



Staff Report

June 8, 2021

TO: Honorable Mayor and Members of the Town Council
FROM: Sean Rabé, Town Manager
DATE: May 28, 2021
RE: Placer County Sheriff Contract Amendment

Recommendation

Adopt Resolution

Issue Statement and Discussion

Normally, every three years, the Town renegotiates its contract with Placer County for Sheriff Services. For each of the two subsequent years, the County will provide an amendment to the contract showing the increase in cost. This is the sixth amendment to contract number 13507, for the 2021-2022 fiscal year.

This contract increases the annual cost by \$128,611 (or 7.23%) over the prior year.

The increased cost is primarily personnel costs. Personnel cost of living allowance (COLA) increases for the Sheriff's department come from Measure F (passed in 1977). They are calculated by a formula accepted by all the agencies in the Sacramento area, and are not negotiable.

CEQA Requirements

There are no CEQA issues.

Financial and/or Policy Implications

The increased cost of \$128,611 will be shared by the General Fund and the Supplemental Law Enforcement fund and sufficient funding was budgeted during the budget adoption process.

Attachments

- A. Resolution
- B. Placer County Contract 13507, Amendment No. 6
- C. Spreadsheet detailing Sheriff contract costs for the current and prior years.

TOWN OF LOOMIS

RESOLUTION NO. 21-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS ADOPTING AMENDMENT NO. 6 TO CONTRACT NO. 13507 FOR SHERIFF SERVICES

WHEREAS, the Town is required to provide police service for the people of Loomis; and

WHEREAS, the Town has negotiated a contract with the Placer County Sheriff's department to provide police service for the three years beginning July 1, 2021, and ending June 30, 2022; and

WHEREAS, the contract allows for annual amendments to the contract to allow for increases and decreases in estimated operating costs; and

WHEREAS, the estimated operating cost for the 2021-2022 fiscal year is projected to increase by \$128,611; and

WHEREAS, the increased cost has been successfully included in the adopted balanced budget for the 2021-2022 fiscal year;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Council of the Town of Loomis does hereby adopt Amendment No.6 to Contract No. 13507.

PASSED AND ADOPTED this 8th day of June 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

Town Clerk

BEGINS: July 1, 2021

ADMINISTERING AGENCY: Sheriff-Coroner-Marshal

CONTRACT NO. 13507

AMENDMENT NO. 6

DESCRIPTION: Contract amendment between County of Placer, Office of the Sheriff-Coroner-Marshal and the Town of Loomis to update the annual cost of providing law enforcement services for FY 2021-22.

THIS AMENDMENT No. 6 of contract No. 13507 is made as of July 1, 2021, by and between the COUNTY OF PLACER, Office of the Sheriff-Coroner-Marshal, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the TOWN OF LOOMIS, a municipal corporation, hereinafter referred to as "TOWN".

The original contract No. 13507 is amended as follows:

Section 1 DURATION OF CONTRACT: This agreement shall commence on July 1, 2021 for a period of one year, expiring on June 30, 2022, unless terminated under conditions of Section 11.

Section 5 PAYMENT FOR SERVICES: The cost of performing law enforcement services for the year beginning July 1, 2021 through June 30, 2021, both dates inclusive, will be agreed to in the amount of \$1,907,280 per attached Exhibit A. This sum shall be paid in four equal quarterly installments of \$476,820 to be paid on October 1, 2021; January 1, 2022; April 1, 2022; and June 30, 2022. The COUNTY will provide an amendment adjusting salaries, liability insurance, vehicle rates, and cost of living to the TOWN each year for basic law enforcement services for adoption effective July 1 with an amendment approved by both parties.

All other terms and conditions set forth in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS THEREOF, the parties hereto have executed this amendment the day and year first written above.

TOWN OF LOOMIS

COUNTY OF PLACER

BY: _____
MAYOR, TOWN OF LOOMIS

BY: _____
CHAIR, BOARD OF SUPERVISORS

BY: _____
PLACER COUNTY SHERIFF

APPROVED AS TO FORM

APPROVED AS TO FORM

BY: _____
TOWN ATTORNEY

BY: _____
COUNTY COUNSEL

PLACER COUNTY SHERIFF'S OFFICE
TOWN OF LOOMIS - CONTRACT SERVICES
FISCAL YEAR 2021/2022

SALARY AND BENEFITS:

Qty	Class/Description	Pay Type	Annual Hours/Units	Billable Hours/Units*	2020-2021 Hrly Rate	2021-2022 Hrly Rate	2020-2021 Cost	2021-2022 Cost	Increase/ Decrease
0.5 Lieutenant		Regular Pay	2080	1040	168.90	184.02	\$ 175,654	\$ 191,378	\$ 15,723
4.25 Deputy II		Regular Pay	2080	8840	98.47	105.92	\$ 870,496	\$ 936,331	\$ 65,835
4.25 Deputy II		Overtime	188	799	92.44	91.96	\$ 73,857	\$ 73,479	\$ (378)
4.25 Deputy II		Holiday Overtime	64	272	127.13	134.17	\$ 34,580	\$ 36,494	\$ 1,914
0.5 Detective (Deputy II)		Regular Pay	2080	1040	116.68	119.74	\$ 121,347	\$ 124,532	\$ 3,185
0.5 Detective (Deputy II)		Overtime	16	8	107.95	103.92	\$ 864	\$ 831	\$ (32)
0.5 Detective (Deputy II)		Holiday Overtime	16	8	149.05	151.67	\$ 1,192	\$ 1,213	\$ 21
Subtotal Personnel Costs							\$ 1,277,991	\$ 1,364,258	\$ 86,267
1.0 Traffic Enforcement Officer (Deputy II)		Regular Pay	2080	2080	98.47	105.92	\$ 204,823	\$ 220,313	\$ 15,491
1.0 Traffic Enforcement Officer (Deputy II)		Overtime	40	40	92.44	91.96	\$ 3,697	\$ 3,679	\$ (19)
1.0 Traffic Enforcement Officer (Deputy II)		Holiday Overtime	8	8	127.13	134.17	\$ 1,017	\$ 1,073	\$ 56
Subtotal TEO Personnel Costs							\$ 209,537	\$ 225,065	\$ 15,528
Total Personnel Costs including TEO							\$ 1,487,528	\$ 1,589,323	\$ 101,795

OTHER COSTS:

Item	Description	2020-2021 Cost	2021-2022 Cost	Increase/ Decrease
Communication	IT, Cell Phone, and Radio Costs	\$ 42,648	\$ 62,634	\$ 19,986
Direct Operational Support	SP Secretary and 7% Operational Costs	\$ 120,954	\$ 128,099	\$ 7,146
Equipment & Supplies	Equipment & Supplies	\$ 10,426	\$ 9,775	\$ (651)
Office Space and Parking Lot	Yearly Lease and Property Management Fee	\$ 24,095	\$ 24,644	\$ 550
Training	Based on Routine Annual Training	\$ 15,625	\$ 16,301	\$ 676
Utility Charges	PG&E	\$ 3,915	\$ 3,737	\$ (179)
Vehicle Expenses	6.25 vehicles @ \$5.15 per hour	\$ 73,479	\$ 72,766	\$ (713)
Total Other Costs		\$ 291,141	\$ 317,957	\$ 26,815
Total Contract Costs		\$ 1,778,669	\$ 1,907,280	\$ 128,611
Total Contract Change				7.23%
20-21 Base Quarterly Payments				\$ 476,820.02

**Town of Loomis - Contract Services
Fiscal Year 2021/2022**

- Salaries & Benefits increased due to Measure F increases: Sergeant 2.59% and Deputy Sheriff I/II 2.91%.
- Communication costs increased due to the overall increases of County IT charges including Workday.
- Direct operational support including dispatch, evidence, records and other services to support the Deputies and Lieutenant assigned to Loomis.
- Replacement cost for deputy equipment is \$2,453 per person per year, which is 15% of decrease from the FY20/21 contract due to the update in personal duty gear and useful life time. Other supplies are determined based on the costs incurred and projected in FY20/21 divided by 137 total Patrol funded FTEs and multiplied by the Loomis portion accordingly.
- Training cost is calculated based on FY21/22 estimated annual training costs multiplied by 4.25 Deputies and 1.0 Traffic Enforcement Officer, which is a minimum amount of increase.
- Methodology to determine vehicle charges is to determine a per hour vehicle cost, which is based on projected and annualized FY20/21 Fleet costs divided by total minimum staffing hours.