



Staff Report

June 14, 2022

TO: Honorable Mayor and Members of the Town Council
FROM: Merrill Buck, Town Engineer
DATE: May 27, 2022
RE: Approve Amendment #4 to the On-Call Contract with Wood Rodgers, Inc.

Recommendation

Staff recommends that the Town Council adopt a resolution approving Amendment #4 to the Contract for Service with Wood Rodgers, Inc., authorizing a \$100,000 increase to their not to exceed contract amount and a thirty-six (36) month extension of time, so as to continue providing as needed, on-call traffic engineering services.

Background

Wood Rodgers is working for the Town under a February 12, 2019 contract that consolidated three separate efforts consisting of on-call engineering services, design services for the Downtown Master Plan Phase 3 and design services for the Sierra College Boulevard, Third Lane from Brace to Taylor project.

On April 14, 2020, Amendment #1 was approved in the amount \$68,280 to provide additional services related to the General Plan Update, Costco traffic analysis, and a study relating to the Horseshoe Bar Road/I-80 interchange.

On September 9, 2020, Amendment #2 was approved in the amount of \$8,000 for additional services required to complete a hydrology study for the Sierra College Widening Project.

On November 10, 2020, Amendment #3 was approved in the amount of \$80,250 to modify the Sierra College Widening Project to include a right turn lane on Taylor Road, traffic signal modifications, permit applications with the Army Corp of Engineers and California Department of Fish and Wildlife, and preparation of right-of-way acquisition documents.

Discussion

The Town continues to rely upon Wood Rodgers's expertise for traffic engineering support. Future efforts anticipated include the need to review of a traffic study that would propose eliminating the right-in, right-out island at Sierra College Boulevard and Brace Road. Also, the preparation of a Local Road Safety Plan, which is a requirement for Highway Safety Improvement Program (HSIP) grant applications, of which the Town would like to submit an application for rebuilding the Laird Road at High Cliff Road sharp turn. The HSIP application is data-intensive, and so, the Town would like to use Wood Rodgers for this as well.

The contract with Wood Rodgers is set up so that individual efforts can be authorized as task orders, so long as the task order is within the Town Manager's expenditure authority, and so long as the total of all tasks does not exceed the not to exceed contract amount. With the recent increase in the Town's Manager's purchasing authority to \$50,000, individual task orders for the future work scope mentioned can now be approved without the additional administrative effort of preparing staff reports and taking each item to Council for approval.

Increasing the total not to exceed amount by \$100,000 along with a thirty-six-month extension to the contract's duration, will provide sufficient budget capacity to allow staff to continue utilizing Wood Rodgers for on-call traffic support over the near- to mid-term. If approved, Amendment #4 will bring the total not to exceed amount to \$468,030.

CEQA Requirements

There are no CEQA implications associated with the recommended action.

Financial and/or Policy Implications

Work performed by Wood Rodgers will be authorized by individual task orders, funded by either Transportation Funds and Development Impact Fees identified in the Public Works budget or project-specific Capital Improvement Program budgets.

Attachment

- A. Resolution
- B. Amendment #4

TOWN OF LOOMIS

RESOLUTION 22 - _____

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS
APPROVING AMENDMENT #4 TO THE CONTRACT FOR SERVICES WITH WOOD RODGERS, INC.
AUTHORIZING A \$100,000 INCREASE TO THEIR CONTRACT AMOUNT AND A
THIRTY-SIX MONTH TIME EXTENSION**

WHEREAS, on February 19, 2019, the Town Council adopted a resolution approving a Contract for Services with Wood Rodgers, Inc. in the amount of \$211,500; and

WHEREAS, on April 14, 2020, the Town Council approved Amendment #1 for additional services required for the Horseshoe Bar Road/I-80 Interchange, General Plan Update, and to review Costco traffic analysis, which increased the contract amount to \$279,780; and

WHEREAS, on September 9, 2020, the Town Manager approved Amendment #2 for additional services required to complete a hydrology and hydraulic study for the Sierra College Boulevard Widening Project, which increased the contract amount to \$287,780; and

WHEREAS, on November 10, 2020, the Town Council approved Amendment #3 for additional services required to modify the Sierra College Widening Project to include a right turn lane on Taylor Road, traffic signal modifications, permit applications with the Army Corp of Engineers and California Department of Fish and Wildlife, and preparation of right-of-way acquisition documents, which increased the contract amount to \$368,030; and

WHEREAS, the Town continues to rely upon Wood Rodgers's expertise for traffic engineering and civil engineering support services and anticipates the need for future task orders that the contract is not currently funded for; and

WHEREAS, the contract allows for contract amendments and extensions of time, so the Town would like to amend the contract with Amendment #4 to increase the total not to exceed amount by \$100,000 and to extend the project duration by thirty-six (36) months; and

WHEREAS, Amendment #4 will bring the total not to exceed amount to \$468,030; and

WHEREAS, funding is available for Amendment #4 from either Transportation Funds and Development Impact Fees identified in the Public Works budget or project-specific Capital Improvement Program budgets.

NOW, THEREFORE, BE IT RESOLVED that the Town Manager of the Town of Loomis is hereby authorized and directed to execute Amendment #4 to the Contract for Services with Wood Rodgers, Inc to increase the total amount payable under the contract to a not to exceed amount of \$468,030 and to extend the project duration by thirty-six (36) months.

PASSED AND ADOPTED this 14th day of June 2022, by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAINED:

Mayor

ATTEST:

Deputy Town Clerk

**AMENDMENT #4
TO THE CONTRACT FOR SERVICES
BETWEEN THE TOWN OF LOOMIS AND WOOD RODGERS, INC.
DATED FEBRUARY 12, 2019**

This Amendment #4 to the Contract for Services between the TOWN OF LOOMIS ("Town") and WOOD RODGERS, INC. ("Consultant"), which was entered into on February 12, 2019, is made and entered into this 14th Day of June 2022 (the "Effective Date").

RECITALS

WHEREAS, the Town and Consultant entered into a Contract for Services dated February 12, 2019, to retain Wood Rodgers to provide as-needed, on-call traffic engineering and civil designs services; and

WHEREAS, on April 14, 2020, the Town Council approved Amendment #1 for additional services required for the Horseshoe Bar Road/I-80 Interchange, General Plan Update, and to review Costco traffic analysis, bringing the total allowable compensation under the contract to \$279,780; and

WHEREAS, on September 9, 2020, the Town Manager approved Amendment #2 for additional services required to complete a hydrology and hydraulic study for the Sierra College Boulevard Widening Project, bringing the total allowable compensation under the contract to \$287,780; and

WHEREAS, on November 10, 2020, the Town Council approved Amendment #3 for additional services required to modify the Sierra College Widening Project to include a right turn lane on Taylor Road, traffic signal modifications, permit applications with the Army Corp of Engineers and California Department of Fish and Wildlife, and preparation of right-of-way acquisition documents, bringing the total allowable compensation under the contract to \$368,030; and

WHEREAS, the Town has identified the need for additional traffic related support services which it would like to rely upon Wood Rodgers to complete, under task orders authorizations; and

WHEREAS, the Town and Wood Rodgers now desire to approve a Fourth Contract Amendment to the Contract to increase the total allowable compensation under the Contract by \$100,000, to a total not to exceed amount of \$468,030, and to extend the project duration by thirty-six (36) months.

NOW, THEREFORE, IT IS MUTUALLY AGREED by parties hereto to amend said Contract as follows:

I. Amendment:

A. Section 4, "Allowable Costs and Payment", of the Contract is hereby amended by replacing the figure \$368,030 with \$468,030.

B. Section 2, "Performance Period", of the Contract is hereby amended with a new completion date of February 28, 2025.

II. Remaining Terms Unaffected:


Except as expressly provided herein, nothing in this Amendment shall be deemed to waive or modify any of the other provisions of the Contract. In the event of any conflict between this Amendment and the Contract, the terms of this Amendment shall control.

IN WITNESS WHEREOF the parties hereto have executed this Amendment as of the Effective Date.

TOWN OF LOOMIS

WOOD RODGERS, INC.

By: _____
Sean Rabe, Town Manager

By:  _____
Mark Rayback, PE, Vice President

Attest:

Approved as to form:

By: _____
Carol Parker, Deputy Town Clerk

By: _____
Jeffrey Mitchell, Town Attorney