



TOWN OF LOOMIS

AGENDA

REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY

January 10, 2023

7:00 P.M.

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ

Please note that YouTube livestream comments are disabled during livestream viewing.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Danny Cartwright
Mayor pro tempore Stephanie Youngblood
Councilmember Amanda Cortez
Councilmember Jenny Knisley
Councilmember David Ring

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

RECOGNITIONS/PROCLAMATIONS:

MATTERS OF INTEREST TO COUNCILMEMBERS

TOWN MANAGER REPORT

LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

CONSENT AGENDA

RECOMMENDED ACTION

- | | |
|--|---------------------------|
| 1. a. Council Action Minutes – 12/13/2022 | <i>APPROVE</i> |
| b. Council Special Closed Session 12/28/2022 | <i>APPROVE</i> |
| c. Council Special Closed Session 1/3/2023 | <i>APPROVE</i> |
| 2. Disbursement Report | <i>RECEIVE AND FILE</i> |
| 3. Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. Treasurer’s Report | <i>RECEIVE AND FILE</i> |
| 5. Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. General Plan Status Update | <i>RECEIVE AND FILE</i> |
| 7. Engineers Report | <i>RECEIVE AND FILE</i> |
| 8. A Resolution of the Town Council of the Town of Loomis accepting the Right of way dedication on Sierra college and Brace Road, adjacent to Costco. | <i>APPROVE RESOLUTION</i> |
| 9. A Resolution of the Town Council of the Town of Loomis awarding the interconnect Project Design Project contract. | <i>APPROVE RESOLUTION</i> |
| 10. A Resolution of the Town Council of the Town of Loomis awarding the Construction Management contract for the Sierra College Widening Project. | <i>APPROVE RESOLUTION</i> |
| 11. A Resolution of the Town Council of the Town of Loomis awarding the SB 1383 Coordination Services Contract | <i>APPROVE RESOLUTION</i> |
| 12. A resolution of the Town Council of the Town of Loomis approving the adoption of a Quality Assurance Program (QAP) for Federally aided Transportation projects, and delegating authority to the Town Engineer to approve future updates. | <i>APPROVE RESOLUTION</i> |

BUSINESS

13. MAYOR’S COMMITTEE APPOINTMENTS

The yearly Council reorganization occurs in December also ushers in the incoming Mayor’s recommendations on committee assignments for the new calendar year.

The Municipal Code provides that: “The Mayor, with the approval of the Town Council, shall make all appointments to regional and county boards, commission and committees unless otherwise specifically provided for by other provision of the Council (Section 2.08.090)”.

RECOMMENDATION

Approve the Mayor’s recommendations on regional committee assignments for 2023

CEQA REQUIREMENTS

There are no CEQA issues.

FINANCIAL AND/OR POLICY IMPLICATIONS

There are no financial issues with this item.

14. PLANNING COMMISSIONER APPOINTMENTS

Loomis Municipal Code Section 2.36.020 regulates how Loomis Planning Commissioners are to be appointed and their terms of office. The code requires Council Members to appoint their Commissioner at the regular Council meeting in January following election to the Council. The appointments become effective March 1st of that year.

Loomis Municipal Code Section 2.36.040 provides that a vacancy on the Commission is to be filled by the appointing Council Member within 45 days of that vacancy

RECOMMENDATION

Staff recommends the Town Council adopt a motion confirming each Council Member’s Planning Commission appointee.

CEQA REQUIREMENTS

There are no CEQA implications associated with the recommended action.

FINANCIAL AND/OR POLICY IMPLICATIONS

There are no financial implications associated with the recommended action. The recommended action follows the Loomis Municipal Code.

COUNCIL COMMITTEE REPORTS COUNCIL COMMITTEES (as of 12/1/2022)

- Placer County Economic Development Board - Knisley/Clark-Crets as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep
- Placer County Flood Control/Water Conservation District - Cartwright/Baker as alternate
- Placer County Transportation Planning Agency - Baker/Clark-Crets as alternate
- PCTPA Funding Strategy Update Steering Committee - Baker/Clark-Crets as alternate
- Placer County Air Pollution Control District - Duncan /Cartwright
- Sacramento Area Council of Governments- Clark-Crets/Knisley as alternate
- Borders Committee - Knisley/Cartwright
- Business Committee - Knisley/Clark-Crets as alternate
- Schools Liaison - Baker/Cartwright
- SPMUD Ad Hoc Committee Cartwright and Clark-Crets
- Library Representative - Knisley/Clark-Crets as alternate
- Pioneer Board - Duncan/Clark-Crets as alternate
- Law Enforcement Liaison- Duncan
- Greater Sacramento Economic Council - Knisley
- Countywide Homelessness Task Force – Knisley/Cartwright
- Local Agency Formation Commission (LAFCO) – Knisley

ADJOURNMENT _____

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town’s public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or www.loomis.ca.gov .

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW. If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the

public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Mission Statement. The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.

Certification of Posting of Agenda

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, January 10, 2023 Regular Meeting of the Town of Loomis Town Council was posted January 4, 2023 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov.

Signed, January 4, 2023 at Loomis, California

Carol Parker

Deputy Town Clerk