



# TOWN OF LOOMIS

ACTION MINUTES  
 REGULAR MEETING OF  
 LOOMIS TOWN COUNCIL  
 LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY** **September 13, 2022** **6:00 PM**

**CLOSED SESSION** – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:** Pursuant to Subdivision (d)(1) of Section 54956.9

City of Rocklin v. Town of Loomis; Citizens for Responsible Growth v. Town of Loomis

**No reportable action**

**TUESDAY** **September 13, 2022** **7:00 P.M.**

**CALL TO ORDER: 7:00 pm by Mayor Knisley**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Jenny Knisley	PRESENT
Mayor pro tempore Danny Cartwright	PRESENT- ZOOM
Councilmember Brian Baker	PRESENT
Councilmember Jan Clark-Crets	PRESENT
Councilmember Jeff Duncan	PRESENT

**ADOPTION OF AGENDA:**

Motion to adopt Agenda: Councilmember Baker; 2<sup>nd</sup>: Councilmember Clark-Crets

Ayes: Baker, Clark-Crets, Cartwright, Duncan, Knisley

Noes: None

Absent: None

Abstain: None

**RECOGNITIONS/PROCLAMATIONS:** Smokn’ Bliss BBQ  
 Firefighter Appreciation Month  
 Proclamation – Eggplant 35<sup>th</sup> Anniversary

**MATTERS OF INTEREST TO COUNCILMEMBERS**

Councilmember Duncan asked about the progress on the Sunrise Loomis Park improvements.

**TOWN MANAGER REPORT**

Town Manager Sean Rabé spoke on the following:

- Mosquito Fire Update
- Loomis Leadership
- Parking Along Taylor Road
- Slurry Seal Project Bids
- Costco
- Hidden Grove
- Town Manager Tuesday

## LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN'S REPORT

Library Director Sarah Comstock spoke on the following:

- Master Gardner Program
- Origami Club
- Spice Club
- Girls Who Code
- Preschool Story time
- Read to a Dog
- Ukulele Sing Along

## LOOMIS CHAMBER OF COMMERCE UPDATE

Chamber of Commerce Board Member Ashley Sommers gave an update on the Eggplant Festival being held on Saturday October 1, 2022.

## PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

David Ring- Delmar Ave: Asked for feedback and update on his comment at last months meeting regarding the use of the Tree Fund

Jesse Lunsford – Smokewood Ct: Ask for an update on the Park Status at the Grove project on Humphrey Road

Pam Blake - Arcadia: Gave a reminder to all that the elected positions for the Town of Loomis are non-partisan positions.

## OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: None

## CONSENT AGENDA

- |   | <b>RECOMMENDED ACTION</b> |
|---|---------------------------|
| 1. Council Action Minutes – 8/9/2022  | <i>APPROVE</i>            |
| 2. Disbursement Repot   | <i>RECEIVE AND FILE</i>   |
| 3. Statement of Activity  | <i>RECEIVE AND FILE</i>   |
| 4. Treasurer's Report   | <i>RECEIVE AND FILE</i>   |
| 5. Planning Status Report   | <i>RECEIVE AND FILE</i>   |
| 6. General Plan Status Update   | <i>RECEIVE AND FILE</i>   |
| 7. Engineering Status Update  | <i>RECEIVE AND FILE</i>   |
| 8. Resolution of the Town Council of the Town of Loomis<br>Authorizing a Streambed Alteration Agreement with the California<br>Department of Fish and Wildlife for routine maintenance  | <i>APPROVE RESOLUTION</i> |
| 9. Resolution of the Town Council of the Town of Loomis<br>Authorizing an award of construction contract and contingency<br>for Concrete Repair Project   | <i>APPROVE RESOLUTION</i> |
| 10. A Resolution of the Town Council of the Town of Loomis<br>Authorizing an award of construction contract and contingency<br>for Slurry Seal Project  | <i>APPROVE RESOLUTION</i> |
| 11. A Resolution of the Town Council of the Town of Loomis<br>Authorizing the execution of professional service contracts for various<br>projects and programs  | <i>APPROVE RESOLUTION</i> |
| 12. A Resolution of the Town Council of the Town of Loomis<br>Ratifying the Proclamation of a State of Emergency by Governor<br>Gavin Newsom (March 4, 2020) as applicable in the Town and<br>Authorizing teleconference meetings of legislative bodies of the<br>Town pursuant to the Ralph M. Brown Act | <i>APPROVE RESOLUTION</i> |

Motion to Adopt Consent Agenda: Councilmember Baker; 2<sup>nd</sup>: Councilmember Duncan  
Ayes: Baker, Duncan, Clark-Crets, Cartwright, Knisley  
Noes: None  
Absent: None  
Abstain: None

## **PUBLIC HEARING**

### **13. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS UPDATING AND APPROVING BUILDING DEPARTMENT FEES, EFFECTIVE NOVEMBER 14, 2022**

A recent survey has found that Loomis's building permit cost is the second lowest in the State, only ahead of Siskiyou County. The cost of building permits and inspections should be borne by the property owner, but the Town of Loomis's fee structure has not been updated in many years. When such fees don't cover the full cost of the activity, the difference is borne by the Town's taxpayers in general

#### **RECOMMENDATION**

Adopt resolution.

#### **PUBLIC COMMENT**

Dave Dalli – Del Mar: Spoke against the request to update building fees

Miguel Ucovich- Craig Court: Asked for a better system of notifying residents that an inspection has occurred at the property

Councilmember Baker stated he would like to see a study done to further understand the needs and costs.

Councilmember Duncan concurs on the need for a study, stating the need is long overdue

Councilmember Clark-Crets concurs

Mayor Knisley concurs

**Motion to move recommended action: Councilmember Clark-Crets; 2<sup>nd</sup>: Councilmember Duncan**

Ayes: Clark-Crets, Duncan, Baker, Cartwright, Knisley

Noes: None

Absent: None

Abstain: None

### **14. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS UPDATING THE PLANNING DEPARTMENT FEE SCHEDULE, EFFECTIVE NOVEMBER 14, 2022**

In 2009, the Town contracted with Sinclair and Associates to update our planning department fees. They calculated those fees on a cost recovery basis, which means that all costs relating to a specific activity (or Town Services) should be paid by the applicant. These fees have not been increased since they were adopted. The problem here is that the cost of these activities now exceeds the fees collected. This puts a burden on the general fund, and essentially, the taxpayers of the Town.

#### **RECOMMENDATION**

Adopt resolution

#### **PUBLIC COMMENT**

Jesse Lunsford- Smokewood: asked about the measures we can put in place to maintain the rate of increase.

Councilmember Clark-Crets asked about the cost of the study

**Motion to move recommended action: Councilmember Clark-Crets; 2<sup>nd</sup>: Councilmember Duncan**

Ayes: Clark-Crets, Duncan, Baker, Cartwright, Knisley

Noes: None

Absent: None

Abstain: None

## **BUSINESS**

### **15. PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) PRESENTATION.**

The Town Council recently requested a “LAFCO 101” informational presentation from Placer County LAFCO. Executive Director Michelle McIntyre will be at tonight’s meeting to provide that presentation.

Placer Local Agency Formation Commission, or Placer LAFCO, is a state mandated independent regulatory body whose role is to encourage the orderly formation of local governmental agencies, preserve agricultural and open space resources, and discourage urban sprawl through the review of city and special district boundary changes and the extension of the services they provide. Specifically, Placer LAFCO has jurisdiction within Placer County over proposed special district and city annexations and detachments, district formations and dissolutions, consolidations and mergers, city incorporations and disincorporations and the formation of subsidiary districts.

Councilmember Baker: Spoke on the complexity of conversations surrounding LAFCO

Councilmember Clark-Crets: Asked about the policy regarding seats on the Board

Councilmember Duncan: Concurs with Councilmember Baker

### **RECOMMENDED ACTION**

Receive presentation from Placer County Local Agency Formation Commission (LAFCO) Executive Director Michelle McIntyre on what LAFCO is and does.

### **PUBLIC COMMENT**

David Ring- Delmar: Ask about the Economic effect of the sphere of influence, and asked if we are notified of any requests to change existing sphere of influence

Jesse Lunsford- Smokewood Court: Asked if we are in the sphere of influence of any of our neighboring communities.

Sonja Cupler- Tudor Way: Asked who is LAFCO accountable to?

Miguel Ucovich – Craig Court – Stated that he thinks that adding a sphere of influence to the East side of Loomis should occur and Loomis should have a seat on the board.

Bonnie London- Shady Canyon: Asked about the Sphere of Influence policy

### **16. SACOG PRESENTATION**

SACOG informational briefing on their Blueprint project (formerly known as the Metropolitan Plan / Sustainable Communities Strategy)

Councilmember Baker: Spoke on the difference between individual growth vs high density placement.

**RECOMMENDED ACTION:** Receive and file

**PUBLIC COMMENT**

Jesse Lunsford – Smokewood Court: Asked how SACOG is funded

Tim Onderko- Orchard Parkway: Asked about the EEI program adopted by SACOG and stated he would like to see the policy revisited.

Sonja Cupler – Tudor Way: Asked who SACOG is accountable to? (Both the agency and the board members)

Miguel Ucovich- Craig Court: Asked how SACOG assigns RHYNA numbers

David Ring- Delmar: Asked if the sphere of influence affects your RHYNA numbers

**17. LOOMIS LIBRARY AND COMMUNITY CENTER'S ANNUAL REPORT**

California state law requires that the library board of trustees or administrative head give an annual report to Council. This report includes information relating to the condition of the library for the fiscal year ending on June 30<sup>th</sup>.

**RECOMMENDED ACTION:** Receive and file.

**PUBLIC COMMENT**

Sonja Cupler- Tudor Way: Asked if the Library staff would be bringing back the NASA group to talk about Planets etc.

Miguel Ucovich- Craig Court: Thanked the Library staff for a good job. He also asked about the tax due to the Town following the closing of the County Library System

**COUNCIL COMMITTEE REPORTS - None**

Click on the following link to view the video recording of this meeting:

<https://www.youtube.com/watch?v=d6P67ijgM58>

**ADJOURNMENT 9:40 pm by Mayor Knisley**

Signed, October 11, 2022 at Loomis, California

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Deputy Town Clerk

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Mayor