



TOWN OF LOOMIS

AGENDA

REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY

February 14, 2023

7:00 P.M.

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1ZLQ

Please note that YouTube livestream comments are disabled during livestream viewing.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Danny Cartwright
Mayor pro tempore Stephanie Youngblood
Councilmember Amanda Cortez
Councilmember Jenny Knisley
Councilmember David Ring

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

RECOGNITIONS/PROCLAMATIONS:

MATTERS OF INTEREST TO COUNCILMEMBERS

TOWN MANAGER REPORT

LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN'S REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

CONSENT AGENDA

- | | RECOMMENDED ACTION |
|--|---------------------------|
| 1. Council Action Minutes – 01/10/2023 | <i>APPROVE</i> |
| 2. Disbursement Report | <i>RECEIVE AND FILE</i> |
| 3. Statement of Activity | <i>RECEIVE AND FILE</i> |
| 4. Treasurer's Report | <i>RECEIVE AND FILE</i> |
| 5. Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. General Plan Status Update | <i>RECEIVE AND FILE</i> |
| 7. Engineering Status Update | <i>RECEIVE AND FILE</i> |
| 8. A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to enter into a second contract amendment with CSG Consultants for code enforcement services. This second amendment extends the contract to 2028. | <i>APPROVE RESOLUTION</i> |
| 9. Resolution of the Town Council of the Town of Loomis Approving the plans and Specifications for the Sierra College Blvd Widening project and #20-01, Approval of \$325,000 in Project Appropriations, Authorization for a \$1,630,000 Construction Budget, and Authorization to Award a Construction Contract if within budget. | <i>APPROVE RESOLUTION</i> |
| 10. A Resolution of the Town Council of the Town of Loomis (1) authorizing the Town Manager to purchase mitigation credits for the Sierra College Boulevard Widening Project in an amount up to \$400,000, and (2) authorizing the Town Manager to execute all the documents necessary to secure and implement the mitigation credits on behalf of the Town of Loomis. | <i>APPROVE RESOLUTION</i> |
| 11. A Resolution of the Town Council of the Town of Loomis Authorize a Change Order to the Concrete Repair Construction Contract with Kroeker, Inc. and Appropriate \$60,000 from the Park Development Fund to the Concrete Repair Project #22-04. | <i>APPROVE RESOLUTION</i> |

BUSINESS

12. PLANNING COMMISSIONER APPOINTMENT

Mayor Cartwright appointed a replacement Planning Commissioner for Stephanie Youngblood at the January Council meeting, which met the requirements of the Loomis Municipal Code. However, Mayor Cartwright's appointment chose to not move forward with his appointment.

Therefore, Mayor Cartwright will be nominating a replacement Commissioner at tonight's meeting.

RECOMMENDATION

Staff recommends the Town Council adopt a motion confirming Mayor Cartwright's appointment to the Planning Commission

PUBLIC COMMENT

13. MID YEAR BUDGET REVIEW

The Town has many sources and uses of funds, but this report only addresses two of them: the two major operating funds, the General Fund and the Transportation Fund. The remaining Special Revenue and Maintenance District funds' revenues and expenditures are on track with their budgets and consistent with prior year activity.

Most years, no adjustments are necessary to the budget. Rather, variances between expected and actual revenues and expenses give us opportunities to analyze the causes and effects. Staff is not recommending any changes to the existing budget.

RECOMMENDATION

Receive report, discuss with Staff, and file the 2022-23 Mid-year budget review.

PUBLIC HEARING

14. SIERRA COLLEGE BOULEVARD WIDENING PROJECT INITIAL STUDY/MIITGATED NEGATIVE DECLARATION

The design for the Sierra College Boulevard Widening Project has been completed and is ready to advertise for bids following the recommended approval and adoption of the IS/MND. The IS/MND (SCH#2019129052) was prepared and circulated for public review from December 16, 2019 through January 17, 2020. On January 24, 2023, the Planning Commission held a public hearing to review and consider the IS/MND and Mitigation Monitoring and Reporting Program contained therein, along with all oral or written testimony provided at the public hearing, and adopted Resolution 23-01 recommending that the Town Council approve and adopt the IS/MND for the Project.

RECOMMENDATION

Staff recommends that the Town Council:

1. Conduct a public hearing on the Planning Commission's recommendation to approve and adopt the Initial Study/ Mitigated Negative Declaration (IS/MND) for the Sierra College Boulevard Widening Project; and
2. Adopt a Resolution (Attachment 1) approving and adopting the IS/MND.

PUBLIC COMMENT

COUNCIL COMMITTEE REPORTS

COUNCIL COMMITTEES

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Youngblood as alternate
- Placer County Transportation Planning Agency - Cartwright/Cortez as alternate
- PCTPA Funding Strategy Update Steering Committee - Cartwright/Cortez as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley
- Borders Committee - Knisley/Cartwright as alternate
- Business Committee - Youngblood/Knisley as alternate
- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Cartwright as alternate
- Pioneer Board – Cortez/ Cartwright as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council - Cartwright
- Countywide Homelessness Task Force – Ring/Youngblood as alternate

ADJOURNMENT _____

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or www.loomis.ca.gov.

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW. If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Mission Statement. *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

Certification of Posting of Agenda

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, February 14, 2023 Regular Meeting of the Town of Loomis Town Council was posted February 8, 2023 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov.

Signed, February 8, 2023 at Loomis, California

Carol Parker

Deputy Town Clerk