

TOWN OF LOOMIS
PUBLIC WORKS DEPARTMENT

NOTICE INVITING INFORMAL BIDS

Town Hall Building Repairs Project

INSTRUCTION FOR SUBMITTING BIDS

The Town of Loomis is soliciting informal bids from qualified Contractors to complete the project described herein. Instructions and requirements for completing a bid are described below.

1. **Qualifications:** Contractor shall possess a valid **Class B, California Contractor's license** and a Town business license at the time the contract is awarded.
2. **Project Description:** Work generally includes the removal and disposal of an existing exterior metal awning and wooden trellis, installation of new awnings, new drain spout and scupper, removal and replacement of two windows with new interior and exterior trim, along with stucco, drywall and plaster repairs. The estimated cost of the work is estimated not to exceed \$50,000, which includes a contingency for unforeseen additional work.
3. **Bids Due:** **10:00 a.m., Wednesday, November 17, 2021 (Email Submission is OK)**
4. **Reply To:**

Town of Loomis
Attn: Merrill Buck, Town Engineer
3665 Taylor Road
P.O. Box 1330
Loomis, CA 95650
Phone: (916) 824-1518
E-mail: townengineer@loomis.ca.gov
5. **Reply Format:** All pages in the "Bid Proposal" Section (Pages B1-B9) shall be completed and returned by the bid's due date. An e-mail submission is acceptable, however, the Bidder should confirm that the bid was received. As an informal bid, a **bid bond is not** required, however, by submitting a bid proposal you agree, if selected as the successful bidder, to the conditions described herein, and will return a signed copy of the Town's Standard Agreement and Forms along with the required bonds and insurance.
6. **Bid Award:** The bid will be awarded to the lowest responsible bidder at the discretion of the Town Manager. Bids are required for the entire work described herein. All blanks on the bid schedule must be completed. The Town reserves the right to reject any and all bids, or to waive any errors, discrepancies or irregularities.
7. **Prevailing Wage:** As a "Public Works" project and pursuant to Section 1773 of the Labor Code, the general prevailing wage rates for Alameda County shall apply to this contract, as determined by the Director of the California Department of Industrial Relations.
8. **Firm Prices:** All bid prices will be held firm for a minimum of sixty (60) calendar days after the due date for submitting bids.