



TOWN OF LOOMIS
PLANNING COMMISSION MINUTES
LOOMIS DEPOT
5775 HORSESHOE BAR ROAD
LOOMIS, CALIFORNIA

TUESDAY

MAY 1, 2012

7:30 PM

CALL TO ORDER *7:31pm*

PLEDGE OF ALLEGIANCE

ROLL CALL *All present*
Chairperson Thew
Commissioner Bordelon
Commissioner Hogan
Commissioner Miller
Commissioner Wilson

AT THIS TIME, THE PLANNING COMMISSION ELECTED A CHAIRMAN AND VICE-CHAIRMAN

Current Chairperson Thew nominated current Vice-Chair Hogan for Chairperson. The nomination was seconded by Commissioner Bordelon and passed by unanimous roll call vote (5-0).

Commissioner Miller nominated Commissioner Bordelon for Vice-Chair. The nomination was seconded by Commissioner Wilson and passed by a unanimous roll call vote (5-0).

COMMISSION COMMENTS:

Newly elected Chair (Hogan) thanked the outgoing Chairperson (Thew) for a job well done as Chairperson over the last two (2) years.

PUBLIC COMMENT FOR ITEMS NOT ON AGENDA:

None

ADOPTION OF AGENDA

A motion to adopt the agenda was made by Commissioner Miller and was seconded by Commissioner Bordelon and passed by a unanimous voice vote.

CONSENT AGENDA

A motion to adopt the consent agenda (with additions to item 1 and amendments to item 2) was made by Commissioner Bordelon and was seconded by Commissioner Wilson and passed by a unanimous voice vote.

RECOMMENDATION

- | | |
|---|----------------------------|
| 1. JANUARY 18, 2012 WORKSHOP MINUTES | APPROVED AS AMENDED |
| 2. FEBRUARY 7, 2012 MINUTES | APPROVED AS AMENDED |
| 3. PROJECT STATUS REPORT | RECEIVED AND FILED |

PUBLIC COMMENT ON CONSENT AGENDA:

None

PUBLIC HEARING

4. PROJECT #12-02 MUSCHETTO MINOR LAND DIVISION – 3330 BARKER ROAD, APN: 030-043-044

John & Ila Muschetto, the owners, are requesting a Minor Land Division approval on a ±9.25-acre parcel located at 3330 Barker Road. The request is to subdivide the ±9.25-acre parcel into two (2) parcels (Parcel A: ±4.61-acres, Parcel B: ±4.61-acres). The property is zoned “Residential Agricultural 4.6-acre lot minimum” (RA) and designated “Residential Agricultural 4.6-acres per dwelling unit” in the General Plan.

RECOMMENDATION: Hear staff report, take public comment, and approve Resolution #12-03 for a Minor Land Division to split a ±9.25-acre parcel into two (2) ±4.61-acre parcels at 3330 Barker Road (APN: 030-043-044) with the findings in Exhibit A and the recommended conditions in Exhibit B.

PUBLIC COMMENT:

Staff gave a brief summary of the staff report/proposed project to the Commission and those in attendance.

Bill Mitchell (applicant-Land Development Services) - He explained the intent of the Muschetto’s proposed project. He and his clients are okay with the proposed conditions of approval.

After a brief discussion, staff was directed to remove conditions #7 and condition #10 as both are repeat conditions. A motion to approve the proposed project (Resolution #12-03), with the removal of conditions 7 and 10, was made by Commissioner Wilson and seconded by Commissioner Bordelon and passed by a unanimous roll call vote (5-0).

BUSINESS

5. AUDIENCE MEMBER STANDARDS OF CONDUCT AT PLANNING COMMISSION MEETINGS

Chairperson Thew has asked that the Planning Commission adopt a “Standards of Conduct” form and post in the meeting room. The “Standards of Conduct” form reminds audience members to act in an orderly manner, refrain from disrupting a meeting, using profanity or personal attacks, et cetera. The full “Standards of Conduct” form can be seen in the accompanying staff report.

RECOMMENDATION: Adopt the “Standards of Conduct” form and direct staff to post in the meeting room.

PUBLIC COMMENT:

The Town Attorney expressed her recommended revisions to the Standards of Conduct form (replace ‘gender’ with ‘sex’ and omit ‘profession or occupation’ in first bullet).

Gary Liss (4395 Gold Trail Way, Loomis) - Said that he hopes the Town Council will consider adopting a similar form. He also indicated that clapping and cheering have been an issue at their recent Town Council meetings.

A motion to adopt and post (Depot) the "Standards of Conduct" form, with the Town Attorney's recommended changes, was made by Commissioner Bordelon and was seconded by Commissioner Thew and passed by a unanimous voice vote.

6. TOWN MANAGER'S REPORT

The Town Manager currently updates the Town Council at their monthly meetings as to the goings on in the Town and other matters of interest in.

RECOMMENDATION: If desired, instruct staff to add a "Town Manager's Report" item on all future Planning Commissions agendas.

PUBLIC COMMENT:

Gary Liss (4395 Gold Trail Way, Loomis) - Mentioned a 2011 Council Goal regarding code enforcement process.

The Planning Commission asked staff to include current tree mitigation items and their status on the Planning Status Report.

ADJOURN: 9:15pm

Michael Hogan, Chairman

Matt Lopez, Assistant Planner