

## Staff Report May 10, 2022

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**TO:** Honorable Mayor and Town Council  
**FROM:** Roger Carroll, Finance Officer  
**DATE:** April 14, 2022  
**RE:** Submittal of Claim Form for Local Transportation Pedestrian/Bike Funds

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### **Recommendation**

Adopt Resolution.

### **Issue Statement and Discussion**

Each year the State of California allocates funds for transportation needs. These funds flow through the Placer County Transportation Planning Agency (PCTPA) and are allocated throughout the county based on population. A portion of those funds are to be used, specifically, for pedestrian walkways and bike lanes.

In prior years, \$31,815 was advanced to the Town from these funds for use on the Downtown Master Plan Phase 3. The application of those funds to the project needs to be reported to the PCTPA.

There are also \$107,585 available for the Town's use for the current year, through the fiscal year ending June 30, 2025. We have been informed by PCTPA that the recent project which installed flashing beacons at five crosswalks on Taylor Road would qualify for use of those funds.

Although the amount of money is set aside for use by the Town, we are required to file forms to request the fund. These forms inform the Agency the amount of the funds requested and the purpose to which they were applied.

### **CEQA Requirements**

There are no CEQA issues.

### **Financial and/or Policy Implications**

Failure to file these claim forms would delay or prevent the Town from receiving \$111,195 for use on the Town's Transit and Transportation systems and require the repayment of \$31,815 advanced to the Town in the past.

### **Attachments**

- A. Resolution
- B. Claim forms

**TOWN OF LOOMIS**

**RESOLUTION NO. 22 -**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS  
AUTHORIZING SUBMITTAL OF CLAIMS FOR LOCAL TRANSPORTATION  
AND AUTHORIZING  
THE TOWN MANAGER TO EXECUTE**

WHEREAS, funds are available through Local Transportation Funds and State Transit Assistance funds for pedestrian and bicycle safety purposes are available; and

WHEREAS, it is necessary to file appropriate claim forms to receive these funds; and

WHEREAS, the Town of Loomis desires to utilize these funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Council of the Town of Loomis does hereby declare as follows:

The Town Manager is hereby authorized and directed to execute the claim forms for:

\$ 139,400 Bicycle and Pedestrian funds

PASSED AND ADOPTED this 10<sup>th</sup> day of May 2022 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

ATTEST:

\_\_\_\_\_  
Mayor

:

\_\_\_\_\_  
Deputy Town Clerk

**CLAIM FOR BICYCLE AND PEDESTRIAN FUNDS**

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY  
299 NEVADA STREET, AUBURN, CA 95603

FROM:

CLAIMANT: Town of Loomis  
ADDRESS: PO Box 1330  
Loomis, CA 95650

CONTACT PERSON: Roger Carroll  
Phone:916-652-1840      Email:rcarroll@loomis.ca.gov

The Town of Loomis hereby requests, in accordance with the State of California Public Utilities Code, AS AMENDED (Chapter 3, Section 99234), that this claim for Bicycle and Pedestrian funds in the amount of \$139,400 be approved for Fiscal Year 2021/22 , to be drawn from the Bicycle and Pedestrian Trust Fund.

When approved, this claim will be transmitted to the Placer County Auditor for funds to be reserved. Jurisdictions will receive payment as reimbursement of funds expended in implementing bicycle and pedestrian projects. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:  
PLACER COUNTY  
TRANSPORTATION PLANNING AGENCY  
BOARD OF DIRECTORS

APPLICANT:

BY: \_\_\_\_\_ BY: Sean Rabé  
(signature) (signature)

TITLE: \_\_\_\_\_ TITLE: Town Manager

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

## BICYCLE AND PEDESTRIAN PROJECT DESCRIPTION AND FINANCIAL PLAN

Briefly describe the project for which you are applying for Bicycle / Pedestrian Funds. Also, identify all funding sources related to the project. The total project cost and total funding source(s) listed below should balance for each project.

Include a location map for the project as appropriate.

Claimant: Town of Loomis

Fiscal Year: FY 2021/22

<u>Brief Project Description</u>	<u>Project Cost</u>	<u>Source of Funding &amp; Amount</u>																		
Downtown Masterplan Phase 3: Road, sidewalk and bike lane reconstruction on Taylor Road from King Road to the North Town Limit.	\$1,651,916	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">RSTP</td> <td style="text-align: right;">\$591,518</td> </tr> <tr> <td>CMAQ</td> <td style="text-align: right;">558,366</td> </tr> <tr> <td>Ped/Bike reserves</td> <td style="text-align: right;">31,815</td> </tr> <tr> <td>General Fund reserves</td> <td style="text-align: right;">470,217</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black;">Total</td> </tr> <tr> <td></td> <td style="text-align: right;">\$1,651,916</td> </tr> </table>	RSTP	\$591,518	CMAQ	558,366	Ped/Bike reserves	31,815	General Fund reserves	470,217	Total			\$1,651,916						
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Rapid rectangular flashing beacon (RRFB) installation at five pedestrian crossings along Taylor Road.	\$111,195.35	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">2015-20 Disc alloc.</td> <td style="text-align: right;">\$71,900</td> </tr> <tr> <td>2020-21 Apportioned</td> <td style="text-align: right;">4,930</td> </tr> <tr> <td>2021-22 Apportioned</td> <td style="text-align: right;">7,462</td> </tr> <tr> <td>2022-23 Apportioned</td> <td style="text-align: right;">7,611</td> </tr> <tr> <td>2022-24 Apportioned</td> <td style="text-align: right;">7,763</td> </tr> <tr> <td>2022-25 Apportioned</td> <td style="text-align: right;">7,919</td> </tr> <tr> <td>General Fund reserves</td> <td style="text-align: right;">3,610</td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black;">Total</td> </tr> <tr> <td></td> <td style="text-align: right;">\$111,195</td> </tr> </table>	2015-20 Disc alloc.	\$71,900	2020-21 Apportioned	4,930	2021-22 Apportioned	7,462	2022-23 Apportioned	7,611	2022-24 Apportioned	7,763	2022-25 Apportioned	7,919	General Fund reserves	3,610	Total			\$111,195
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