



# TOWN OF LOOMIS

ACTION MINUTES  
 REGULAR MEETING OF  
 LOOMIS TOWN COUNCIL  
 LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

<b>TUESDAY</b>	May 9, 2023	6:00 PM
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**CLOSED SESSION** – Pursuant to cited authority, the Town Council will hold a closed session to discuss the following listed items. A report of any action taken will be presented prior to adjournment of the regular meeting.

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR:** Pursuant to Section 54956.9 of the Government Code: Property: 3800 Taylor Road, APN 044-133-003, 044-120-074  
 Agency Negotiator: Sean Rabé, Town Manager - Negotiating Parties: Town of Loomis  
 Under Negotiation: Price and term

**ADJOURNED 6:50: NO REPORTABLE ACTION**

TUESDAY	May 9, 2023	7:00 P.M.
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**CALL TO ORDER: 7:00 By Mayor Cartwright**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Danny Cartwright	PRESENT
Mayor pro tempore Stephanie Youngblood	PRESENT
Councilmember Amanda Cortez	PRESENT
Councilmember Jenny Knisley	PRESENT
Councilmember David Ring	PRESENT

**ADOPTION OF AGENDA:**

Motion to adopt agenda: Ring 2<sup>nd</sup>: 2<sup>nd</sup> Youngblood

Ayes: Ring, Youngblood, Cortez, Knisley, Cartwright  
 Noes: None  
 Absent: None  
 Abstain: None

**RECOGNITIONS/PROCLAMATIONS: Proclamation Honoring Roger Carroll**

**MATTERS OF INTEREST TO COUNCILMEMBERS**

Councilmember Knisley spoke on the State of the Town Event, South Placer Fire Open House and the Library Master Gardener program.

Mayor Cartwright, and councilmembers Ring, Cortez and Youngblood commented on the Landing Spot

**TOWN MANAGER REPORT**

Town Manager Rabé spoke on the following:

- His resignation and move to the City of Auburn Finance Department Update
- Sunrise Loomis Park renovation workshop

- Costco status update

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT**

Library Director Comstock spoke on the summer program for the Loomis Library and Community Center. Please go to their website to view the schedule of events

<https://loomislibrary.org/>

**LOOMIS CHAMBER OF COMMERCE UPDATE:** None

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

**PCSO Deputy Jeff Bilodeau** gave a brief presentation/update on PCSO activities in the Town of Loomis

**Russ Kelley- Barton Rd:** Spoke on establishing a memorial bike loop in Loomis; he also spoke on the Memorial Day event being held at Del Oro High School on Memorial Day

**Bob Radke- Bankhead Rd:** Spoke on the negative road conditions on Bankhead Road

**William Quenville- Horseshoe Bar Road:** Spoke on the increased traffic on Horseshoe Bar Road

**Greg Brenning – Ace Hardware:** Commented on the positive effect Sean Rabé has had on the Town since he was hired.

**Brian Baker – Arcadia:** Commented on the positive effect Sean Rabé has had on the Town since he was hired.

**Sue Dobies – Arcadia:** Commented on the positive effect Sean Rabé has had on the Town since he was hired.

**Al Del Oro High School:** Commented on the positive effect Sean Rabé has had on the Town since he was hired.

**Sonja Cupler – Tudor Way:** Asked about the rumors that PCO was moving their Substation from Loomis and asked about getting a status report from PCSO

**Crickett Strook – King Road:** Commented on the positive effect Sean Rabé has had on the Town since he was hired.

**Miguel Ucovich – Craig Court:** Commented on the positive effect Sean Rabé has had on the Town since he was hired.

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**PUBLIC COMMENT:**

Dave Dalli – Delmar Ave: Requested Item 12 be pulled from consent:

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |    |  |                         |
|----|--|-------------------------|
| 1. | A. Council Action Minutes – 3/14/2023                                      | <i>APPROVE</i>          |
|    | B. Council Action Minutes –3/28/2023 Workshop                              | <i>APPROVE</i>          |
|    | C. Council Action Minutes - 4/18/2023 Special closed action mtg            | <i>APPROVE</i>          |
|    | D. Council Action Minutes - 4/25/2023 Special closed session mtg           | <i>APPROVE</i>          |
|    | E. Council Action Minutes - 4/27/2023 Cont. Special closed Session meeting |                         |
| 2. | Disbursement Report – March 2023   | <i>RECEIVE AND FILE</i> |
| 3  | Statement of Activity – March 2023   | <i>RECEIVE AND FILE</i> |
| 4. | Treasurer’s Report - March 2023  | <i>RECEIVE AND FILE</i> |
| 5. | Planning Status Report   | <i>RECEIVE AND FILE</i> |
| 6  | General Plan Status Update   | <i>RECEIVE AND FILE</i> |

- |     |   |                             |
|-----|---|-----------------------------|
| 7.  | Engineering Status Update   | <i>RECEIVE AND FILE</i>     |
| 8.  | A Resolution of the Town Council of the Town of Loomis Approving a second amendment to the January 2013 contract for services between the Town of Loomis and Bureau Veritas.  | <i>APPROVE RESOLUTION</i>   |
| 9.  | Modification of the Mayor’s Regional Committee assignments By removing Mayor Cartwright as the Alternate Library Representative and appointing Councilmember Jenny Knisley.   | <i>APPROVE MOTIFICATION</i> |
| 10. | A Resolution of the Town Council of the Town of Loomis Approving the Plans and Specifications for the Hunter Oaks Landscape and rockery wall projects and authorizing the Town Manager to award construction contracts for each project with a combined construction budget of \$225,000. | <i>APPROVE RESOLUTION</i>   |
| 11. | A Resolution of the Town Council of the Town of Loomis Accepting the 2022 Slurry Seal project improvements as complete.   | <i>APPROVE RESOLUTION</i>   |
| 12. | A Resolution of the Town Council of the Town of Loomis Approving Amendment #5 to the Contract for Service with Wood Roger, Inc., authorizing a \$75,000 increase to their not to exceed contract amount so as to continue providing on-call engineering services.                         | <i>APPROVE RESOLUTION</i>   |
| 13. | Authorization of the Town Council of the Town of Loomis for Mayor Cartwright to sign a letter supporting Fentanyl Legislation.  | <i>AUTHORIZE SUPPORT</i>    |

Motion to approve consent agenda item 1-11 and 13: Cortez 2<sup>nd</sup>: Youngblood.

Ayes: Cortez, Youngblood, Knisley, Ring, Cartwright  
 Noes: None  
 Absent: None  
 Abstain: None

**PUBLIC COMMENT**

The following commented on item 12

Dave Dalli – Delmar Ave

Motion to approve consent agenda item 12: Ring 2<sup>nd</sup>: Youngblood.

Ayes: Ring, Youngblood, Cortez, Knisley, Cartwright  
 Noes: None  
 Absent: None  
 Abstain: None

**BUSINESS**

**14. APPROVE TOWN MANAGER EMPLOYMENT WITH WES HEATHCOCK**

Town Manager Sean Rabé has accepted the position as City Manager for the City of Auburn and anticipates that his last day with the Town of Loomis will be approximately June 9<sup>th</sup>. With the recent passing of long-time Town Treasurer/Finance Director Roger Carroll, Council has indicated that it is important to the stability and efficiency of Town operations that a replacement for Mr. Rabé be identified quickly.

**RECOMMENDED ACTION**

Approve Town Manager Employment Agreement with Wes Heathcock.

**PUBLIC COMMENT:** None

Motion to approve Town Manager Employment Agreement with Wes Heathcock.: Cortez 2<sup>nd</sup>: Youngblood.

Ayes: Cortez, Youngblood, Knisley, Ring, Cartwright

Noes: None  
Absent: None  
Abstain: None

**15. APPROVE TOWN COUNCIL APPOINTMENT TO FILL ELECTED TREASURER POSITION**

Following the tragic death of Roger Carroll on April 8, the Town Council decided at a Special Meeting on April 18 to fill the vacancy in the position of Town Treasurer by appointment, rather than by special election.

**RECOMMENDED ACTION**

It is recommended that the Town Council appoint a Town Treasurer to fill the remaining term of Roger Carroll, who was killed in a bicycle accident on April 8.

Randy Elder – Mareta Lane: Spoke on his qualifications and desire to help the Town

Miguel Ucovich- Craig Ct: Spoke on his qualifications and desire to help the Town.

**PUBLIC COMMENT**

The following spoke on the item:

Sue Dobies – Arcadia

Russ Kelley- Barton Rd

Jean Wilson – Barton Rd

Councilmembers Knisley and Ring commended those who applied for the position.

Motion to appoint Randy Elder as Town Treasurer until Dec 2024 when Roger Carroll’s term ends: Ring 2<sup>nd</sup>: Youngblood.

Ayes: Knisley, Cortez, Youngblood, Ring, Cartwright

Noes: None

Absent: None

Abstain: None

**16. OPERATING BUDGET FOR THE 2023-2024 FISCAL YEAR**

This 2023/24 Operating budget is presented as “balanced” in that revenues exceed expenditures. Revenue for Fiscal Year 2023-24 is estimated at \$5,991,500. Expenditures are estimated at \$5,596,707. As presented, the General Fund budget shows revenues exceeding expenditures by \$394,793.

**RECOMMENDED ACTION**

Discuss the Proposed Budget, amend it if necessary, and adopt the 2023/24 budget and the 2023/24 Authorized Positions by resolution.

The 2023/24 Gann limit will return to Council at a future meeting.

**PUBLIC COMMENT**

The following commented on this item:

Jean Wilson – Barton Road

Sonja Cupler- Tudor Way

Councilmember Ring asked that the Council consider revisiting the wording in the Tree Ordinance that allows the tree fund to be used for tree pruning.

Motion to approve recommended action: Youngblood 2<sup>nd</sup>: Cortez.

Ayes: Youngblood, Cortez, Knisley, Ring, Cartwright

Noes: None  
Absent: None  
Abstain: None

- 17. PRESENTATION BY PIONEER COMMUNITY ENERGY** to consider an alternative to purchasing compost as another way to satisfy the Town’s SB 1383 recovered organic waste procurement target

**RECOMMENDED ACTION**

Receive an information-only, power-point presentation from Pioneer Community Energy to consider an opportunity that will allow the Town to satisfy some of its required Senate Bill 1383 recovered organic waste procurement target by utilizing transferable procurement credits obtained from using SB 1383 eligible biomass to generate electricity.

**PUBLIC COMMENT**

The following commented on the presentation:

Jean Wilson – Barton Road  
Dave Dalli – Delmar  
Richard Fenbert- Barton Road  
Miguel Ucovich – Craig Court

Council provided direction to staff to prepare an agreement to procure credits obtained from using SB 1383 eligible biomass to generate electricity, and bring to the June meeting for approval.

- 18. INTRODUCE AND WAIVE THE FIRST READING OF AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS TO ADD CHAPTER 11.05 “CALIFORNIA GREEN BUILDING STANDARDS CODE (CALGREEN)” TO THE LOOMIS MUNICIPAL CODE.**

On September 19, 2016, California Approved Senate Bill No. 1383, Short-Lived Climate Pollutant Reduction Strategy, also known as SB 1383, which requires a jurisdiction to adopt an ordinance or other enforceable requirement that mandates compliance with California Code of Regulations, Title 24, Part 11, known as the California Green Building Standards Code (CALGreen). . As a local jurisdiction, the Town of Loomis is required to adopt and enforce an ordinance that requires compliance with these Sections of CALGreen.

**RECOMMENDED ACTION:**

Take public comment, introduce ordinance by title only, waive further reading and schedule for second reading on June 9, 2023

**PUBLIC COMMENT**

The Following commented on the item

Dave Dalli – Delmar  
Richard Fenbert – Barton Road  
Jean Wilson Barton Road

Motion to approve recommended action: Cortez 2<sup>nd</sup>: Ring.

Ayes: Cortez, Ring, Youngblood, Knisley, Cartwright  
Noes: None  
Absent: None  
Abstain: None

**Due to technical issues, Item 19 will not be heard tonight, and is continued to our June 13,2023 Town Council meeting.**

**19. INTRODUCE AND WAIVE THE FIRST READING OF AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS TO ADD CHAPTER 10.12.075 “MODEL WATER EFFICIENT LANDSCAPING ORDINANCE (MWELO) REQUIREMENTS” TO THE LOOMIS MUNICIPAL CODE.**

New development and retrofitted landscape water efficiency standards are governed by the State’s Model Water Efficient Landscape Ordinance (MWELO), adopted in 2015 and codified in the California Code of Regulations. it is a requirement in Senate Bill (SB) 1383, which requires that local agencies adopt an enforceable ordinance the requires the use of soil amendments, compost and recycled organic mulch materials.

**RECOMMENDED ACTION:**

Take public comment, introduce ordinance by title only, waive further reading and schedule for second reading on June 13, 2023

**PUBLIC COMMENT**

**COUNCIL COMMITTEE REPORTS:**

Councilmember Cortez Discussed Placer County Economic committee plan to create subcommittees to pinpoint areas of concern.

Councilmember Knisley – SACOG is putting together their transportation blueprint at a meeting 6/16/2023; LAFCO will be announcing public rep at the 5/10 /23 meeting

Councilmember Youngblood: SPMUD is discussing rate increases in the future

Click on the following link to view the video recording of this meeting:

<https://www.youtube.com/watch?v=akti-c2Nhd4>

**ADJOURNMENT 9:30 pm by Mayor Cartwright**

*Signed, June 8, 2023 at Loomis, California*

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Deputy Town Clerk

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Mayor