



Staff Report

September 3, 2021

TO: Honorable Mayor and Town Council
FROM: Roger Carroll, Treasurer/Finance Officer
DATE: September 3, 2021
RE: Community Mini-Grants

Recommendation

Adopt resolution giving authority to the Town Staff to administer the Community Mini-Grant program.

Issue Statement and Discussion

From time to time, various agencies have come to the Town Council, requesting funding for their programs or projects. Some Council members felt they were being held "hostage;" if they didn't vote for funding the organization, they were perceived as being against the organization. To avoid that perception and to be equitable to all agencies within the Town, the Community Mini-Grants program was conceived. Each year, a certain amount of funding (lately, \$16,000) would be budgeted and when it was gone, that was it for the year.

Originally, a list of applicants and their requests was brought to the Town Council for their approval. Some Council members felt the procedure still put undue pressure on them or gave an impression of impropriety. They requested, instead, that a committee of the Finance Director and two Council members could make the decisions, outside of the regular Council meetings.

To streamline the process and ensure that there is no appearance of impropriety by Council members, Staff is recommending that the Council further delegate the entire selection process to staff. The Council would still approve the total amount to be paid out during the year in the budget process, but a committee of staff members would collect the applications and make the selections.

Some of the past mini-grant recipients are:

The Senior L.I.F.E. Center
The Cowpoke Fall Gathering
Loomis Basin Chamber of Commerce
McLaughlin Theater Company
Placer County Law Enforcement Chaplaincy
Placer County Sheriff Search and Rescue
BBQ and Blues
Center for Hope
Del Oro Band Spectacular
Del Oro Sober Grad Night

CEQA Requirements

There are no CEQA issues.

Financial and/or Policy Implications

None.

Attachments

Resolution

TOWN OF LOOMIS

RESOLUTION NO. 21 _____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS GRANTING AUTHORITY TO THE TOWN STAFF TO ADMINISTER THE COMMUNITY MINI-GRANT PROGRAM

WHEREAS, the Town has a Community Mini-Grant program for distribution to not-for-profit agencies providing valuable services within the Town limits; and

WHEREAS, timely collection of applications and distributions of awards is greatly appreciated by the applicants; and

WHEREAS, it is desirable for Council members to be independent from the process of allocating funds to local agencies; and

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Town Council of the Town of Loomis, that Town Staff shall be responsible for all phases of the grant process, except for the total amount to be budgeted for disbursement.

PASSED AND ADOPTED this 14th day of September 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jeff Duncan, Town Mayor

Charleen Strock, Town Clerk