

TOWN OF LOOMIS, PUBLIC WORKS DEPARTMENT
NOTICE INVITING INFORMAL BIDS FOR THE

Pole Banner Bracket Installation Project

INSTRUCTION FOR SUBMITTING BIDS

The Town of Loomis is soliciting informal bids from qualified Contractors to complete the project described herein. Instructions and requirements for completing a bid are described below.

1. **Qualifications:** Contractor shall possess a valid **Class A, B, or appropriate C** California Contractor's License to do the proposed work. A Town business license at the time the notice to proceed is issued, is also required.
2. **Project Description:** Work generally includes the installation of (49) pole banner brackets and 30" x 60" banners on (27) street light poles on Taylor Road and Horseshoe Bar Road in Loomis, CA. All materials including banners, brackets, banding, arms, pins, and zip ties will be provided by the Town. The estimated cost of the work is \$10,000, which includes a contingency for unforeseen or additional directed work.
3. **Bid Package:** The bid proposal and contract documents are available free of charge. A copy can be obtained from the Town's website <https://loomis.ca.gov/bids-and-rfps/> or by e-mailing a request to the Town Engineer at the email address below.
4. **Bids Due:** **11:00 a.m., Thursday, December 8, 2022 (Email Submission is OK)**
5. **Reply To:**

Town of Loomis
Attn: Merrill Buck, Town Engineer
3665 Taylor Road, Loomis, CA 95650
Phone: (916) 824-1518
E-mail: townengineer@loomis.ca.gov
6. **Reply Format:** All pages in the "Bid Proposal" Section (Pages B1-B9) shall be completed and returned by the bid's due date. An e-mail submission is acceptable, however, the Bidder should confirm that the bid was received.
7. **Bid Security:** As an informal bid, a bid bond is not required. By submitting a bid proposal you agree, if selected as the successful bidder, to the conditions described herein, and will return a signed copy of the Town's Standard Agreement along with the required bonds and insurance.
8. **Bid Award:** The bid will be awarded to the lowest responsible bidder at the discretion of the Town Manager. Bids are required for the entire work described herein. All blanks on the bid schedule must be completed. The Town reserves the right to reject any and all bids, or to waive any errors, discrepancies or irregularities.
9. **Prevailing Wage:** As a "Public Works" project and pursuant to Section 1773 of the Labor Code, the general prevailing wage rates for Alameda County shall apply to this contract, as determined by the Director of the California Department of Industrial Relations.
10. **Firm Prices:** All bid prices will be held firm for a minimum of sixty (60) calendar days after the due date for submitting bids.