

**TOWN OF LOOMIS
LIBRARY BOARD OF TRUSTEES
LOOMIS LIBRARY
6050 LIBRARY DRIVE, LOOMIS, CA 95650
MEETING MINUTES**

WEDNESDAY

May 16, 2023

6:00 P.M.

1. CALL TO ORDER

Meeting called to order at 6:00 pm by Gail Waller.

2. SILENT ROLL CALL

Board Members

Elizabeth Stewart-Black

Juanita Garcia

Nicholas Phirippidis

Samantha Mallory

Gail Waller

All board members in attendance: Garcia, Mallory, Phirippidis, Stewart-Black, Waller

Also in attendance: Sarah Comstock, Loomis Librarian

3. MATTERS OF INTEREST TO BOARD MEMBERS

*Sarah Comstock asked for a moment of silence in remembrance of Roger Carroll, Town Treasurer and Library supporter, who was tragically killed in a bicycle accident on April 8.

*Sarah announced Loomis has a new Town Manager, Wes Heathcock, who was most recently City Manager of Colfax.

*Gail Waller suggested the new Town Council Members should be invited to attend a Library Board Meeting in the future.

4. PUBLIC COMMENT: *Citizens may address the Library Board on items not on this agenda.*

Speakers shall restrict their comments to issues that are within the subject jurisdiction of the Library Board and limit their comments to five (5) minutes per person. The Brown Act, with certain exceptions, does not permit the Library Board to discuss or take action on items that are not listed on the agenda. Please state your name for the record.

Joanne Ligamari asked what else we could do to honor Roger Carroll for his support of the library. Suggestions included having one of Roger's puppets in the library; signage in the new Demonstration Garden; an outdoor stage with a plaque.

5. APPROVAL OF MINUTES: February 8, 2023 (PUBLIC COMMENT)

Garcia moved to table approval of the February 8, 2023 Minutes to the August meeting as page 2 of the February Minutes are incorrect. Phirippidis seconded the motion. Approved. The February Minutes and May Minutes will be approved at the August 9 board meeting.

No public comment.

6. GARDEN UPDATE (PUBLIC COMMENT)

Karen Covey, Project Manager for the Loomis Master Gardeners' Demonstration Garden, provided status of the project. California Dept. of Water Resources will donate the irrigation system for the garden. There will be interpretative signs throughout the garden, which will be "Sunset Magazine" worthy. It will also provide meeting areas for education.

Karen said the goal is to raise \$100,000 for the garden and YTD \$68,000 has been raised. Placer County Water Agency has pledged a \$10,000 rebate to remove the turf and \$5,000 in cash for the project.

The goal is to break ground during the summer of 2023 with planting in the fall. The MOU with the Town of Loomis and the Master Gardeners of Placer County is for 5 years, with an option of a 10-year extension.

No public comment.

7. FINANCIAL STATEMENT (PUBLIC COMMENT)

Sarah Comstock reported the Town Council approved the library's 2023-2024 Budget at its May 9, 2023, meeting. Included are capital improvements to the library building to be ADA compliant.

No public comment.

8. FRIENDS OF LOOMIS LIBRARY UPDATE (PUBLIC COMMENT)

Jean Wilsom reported FOLL will again sponsor the Summer Reading Program, and that the Fall Book Sale will be scheduled in October.

No public comment.

9. CAMPAIGN UPDATE (PUBLIC COMMENT)

Ann Baker updated the board on the status of the campaign. Community outreach included May Day at Del Oro to recruit teens to be library ambassadors. Volunteers needed for spring open houses to promote the Summer Reading Program. The second community report will be published in August/September in time for the new school year.

No public comment.

10. LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER OPERATIONS REPORT (PUBLIC COMMENT)

Sarah Comstock reported on activities of the Library during February – April 2023. Started popular Lego Challenge again. Looking to start a Teen Advisory Board. The Summer Reading Program kicks off June 17 and ends July 22. Richard Lau, a contractor, has been hired to provide summer programs. On July 31, Debra Crosby, longtime Library Assistant will retire.

Gail Waller asked if it's possible to get a list of required reading/books for the next school year to make sure they are available in the library.

Sarah reported we are on track to use all funds (\$5,000) from the Zip Books Program grant. She will apply for the grant again next year.

No public comment.

11. LIBRARY BOARD ANNOUNCEMENTS / FUTURE AGENDA ITEMS

*Sarah will start the process to update the Strategic Plan

*The board needs to update the Bylaws for a Secretary position to officially take the meeting minutes. Juanita Garcia will draft a paragraph for the Bylaws.

*Nick Phirippidis offered to gather ideas for honoring Roger Carroll.

12. ADJOURNMENT

Gail Waller adjourned the meeting at 7:36 pm

The next regularly scheduled board meeting will be August 9, 2023.