



# TOWN OF LOOMIS

## AGENDA

### REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650  
916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

TUESDAY	May 9, 2023	6:00 PM
<p><b>CLOSED SESSION</b> – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.</p> <p><b>A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:</b> Pursuant to Section 54956.9 of the Government Code: Property: 3800 Taylor Road, APN 044-133-003, 044-120-074 Agency Negotiator: Sean Rabé, Town Manager - Negotiating Parties: Town of Loomis Under Negotiation: Price and term</p>		
TUESDAY	May 9, 2023	7:00 P.M.

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

*Public comment will be opened for each agenda item through the Zoom platform. Use the “Raise Hand” feature. Instructions for using the “Raise Hand” feature when using a computer or mobile device can be found at:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

#### **ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to “Raise your hand”. The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town’s YouTube Channel** at:

[https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1IZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ)

Please note that YouTube livestream comments are disabled during livestream viewing.

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

Mayor Danny Cartwright  
Mayor pro tempore Stephanie Youngblood  
Councilmember Amanda Cortez  
Councilmember Jenny Knisley  
Councilmember David Ring

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

**RECOGNITIONS/PROCLAMATIONS: Proclamation Honoring Roger Carroll**

**MATTERS OF INTEREST TO COUNCILMEMBERS**

**TOWN MANAGER REPORT**

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT**

**LOOMIS CHAMBER OF COMMERCE UPDATE**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**PUBLIC COMMENT**

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |     |  |                             |
|-----|--|-----------------------------|
| 1.  | A. Council Action Minutes – 3/14/2023  | <i>APPROVE</i>              |
|     | B. Council Action Minutes –3/28/2023 Workshop  | <i>APPROVE</i>              |
|     | C. Council Action Minutes - 4/18/2023 Special closed action mtg  | <i>APPROVE</i>              |
|     | D. Council Action Minutes - 4/25/2023 Special closed session mtg   | <i>APPROVE</i>              |
|     | E. Council Action Minutes - 4/27/2023 Cont. Special closed Session meeting   |                             |
| 2.  | Disbursement Report – March 2023   | <i>RECEIVE AND FILE</i>     |
| 3   | Statement of Activity – March 2023   | <i>RECEIVE AND FILE</i>     |
| 4.  | Treasurer’s Report - March 2023  | <i>RECEIVE AND FILE</i>     |
| 5.  | Planning Status Report   | <i>RECEIVE AND FILE</i>     |
| 6   | General Plan Status Update   | <i>RECEIVE AND FILE</i>     |
| 7.  | Engineering Status Update  | <i>RECEIVE AND FILE</i>     |
| 8.  | A Resolution of the Town Council of the Town of Loomis Approving a second amendment to the January 2013 contract for services between the Town of Loomis and Bureau Veritas. | <i>APPROVE RESOLUTION</i>   |
| 9.  | Modification of the Mayor’s Regional Committee assignments By removing Mayor Cartwright as the Alternate Library Representative and appointing Councilmember Jenny Knisley.  | <i>APPROVE MOTIFICATION</i> |
| 10. | A Resolution of the Town Council of the Town of Loomis   | <i>APPROVE RESOLUTION</i>   |

Approving the Plans and Specifications for the Hunter Oaks Landscape and rockery wall projects and authorizing the Town Manager to award construction contracts for each project with a combined construction budget of \$225,000.

11. A Resolution of the Town Council of the Town of Loomis *APPROVE RESOLUTION*  
Accepting the 2022 Slurry Seal project improvements as complete.
12. A Resolution of the Town Council of the Town of Loomis *APPROVE RESOLUTION*  
Approving Amendment #5 to the Contract for Service with Wood Roger, Inc., authorizing a \$75,000 increase to their not to exceed contract amount so as to continue providing on-call engineering services.
13. Authorization of the Town Council of the Town of Loomis for *AUTHORIZE SUPPORT*  
Mayor Cartwright to sign a letter supporting Fentanyl Legislation.

## BUSINESS

14. **APPROVE TOWN COUNCIL APPOINTMENT TO FILL ELECTED TREASURER POSITION**  
Following the tragic death of Roger Carroll on April 8, the Town Council decided at a Special Meeting on April 18 to fill the vacancy in the position of Town Treasurer by appointment, rather than by special election.  
**RECOMMENDED ACTION**  
It is recommended that the Town Council appoint a Town Treasurer to fill the remaining term of Roger Carroll, who was killed in a bicycle accident on April 8.  
**PUBLIC COMMENT**
15. **APPROVE TOWN MANAGER EMPLOYMENT WITH WES HEATHCOCK**  
Town Manager Sean Rabé has accepted the position as City Manager for the City of Auburn and anticipates that his last day with the Town of Loomis will be approximately June 9<sup>th</sup>. With the recent passing of long-time Town Treasurer/Finance Director Roger Carroll, Council has indicated that it is important to the stability and efficiency of Town operations that a replacement for Mr. Rabé be identified quickly.  
**RECOMMENDED ACTION**  
Approve Town Manager Employment Agreement with Wes Heathcock.  
**PUBLIC COMMENT**
16. **OPERATING BUDGET FOR THE 2023-2024 FISCAL YEAR**  
This 2023/24 Operating budget is presented as “balanced” in that revenues exceed expenditures. Revenue for Fiscal Year 2023-24 is estimated at \$5,991,500. Expenditures are estimated at \$5,596,707. As presented, the General Fund budget shows revenues exceeding expenditures by \$394,793.  
**RECOMMENDED ACTION**  
Discuss the Proposed Budget, amend it if necessary, and adopt the 2023/24 budget and the 2023/24 Authorized Positions by resolution.  
The 2023/24 Gann limit will return to Council at a future meeting.  
**PUBLIC COMMENT**
17. **PRESENTATION BY PIONEER COMMUNITY ENERGY** to consider an alternative to purchasing compost as another way to satisfy the Town’s SB 1383 recovered organic waste procurement target

**RECOMMENDED ACTION**

Receive an information-only, power-point presentation from Pioneer Community Energy to consider an opportunity that will allow the Town to satisfy some of its required Senate Bill 1383 recovered organic waste procurement target by utilizing transferable procurement credits obtained from using SB 1383 eligible biomass to generate electricity.

**PUBLIC COMMENT**

**18. INTRODUCE AND WAIVE THE FIRST READING OF AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS TO ADD CHAPTER 11.05 “CALIFORNIA GREEN BUILDING STANDARDS CODE (CALGREEN)” TO THE LOOMIS MUNICIPAL CODE.**

On September 19, 2016, California Approved Senate Bill No. 1383, Short-Lived Climate Pollutant Reduction Strategy, also known as SB 1383, which requires a jurisdiction to adopt an ordinance or other enforceable requirement that mandates compliance with California Code of Regulations, Title 24, Part 11, known as the California Green Building Standards Code (CALGreen). . As a local jurisdiction, the Town of Loomis is required to adopt and enforce an ordinance that requires compliance with these Sections of CALGreen.

**RECOMMENDED ACTION:**

Take public comment, introduce ordinance by title only, waive further reading and schedule for second reading on June 9, 2023

**PUBLIC COMMENT**

**19. INTRODUCE AND WAIVE THE FIRST READING OF AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS TO ADD CHAPTER 10.12.075 “MODEL WATER EFFICIENT LANDSCAPING ORDINANCE (MWELO) REQUIREMENTS” TO THE LOOMIS MUNICIPAL CODE.**

New development and retrofitted landscape water efficiency standards are governed by the State’s Model Water Efficient Landscape Ordinance (MWELO), adopted in 2015 and codified in the California Code of Regulations. it is a requirement in Senate Bill (SB) 1383, which requires that local agencies adopt an enforceable ordinance the requires the use of soil amendments, compost and recycled organic mulch materials.

**RECOMMENDED ACTION:**

Take public comment, introduce ordinance by title only, waive further reading and schedule for second reading on June 9, 2023

**PUBLIC COMMENT**

**COUNCIL COMMITTEE REPORTS**

**COUNCIL COMMITTEES**

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Youngblood as alternate
- Placer County Transportation Planning Agency - Cartwright/Cortez as alternate
- PCTPA Funding Strategy Update Steering Committee - Cartwright/Cortez as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley
- Borders Committee - Knisley/Cartwright as alternate
- Business Committee - Youngblood/Knisley as alternate

- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Cartwright as alternate
- Pioneer Board – Cortez/ Cartwright as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council - Cartwright
- Countywide Homelessness Task Force – Ring/Youngblood as alternate

## ADJOURNMENT \_\_\_\_\_

### ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town’s public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov) .

**ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.** If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

### PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

***Mission Statement. The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town’s residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.***

### Certification of Posting of Agenda

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, May 9, 2023 Regular Meeting of the Town of Loomis Town Council was posted May 3, 2023 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov) .

Signed, May 3, 2023 at Loomis, California

Carol Parker  
Deputy Town Clerk