



# TOWN OF LOOMIS

## AGENDA

### REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

**TUESDAY**

**September 12, 2023**

**7:00 P.M.**

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

*Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:*

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

### **ZOOM Participation by telephone (Audio Only Option)**

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial \*9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

[https://www.youtube.com/channel/UCy8o0\\_g9piGfhFmfkM1IZLQ](https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1IZLQ)

Please note that YouTube livestream comments are disabled during livestream viewing.

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL** Mayor Danny Cartwright  
Mayor pro tempore Stephanie Youngblood  
Councilmember Amanda Cortez  
Councilmember Jenny Knisley  
Councilmember David Ring

**ADOPTION OF AGENDA:** Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

## **RECOGNITIONS/PROCLAMATIONS:**

## **MATTERS OF INTEREST TO COUNCILMEMBERS**

**TOWN MANAGER REPORT**

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT**

**LOOMIS CHAMBER OF COMMERCE UPDATE**

**PARTNER AGENCIES UPDATE**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

**OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:** All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

**PUBLIC COMMENT**

**CONSENT AGENDA**

**RECOMMENDED ACTION**

- |    |  |                           |
|----|--|---------------------------|
| 1. | Council Action Minutes – 7/11/2023   | <i>APPROVE</i>            |
| 2. | Disbursement Report August 2023  | <i>RECEIVE AND FILE</i>   |
| 3  | Statement of Activity August 2023  | <i>RECEIVE AND FILE</i>   |
| 4. | Planning Status Report   | <i>RECEIVE AND FILE</i>   |
| 5  | General Plan Status Update   | <i>RECEIVE AND FILE</i>   |
| 6. | Engineering Status Update  | <i>RECEIVE AND FILE</i>   |
| 7. | A Resolution of the Town Council of the Town of Loomis Awarding the California Environmental Quality Act (CEQA) review agreement to Raney Planning & Management, Inc (Raney) including amendment for Traffic Study consultant GHD and authorizing the Town Manager to execute an agreement acceptable to the Town for the preparation of an Environmental Impact Report (EIR) consistent with CEQA for the evaluation of the proposed Hidden Grove Project #21-10 not to exceed \$253,901. | <i>APPROVE RESOLUTION</i> |
| 8. | A Resolution of the Town Council of the Town of Loomis authorizing the Town Manager to execute a contract for financial statement auditing services with Richardson & Company, LLP in the amount of \$108,575 and authorize the Town Manager to sign the engagement letter.  | <i>APPROVE RESOLUTION</i> |
| 9. | A resolution of the Town Council of the Town of Loomis accepting the Concrete Repair Project Improvements as complete  | <i>APPROVE RESOLUTION</i> |

**PUBLIC HEARING:**

- 10. **URGENCY ORDINANCE – NEEDLE EXCHANGE AND DISTRIBUTION PROGRAM**  
In July of 2023, an application for a needle exchange and distribution program, also known as a syringe services program, was submitted by Safer Alternatives though Networking & Education (SANE) to the California Department of Public Health (CDPH). SANE estimates that it will

distribute 200,000 syringes annually to the southwest portion of Placer County between Lincoln and Auburn, including the cities of Lincoln, Auburn, Loomis, Rocklin and Roseville.

The proposed urgency ordinance would prohibit the establishment, operation, use and/or participation in syringe services programs within the unincorporated portion of the County for forty-five days, until October 27, 2023. The prohibition would also provide additional time for the Town to monitor jurisdictions in California that permit and regulate syringe services programs for regulatory best practices and improvements in business practices. Staff anticipates bringing back a permanent ordinance at the Council's October meeting.

**RECOMMENDED ACTION**

1. Adopt an urgency ordinance prohibiting the establishment, operation, use, and/or participation in needle exchange or distribution programs within the Town of Loomis.
2. Determine that the proposed action is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15061(b)(3) and is not a project pursuant to section 15378.

**PUBLIC COMMENT**

**BUSINESS**

**11. LOOMIS LIBRARY & COMMUNITY LEARNING CENTER ANNUAL REPORT**

California state law requires that the library board of trustees or administrative head give an annual report to council. This report includes information relating to the condition of the library for the fiscal year ending on June 30<sup>th</sup>.

**RECOMMENDED ACTION**

Receive and file. There is no action requested on this item.

**PUBLIC COMMENT**

**12. LOOMIS LIBRARY & COMMUNITY RESOURCE CENTER SALES TAX RENEWAL POLLING**

Curt Below with FM3 Research will present on the Survey Results outlining Loomis Voter Attitudes Towards a renewal of Sales Tax benefiting the Loomis Library and Community Center.

**RECOMMENDED ACTION**

Receive and file. There is no action requested on this item.

**PUBLIC COMMENT**

**13. PUBLIC SAFETY AD HOC COMMITTEE**

At the June 2023 council meeting, staff was directed to bring forward a public safety committee for consideration. Staff has since met with Placer County Sheriff, Placer County Probation, Loomis Code Enforcement, and South Placer Fire District representatives to discuss the appropriate members and the frequency of the potential committee would meet.

**RECOMMENDED ACTION**

Receive a report from staff regarding the formation of a council public safety ad hoc committee, form the committee if appropriate, then appoint members of the council to the committee.

**PUBLIC COMMENT**

**14. PRESENTATION BY PCTPA – UNMET TRANSPORTATION NEEDS**

Presentation from Placer County Transportation Planning Agency (PCTPA) Senior Planner Mike Costa on the 2050 Regional Transportation Plan Development Process and Annual Unmet Transportation Needs Assessment Process.

### **RECOMMENDED ACTION**

Receive and file. There is no action requested on this item.

### **PUBLIC COMMENT**

## **COUNCIL COMMITTEE REPORTS**

### **COUNCIL COMMITTEES**

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Youngblood as alternate
- Placer County Transportation Planning Agency - Cartwright/Cortez as alternate
- PCTPA Funding Strategy Update Steering Committee - Cartwright/Cortez as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley
- Borders Committee - Knisley/Cartwright as alternate
- Business Committee - Youngblood/Knisley as alternate
- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Cartwright as alternate
- Pioneer Board – Cortez/Knisley as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council - Cartwright
- Countywide Homelessness Task Force – Ring/Youngblood as alternate

## **ADJOURNMENT \_\_\_\_\_**

### **ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS**

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or [www.loomis.ca.gov](http://www.loomis.ca.gov) .

**ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW.** If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

### **PUBLIC HEARING PROCEDURE:**

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff

10. Council deliberates and acts on requested entitlements

***Mission Statement.*** *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.*

Certification of Posting of Agenda

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, September 12, 2023, Regular Meeting of the Town of Loomis Town Council was posted September 6, 2023 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at [www.loomis.ca.gov](http://www.loomis.ca.gov).

Signed, September 6, 2023, at Loomis, California

Carol Parker

Deputy Town Clerk