

**TOWN OF LOOMIS
MEETING AGENDA MINUTES
LIBRARY BOARD OF TRUSTEES
LOOMIS LIBRARY
6050 LIBRARY DRIVE, LOOMIS, CA 95650**

WEDNESDAY

August 10, 2022

6:00 P.M.

1. CALL TO ORDER

Meeting called to order at 6:02 pm.

2. SILENT ROLL CALL

Board Members

Elizabeth Stewart-Black

Juanita Garcia

Nicholas Phirippidis

Joanne Ligamari

Gail Waller

Board members in attendance: Garcia, Phirippidis, Ligamari

Board members absent: Stewart-Black, Waller

3. MATTERS OF INTEREST TO BOARD MEMBERS

*Ligamari brought up the issue of are we serving our patrons. Sara reported the library does not track the demographics of patrons. She did report that the library is serving special needs adults and caregivers; teens are using the computers; there are reading glasses available for those who need them; and that the library recognizes the need for a teen advisory group to speak for the needs of teens.

*Ligamari also brought up since the town now owns the library building, we should start working on a future building plan. That should be a part of the updated strategic plan.

4. PUBLIC COMMENT: Citizens may address the Library Board on items not on this agenda.

Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

A question was asked about the library's budget for building maintenance. Deferred to discussion on the budget.

5. APPROVAL OF MINUTES: May, 11, 2022 (PUBLIC COMMENT)

Garcia made a motion to accept the minutes; second by Ligamari.

Ayes: Garcia, Ligamari, Phirippidis

6. FINANCIAL STATEMENT (PUBLIC COMMENT)

Sarah Comstock presented the June 30, 2022, financial statements and reported we are \$28K under budget.

Phirippidis made a motion to accept the June 30, 2022, Financial Statement; second by Ligamari

Ayes: Garcia, Ligamari, Phirippidis

7. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)

Jean Wilson reported on activities of Friends of the Loomis Library. She reported the Friends provided snow cones for the Summer Reading Program, which was very popular; and that the Friends will continue to support book purchases and the Seed Library.

8. CAMPAIGN UPDATE (PUBLIC COMMENT)

Ann Baker updated the board. She presented a draft of a tri-fold mailer to the community, planned to be mailed in the Fall. The board spent time editing the mailer, discussing content, facts, and timelines. Baker took suggestions and asked for a special board meeting to review revisions in two weeks. She also recommended presentations for civic groups, schools, parent groups, etc. to highlight the value of the Library. It was also recommended adding appropriate links and QR codes to the website.

**9. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER OPERATIONS REPORT
(PUBLIC COMMENT)**

Sarah Comstock reported on activities of the Library during May-July. The most significant was the number of programs presented from February through April: 28 programs with 1,872 attendees. The Month of Remembrance, commemorating the 80th anniversary of the Japanese Internment, was well attended. She also reminded the board the library will be closed on Saturday October 1 for the Eggplant Festival, where the Library will have a booth.

No public comment.

10. INFORMATIONAL & DISCUSSION ITEMS

a. 2021/2022 Annual Report (PUBLIC COMMENT)

Sarah Comstock reviewed her PowerPoint presentation that she will deliver to the Town Council on Tuesday September 13. The Board made few minor suggestions.

11. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS

None

12. ADJOURNMENT

Meeting adjourned at 7:39 pm

The next regularly scheduled board meeting will be in November.