



Staff Report

TO: Honorable Mayor and Members of the Town Council
FROM: Sean Rabé, Town Manager
DATE: July 12, 2022
RE: Placer County Sheriff Contract Amendment

Recommendation

Adopt Resolution.

Issue Statement and Discussion

The Town of Loomis last entered into a contract with the Placer County Sheriff's Office in 2015. That three-year contract was set to expire in 2018; however, since 2018, the Town and County have simply passed a single-year amendment to the contract each year that accommodates increases in cost and extends the contract an additional year. This is the seventh amendment to contract number 13507, for the 2022-2023 fiscal year.

This contract increases the annual cost by \$101,210 (or 5.31%) over the prior year. The increased cost is primarily personnel costs. Personnel cost of living allowance (COLA) increases for the Sheriff's department come from Measure F (passed in 1977). They are calculated by a formula accepted by all the agencies in the Sacramento area and are not negotiable.

CEQA Requirements

There are no CEQA issues.

Financial and/or Policy Implications

The increased cost of \$101,210 will be shared by the General Fund and the Supplemental Law Enforcement fund and sufficient funding was budgeted during the budget adoption process.

Attachments

- A. Resolution
- B. Placer County Contract 13507, Amendment No. 7
- C. Spreadsheet detailing Sheriff contract costs for the current and prior years.

TOWN OF LOOMIS

RESOLUTION NO. 22-XX

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS
ADOPTING AMENDMENT NO. 7 TO CONTRACT NO. 13507 FOR SHERIFF SERVICES**

WHEREAS, the Town is required to provide police service for the people of Loomis; and

WHEREAS, the Town negotiated a contract with the Placer County Sheriff's department to provide police service for the three years beginning July 1, 2015 and ending June 30, 2018; and

WHEREAS, the contract allows for annual amendments to the contract to allow for increases and decreases in estimated operating costs; and

WHEREAS, the contract has been amended each year since July 2018 to extend the term one year and to accommodate any contract cost increases; and

WHEREAS, the estimated operating cost for the 2022-2023 fiscal year is projected to increase by \$101,210; and

WHEREAS, the increased cost has been successfully included in the adopted balanced budget for the 2022-2023 fiscal year;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Council of the Town of Loomis does hereby adopt Amendment No.7 to Contract No. 13507.

PASSED AND ADOPTED this 12th day of July 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

Deputy Town Clerk

Item 9 Attachment B

CONTRACT NO. 13507

AMENDMENT NO. 7

BEGINS: July 1, 2022

ADMINISTERING AGENCY: Sheriff-Coroner-Marshal

DESCRIPTION: Contract amendment between County of Placer, Office of the Sheriff-Coroner-Marshal and the Town of Loomis to update the annual cost of providing law enforcement services for FY 2022-23

THIS AMENDMENT No. 7 of contract No. 13507 is made as of July 1, 2022, by and between the COUNTY OF PLACER, Office of the Sheriff-Coroner-Marshal, a political subdivision of the State of California, hereinafter referred to as "COUNTY", and the TOWN OF LOOMIS, a municipal corporation, hereinafter referred to as "TOWN".

The original contract No. 13507 is amended as follows:

Section 1 DURATION OF CONTRACT: This agreement shall commence on July 1, 2022 for a period of one year, expiring on June 30, 2023, unless terminated under conditions of Section 11.

Section 5 PAYMENT FOR SERVICES: The cost of performing law enforcement services for the year beginning July 1, 2022 through June 30, 2022, both dates inclusive, will be agreed to in the amount of \$2,008,491 per attached Exhibit A. This sum shall be paid in four equal quarterly installments of \$502,123 to be paid on October 1, 2022; January 1, 2023; April 1, 2023; and June 30, 2023. The COUNTY will provide an amendment adjusting salaries, liability insurance, vehicle rates, and cost of living to the TOWN each year for basic law enforcement services for adoption effective July 1 with an amendment approved by both parties.

All other terms and conditions set forth in the Agreement shall remain unchanged and in full force and effect.

IN WITNESS THEREOF, the parties hereto have executed this amendment the day and year first written above.

TOWN OF LOOMIS

COUNTY OF PLACER

BY: _____
MAYOR, TOWN OF LOOMIS

BY: _____
CHAIR, BOARD OF SUPERVISORS

BY: _____
PLACER COUNTY SHERIFF

APPROVED AS TO FORM

APPROVED AS TO FORM

BY: _____
TOWN ATTORNEY

BY: _____
COUNTY COUNSEL

Pay Type	Annual Hours/Units	Billable Hours/Units*	2021-2022 Hrly Rate	2022-23 Hrly Rate	2021-2022 Cost	2022-2023 Cost	Increase/Decrease
0.5 Lieutenant Regular Pay	2080	1040	184	182	\$ 191,378	\$ 189,677	\$ (1,701)
4.25 Deputy II Regular Pay	2080	8840	106	111	\$ 936,331	\$ 978,257	\$ 41,926
4.25 Deputy II Overtime	188	799	92	95	\$ 73,479	\$ 76,239	\$ 2,760
4.25 Deputy II Holiday Overtime	64	272	134	140	\$ 36,494	\$ 38,123	\$ 1,629
0.5 Detective (Deputy II) Regular Pay	2080	1040	120	125	\$ 124,532	\$ 129,859	\$ 5,327
0.5 Detective (Deputy II) Overtime	16	8	104	108	\$ 831	\$ 865	\$ 34
0.5 Detective (Deputy II) Holiday Overtime	16	8	152	159	\$ 1,213	\$ 1,271	\$ 58
Subtotal Personnel Costs					\$ 1,364,258	\$ 1,414,292	\$ 50,034
1.0 Traffic Enforcement Officer (Deputy II) Regular Pay	2080	2080	106	111	\$ 220,313	\$ 230,178	\$ 9,865
1.0 Traffic Enforcement Officer (Deputy II) Overtime	40	40	92	95	\$ 3,679	\$ 3,817	\$ 138
1.0 Traffic Enforcement Officer (Deputy II) Holiday Overtime	8	8	134	140	\$ 1,073	\$ 1,121	\$ 48
Subtotal TEO Personnel Costs					\$ 225,065	\$ 235,116	\$ 10,051

Total Personnel Costs including TEO	\$ 1,589,323	\$ 1,649,408	\$ 60,085
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OTHER COSTS:

Item	Description	2021-2022 Cost	2022-2023 Cost	Increase/ Decrease
Communication	IT, Cell Phone, and Radio Costs	\$ 62,634	\$ 59,973	\$ (2,661)
Direct Operational Support	SP Secretary and Direct Operational Staff Support	\$ 128,099	\$ 131,773	\$ 3,674
Equipment & Supplies	Equipment & Supplies	\$ 9,775	\$ 17,335	\$ 7,560
Office Space and Parking Lot	Yearly Lease and Property Management Fee	\$ 24,644	\$ 27,927	\$ 3,283
Training	Based on Routine Annual Training	\$ 16,301	\$ 16,301	\$ 0
Utility Charges	PG&E	\$ 3,737	\$ 4,208	\$ 471
Vehicle Expenses	6.25 vehicles @ \$7.19 per hour	\$ 72,766	\$ 101,564	\$ 28,798
Total Other Costs		\$ 317,957	\$ 359,082	\$ 41,125

Total Contract Costs	\$ 1,907,280	\$ 2,008,491	\$ 101,210
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Total Contract Change	5.31%
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22-23 Base Quarterly Payments	\$ 502,123
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**PLACER COUNTY SHERIFF'S OFFICE
TOWN OF LOOMIS - CONTRACT SERVICES
FISCAL YEAR 2022-2023**

<u>Cost Category</u>	<u>Explanation</u>
Personnel	Salaries & Benefits increases: General Wage Increase of 4.5% and other changes to Comp & Benefits BOS 9/14/21). Workers' Comp increased 62.5% department-wide and General Liability Insurance increased 27% department-wide.
Communication	Communication costs decreased due to decrease in the overall County IT charges.
Direct Operational Support	Direct operational support including dispatch, evidence, records and other direct support cost the Deputies and Sergeant assigned to Town of Loomis increased due to increases in salaries and related expenses.
Equipment & Supplies	Increases in Supplies and Printing expenses, no increases to personal duty equipment.
Training	Change in methodology to calculate Training Costs at deputy level; more accurately reflects actual training costs per deputy.
Vehicle Expense	Vehicle rate increased due to supply chain issues resulting in increased expenses for parts and maintenance on vehicles.