

Lic #

Business Name:



TOWN OF LOOMIS

3665 Taylor Rd, Loomis, CA 95650

Telephone (916) 652-1840 - Fax (916) 652-1847

Application: \$143.00

Process Fee: \$25.00

State Fee: \$4.00

Total: \$172.00

(Includes 1st Year License)

Annual Renewal: \$29.00

In-Home Business License Application

This permit is not transferable to another individual or location.

I AGREE to notify the Town of Loomis if or when:

1. I abandon the home occupation.
2. I move.
3. Any changes take place, which were not specifically noted, in the original application.

The following operating standards shall apply to all Home Businesses (Chapter 13.42.120):

This section provides location and operational standards for home occupations. These standards are intended to allow for reasonable opportunities for employment within the home, while avoiding changes to the residential character of a dwelling that accommodates a home occupation, or the surrounding neighborhood.

A. **Permit Requirement.** The director is authorized to approve one or more home occupation activities accessory to the primary residential use of the site in conjunction with a town business license.

B. **Limitations on Use.** The following are examples of business activities that may be approved as home occupations, and uses that are prohibited as home occupations.

1. **Allowed Home Occupations.** The following and other uses determined by the director to be similar may be approved by the director in compliance with this section.
 - a. Art and craft work (ceramics, painting, photography, sculpture, etc.);
 - b. Tailors, sewing, etc.; and
 - c. Office-only uses, including an office for an architect, attorney, consultant, counselor, insurance agent, tutor, writer, etc., and electronic commerce.
2. **Uses Prohibited as Home Occupations.** The following are examples of business activities that are not incidental to or compatible with residential activities, and are, therefore, prohibited as home occupations.
 - a. Adult entertainment activities/businesses;
 - b. Animal hospitals and boarding facilities;
 - c. Automotive and other vehicle repair and service (body or mechanical), painting, storage, or upholstery, or the repair, reconditioning, servicing, or manufacture of any internal combustion or diesel engines, or of any motor vehicle, including automobiles, boats, motorcycles, or trucks;
 - d. Commercial cabinet or furniture making, and similar uses;
 - e. Contractor's storage yards;
 - f. Dismantling, junk, or scrap yards;
 - g. Exercise studios (not including one-on-one personal trainers);
 - h. Medical clinics, laboratories, or doctor's offices;
 - i. Personal services as defined in Division 6, but not including licensed massage therapists and physical therapists;
 - j. On-site sales (mail order businesses may be allowed where there is no stock-in-trade on the site);
 - k. Uses which require explosives or highly combustible or toxic materials;
 - l. Welding and machine shop operations; or
 - m. Other uses the director determines to be similar to those listed above.

- C. **Operating Standards.** Home occupations shall comply with all of the following operating standards.
1. **Accessory Use.** The home occupation shall be clearly secondary to the full-time use of the property as a residence.
 2. **Location of Home Occupation Activities.** All home occupation activities shall occur entirely within:
 - a. The main dwelling, and shall not exceed twenty-five percent of the gross floor area or one room, whichever is greater; or
 - b. The garage or other approved accessory structure. Use of a garage shall not interfere with the ability to maintain the required number of parking spaces on the site.
 3. **Visibility.** The use shall not require any modification not customarily found in a dwelling, nor shall the home occupation activity be visible from the adjoining public right-of-way, or from neighboring residential properties.
 4. **Display, Signs.** There shall be no window display or advertising signs, other than one name plate not exceeding one square foot in area. There shall be no display of merchandise, equipment, stock-in-trade, or other identification of the home occupation activity on the premises.
 5. **Parking.** The use shall not negatively impact on-street parking in the neighborhood.
 6. **Safety.** Activities conducted and equipment or material used shall not change the fire safety or occupancy classifications of the premises. The use shall not employ the storage of flammable, explosive, or hazardous materials beyond those normally associated with a residential use.
 7. **Off-Site Effects.** No home occupation activity shall create dust, electrical interference, fumes, gas, glare, light, noise, odor, smoke, toxic/hazardous materials, vibration, or other hazards or nuisances as determined by the director.
 8. **Employees.** A home occupation shall have no on-site employees other than full-time residents of the dwelling.
 9. **Customers or Deliveries.** The frequency of visitors, customers, or deliveries shall not exceed that normally and reasonably occurring for a residence. On-site presence of clients shall be limited to one client or family at a time.
 10. **Motor Vehicles.** There shall be no motor vehicles used or kept on the premises, except residents' passenger vehicles, and/or one pickup truck, van, or similar vehicle not exceeding one ton carrying capacity. The commission may authorize other types and/or additional vehicles with use permit approval.
 11. **Utility Service Modifications.** No utility service to the dwelling shall be modified solely to accommodate a home occupation, other than as required for normal residential use. (Ord. 205 § 1 (Exh. A), 2003)

Additionally

1. Upon the complaint of one or more of the surrounding neighbors, the Town Planning Department shall investigate any home business to ascertain if the conduct thereof violates the conditions of the permit.
2. Nothing in this section shall be construed to permit the conduct of a home occupation in violation of the conditions of the permit or to limit the rights of the Town to any action for a violation thereof, notwithstanding the acquiescence of surrounding neighbors to the manner in which the home occupation is conducted.
3. Issuance of the license does not entitle me to carry on the business without complying with all other City building and zoning ordinances and all other applicable laws.

In receiving permission to conduct a business at _____,
 I acknowledge that I have read the preceding, that I understand fully the conditions and terms of the permit and that I agree to abide fully by all of the conditions recited above.

Pursuant to the Town of Loomis Code Title 5 Chapter 5.04

Print Applicant's Name _____ Date _____

Sign Applicant's Name _____ Date _____

Business Name (DBA) _____

Business Site Address _____ Zip _____

Business Mailing Address _____ Zip _____

Business Phone # _____ FAX _____

Email Address _____ Web site _____

Emergency Contact _____ Phone # _____

Business Owner (1) _____

Social Security# _____ - _____ - _____ Home Phone # _____

Business Owner (2) _____

Social Security # _____ - _____ - _____ Home Phone # _____

Type of Ownership: Sole Proprietorship _____ Partnership _____ Trust _____ LLC _____
Corporation _____ Sole Corporation _____ Professional Corporation _____ Non-Profit _____

Business Description _____ SIC# _____

Business Operating Days _____ Hours _____ Contractors License _____ / _____

Federal ID # _____ State ID # _____

State Board of Equalization # _____ Number of Employees _____

List all persons to be involved in the home business, relationship to you, and their place of residence:

Apartment _____ Duplex _____ Single Family Home _____ Townhouse _____
Own _____ Rent _____

If renting, a letter of permission from owner to do business on site, **must be attached**.
_____ **Received Letter**

Site plan of property with a dimensional drawing of floor plan of home showing business site, **must be attached**.
_____ **Received Drawing**

Property Owner _____ Phone _____

Will your business involve a customer coming to your home? YES _____ NO _____

Will you use CB radio or other transmitting equipment? YES _____ NO _____
If yes how many? _____ Are you regulated or governed by the F.C.C.? _____

List all call numbers of radios or other transmitting devices _____

List the different types of machinery or equipment and materials that will be used in conjunction with the home business and where they will be located, connected, and/or stored.

Will there be outside storage of products or materials? YES _____ NO _____
If yes, describe _____

Will a truck be used in conjunction with the home business? _____

LIC. No.	Type	Size	Gross Weight	Height
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Is the truck controlled by the Public Utility Commission regulations? YES _____ NO _____
How many cars are presently registered with DMV for the address where the business will be conducted?

Lic. No.: _____
Make: _____
Year: _____

Does the business store any flammable or combustible fluids? YES _____ NO _____
If YES: Location: _____
Type: _____
Amount: _____

Fire Department approval will be required for any storage of Flammable and/or Combustible fluids.
Loomis Fire Department _____
Signature _____
Title _____

I understand that because a business may be permitted to be conducted within my home, that I could have my home inspected by building inspector and Fire Chief and/or any other department which may have governance or an interest in the health and safety of the occupants of the surrounding homes.
Upon the presentation of proper credentials, I agree to any and all necessary inspections.
Signed: _____
Signed: _____

ID#

Zoning _____ APN# _____ - _____ - _____
Amount Paid \$ _____ Receipt # _____ Date _____ By _____

Building Dept. _____ Planning Dept. _____ Loomis Fire _____

Placer Co. Env. Health _____ Placer Co. Sheriff _____

Placer Co. Air Pollution Control Dist. _____

Additional Conditions (official Use Only):
