



TOWN OF LOOMIS
ACTION MINUTES
REGULAR MEETING OF
LOOMIS TOWN COUNCIL
BLUE GOOSE EVENT CENTER
3550 TAYLOR ROAD, LOOMIS, CA 95650
916-652-1840
www.loomis.ca.gov

TUESDAY

JUNE 8, 2021

7:00 P.M.

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

CALL TO ORDER Call to order by Mayor Duncan at 7:01 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present:

Mayor Jeff Duncan
Mayor pro tempore Jenny Knisley
Councilmember Brian Baker
Councilmember Danny Cartwright
Councilmember Jan Clark-Crets

Absent: None

PUBLIC COMMENT PROCEDURE

The Council meeting at the Blue Goose Event Center will be opened to public attendance.

In order to protect public health and the safety of our Loomis citizens, Public viewing for this meeting will be also offered through the Town's YouTube Channel, located at https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ

AND

The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/83103924337>

Public comment will be opened for each agenda item also through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.

How To Participate in the Meeting via Zoom

You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation via computer or smartphone

You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following <https://us02web.zoom.us/j/83103924337>. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **831 0392 4337#**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

MATTERS OF INTEREST TO COUNCILMEMBERS

Councilmember Baker pointed out that the fire season is here and reminded everyone to be careful when they are mowing and weed eating.

TOWN MANAGER REPORT

Sean Rabe', Town Manager, gave an update on COVID-19, the drought and fire season, Costco, Hidden Grove project, Green Business Park, staffing updates, Town Manager Tuesdays and answered questions.

LOOMIS CHAMBER OF COMMERCE UPDATE There was no update given.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

Pam Blake stated that the people who live by the Green Business Park want to keep the small-town atmosphere and not have a zoning change.

Dave Dalli, Del Mar Avenue, stated he lives by the proposed Green Business Park (BEM Inc.) project and pointed out that BEM is a property management company that has never built a project before.

Miguel Ucovich asked about the status of the use of the Del Oro swimming pool and suggested just using half of the pool with less staffing.

Roger Carroll, Town Finance Director/Town Engineer, stated the only day available is on Fridays.

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

A motion was made to adopt the Agenda. On motion by Councilmember Clark-Crets, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley
Noes: None
Abstained: None
Absent: None

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

Councilmember Cartwright requested to pull items 6 and 12 forward for discussion.

There was no public comment.

A motion was made to approve items 1-5 and 7-11 and pulling items 6 and 12 forward for discussion. On motion by Councilmember Baker, seconded by Councilmember Knisley and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley
Noes: None
Abstained: None
Absent: None

CONSENT AGENDA

RECOMMENDED ACTION

- | | | |
|-----|--|--|
| 1. | Council Action Minutes – 5/11/21, 5/13/21, 5/27/21 | <i>APPROVE</i> |
| 2. | Monthly Check Register | <i>RECEIVE AND FILE</i> |
| 3. | Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. | Treasurer’s Report | <i>RECEIVE AND FILE</i> |
| 5. | Planning Status Report | <i>RECEIVE AND FILE</i> |
| 7. | Resolution of the Town Council of the Town of Loomis Approving Wage Changes with the Loomis Diversified Employees Group and With the Loomis Public Works Employee’s Bargaining Unit (Operating Engineers, Stationary Local No. 39 | <i>ADOPT RESOLUTION</i>
Resolution 21-21 |
| 8. | Second Reading of Ordinance 287 Amending Chapter 3.12 of the Town of Loomis Municipal Code to Increase the Town Manager’s Contracting Authority for the Purchase of Supplies and Services | <i>ADOPT ORDINANCE</i>
Ordinance 287 |
| 9. | Resolution of the Town Council of the Town of Loomis Requesting Collection of Charges on Tax Roll For the Following Districts: Heather Heights Community Facilities District No. 3, Loomis Maintenance District Unit 1, Loomis Maintenance No. 2, Community Facilities District No. 1, Sunrise-Loomis Community Facilities District No. 2, Community Facilities District No. 4, Loomis Acres Unit No. 4 Maintenance District, King Road Maintenance District, Rachel Estates Maintenance District, Hunters Crossing II Maintenance District, Saunders Avenue Maintenance District, Sherwood Estates Maintenance District, Hunter Oaks Maintenance District, Sierra De Montserrat Subdivision Maintenance District, Taylor Road Mixed Use Maintenance District No. 16 | <i>ADOPT RESOLUTION</i>
Resolution 21-22 |
| 10. | Resolution of the Town Council of the Town of Loomis Certifying Compliance with the 2020-2021 Appropriation Limitation and Establishing the Appropriation Limitation for the 2021-2022 Fiscal Year | <i>ADOPT RESOLUTION</i>
Resolution 21-23 |
| 11. | Resolution of the Town Council of the Town of Loomis Approving A Memorandum of Understanding Between the Town of Loomis And the International Union of Operating Engineers Local 39 | <i>ADOPT RESOLUTION</i>
Resolution 21-24 |

CONSENT ITEMS FORWARDED

- | | | |
|----|---|--|
| 6. | Resolution of the Town Council of the Town of Loomis Authorizing Amendment #1 (Task #1) for the General Plan Update to AECOM for the Expansion of Work on the Economic Development and Public Finance Element, Additional Committee Meetings, Responses to Comments, and Document Formatting And Review in the Amount of \$53,945 | <i>ADOPT RESOLUTION</i>
Resolution 21-20 |
|----|---|--|

12. Resolution of the Town Council of the Town of Loomis Authorizing Amendment #1 to Task Order #1 for the General Plan Update to Hauge Brueck Associates for the Expansion of Work on the General Plan Update Including the Coordination of 17 Committees, Coordination of Hundreds of Comments with Responses, Coordination of the Social Pinpoint Comments, and Extensive Involvement with the Community and Team of Contractors in the Amount of \$390,000

ADOPT RESOLUTION
Resolution 21-25

Councilmember Cartwright stated he would like the General Plan update kept to a schedule and under control, so we do not find ourselves having to take out of reserves again.

Sean Rabe' pointed out the following:

- they did not anticipate COVID taking so long or the cost of a lot of extra meetings and the follow-up from that
- we will be getting \$100,000 From SACOG to help offset the amount

Councilmember Clark-Crets stated COVID is one of the driving factors of this.

Roger Carroll stated the following:

- the original intent was that the cost would be 1.2 to 1.3 million dollars for the General Plan update
- because of COVID we have had a loss of sales tax
- we will probably have to use more reserves to finish the update
- there are other reserves and Council has the authority to reallocate that to wherever they want it to be

Councilmember Baker stated he would like to see more efficiencies in our meetings and get our costs under control.

Mayor Duncan stated that we need to take into consideration what we wanted for the General Plan update, we wanted a lot of public involvement and to get the General Plan update to where it cannot be challenged.

Councilmember Knisley pointed out that Environmental Justice is a new part of the General Plan that was not in the old General Plan.

Dave Dalli stated there are more committees than what is needed.

Pam Blake stated she had a concern about the additional money proposed.

Sonja Cupler stated there are too many meetings going on, as a citizen it is difficult to keep track of what is going on and suggested giving out a condensed version of what is happening in each one of the committees.

Following further discussion on the matter a motion was made to approve items 6 and 12, and with a schedule of accountability so we know where we are and include COVID as a reason:

- Resolution 21-20, authorizing Amendment #1 (Task #1) for the General Plan update to AECOM for the expansion of work on the Economic Development and Public Finance Element, additional committee meetings, responses to comments, and document formatting and review in the amount of \$53,945. On motion by Councilmember Knisley, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Abstained: None

Absent: None

- Resolution 21-25, authorizing Amendment #1 to Task Order #1 for the General Plan Update to Hauge Brueck Associates for the expansion of work on the General Plan Update including the coordination of 17 committees, coordination of hundreds of comments with responses, coordination of the Social Pinpoint comments, and extensive involvement with the community and team of contractors in the amount of \$390,000. On motion by Councilmember Knisley, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Abstained: None

Absent: None

BUSINESS

13. **Placer Mosquito & Vector Control District Annual Update**

A presentation will be given by Placer Mosquito & Vector Control District to provide their annual update on their activities and District news.

Recommended action: Receive and file.

Public comment:

Meagan Luevano, Public Information Officer for Placer Mosquito & Vector Control District, expounded on the District's mission, their service area, identified vectors, their chemical control, school outreach programs, services and answered questions.

Joel Buettner, District Manager for Placer Mosquito & Vector Control District, discussed Vector Borne diseases and prevention, District and public responsibilities, monitoring the disease status, mosquito outlook for 2021 and answered questions.

Pam Blake pointed out that someone on the Loomis Community Post asked if anyone had mosquito fish because Placer County wasn't providing it.

Sonja Cupler asked what is the District's annual budget.

Joel Buettner said approximately 5 million dollars.

This item was received and filed.

14. **Request for Proposals (RFP) for 3800 Taylor Road Redevelopment**

The Town Council previously gave direction to staff to begin the process of potentially selling several Town-owned properties. In 2019 the Town released an RFP for the WW Moulding Plant property at 3800 Taylor Road and entered into a purchase and sale agreement, but the agreement fell through. Since mid-2020 there has been considerable interest in the property.

In April Council directed staff to bring back a new RFP during the Strategic Planning session.

Recommended action: Staff recommends the Town Council review the attached Request for Proposals, provide any additional input on the document, and authorize the Town Manager to release the RFP for a period of 90 days.

Public comment:

Miguel Ucovich asked if the price will be at least what the Town paid for it?

Sean Rabe' stated we can't sell it for less than the fair market value.

Sonja Cupler asked about the property at the end of Webb Street.

Sean Rabe' pointed out that the Town owns property at the end of Walnut Street and Mandarin Court, not at the end of Webb Street.

Following further discussion on the matter, a motion was made to authorize the Town Manager to release the RFP for a period of 90 days. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Abstained: None

Absent: None

15. **2021-2026 Strategic Plan**

On April 9, 2021, the Town Council and Staff held a Strategic Planning Workshop and the timeframes for each strategy were discussed and generally agreed upon during the workshop, and are based on workload, resources, and operational importance.

Recommended action: Approve the five-year Strategic Plan to guide the Town's priorities through 2026.

Public comment:

Dave Dalli questioned how much the Strategic Plan is going to cost the Town.

Sean Rabe' stated this Strategic Plan gives staff a road map on where we are going for the next five years.

Sonja Cupler stated the quotes in the Sacramento Bee from Commissioner Obranovich and Mayor Duncan are questionable, on how much the expectations of the public and residents are being followed.

Pam Blake asked what else is the sales tax being used for?

Roger Carroll stated the extra money is going into reserves for the Library.

Jean Wilson stated the following:

- understood the Town might raise the ¼% to ½%
- library taxes are very well supported on renewals
- tagging the sales tax with parks may not get the support

Miguel Ucovich agreed with Jean Wilson taking parks out and just go with the library sales tax.

Councilmember Clark-Crets suggested not including park development and funding in the use tax.

Following further discussion on the matter, a motion was made to approve the five-year Strategic Plan with the revision to not include the "park development and funding" with the Loomis Library and Community Center use tax. On motion by Councilmember Clark-Crets, seconded by Councilmember Baker and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Abstained: None

Absent: None

16. **General Plan Status Update**

Staff will give a presentation on the General Plan Status Update.

Recommended action: Receive and file.

Public comment:

Anders Hauge gave an update on the accomplishments, the program schedule and next steps, the land use sub-committees cancelled for June, noted there will be a public meeting in July and answered questions.

Jean Wilson stated that on the old housing element review the Planning Commission looked around for properties but this time it looks like the consultants are deciding the properties and not the Planning Commission.

Anders Hauge stated the Land Use and Housing Committee will discuss and make recommendations to the Planning Commission, not the consultants.

Dave Dalli questioned why we need to pay the \$390,000 if the committees will be done in July and August.

This item was received and filed.

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Knisley/Clark-Crets as alternate
- Placer County Flood Control/Water Conservation District – Cartwright/Baker as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Cartwright
- Sacramento Area Council of Governments – Clark-Crets/Knisley as alternate
- Borders Committee – Clark-Crets and Duncan
- Business Committee – Knisley/Clark-Crets as alternate
- Schools Liaison – Baker/Cartwright
- SPMUD Ad Hoc Committee – Cartwright and Clark-Crets
- Library Representative – Knisley/Clark-Crets as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison – Duncan
- Greater Sacramento Economic Council – Clark-Crets

ADJOURNMENT Mayor Duncan adjourned the meeting at 9:14 p.m.

Mayor

Town Clerk