



TO: TOWN COUNCIL

FROM: STAFF

RE: PROS COMMITTEE WORK PLAN & BUDGET 2011/12

ISSUE

Annually the Committee recommends a work plan and budget and forwards same to Town Council for approval in the upcoming year (2011/12) budget.

RECOMMENDATION

Approve the Park, Recreation and Open Space Committee's proposed work plan and budget for fiscal year 2011/12, or revise and approve as edited.

DISCUSSION

One of the tasks of the Committee is to submit a work plan and budget to the Town Council for inclusion in the Town's fiscal year budget which begins in July 2011 and runs through June 2012.

The PROS Committee budget is the estimated revenues and costs (other than maintenance done by Public Works) that are associated with parks, recreation, open space, and for 2011/12 tree matters have been added. The Council can obviously change the proposed tasks and budgets to conform with what the Council wishes to accomplish, given the money available.

Proposed PROS Committee 2011/12 Work Plan

<-----2011-----> <-----2012----->

JUL AUG SEP OCT NOV DEC JAN FEB MAR APR MAY JUN

Earth Day														Earth Day
Blue Anchor Park	Work on "project" as Council directs													
Heritage Park Subdivision	Work on "project" once Council gives directive													
Grant Proposals	*identify sources													*prepare concept for Council *apply to funding agency
2012/13 Work Plan														*prepare *send to Council
Eggplant Festival	Educational booth at festival													
Misc. Town Events	Work on events as Council directs													
Green Sheet	Work on projects as Council or staff directs													
Trees in Loomis	*identify projects and/or educational uses for tree fund money													*Fall tree planting w/Sac Tree *Spring Tree planting / Arbor Day

Removed from 2010/11 PROS Committee Work Plan:

1. Park, Recreation & Open Space Master Plan Update (to Planning Commission in July)
 2. Quarterly Reports
 3. Summer Swim Program
- Concerns: (1) Costs associated with the program; (2) busy with Earth Day planning, PROS Master Plan Update, and the Blue Anchor Park Update.

Proposed PROS Committee 2011/12 Budget

- PROS Committee member stipends = \$25 x 11 x 12 = \$3,300
 - Miscellaneous Festivities (Earth Day, Misc. Town Events, etc) = \$ 500
 - Trees in Loomis (Fall and Spring plantings, Education) = \$ 700 (\$300 for planting, \$400 for education)
- + _____
\$4,500