



**TOWN OF LOOMIS**  
**PLANNING COMMISSION AGENDA**  
**LOOMIS DEPOT**  
**5775 HORSESHOE BAR ROAD**  
**LOOMIS, CALIFORNIA**

**Item 2**

**TUESDAY**

**MARCH 26, 2019**

**7:30 PM**

**CALL TO ORDER: 7:30**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

x Chairman Obranovich  
x Commissioner Hogan  
x Commissioner Kelly  
x Commissioner London  
x Commissioner Wilson

**AT THIS TIME THE COMMISSION WILL ELECT A CHAIRMAN AND VICE-CHAIRMAN**

Motion to nominate Commissioner Obranovich chairman Kelly 2<sup>nd</sup> Wilson

Ayes: Wilson, Kelly, London, Hogan, Obranovich

Noes: 0

Abstain: 0

Absent: 0

Motion to nominate Commissioner Hogan Vice- chairman: Wilson 2<sup>nd</sup> Obranovich

Ayes: Wilson, Kelly, London, Hogan, Obranovich

Noes: 0

Abstain: 0

Absent: 0

**COMMISSION COMMENT FOR ITEMS NOT ON THE AGENDA**

Commissioner London invited all in attendance of the Monthly Town Talks at the Library Tuesday April 3<sup>rd</sup>, 5 – 7pm

Commissioner Wilson spoke on the State of the Town event Tuesday April 3, 2019 8 am at the Blue Goose

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Pam Blake – Angelo Drive: Stated that in regards to her statement at last month's Planning Commission meeting regarding the Golden Spikes hours of operations that she has changed her point of view and wants the doors to the business closed.

This time is reserved for those in the audience who wish to address the Planning Commission on subjects that are not on the Agenda. The audience should be aware that the Commission may not discuss details or vote on non-agenda items. Your concerns may be referred to staff or placed on the next available agenda. Please **note that comments from the public will also be taken on any item on the agenda. The time allotted to each speaker** is three minutes but can be changed by the Chairman.

**ADOPTION OF AGENDA**

If items on the Agenda will be rescheduled for a different day and time, it will be announced at this time. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three minute time limit. The Chairman has the discretion of limiting the total discussion time for an item.

Motion adopt agenda Kelly 2<sup>nd</sup> Hogan

Ayes: Wilson, Kelly, London, Hogan, Obranovich

Noes: 0

Abstain: 0

Absent: 0

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March 26, 2019 Planning Commission Agenda, (Materials relating to an item on this agenda can be obtained at Town Hall (3665 Taylor Road) or on the Town's website at [www.loomis.ca.gov](http://www.loomis.ca.gov))

**PUBLIC COMMENT ON CONSENT AGENDA** none

**CONSENT AGENDA**

**RECOMMENDATION**

- 1. PROJECT STATUS REPORT**
- 2. MINUTES JANUARY 22, 2019**

**RECEIVE AND FILE  
APPROVE**

Motion adopt consent agenda: Wilson 2<sup>nd</sup> Kelly  
Ayes: Wilson, Kelly, London, Hogan, Obranovich  
Noes: 0  
Abstain: 0  
Absent: 0

**PUBLIC HEARING**

- 3. Resolution # 19-02 amending the Planning Commission meeting start time.**

On March 12, 2019 the Town Council adopted Ordinance # XXX an ordinance amending the Town\_Council regular meeting time in section 2.04.010 of the municipal code from 7:30 pm to 7:00 pm. effective June 2019. Staff recommends that for consistency, the start time for regularly scheduled meetings of the Planning Commission commence at 7:00 p.m. beginning June 2019.

**RECOMMENDATION**

That the Planning Commission discuss and approve Resolution # 19-02 amending the start time of the Planning Commission regularly scheduled meetings from 7:30 pm to 7:00pm.

**PUBLIC COMMENT** none

Motion to approve Resolution # 19-02 amending the start time of the Planning Commission regularly scheduled meetings from 7:30 pm to 7:00pm. Wilson 2<sup>nd</sup> Kelly  
Ayes: Wilson, Kelly, London, Hogan, Obranovich  
Noes: 0  
Abstain: 0  
Absent: 0

- 4. APPLICATION # 18-11 KING ROAD MINOR LAND DIVISION  
5389 KING ROAD, LOOMIS  
APN: 044-300-027  
APPLICANT: CNA ENGINEERING**

**RECOMMENDATION**

Staff has requested further information of the applicant. At this time, staff recommends continuing this matter and the public hearing to the April 23, 2019 Planning Commission meeting for consideration. No attachments included

**PUBLIC COMMENT** none

Motion to approve recommended action : Wilson 2<sup>nd</sup> London  
Ayes: Wilson, Kelly, London, Hogan, Obranovich  
Noes: 0  
Abstain: 0  
Absent: 0

- 5. APPLICATION # 18-13 TINY TOES ACADEMY PRESCHOOL USE PERMIT**

The Town of Loomis has received a Use Permit application to conduct a preschool/daycare facility in an existing/vacant 2,689 sq.ft. residence on a one (1) acre parcel at 5397 Brace Road (APN 044-300-027). The Town of Loomis Zoning Code allows for this type of use in a residential zone with an approved Use Permit.

The interior of the existing 2,689 sq.ft. single family residence will be remodeled to provide four (4) classrooms, including handicap accessibility, updated kitchen facilities and bathroom suitable for a maximum of forty (40) children and six (6) teachers. Exterior improvements include minor grading to provide required parking (pursuant to Town of Loomis Code), a new gated entrance with frontage improvements, and landscaping. The existing natural vegetation at the northeast portion of the parcel will remain (no proposed improvements).

### **RECOMMENDATION**

1. Conduct a public hearing and receive public input; and
2. Adopt the recommended Notice of Exemption as per the requirements of the California Environmental Quality Act (CEQA); and
3. Adopt Resolution #19-XX approving Conditional Use Permit #18-13 for Nicholas & Amanda Bair to operate Tiny Toes Academy Preschool/Daycare subject to the findings in Exhibit A and the recommended conditions of approval as outlined in Exhibit B.

### **COMMISSIONER COMMENTS:**

Commissioner Kelly opened a discussion about Lighting, and signs.

Commissioner Wilson asked about Parking and student drop off.

Commissioner London discussed the effect the proposed Costco may have on the site (traffic concerns) and asked about the abandoned well.

Commissioner Hogan asked about drainage ditch on the Homewood Lumber property line

Chairman Obranovich opened discussion on potential drainage issues.

### **PUBLIC COMMENT**

Sonja Cupler – Tudor Way: Ask about security measures

Pam Blake – Angelo Drive: Inquired about the square footage of the downstairs portion of the building.

Motion to approve recommended action with the added two conditions of approval:

29 .Owner is required to provide written consent from adjacent property owner (s) for any proposed improvements outside of owner's property parcel boundary.

30 . Owner shall obtain and maintain a valid Town of Loomis business license.

Hogan 2<sup>nd</sup> Kelly

Ayes: Wilson, Kelly, London, Hogan, Obranovich

Noes: 0

Abstain: 0

Absent: 0

### **ADJOURNMENT: 8:30 PM**

Signed, April 23, 2019 at Loomis, California.

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Carol Parker, Planning Assistant