



Staff Report

January 9, 2024

TO: Honorable Mayor and Members of the Town Council
FROM: Merrill Buck, Town Engineer
RE: Accept the Hunter Oaks Landscape Improvements Project

Recommendation

Staff recommends that the Town Council adopt a resolution accepting the improvements completed by Takehara Landscape, Inc. of Sacramento, California for the Hunter Oaks Landscape Improvements Project #23-12 and filing a Notice of Completion with the Placer County Recorder's Office.

Issue Statement and Discussion

On May 9, 2023 the Town Council approved the plans and specifications and authorized the solicitation of bids for both the Hunter Oaks Landscape Improvements Project and the Hunter Oaks Rockery Wall Project for a combined-project construction budget of \$225,000.

Sealed bids for these projects were opened in June 2023, resulting in the award of contract for the rockery wall project to Osborn General Engineering and Construction in the amount of \$33,357.50 and the landscape improvements project to Takehara Landscape in the amount of \$168,910.

On November 14, 2023, the rockery wall project was completed and accepted by the Town Council in the amount of \$42,901.09.

The landscape improvements project has also been completed in accordance with the plans and specifications and to the satisfaction of the Town Engineer, and is recommended for acceptance in the final amount of \$186,787.02. Work involved the clearing of old material, grading, and the installation of new landscaping with an irrigation system, within approximately 7,000 square feet of common-area street frontages and within landscape pockets created by the rockery wall project.

Change orders on the landscape improvements project amounted to \$17,877.02 with work that consisted of modifications to a neighborhood monument sign to create a larger, block-wall planter area around the base of the sign with a capstone and grout, installation of a drainage sump at the base of the rockery wall, and the substitution of some shrubs for taller ones along fence lines, at the request of the Hunter Oaks Homeowners Association.

CEQA Requirements

The project, which involved the replacement of existing landscaping, is exempt from the provisions of the California Environmental Quality Act pursuant to CEQA Guidelines Section 15304, Minor Alterations to Land.

Financial and/or Policy Implications

The Hunter Oaks Landscape Improvements Project and Hunter Oaks Rockery Wall Project were completed for a combined total construction cost of \$229,688.11. This is within the approved budget of \$225,000 and additional appropriation of \$10,000 that was authorized by the Town Council at the time of the rockery wall project's acceptance. No further funding is required from the Hunter Oaks Maintenance District (Fund 459) to close out the project.

Attachment

- A. Resolution
- B. Notice of Completion

TOWN OF LOOMIS

RESOLUTION 24 - _____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS ACCEPTING THE HUNTER OAKS LANDSCAPE IMPROVEMENTS PROJECT

WHEREAS, on May 9, 2023, the Town Council approved the plans and specifications and authorized the solicitation of bids for both the Hunter Oaks Landscape Improvements Project and the Hunter Oaks Rockery Wall Project for a combined construction budget of \$225,000; and

WHEREAS, the project involving the landscape improvements was awarded to Takehara Landscape, Inc. of Sacramento, California, for their low bid of \$168,910; and

WHEREAS, Takehara Landscape, Inc. has successfully completed the Landscape Improvements Project in accordance with the plans and specifications and to the satisfaction of the Town Engineer; and

WHEREAS, the total project cost of \$186,787.02, which included \$17,877.02 in change orders, was within budget, and as such, no additional appropriation to the project needs to be made.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Loomis does hereby accept the Hunter Oaks Landscape Improvements Project as complete; and be it

FURTHER RESOLVED that the Town Clerk is authorized and hereby directed to record a Notice of Completion with the Placer County Recorder's Office.

PASSED AND ADOPTED this 9th day of January 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

Mayor

ATTEST:

Deputy Town Clerk

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

Town Clerk
Town of Loomis
3665 Taylor Road
P.O. Box 1330
Loomis, CA 95650

APN(s): 045-290-082-000

(THIS SPACE ABOVE FOR RECORDER'S USE ONLY)
[Exempt from recording fee per Gov. Code § 27383]

NOTICE OF COMPLETION

(Cal Civ. Code §§ 8180-8190, 8100-8118, 9200-9208)

- A. The Town of Loomis, a California municipal corporation, entered into a written contract with Takehara Landscape, Inc. dated June 30, 2023, to complete the Hunter Oaks Landscape Improvements Project. The surety on said contract is held by Western Surety Company in the State of South Dakota.
- B. NOTICE IS HEREBY GIVEN THAT:
- (1) The name and address of the owner or reputed owner is:
Town of Loomis, 3665 Taylor Road, P.O. Box 1330, Loomis, CA 95650
 - (2) The name and address of the direct contractor are:
Takehara Landscape, Inc., 8801 Folsom Blvd., Suite 177, Sacramento, CA 95826
 - (3) The name and address of the construction lender, if any are: Not applicable
 - (4) A description of the site sufficient for identification, including the street address, if any:
Hunter Oaks Lane in the Town of Loomis, County of Placer, State of California.
 - (5) The name, address and relationship to the parties of the person giving notice:
Town of Loomis, a California Municipal Corporation, which has jurisdiction over the property and has contracted directly with the contractor to have the work performed.
 - (6) The person giving this notice is not a claimant.
 - (7) This notice is given for (check one):
 Completion of the work of improvements as a whole.
 Completion of a contract for a particular portion of the work or improvements. If the notice is given only for completion of a contract for a particular portion of the work of improvements as provided in California Civil Code Section 8186, provide the following information:
 - (a) The name and address of the direct contractor under that contract.
 - (b) A general statement of the work provided pursuant to the contract.
 - (8) If signed by the owner's successor in interest, the name and address of the successor's transferor: Not applicable
 - (9) The nature of the interest or estate of the owner (property or easement): Property
 - (10) The date of completion: January 9, 2024

I, **Merrill Buck**, am the Town Engineer for the Town of Loomis, which has jurisdiction over the interest or estate in the property described above, and as such, make this verification on behalf of the Town of Loomis, that I have read the above Notice of Completion and know the contents thereof and that the facts stated therein are true of my own knowledge. I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

Executed on _____, 20____, at
Loomis, California

Attest:

Merrill Buck, Town Engineer
(Signature)

Carol Parker, Deputy Town Clerk in and for
the Town of Loomis, California (Signature)