes with the Loomis Diversified Employees Group and With the Loomis Public Works Employee’s Bargaining Unit (Operating Engineers, Stationary Local No. 39 | <i>ADOPT RESOLUTION</i> |

8. Second Reading of Ordinance 287 Amending Chapter 3.12 of the Town of Loomis Municipal Code to Increase the Town Manager's Contracting Authority for the Purchase of Supplies and Services *ADOPT ORDINANCE*

9. Resolution of the Town Council of the Town of Loomis Requesting Collection of Charges on Tax Roll For the Following Districts: Heather Heights Community Facilities District No. 3, Loomis Maintenance District Unit 1, Loomis Maintenance No. 2, Community Facilities District No. 1, Sunrise-Loomis Community Facilities District No. 2, Community Facilities District No. 4, Loomis Acres Unit No. 4 Maintenance District, King Road Maintenance District, Rachel Estates Maintenance District, Hunters Crossing II Maintenance District, Saunders Avenue Maintenance District, Sherwood Estates Maintenance District, Hunter Oaks Maintenance District, Sierra De Montserrat Subdivision Maintenance District, Taylor Road Mixed Use Maintenance District No. 16 *ADOPT RESOLUTION*

10. Resolution of the Town Council of the Town of Loomis Certifying Compliance with the 2020-2021 Appropriation Limitation and Establishing the Appropriation Limitation for the 2021-2022 Fiscal Year *ADOPT RESOLUTION*

11. Resolution of the Town Council of the Town of Loomis Approving A Memorandum of Understanding Between the Town of Loomis And the International Union of Operating Engineers Local 39 *ADOPT RESOLUTION*

12. Resolution of the Town Council of the Town of Loomis Authorizing Amendment #1 to Task Order #1 for the General Plan Update to Hauge Brueck Associates for the Expansion of Work on the General Plan Update Including the Coordination of 17 Committees, Coordination of Hundreds of Comments with Responses, Coordination of the Social Pinpoint Comments, and Extensive Involvement with the Community and Team of Contractors in the Amount of \$390,000 *ADOPT RESOLUTION*

CONSENT ITEMS FORWARDED

BUSINESS

13. **Placer Mosquito & Vector Control District Annual Update**
A presentation will be given by Placer Mosquito & Vector Control District to provide their annual update on their activities and District news.
Recommended action: Receive and file.
Public comment:

14. **Request for Proposals (RFP) for 3800 Taylor Road Redevelopment**
The Town Council previously gave direction to staff to begin the process of potentially selling several Town-owned properties. In 2019 the Town released an RFP for the WW Moulding Plant property at 3800 Taylor Road and entered into a purchase and sale agreement, but the agreement fell through. Since mid-2020 there has been considerable interest in the property. In April Council directed staff to bring back a new RFP during the Strategic Planning session.
Recommended action: Staff recommends the Town Council review the attached Request for Proposals, provide any additional input on the document, and authorize the Town Manager to release the RFP for a period of 90 days.
Public comment:

15. **2021-2026 Strategic Plan**
 On April 9, 2021, the Town Council and Staff held a Strategic Planning Workshop and the timeframes for each strategy were discussed and generally agreed upon during the workshop, and are based on workload, resources, and operational importance.
Recommended action: Approve the five-year Strategic Plan to guide the Town's priorities through 2026.
Public comment:

16. **General Plan Status Update**
 Staff will give a presentation on the General Plan Status Update.
Recommended action: Receive and file.
Public comment:

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Knisley/Clark-Crets as alternate
- Placer County Flood Control/Water Conservation District – Cartwright/Baker as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Cartwright
- Sacramento Area Council of Governments – Clark-Crets/Knisley as alternate
- Borders Committee – Clark-Crets and Duncan
- Business Committee – Knisley/Clark-Crets as alternate
- Schools Liaison – Baker/Cartwright
- SPMUD Ad Hoc Committee – Cartwright and Clark-Crets
- Library Representative – Knisley/Clark-Crets as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison – Duncan
- Greater Sacramento Economic Council – Clark-Crets

ADJOURNMENT

AS PROVIDED IN THE COUNCIL'S OPERATING PROCEDURES, THE MEETING WILL ADJOURN AT 10:00 P.M. UNLESS A DECISION IS MADE TO EXTEND THE TIME.

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Crickett Strock at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or www.loomis.ca.gov.

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW. If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Mission Statement. *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

Certification of Posting of Agenda

I, Crickett Strock, Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, June 8, 2021 Regular Meeting of the Town of Loomis Town Council was posted June 2, 2021 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov.

Signed Crickett Strock, Town Clerk, on June 2, 2021 at Loomis, California.