



# TOWN OF LOOMIS

ACTION MINUTES  
REGULAR MEETING OF  
LOOMIS TOWN COUNCIL  
LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

TUESDAY

February 14, 2023

7:00 P.M.

**CALL TO ORDER:**

7PM BY Mayor Cartwright

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Danny Cartwright	PRESENT
Mayor pro tempore Stephanie Youngblood	PRESENT
Councilmember Amanda Cortez	PRESENT
Councilmember Jenny Knisley	PRESENT
Councilmember David Ring	PRESENT

**ADOPTION OF AGENDA:**

Motion to adopt agenda: Youngblood, 2<sup>nd</sup>: Knisley

Ayes: Youngblood, Knisley, Cortez, Ring, Cartwright

Noes: None

Absent: None

Abstain: None

**RECOGNITIONS/PROCLAMATIONS:** Moment of Silence to recognize the death of long time resident and businessman in Loomis, KD Anderson

**MATTERS OF INTEREST TO COUNCILMEMBERS**

Councilmember Ring asked that the Town update the policy and practice regarding the Appointment of Planning Commissioners

Councilmember Youngblood shared information on the upcoming Soroptimist event to be held on February 25, 2023 – The topic of this event is Human Trafficking.

**TOWN MANAGER REPORT:**

Town Manager Sean Rabé spoke on the following items:

- Update on the Costco Project
- The Striping on recently Slurry sealed streets
- Status of the General Plan Update
- Hidden Grove Project
- Town Manager Tuesdays

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN'S REPORT:**

Librarian Sarah Comstock spoke on the events being held at the Loomis Library and Community Center. She highlighted the Lego Club and the Backpacks with Hiking supplies that are available for check-out. Go to the Library website a complete calendar of events: <https://loomislibrary.org/>

**LOOMIS CHAMBER OF COMMERCE UPDATE:**

Katie Molnar was introduced as the new Chamber Manager. The upcoming Gala was discussed.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Pam Blake – Arcadia Ave: Thanked the Town for the Firewood giveaway.

Steve – Arcadia Ave: Commented on the repair of the sinkhole in front of his property on Arcadia Ave.

Miguel Ucovich – Craig Ct: Asked that the Town look into adding Wednesday to the Community Swim calendar.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:**

Pam Blake – Arcadia Ave: asked that items 8 an 10 be pulled form consent

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |     |  |                           |
|-----|--|---------------------------|
| 1.  | Council Action Minutes – 01/10/2023  | <i>APPROVE</i>            |
| 2.  | Disbursement Repot   | <i>RECEIVE AND FILE</i>   |
| 3   | Statement of Activity  | <i>RECEIVE AND FILE</i>   |
| 4.  | Treasurer’s Report   | <i>RECEIVE AND FILE</i>   |
| 5.  | Planning Status Report   | <i>RECEIVE AND FILE</i>   |
| 6   | General Plan Status Update   | <i>RECEIVE AND FILE</i>   |
| 7.  | Engineering Status Update  | <i>RECEIVE AND FILE</i>   |
| 8.  | A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to enter into a second contract amendment with CSG Consultants for code enforcement services. This second amendment extends the contract to 2028.  | <i>APPROVE RESOLUTION</i> |
| 9.  | Resolution of the Town Council of the Town of Loomis Approving the plans and Specifications for the Sierra College Blvd Widening project and #20-01, Approval of \$325,000 in Project Appropriations, Authorization for a \$1,630,000 Construction Budget, and Authorization to Award a Construction Contract if within budget.                                    | <i>APPROVE RESOLUTION</i> |
| 10. | A Resolution of the Town Council of the Town of Loomis (1) authorizing the Town Manager to purchase mitigation credits for the Sierra College Boulevard Widening Project in an amount up to \$400,000, and (2) authorizing the Town Manager to execute all the documents necessary to secure and implement the mitigation credits on behalf of the Town of Loomis. | <i>APPROVE RESOLUTION</i> |
| 11. | A Resolution of the Town Council of the Town of Loomis Authorize a Change Order to the Concrete Repair Construction Contract with Kroecker, Inc. and Appropriate \$60,000 from the Park Development Fund to the Concrete Repair Project #22-04.  | <i>APPROVE RESOLUTION</i> |

Motion to approve consent agenda items 1 - 7 , p and 11: Youngblood, 2nd: Cortez

Ayes: Youngblood, Cortez, Knisley, Ring, Cartwright

Noes: None

Absent: None

Abstain: None

Item 8: Pam Blake asked about the CSG contract amendment and the departure of Lee Holt as the Code Enforcement officer.

Item 10: Pam Blake asked about the purpose and the process regarding the mitigation fees for the Sierra College widening Project

Motion to approve consent agenda items 8 and 10: Ring, 2nd: Youngblood

Ayes: Ring, Youngblood, Cortez, Knisley, Cartwright  
Noes: None  
Absent: None  
Abstain: None

## **BUSINESS**

### **12. PLANNING COMMISSIONER APPOINTMENT**

Mayor Cartwright appointed a replacement Planning Commissioner for Stephanie Youngblood at the January Council meeting, which met the requirements of the Loomis Municipal Code. However, Mayor Cartwright's appointment chose to not move forward with his appointment. Therefore, Mayor Cartwright will be nominating a replacement Commissioner at tonight's meeting.

#### **RECOMMENDATION**

Staff recommends the Town Council adopt a motion confirming Mayor Cartwright's appointment to the Planning Commission

#### **PUBLIC COMMENT:**

Pam Blake- Arcadia Ave: Asked for the spelling of the Appointed Planning Commissioners name – Nathan Dipillo

Sonja Cupler- Tudor Way asked for a background on the appointed Planning Commissioner.

Motion to confirm Mayor Cartwright's appointment of Nathan DiPillo as Planning Commissioner for the term ending March 2025: Youngblood, 2nd: Ring

Ayes: Youngblood, Ring, Cortez, Knisley, Cartwright  
Noes: None  
Absent: None  
Abstain: None

### **13. MID YEAR BUDGET REVIEW**

The Town has many sources and uses of funds, but this report only addresses two of them: the two major operating funds, the General Fund and the Transportation Fund. The remaining Special Revenue and Maintenance District funds' revenues and expenditures are on track with their budgets and consistent with prior year activity.

Most years, no adjustments are necessary to the budget. Rather, variances between expected and actual revenues and expenses give us opportunities to analyze the causes and effects. Staff is not recommending any changes to the existing budget.

#### **RECOMMENDATION**

Receive report, discuss with Staff, and file the 2022-23 Mid-year budget review.

**PUBLIC COMMENT:** None

**PUBLIC HEARING**

**14. SIERRA COLLEGE BOULEVARD WIDENING PROJECT INITIAL STUDY/MIITGATED NEGATIVE DECLARATION**

The design for the Sierra College Boulevard Widening Project has been completed and is ready to advertise for bids following the recommended approval and adoption of the IS/MND. The IS/MND (SCH#2019129052) was prepared and circulated for public review from December 16, 2019 through January 17, 2020. On January 24, 2023, the Planning Commission held a public hearing to review and consider the IS/MND and Mitigation Monitoring and Reporting Program contained therein, along with all oral or written testimony provided at the public hearing, and adopted Resolution 23-01 recommending that the Town Council approve and adopt the IS/MND for the Project.

Councilmember Knisley commented on the potential Traffic concerns and encouraged widespread information to the public regarding the project

**RECOMMENDATION**

Staff recommends that the Town Council:

1. Conduct a public hearing on the Planning Commission’s recommendation to approve and adopt the Initial Study/ Mitigated Negative Declaration (IS/MND) for the Sierra College Boulevard Widening Project; and
2. Adopt a Resolution (Attachment 1) approving and adopting the IS/MND.

**PUBLIC COMMENT:** None

Motion to approve recommended action: Ring 2<sup>nd</sup>: Youngblood

Ayes: Ring, Youngblood, Cortez, Knisley, Cartwright  
Noes: None  
Absent: None  
Abstain: None

**COUNCIL COMMITTEE REPORTS:**

Councilmember Knisley stated she is placed on the SACOG Land Use Committee  
Mayor Cartwright commented that at the PCTPA meeting they discussed I80 widening.

**ADJOURNMENT 8:10 pm by Mayor Cartwright**

*Signed, May 9, 2023 at Loomis, California*

  
\_\_\_\_\_  
Deputy Town Clerk

  
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Mayor