



# TOWN OF LOOMIS

DRAFT ACTION MINUTES  
 REGULAR MEETING OF  
 LOOMIS TOWN COUNCIL  
 LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

[www.loomis.ca.gov](http://www.loomis.ca.gov)

<b>TUESDAY</b>	<b>November 10, 2023</b>	<b>7:00 P.M.</b>
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**CALL TO ORDER: 7:00 By Mayor Cartwright**

**PLEDGE OF ALLEGIANCE**

<b>ROLL CALL</b>	Mayor Danny Cartwright	PRESENT
	Mayor pro tempore Stephanie Youngblood	PRESENT
	Councilmember Amanda Cortez	PRESENT
	Councilmember Jenny Knisley	PRESENT
	Councilmember David Ring	PRESENT

**ADOPTION OF AGENDA:**

Motion to adopt agenda: Councilmember Cortez 2<sup>nd</sup>: Councilmember Youngblood

Ayes: Cortez, Youngblood, Knisley, Ring, Cartwright

Noes: None

Absent: None

Abstain: None

**RECOGNITIONS:** Loomis Eggplant Volunteers  
 Small Business Saturday

**MATTERS OF INTEREST TO COUNCILMEMBERS:**

**Ring:** Spoke on his concern regarding the Truck traffic on Delmar Ave

**Cortez:** Spoke on the traffic at the I80 / Horseshoe Bar Interchange and requested bit be discussed at the next strategic planning meeting.

**Knisley:** Reminded all of the Day before Thanksgiving parade and the Tree Lighting ceremony and celebration.

**TOWN MANAGER REPORT:**

Town Manager Heathcock highlighted the following items in his Town Manager Report

- The need to increase the proposed salary range for the Finance Director position.
- Introduced the New Consultant who will take over the interim Finance Director position.
- The Solid Waste Task Force
- Costco at Loomis status update

**LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT**

Library Director Sarah Comstock spoke on the “Stuffy Sleepover” and the variety of programs available at the Loomis Library. She also announced that a new position is available on the Library Board.

Check on their website to view their calendar of events.

<https://loomislibrary.org/>

## LOOMIS CHAMBER OF COMMERCE UPDATE

Chamber Director K.D. Molnar spoke on the newest social media economic Development promotion “visitloomis” on both Instagram and Facebook. She also highlighted the Loomis Leadership program beginning in January 2024. View their website for more information. <https://www.loomischamber.com/>

## PARTNER AGENCIES UPDATE

South Placer Fire Chief Mark Duerr presented an update on the activities, call outs and other statistics regarding South Placer Fire Department.

Sargeant Dave Smith gave an update on PSCO traffic and other PCSO statistics.

## PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Pam Blake- Arcadia Drive: Spoke on the “Lend a Heart” activity at the Loomis Library.

Chris Campos – local business: Spoke on his difficulty with the Planning and Building dept process.

Dottie Robinson – Thanked the staff for the efficiency completing the requested maintenance work in her Subdivision

Eva Marshall – Spoke on the Draft EIR for the General Plan and stated her dissatisfaction with the paving project.

Kirk Lund- Spoke on the need for repair on South Bankhead Road.

Dave Dalli – Delmar: Voiced his dissatisfaction with the paving project.

Frank Vantacich – Brace Road: Asked about the plan for repaving Brace Road between Sierra College and the Brace Road/Horsehoe Bar/Laird Road intersection.

## OPPORTUNITY TO COMMENT ON CONSENT CALENDAR:

### PUBLIC COMMENT

Pam Blake requested items 7 -10 be pulled for discussion

Dave Dalli requested items 7. 8 and 11 be pulled for discussion.

### CONSENT AGENDA

- |  | RECOMMENDED ACTION |
|--|--------------------|
| 1. A. 20231010 Draft Council Action Minutes  | APPROVE            |
| B. 20231013 Draft TC/PC Training Draft Action Minutes  | APPROVE            |
| C. 20231017 Draft TC/PC Workshop Draft Action Minutes  | APPROVE            |
| 2. Disbursement Report October 2023  | RECEIVE AND FILE   |
| 3. Planning Status Report  | RECEIVE AND FILE   |
| 4. General Plan Status Update  | RECEIVE AND FILE   |
| 5. Engineering Status Update   | RECEIVE AND FILE   |
| 6. A Resolution of the Town Council of the Town of Loomis<br>Authorizing the Town Manager to donate the Placer County Water<br>Agency Turf removal rebate to the UC Master Gardener Demonstration<br>Garden Project in an amount not to exceed \$10,000. | APPROVE            |
| 7. A Resolution of the Town Council of the Town of Loomis<br>authorizing the Town Manager to increase the Eide Bailly contracted<br>Finance Services budget \$179,000 for a total budget of \$303,145.   | APPROVE            |
| 8. A Resolution of the Town Council of the Town of Loomis<br>Authorizing submittal of claims for Local Transportation and<br>Authorizing the Town Manager to execute.  | APPROVE            |
| 9. A Resolution of the Town Council of the Town of Loomis  | APPROVE            |

Authorizing the Town Manager to enter into a contract with Van Groningen & Associates for finance services in an amount not to Exceed \$162,000.

10. A Resolution of the Town Council of the Town of Loomis *APPROVE*  
Approving the salary range for the Finance Director Position to Range 57 on the schedule
11. A Resolution of the Town Council of the Town of Loomis *APPROVE*  
Approving amendment #1 to the Sierra college Widening project's Contract for services with Coastland Civil Engineering, Authorizing a \$145,000 increase to the contract amount.
12. A Resolution of the Town Council of the Town of Loomis *APPROVE*  
Accepting the Hunter Oaks Rockery Wall improvements as Complete, and authorizing an additional \$10,000 appropriation From the Hunter Oaks Maintenance District to the project's Construction budget.
13. A Resolution of the Town Council of the Town of Loomis *APPROVE*  
Authorizing the Mayor to sign a letter of commitment to the California Public Utilities Commission for At-Grade Railroad Crossing Improvements as part of a Phase II Sierra College Blvd widening project.

Motion to approve items 1-6 and 12-13: Youngblood 2<sup>nd</sup>: Knisley

Ayes: Youngblood, Knisley, Cortez, Ring, Cartwright  
Noes: None  
Absent: None  
Abstain: None

Public Comment: The following members of the public asked for clarification on items 7 – 10

Pam Blake  
Dave Dalli

Motion to approve items 7 - 10: Cortez 2<sup>nd</sup>: Youngblood

Ayes: Cortez, Youngblood, Knisley, , Ring, Cartwright  
Noes: None  
Absent: None  
Abstain: None

#### **BUSINESS:**

14. **CONSIDERATION OF A RESOLUTION CALLING FOR A BALLOT MEASURE TO ASK VOTERS WHETHER THE POSITION OF LOOMIS TOWN CLERK SHOULD BE APPOINTIVE**

State law requires every general law city to have a City (Town) Clerk, who may be elected by the voters, appointed by the Town Council, or appointed by the Town Manager. The default under state law is an elected clerk, and the Town Clerk position in Loomis has been elective since incorporation. Changing the position from elective to appointive requires a vote by the Loomis electorate. The purpose of this report is to provide the Town Council with information on the process by which the position can be changed from elective to appointive, and to provide Council with a draft Resolution for consideration should the Council decide to move forward with a ballot measure on the question.

#### **RECOMMENDED ACTION**

The Town Council should consider proposing a ballot measure for the March 5, 2024 primary election asking voters whether the position of Town Clerk should be changed from elective to appointive. If the Council decides to propose the ballot measure, staff recommends adoption of the attached Resolution.

**PUBLIC COMMENT:**

Crickett Strock – Current Elected Town Clerk Spoke on the history of the Clerk position in the Town of Loomis

The following members of the public spoke on Item 14

Dave Dalli

Pam Blake

Miguel Ucovich

Motion to adopt a resolution calling for ballot measure to be put on the March 5, 2024 Presidential Primary Election asking voters whether the position of Town Clerk should be changed from elective to appointive –

Motion: Knisley; 2<sup>nd</sup> Cortez

Ayes: Knisley, Cortez, Youngblood, Ring, Cartwright

Noes: None

Absent: None

Abstain: None

**COUNCIL COMMITTEE REPORTS**

Councilmembers Youngblood and Knisley provided an update on the SPMUD meeting and the upcoming 2x2 meetings.

Councilmembers Youngblood and Cortez spoke on the 1<sup>st</sup> Safety Committee meeting.

Councilmember Knisley spoke on the LAFCO meeting, with the only notable item being the proposed annexation in Lincoln has been cancelled. Also reported on the SACOG meeting

Councilmember Ring spoke on the Air Pollution meeting and their approval of an ordinance supporting the state plan to limit the amount of pollution generated from mobile machines.

Go to the following link to view the video recording of this meeting:

[https://www.youtube.com/watch?v=oK\\_ReJDFdMQ&t=82s](https://www.youtube.com/watch?v=oK_ReJDFdMQ&t=82s)

**ADJOURNMENT 9:00 pm by Mayor Cartwright**

*Signed, December 6, 2023 at Loomis, California*

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Deputy Town Clerk

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Mayor