



# TOWN OF LOOMIS

DRAFT ACTION MINUTES  
 REGULAR MEETING OF  
 LOOMIS TOWN COUNCIL  
 LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

<b>TUESDAY</b>	<b>January 10, 2023</b>	<b>7:00 P.M.</b>
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**CALL TO ORDER: 7:00 by Mayor Cartwright**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Danny Cartwright	Present
Mayor pro tempore Stephanie Youngblood	Present
Councilmember Amanda Cortez	Present
Councilmember Jenny Knisley	Present
Councilmember David Ring	Present

**ADOPTION OF AGENDA:** Motion to adopt Agenda: Youngblood; 2<sup>nd</sup>: Ring

Ayes: Youngblood, Ring, Cortez, Knisley, Cartwright

Noes: None

Absent: None

Abstain: None

**RECOGNITIONS/PROCLAMATIONS:** None

**MATTERS OF INTEREST TO COUNCILMEMBERS:** None

**TOWN MANAGER REPORT**

Town Manager Sean Rabé spoke on the following items:

- Storm Response by our Public Works Crew has been outstanding
- Costco project update
- CalRecycle Rubberized Pavement Grant
- Striping on recently Slurry sealed streets
- General Plan Update
- Hidden Grove Project update
- Town Managers Tuesdays – The next Meeting will be held on March 28, 2023

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT:**

Library Director Sarah Comstock spoke on the following items

- State Park Poppy Passes – 4 more available
- AARP representatives scheduled to be at the library to assist Senior Citizens with their Taxes
- Programs scheduled at the library

Please click on the following link to view the library events calendar:

<https://loomislibrary.org/events-2/>

**LOOMIS CHAMBER OF COMMERCE UPDATE**

Chamber of Commerce Board President Ashley Summers spoke on the following items:

- Status of the Chamber of Commerce Manager position
- Downtown Business Appreciation Event to be held January 12 ,2023
- Annual Awards Dinner to be held February 23, 2023 at the Blue Goose Event Center

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Mark Griffen – Pioneer Electric – Spoke on the advantage Pioneer offers to the communities they serve.  
Gary S. – Arcadia – Spoke on how dark the street is and asked about installing street lights.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:**

Jesse Lunsford – Smokewood Court asked that item 9 be pulled off consent agenda  
Councilmember Knisley - asked that Item 8 be pulled off consent agenda

**CONSENT AGENDA**

**RECOMMENDED ACTION**

1. a. Council Action Minutes – 12/13/2022	<i>APPROVE</i>
b. Council Special Closed Session 12/28/2022	<i>APPROVE</i>
c. Council Special Closed Session 1/3/2023	<i>APPROVE</i>
2. Disbursement Report	<i>RECEIVE AND FILE</i>
3. Statement of Activity	<i>RECEIVE AND FILE</i>
4. Treasurer’s Report	<i>RECEIVE AND FILE</i>
5. Planning Status Report	<i>RECEIVE AND FILE</i>
6. General Plan Status Update	<i>RECEIVE AND FILE</i>
7. Engineers Report	<i>RECEIVE AND FILE</i>
8. A Resolution of the Town Council of the Town of Loomis accepting the Right of way dedication on Sierra college and Brace Road, adjacent to Costco.	<i>APPROVE RESOLUTION</i>
9. A Resolution of the Town Council of the Town of Loomis awarding the interconnect Project Design Project contract.	<i>APPROVE RESOLUTION</i>
10. A Resolution of the Town Council of the Town of Loomis awarding the Construction Management contract for the Sierra College Widening Project.	<i>APPROVE RESOLUTION</i>
11. A Resolution of the Town Council of the Town of Loomis awarding the SB 1383 Coordination Services Contract	<i>APPROVE RESOLUTION</i>
12. A resolution of the Town Council of the Town of Loomis approving the adoption of a Quality Assurance Program (QAP) for Federally aided Transportation projects, and delegating authority to the Town Engineer to approve future updates.	<i>APPROVE RESOLUTION</i>

**Motion to approve consent items 1-7 and 10-11** Cartwright 2<sup>nd</sup>: Youngblood

Ayes: Cartwright, Youngblood, Cortez, Knisley, Ring  
Noes: None  
Absent: None  
Abstain: None

Council member Knisley recused herself during item 8 vote:

**Motion to approve consent item 8:** Ring, 2<sup>nd</sup>: Cortez

Ayes: Ring, Cortez, Cartwright, Youngblood  
Noes: None

Absent: None  
Abstain: Knisley

**Item 9**

Jesse Lunsford voiced concern about the cost of traffic mitigation for the various projects proposed in and adjacent to the Town of Loomis.

Motion to approve consent item 9; Cortez; 2<sup>nd</sup>: Youngblood

Ayes: Cortez, Youngblood, Cartwright, Knisley, Ring  
Noes: None  
Absent: None  
Abstain: None

**BUSINESS**

**13. MAYOR’S COMMITTEE APPOINTMENTS**

The yearly Council reorganization occurs in December also ushers in the incoming g Mayor’s recommendations on committee assignments for the new calendar year.

The Municipal Code provides that: “The Mayor, with the approval of the Town Council, shall make all appointments to regional and county boards, commission and committees unless otherwise specifically provided for by other provision of the Council (Section 2.08.090)”.

**RECOMMENDATION**

Approve the Mayor’s recommendations on regional committee assignments for 2023

**CEQA REQUIREMENTS**

There are no CEQA issues.

**FINANCIAL AND/OR POLICY IMPLICATIONS**

There are no financial issues with this item.

Mayor Cartwright 2023 committee selection:

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Youngblood as alternate
- Placer County Transportation Planning Agency - Cartwright/Cortez as alternate
- PCTPA Funding Strategy Update Steering Committee - Cartwright/Cortez as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley
- Borders Committee - Knisley/Cartwright as alternate
- Business Committee - Youngblood/Knisley as alternate
- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Cartwright as alternate
- Pioneer Board – Cortez/ Cartwright as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council - Cartwright
- Countywide Homelessness Task Force – Ring/Youngblood as alternate

**PUBLIC COMMENT:**

Miguel Ucovich- Craig Court: Requests a list of council concerns and goals be addressed for these committees  
Jean Wilson – Barton Road: Ask for a list of the selections.

Motion to approve the Mayors committee selection for 2023: Cartwright; 2<sup>nd</sup>: Knisley

Ayes: Cartwright, Knisley, Cortez, Ring, Youngblood  
Noes: None

Absent: None  
Abstain: None

**14. PLANNING COMMISSIONER APPOINTMENTS**

Loomis Municipal Code Section 2.36.020 regulates how Loomis Planning Commissioners are to be appointed and their terms of office. The code requires Council Members to appoint their Commissioner at the regular Council meeting in January following election to the Council. The appointments become effective March 1st of that year.

Loomis Municipal Code Section 2.36.040 provides that a vacancy on the Commission is to be filled by the appointing Council Member within 45 days of that vacancy

**RECOMMENDATION**

Staff recommends the Town Council adopt a motion confirming each Council Member's Planning Commission appointee.

**CEQA REQUIREMENTS**

There are no CEQA implications associated with the recommended action.

**FINANCIAL AND/OR POLICY IMPLICATIONS**

There are no financial implications associated with the recommended action. The recommended action follows the Loomis Municipal Code.

**Council Planning Commissioner appointments:**

Cartwright: John C. Bailey Jr.  
Youngblood: Linda Kelly  
Cortez: Tim Onderko  
Knisley: Ryan DeMartini  
Ring: Jean Wilson

**PUBLIC COMMENT:** None

Motion to approve Councilmember Planning Commission Appointments: Cartwright; 2<sup>nd</sup>: Knisley

Ayes: Cartwright, Knisley, Cortez, Ring, Youngblood  
Noes: None  
Absent: None  
Abstain: None

**COUNCIL COMMITTEE REPORTS – None**

Click on the following link to view the video recording of this meeting

<https://www.youtube.com/watch?v=Rh3uR9ZVzUk>

**ADJOURNMENT: 7:34 pm by Mayor Cartwright**

*Signed, February 8, 2023 at Loomis, California*

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Deputy Town Clerk

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Mayor