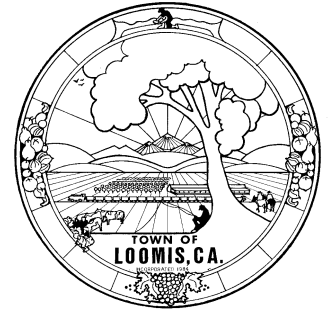


TOWN OF LOOMIS



TO: Honorable Mayor and Council Members
FROM: Wes Heathcock, Town Manager
DATE: January 9, 2024
SUBJECT: Town Manager Report for January 2024 Council Meeting

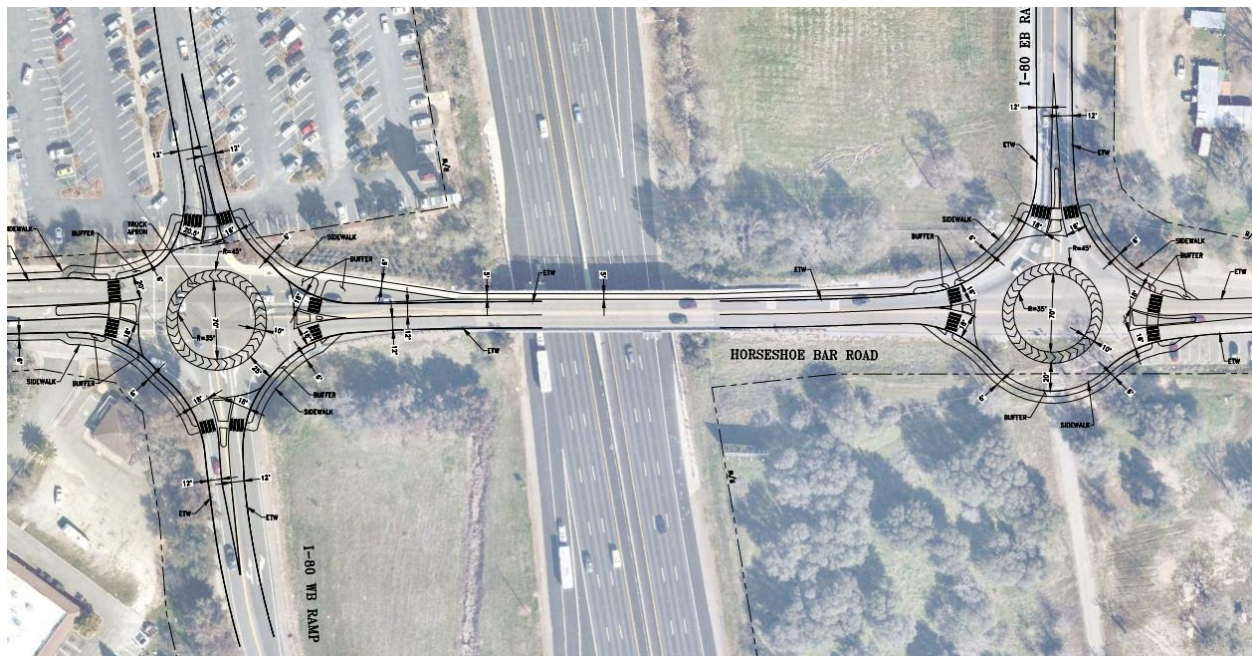
Mayor and Council Members,

The following report supplies an update on some of the activities related to the Town of Loomis.

Horseshoe Bar Road / I-80 Interchange Potential Project

Staff is working to issue a Request for Qualification (RFQ) to execute a Project Study Report for the Horseshoe Bar Road / I-80 Interchange intersection treatment analysis. The goal is to bring the request to issue the RFQ and proper funding for the project to the February council meeting. In the meantime, staff is working with Caltrans District 3 to develop a cooperative reimbursement agreement for their review and participation in the Project Study Report.

The design concept image below is from the Town of Loomis 2020 Horseshoe Bar Road Interchange Roundabout Analysis report.



Finance Department

Staff is waiting for the results of the second recruitment effort for the finance director position that concluded on December 24th. Staff is hopeful we will receive qualified candidate applications to review and supply an update at the January 9th council meeting.

In an effort to minimize the use of consultants, staff is working to develop the Administrative Analyst job description for council approval at the February council meeting. Onboarding a full-time staff member to manage the accounts receivable, accounts payable, and other various day-to-day financial activities will establish consistency in the accounting process.

Engineering Department

Merrill Buck (Town Engineer) has announced that he is retiring in April of 2024. Staff will need to conduct recruitment for the next town engineer with the anticipation of having a new engineer on board prior to Merrill leaving to pass on projects and process information. The recruitment will start in January 2024 to allow for adequate time in the recruitment process. Again, the goal is to have the new engineer onboard prior to Merrill retirement.

Community Branding

The Economic Development Committee is working with Solace Graphics to refine the Town of Loomis community branding. The Town in collaboration with the Chamber staff established a draft apparel brand which will be further developed with stakeholder input to hopefully standardize the Town of Loomis economic community brand representing the contemporary identity of the community. The item will be developed in the coming months with the final input from the council in early spring.

Council Strategic Planning

Staff is working with the strategic planning consultant Mike Shellito to take the framework workshop concepts and apply them to a strategic planning session on January 31, 2024.

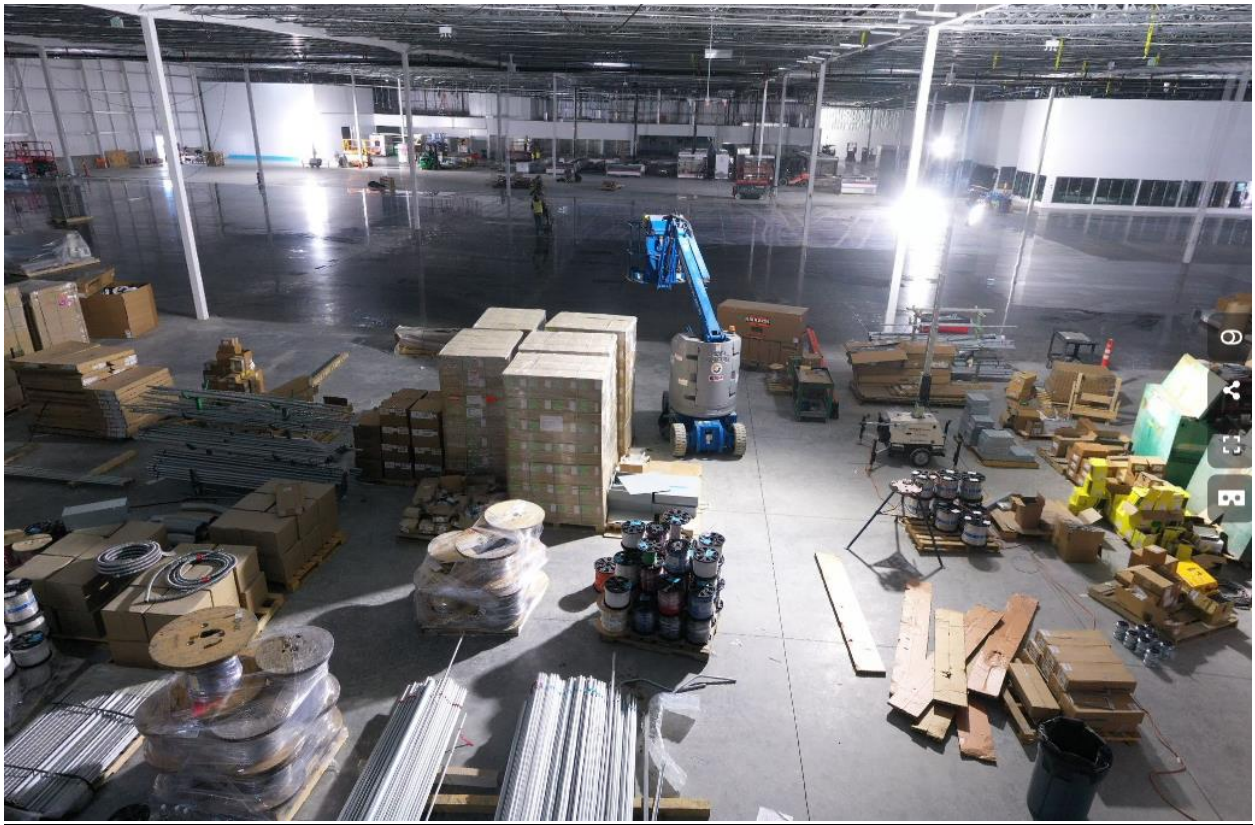
Solid Waste Joint Powers Authority

Staff have been working with the Cities of Auburn and Colfax to decide if creating a Joint Powers Authority (JPA) for solid waste would be advantageous for the agencies. The group has met five times to discuss the feasibility of the JPA with promising results. Items the JPA could oversee are the CalRecycle regulatory compliance requirements and the franchise services for the authorities. Staff are anticipating bringing the JPA discussion to council at the February Town Council meeting.

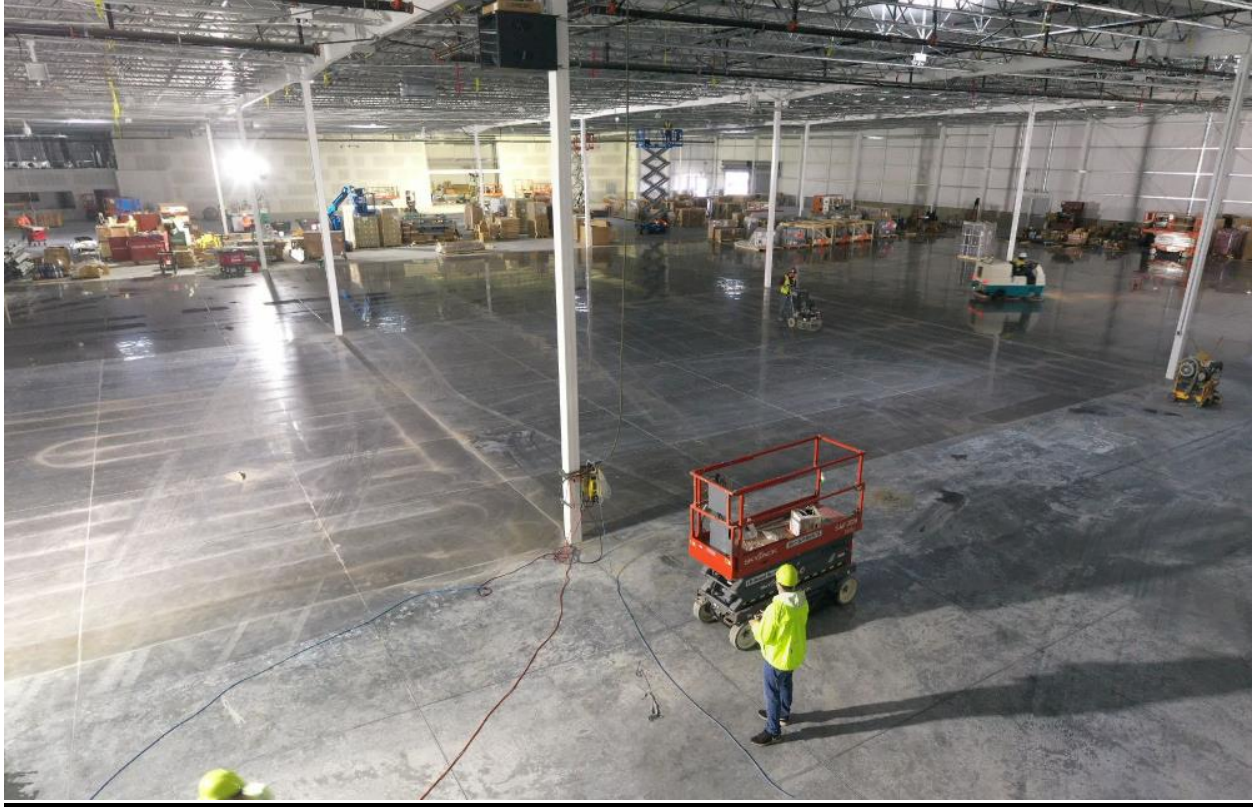
Costco

The Costco Project updated opening is April 2024 according to the developer staff. Staff is still working with Costco to collect the EIR traffic mitigation fees and assign oak tree mitigation lands to follow the requirements.

Costco has completed the Mitigation Measure GHG-1b for the purchase and retirement of greenhouse gas emission credits.



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