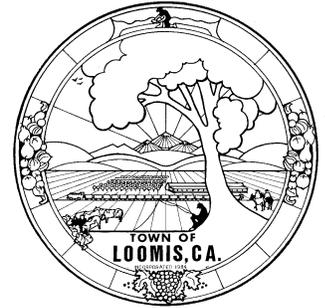


TOWN OF LOOMIS



TO: Honorable Mayor and Council Members
FROM: Wes Heathcock, Town Manager
DATE: November 14, 2023
SUBJECT: Town Manager Report for November 2023 Council Meeting

Mayor and Council Members,

The following report provides an update on some of the activities related to the Town of Loomis.

Finance Department

The Town of Loomis was not successful in recruiting a qualified candidate for the finance director position. The recruiter polled potential candidates to determine what is the main reason for not applying. The consistent answer was salary compensation. Subsequently, staff did an unofficial salary survey of applicable agencies for the position and verified the compensation is well below market.

Staff is recommending council approve a salary range modification to the finance director position at the November meeting. If approved, the recruiter will initiate a second recruitment for the finance director position. The goal is to have a candidate selected by early January 2024.

Adjustment to the finance consultant services is also necessary to enhance the managerial oversight of the department. The interim finance director consultant shift will result in an overall hourly rate savings for the position. The hourly rate for principal level finance services is \$300 and the new consultant rate will be \$150.

Council Strategic Planning

Staff is working with the strategic planning consultant Mike Shellito to take the framework workshop concepts and apply them to a strategic planning session in January 2024.

Solid Waste Joint Powers Authority

Staff have been working with the Cities of Auburn and Colfax to determine if creating a Joint Powers Authority (JPA) for solid waste would be advantageous for the agencies. The group has met four times to discuss the feasibility of the JPA with promising results. Items the JPA could oversee are the CalRecycle regulatory compliance requirements and the franchise services for the jurisdictions. Staff is anticipating bringing the JPA discussion to council at the January Town Council meeting.

CalRecycle SB 1383 Grant

Staff is submitting a non-competitive CalRecycle grant for SB 1383 program compliance for activities required of the jurisdiction. The Town is requesting the full available amount of \$75,000.

Budget

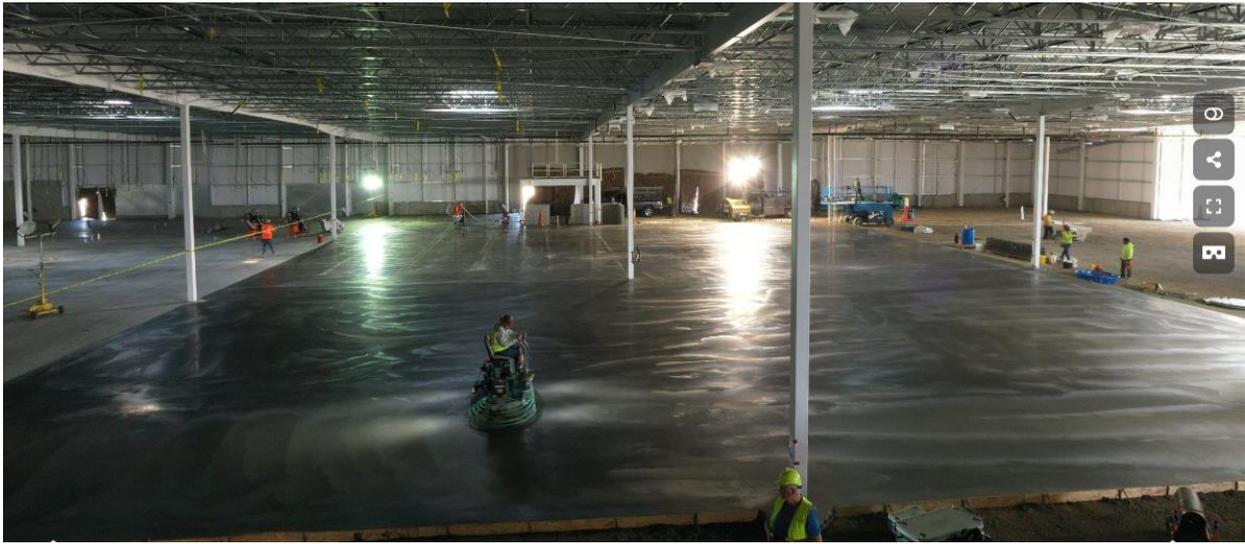
Category Name	Amount
Capacity Planning/Program Evaluation/Gap Analysis	\$37,500.00
Edible Food Recovery	\$7,500.00
Edible Food Recovery - Personnel	\$0.00
Education	\$0.00
Equipment	\$0.00
Indirect Costs	\$5,000.00
Personnel	\$0.00
Procurement	\$25,000.00
Record Keeping	\$0.00
Upgrade/Expansion	\$0.00

Costco

The Costco Project is still anticipated to be completed in early spring of 2024. Staff is currently working through EIR project mitigation fees schedule to determine which fees will be required of Costco to submit prior to occupancy. Images of the construction project progress are below.

**Table 2 - Summary of Transportation
Mitigation Measure Costs by Agency**

Agency	Location No(s).	Fair Share Cost
Town of Loomis	1, 2, 6, 7, 24, 36, ix	\$ 287,300
City of Rocklin	8, 12, 15, 17	\$ 29,100
Placer County	26, 27, 29, 31	\$ 99,800
Caltrans	9, 10	\$ 628,200
Total:		\$ 1,044,400



P.O. Box 1327, Loomis, CA 95650
Phone: 916-652-1840 Fax:916-652-1847



Holiday Closure

Town Hall will be closed from December 25th through January 1st, resuming office hours January 2, 2024. Public Works staff and the building inspector will be available on an as needed basis December 27th and December 28th.