



TOWN OF LOOMIS
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June 19, 2023

ATTN: All Prospective Proposers
PROJECT: STBG Paving Project Design RFP
SUBJECT: **ANSWERS TO QUESTIONS SUBMITTED**
ISSUED BY: Merrill Buck, Town Engineer

General:

This supplemental is being issued to answer questions received from potential proposers. Since this is a qualifications-based selection solicitation, these questions have little bearing on the ultimate review and ranking of proposals received. In the interest of accepting all proposals received (including those that may not have seen this supplemental), proposers DO NOT need to acknowledge or reference receipt of this supplemental.

Responses to Questions:

Questions submitted and responses from the Town include:

- 1) Has the town calculated the thickness that may be needed for any new sections to be constructed for the streets or should we include that task in our scope?

This project was just programmed for federal funding, and so very little design work has been done. The assumption is that the existing pavement section is adequate, and that reconstruction is not necessary. Spot dig out repairs, crack sealing, and a (2-inch) overlay is assumed as a treatment.

- 2) Has the PES been completed?
 - a. Shall we assume preparing the PES is part of the scope if the Town has not already completed this task?

The PES has not been completed. Nor has there been a kick-off meeting scheduled with Caltrans Local Assistance. The intent is to empower the selected consultant to do this coordination work and complete the PES along with any other required technical memos, studies or exhibits. See the Scope of Work section in the RFP - Consultant shall be responsible for coordinating with Caltrans, and completing all work necessary, to obtain the E-76 for construction.

- 3) Is the City handling CEQA?

Assume that CEQA will consist of completing a Notice of Exemption, referencing as the Exempt Status a Categorical Exemption, Section 15301(c) Existing Facilities. The Notice of Exemption form is to be filled out by the Consultant, to then be signed and recorded by the Town.

- 4) Should we plan to use 10H rates? If yes, are average rates acceptable?

This design phase of this project is not using federal funds, and so it is not necessary to use the 10H rates tables in the Local Assistance Procedures Manual. Using hourly rates from a Fee Schedule, which incorporates the consultant's overhead and profit, and ties to the positions that will be working on the project, is fine.

- 5) Do we need to submit any Caltrans Local Assistance forms that are needed on some other federal funded projects? (10-01, 15H, 10Q, etc)

No. None of these forms are necessary. Since the design phase is 100% locally funded, the selection process and forms specified in the Local Assistance Procedures Manual do not apply. Nor is there a DBE goal or good faith effort required for the design phase of the project.