

**TOWN OF LOOMIS
MEETING AGENDA MINUTES
LIBRARY BOARD OF TRUSTEES
LOOMIS LIBRARY
6050 LIBRARY DRIVE, LOOMIS, CA 95650**

WEDNESDAY

February 9, 2022

6:00 P.M.

1. CALL TO ORDER

Meeting called to order at 6:00 pm.

2. SILENT ROLL CALL

Board Members

Elizabeth Stewart-Black
Juanita Garcia
Nicholas Phirippidis
Joanne Ligamari
Gail Waller

Advisory Board

Ann Baker
Roger Carroll
Carol Pepper-Kittredge

**Board members in attendance: Stewart-Black, Garcia, Phirippidis, Ligamari, Waller
Garcia served as secretary to take minutes.**

3. SELECTION OF NEW OFFICERS

**Garcia made the motion for Joanne Ligamari's to serve a second term as Board Chair; second by Stewart-Black.
Garcia made the motion to appoint Gail Waller as Vice Board Chair; second by Stewart-Black.**

Ayes: Stewart-Black, Garcia, Phirippidis, Ligamari, Waller

Noes: None

Abstentions: None

4. RECOGNITION OF BOARD MEMBERS: Outgoing board member Cathy Crosthwaite; Loomis Town Council appointed Elizabeth Stewart-Black to another term; and appointed Nicholas Phirippidis to a first term on February 8, 2022.

5. PUBLIC COMMENT: Citizens may address the Library Board on items not on this agenda.

Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

No public comments.

6. APPROVAL OF MINUTES: November 10, 2021 (PUBLIC COMMENT)

Waller made a motion to accept the minutes with corrections; second by Stewart-Black

Ayes: Stewart-Black, Garcia, Ligamari, Waller

Noes: None

Abstention: Phirippidis

7. FINANCIAL STATEMENT (PUBLIC COMMENT)

Sarah Comstock reviewed the financial statement. Salaries \$3K under budget. Approved to hire a temporary employee while Kristin Brinkman is on maternity leave.

No public comments.

8. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)

Jean Wilson reported on activities of Friends of the Loomis Library. July book sales successfully earned \$1098. In October, will conduct a week-long book sale, open during library hours.

No public comment.

9. CAMPAIGN UPDATE (PUBLIC COMMENT)

Ann Baker, who is heading up the ballot measure for extending the library sales tax, reported the measure could be on the ballot in May 2024 or November 2024. Now is the time to start educating the community of the value of the library. Proposing a marketing piece to be mailed out in 2022 during the summer reading program. Also need to visit service organizations, schools and PTCs to garner support.

10. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER OPERATIONS REPORT (PUBLIC COMMENT)

Sarah Comstock reported there was a drop in membership in January, due in part that library cards expire after 3 years. Library notifies members to renew online.

In January had to cancel programs and community room bookings due to COVID. Bookings picking up again; resuming programs such as AARP tax preparation in April.

February 2022 is the 80th anniversary of the Japanese internment. Planned activities have been postponed until May due to COVID.

No public comment.

11. ACTION ITEMS

- a. Discuss and approve proposed Loomis Library Board of Trustees Bylaws update. (PUBLIC COMMENT)

Board reviewed recommended Bylaw change of Article VI: Committees: to delete section "Library Consulting Committee." Waller made the motion to accept changes as discussed; Stewart-Black seconded the motion.

Ayes: Stewart-Black, Garcia, Phirippidis, Ligamari, Waller

Noes: None

Abstentions: None

12. INFORMATIONAL & DISCUSSION ITEMS

- a. Discuss Collection Development Policy (PUBLIC COMMENT)

Board reviewed and discussed current policy, which is on the library's website and describes criteria for selecting books. Sarah believes we have a strong policy and if there is ever a dispute, it will be decided by the Board of Trustees.

- b. Strategic Plan Update (PUBLIC COMMENT)

Staff completed NorthNet Membership cost/benefit analysis, and at a cost of \$4,000/year; the board decided not to subscribe.

13. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS

Board Chair Ligamari welcomed new board member Nicholas Phirippidis with cupcakes!

14. ADJOURNMENT

Meeting adjourned at 7:15 pm

Next meeting will be scheduled in May.