



## STAFF REPORT

### TOWN COUNCIL MEETING OF DECEMBER 8, 2015

To: Town Council

From: Town Manager

Subject: Revise the contract with Bennett Engineering to include environmental services as well as the revisions to the design needed to meet Caltran's requirements for the Town Center Implementation Plan project.

Date: December 8, 2015

#### **RECOMMENDATION**

Authorize the Town Manager to sign an amendment to the contract with Bennett Engineering for the additional environmental and design services needed to federalize the construction of Phase One of the Loomis Town Center Implementation Plan in an amount not to exceed \$50,000.

#### **DISCUSSION:**

At the June 11, 2013 Town Council meeting the Council approved the contract with Bennett Engineering for the Design for Phase One of the Loomis Town Center Implementation Plan. The scope of services included surveying and engineering design services, meetings with property owners, public outreach meetings and CEQA clearance.

The Town applied for and is expected to receive a federal grant for the construction of Phase One of the Loomis Town Center Implementation Plan (ATP Grant). When a project receives Federal grant money the local jurisdiction is required to complete additional paperwork, meet certain federal design standards and obtain NEPA clearance in addition to CEQA clearance.

Bennett Engineering has proposed to provide these additional services for \$50,000. The addition money will be used as part of the Town's match for the \$1.4 million grant.

#### **CEQA**

There are no CEQA issues involved with the contract amendment.

#### **FINANCIAL IMPLICATIONS**

Funding for this project will come from the General Fund Reserves designated for Capital Projects.