

## NOTICE INVITING PROPOSALS

Town of Loomis  
Tree Maintenance Services

### **INSTRUCTION FOR SUBMITTING PROPOSALS**

The Town of Loomis is issuing a Request for Proposals (RFP) from qualified Tree Maintenance Contractors to complete the work described herein. The selection process includes consideration of both price and qualifications. Instructions and proposal requirements are described below.

1. **Qualifications:** Contractor shall possess a valid California Class C-61/D49–Tree Service Contractor’s License and a Town Business License at the time of contract award.
2. **Project Location:** Arterial and collector streets in the Town of Loomis
3. **Project Description:** Work includes tree pruning along road frontages for horizontal and vertical vehicle clearance. Minor additional work includes some tree removal, stump grinding and an allowance for emergency call out work. It is anticipated that a time and materials contract in the amount of \$100,000 will be issued to the successful contractor.
4. **Proposal Package:** Proposal information is available free of charge from the Town’s website under the “RFP, Bids, Notices” webpage. <https://loomis.ca.gov/bids-and-rfps/>
5. **Proposals Due:** 4:00 p.m., Friday, January 21, 2022  
Location: Town of Loomis, Town Hall, 3665 Taylor Road, Loomis, CA 95650
6. **Security:** A bid bond is not required with the submission of a proposal, however, by submitting a proposal contractors agree to the conditions described herein, and if selected, will return a signed copy of the Town’s Standard Construction Contract along with the required bonds and insurance.
7. **Proposal Questions To:** Merrill Buck, Town Engineer  
Phone: (916) 824-1518  
Email: [townengineer@loomis.ca.gov](mailto:townengineer@loomis.ca.gov)
8. **Prevailing Wage:** As a “Public Works” project and pursuant to Section 1773 of the Labor Code, the general prevailing wage rates for Placer County shall apply to this contract as determined by the Director of the California Department of Industrial Relations.
9. **Reply Format:** See the Proposal Requirements Section of the RFP for a description of content and material to be provided.
10. **Award:** A contract will be recommended for award following the review and ranking of proposals received, based upon criteria described in the RFP. The Town reserves the right to reject any and all proposals, or to waive any errors, discrepancies or irregularities.
11. **Firm Prices:** All pricing provided in the proposal will be held firm for a minimum of sixty (60) calendar days following the due date for submitting proposals.