



# TOWN OF LOOMIS

ACTION MINUTES  
REGULAR MEETING OF  
LOOMIS TOWN COUNCIL  
LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

<b>TUESDAY</b>	<b>SEPTEMBER 14, 2021</b>	<b>6:00 P.M.</b>
<b>CLOSED SESSION</b> – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.		
a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Subdivision (d)(1) of Section 54956.9 City of Rocklin v. Town of Loomis; Citizens for Responsible Growth v. Town of Loomis		
<b>TUESDAY</b>	<b>SEPTEMBER 14, 2021</b>	<b>7:00 P.M.</b>

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER, THE COUNCIL MEETING WILL INCLUDE TELECONFERENCING.

**CALL TO ORDER** Call to order by Mayor Duncan at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present:

- Mayor Jeff Duncan
- Mayor pro tempore Jenny Knisley
- Councilmember Brian Baker
- Councilmember Danny Cartwright
- Councilmember Jan Clark-Crets

Absent: None

**STATEMENT OF ACTION TAKEN DURING CLOSED SESSION** There was no action taken.

**RECOGNITIONS/PROCLAMATIONS** Justin Lawrie, Eagle Scout

**PUBLIC COMMENT PROCEDURE**

**The Council meeting at the Train Depot will be opened to public attendance.**

*In order to protect public health and the safety of our Loomis citizens, Public viewing for this meeting will be also offered through the Town's YouTube Channel, located at [https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1IZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ)*

AND

*The meeting will also be available through the Zoom platform by clicking the following link: <https://us02web.zoom.us/j/88602408615>*

*Public comment will be opened for each agenda item also through the Zoom platform. Please note that YouTube livestream comments are disabled for the livestream.*

### ***How To Participate in the Meeting via Zoom***

*You can participate in the meeting via Zoom software or via telephone. When you join the meeting, you will be muted by default. To inform the Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at the link below:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

### **ZOOM Participation via computer or smartphone**

*You can join the meeting from your computer using a web browser or the Zoom software. You can join the meeting by clicking the following <https://us02web.zoom.us/j/88602408615>. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.*

### **ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **886 0240 86150#**.
3. When asked for your participant ID, press # to continue.
4. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

## **MATTERS OF INTEREST TO COUNCILMEMBERS**

There was no matters of interest to Councilmembers.

## **TOWN MANAGER REPORT**

Sean Rabé, Town Manager, discussed the following: the death of our Public Works employee, Kristofer Tibbits; escrow papers were signed finalizing the purchase of the Loomis Library from Placer County; Costco update, WW Moulding Redevelopment update; Developer and Building Permit fee update; the Hidden Grove Project update; the Green Business Park Project update; and Town Manager Tuesdays.

## **LOOMIS CHAMBER OF COMMERCE UPDATE**

Frank Udvarhely, Loomis new Chamber Director and CEO, introduced himself and pointed out that the Eggplant Festival will be on October 2, 2021.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

Joanne Ligamari questioned when the crosswalks on Taylor Road will start working again.

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

A motion was made to adopt the Agenda. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Absent: None

Abstained: None

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

Pam Blake asked to pull item 10 forward for discussion.

A motion was made to pull item 10 forward for discussion and to approve items 1-9 and 11. On motion by Councilmember Cartwright, seconded by Councilmember Knisley and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Absent: None

Abstained: None

## CONSENT AGENDA

## RECOMMENDED ACTION

- |     |  |  |
|-----|--|--|
| 1.  | Council Action Minutes – 8/10/21, 8/17/21  | <i>APPROVE</i>                                     |
| 2.  | Monthly Check Register   | <i>RECEIVE AND FILE</i>                            |
| 3.  | Statement of Activity  | <i>RECEIVE AND FILE</i>                            |
| 4.  | Treasurer’s Report   | <i>RECEIVE AND FILE</i>                            |
| 5.  | Planning Status Report   | <i>RECEIVE AND FILE</i>                            |
| 6.  | Proclaiming September 17-23 as Constitution Week   | <i>APPROVE</i>                                     |
| 7.  | Reimbursement Agreement for Proposed Green Business Park Project   | <i>APPROVE</i>                                     |
| 8.  | Loomis Library Response to the Placer County Grand Jury Findings   | <i>APPROVE</i>                                     |
| 9.  | Resolution of the Town Council of the Town of Loomis Granting Authority to Town Staff to Administer the Community Mini-Grant Program | <i>ADOPT RESOLUTION</i><br><i>Resolution 21-34</i> |
| 11. | General Plan Status Update   | <i>RECEIVE AND FILE</i>                            |

## CONSENT ITEMS FORWARDED

- |     |   |  |
|-----|---|--|
| 10. | Resolution of the Town Council of the Town of Loomis Approving a Second Amendment to the Agreement for Public Works and Engineering Support Services with CSG Consultants, Inc. | <i>ADOPT RESOLUTION</i><br><i>Resolution 21-35</i> |
|-----|---|--|

Pam Blake questioned the added \$40,000 amount.

Sean Rabé stated CSG Consultants have been done but there was a delay in getting the final bills submitted.

Following further discussion on the matter, a motion was made to approve Resolution 21-35, approving a second amendment to the Agreement for Public Works and Engineering Services with CSG Consultants, Inc. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Absent: None

Abstained: None

## BUSINESS

12. **Loomis Library & Community Learning Center’s Annual Report**  
California state law requires that the library board of trustees or administrative head give an annual report to Council. This report includes information relating to the condition of the library for the fiscal year ending on June 30<sup>th</sup>.  
**Recommended action:** Receive and file.  
**Public comment:**

Sarah Comstock, Community Engagement Librarian, expounded on the following: staffing, collection, membership, pandemic response, programming statistics, partnerships, the summer reading program, free fines, “what’s up next” and answered questions.

Joanne Ligamari pointed out that the Library also has a seed garden.

Miguel Ucovich asked about the expenses and revenues.

Roger Carroll, Finance Director/Town Treasurer, stated the ¼ cent sales tax has been successful and the Library has a reserve of \$150,000.

Received and filed.

13. **Multi-Way STOP at Taylor Road and Walnut Street**

There have been two accidents in just the last three months at the intersection of Taylor Road and Walnut Street. The authority to install STOP signs is delegated to local authorities under California Vehicle Code Section 21355. An engineering study of the intersection at Taylor Road and Walnut Street was performed, and it was determined that the intersection meets the criteria for the installation of a multi-way stop.

**Recommended action:** Adopt a resolution authorizing a multi-way STOP at Taylor Road and Walnut Street.

**Public comment:**

Merrill Buck, Town Engineer, gave the staff report and pointed out 10,000 vehicles a day use the Taylor Road and Walnut Street intersection and answered questions.

Councilmember Baker suggested looking at an alternative route for people exiting the hardware store.

Greg Brening, owner of Ace Hardware, stated he was in favor of the stop signs, the alternative route and thanked Council for their support.

Miguel Ucovich asked if the stop signs could have flashing lights and agreed with Councilmember Baker to have an alternative route.

David Ring asked if an officer could patrol the crosswalks.

Pam Blake agreed with having flashing lights on the stop signs.

Following further discussion on the matter, a motion was made to have flashing lights on the Taylor Road Stop signs and to approve Resolution 21-36, authorizing a multi-way STOP at Taylor Road and Walnut Street. On motion by Councilmember Baker, seconded by Councilmember Clark-Crets and passed by the following roll call vote:

Ayes: Baker, Cartwright, Clark-Crets, Duncan, Knisley

Noes: None

Absent: None

Abstained: None

## COUNCIL COMMITTEE REPORTS

### COUNCIL COMMITTEES

- Placer County Economic Development Board – Knisley/Clark-Crets as alternate
- Placer County Flood Control/Water Conservation District – Cartwright/Baker as alternate
- Placer County Transportation Planning Agency – Baker/Clark-Crets as alternate
- - PCTPA Funding Strategy Update Steering Committee – Baker/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Air Pollution Control District – Duncan /Cartwright
- Sacramento Area Council of Governments – Clark-Crets/Knisley as alternate
- Borders Committee – Clark-Crets and Duncan
- Business Committee – Knisley/Clark-Crets as alternate
- Schools Liaison – Baker/Cartwright
- SPMUD Ad Hoc Committee – Cartwright and Clark-Crets
- Library Representative – Knisley/Clark-Crets as alternate
- Pioneer Board – Duncan/Clark-Crets as alternate
- Law Enforcement Liaison – Duncan
- Greater Sacramento Economic Council – Clark-Crets
- Countywide Homelessness Task Force – Knisley/Cartwright

**ADJOURNMENT** Mayor Duncan adjourned the meeting at 8:17 p.m.

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Mayor

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Town Clerk

10/4/2021 10:10 AM P:\Clerk\1 Agendas\2021\18 October 12, 2021\September 14, 2021 TC MIN.doc