



TOWN OF LOOMIS

AGENDA

REGULAR MEETING OF LOOMIS TOWN COUNCIL LOOMIS DEPOT

5775 HORSESHOE BAR ROAD, LOOMIS, CA 95650

916-652-1840

www.loomis.ca.gov

TUESDAY

February 13, 2024

6:30 P.M.

The Town Council meeting will be held at the Loomis Depot Building and is open to public attendance. The meeting is also available through the Town of Loomis **Zoom** platform by clicking the following link:

<https://us02web.zoom.us/j/87041117410>

Public comment will be opened for each agenda item through the Zoom platform. Use the "Raise Hand" feature. Instructions for using the "Raise Hand" feature when using a computer or mobile device can be found at:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>

ZOOM Participation by telephone (Audio Only Option)

1. Dial (669) 900-9128
2. When asked for the meeting ID, enter **870 4111 7410 #**
3. You will be muted by default. To inform the Clerk that you would like to make a public comment during each agenda item, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak and will identify you by the last three digits of your phone number. Please note that you should only raise your hand during public comment on the agenda item you are concerned about.

You may also view the meeting through the **Town's YouTube Channel** at:

https://www.youtube.com/channel/UCy8o0_g9piGfhFmfkM1zLQ

Please note that YouTube livestream comments are disabled during livestream viewing.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL Mayor Stephanie Youngblood
Mayor Pro Tempore David Ring
Councilmember Danny Cartwright
Councilmember Amanda Cortez
Councilmember Jenny Knisley

ADOPTION OF AGENDA: Council will typically adopt the agenda in the order listed or modify the order in a way that can best accommodate the people in attendance who wish to speak on agenda items. Speakers are requested to restrict comments to the item as it appears on the agenda and stay within a three-minute time limit. The Mayor has the discretion of limiting the total discussion time for an item.

RECOGNITIONS:

MATTERS OF INTEREST TO COUNCILMEMBERS

TOWN MANAGER REPORT

LOOMIS LIBRARY AND COMMUNITY LEARNING CENTER LIBRARIAN’S REPORT

LOOMIS CHAMBER OF COMMERCE UPDATE

PARTNER AGENCIES UPDATE

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: This time is reserved for those in the audience who wish to address the Town Council on subjects that are not on the Agenda. The audience should be aware that the Council may not discuss details or vote on non-agenda items. The Council may refer your concerns raised during public comment to staff or placed on future agenda. **Please note that the audience will be allotted time to make public comments on any item on the agenda at the time it is heard.**

OPPORTUNITY TO COMMENT ON CONSENT CALENDAR: All items listed under the Consent Agenda are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Councilmember requests otherwise, in which case, the item will be removed for separate consideration.

PUBLIC COMMENT

CONSENT AGENDA

RECOMMENDED ACTION

- | | | |
|-----|--|-------------------------|
| 1. | 20240109 Draft Council Action Minutes | <i>APPROVE</i> |
| 2. | 20240131 Draft Council Goals Workshop Minutes | <i>APPROVE</i> |
| 3. | Disbursement Report January 2024 | <i>RECEIVE AND FILE</i> |
| 4. | Treasurers/Investment Report Q2 | <i>RECEIVE AND FILE</i> |
| 5. | Planning Status Report | <i>RECEIVE AND FILE</i> |
| 6. | General Plan Status Update | <i>RECEIVE AND FILE</i> |
| 7. | Engineering Status Update | <i>RECEIVE AND FILE</i> |
| 8. | A Resolution of the Town Council of the Town of Loomis Authorizing staff to issue a request for proposals to complete a project study report for the i-80 /Horseshoe Bar Road Interchange project. | <i>APPROVE</i> |
| 9. | A Resolution of the Town Council of the Town of Loomis Approving the Job Description and salary range for the accounting technician position. | <i>APPROVE</i> |
| 10. | A Resolution of the Town Council of the Town of Loomis Approving the Job Description and salary range for the Town Engineer position. | <i>APPROVE</i> |
| 11. | A Resolution of the Town Council of the Town of Loomis approving the Council Standard Operating Procedures. | <i>APPROVE</i> |

BUSINESS

12. **LIBRARY TRUSTEE APPOINTMENT**

In February 2024, Elizabeth Stewart-Black terms out of her Trustee position at the Loomis Community Library. California Education Code Sections 18910-18927 set forth the manner by which the board is to be appointed and the duties of the board. Those sections are attached for your reference.

RECOMMENDED ACTION

Approve the mayor’s recommendation of Sarah Nitta as library board member.

PUBLIC COMMENT

13. **SOLID WASTE JPA**

Loomis entered into a franchise agreement with Recology Auburn Placer on July 1, 2001, for the collection, transportation, and disposal of solid waste. The has been extended to September 30, 2024. The Town will need to either extend the Recology Franchise Agreement or initiate competitive procurement for similar services. R3 Consulting Group, Inc. (R3) was engaged by the Cities of Auburn and Colfax and the Town of Loomis Managers to provide a Feasibility Study around the possible formation of a joint powers arrangement that would assist the Jurisdictions in the oversight and procurement of solid waste collection, transportation, processing, and disposal services, including recyclables and organics. The attached memorandum provides that analysis based on their understanding of the needs and relationship among the Jurisdictions, compares the roles of similar joint powers arrangements, and identifies potential next steps

RECOMMENDED ACTION

Discuss and provide direction on the formation of a Solid Waste Joint Powers Authority or the development of a Joint Powers Agreement.

PUBLIC COMMENT

14. **SHADE STRUCTURE**

The adopted FY 2022-23 Capital Improvements Budget included a project to provide shade structures at Blue Anchor Park and the Train Depot. Shade structure design concepts were prepared and presented to the Town Council on December 12, 2023. Following the presentation staff was directed to Look in to cost of planting larger trees – reassess area to be covered – look into less expensive options. Bring back to Council at a later date an updated option addressing the concerns brought up this evening.

Based upon this, the project was rescoped to include a mix of both trees and a shade structure.

RECOMMENDED ACTION

Receive a power-point presentation for a capital improvements project that proposes to provide a shade structure at the Loomis Train Depot Building and Blue Anchor Park. The updated design incorporates Council and community input from a presentation made December 12, 2023. Following the presentation, staff recommends that the Council adopt a resolution authorizing staff to complete the design package and advertise the project for bids.

PUBLIC COMMENT

15. **RUTHERFORD CANYON SPEED HUMPS**

Residential neighborhoods can be diminished through the negative effects of vehicle speeds and traffic. To counteract this, agencies have developed traffic calming tools to address concerns of both safety and quality of life.

Rutherford Canyon Road, in the Sierra de Montserrat neighborhood, is in need of traffic calming. Average vehicle speeds are at least 40 miles per hour, and without curb and gutter, pedestrians often complain about their safety, walking in close proximity to vehicles.

RECOMMENDED ACTION

Receive a presentation from staff regarding a proposal to place speed lumps along Rutherford Canyon Road. Following the presentation, staff recommends that the Town Council adopt a resolution (1) adopting the 2007 Placer County Neighborhood Traffic Management Program, (2) directing staff to gauge the level of support within the Sierra de Montserrat neighborhood for the installation of speed lumps along Rutherford Canyon Road, and (3) to initiate a project to install speed lumps if there is sufficient neighborhood support and funding.

PUBLIC COMMENT

COUNCIL COMMITTEE REPORTS

Council Committee Members:

- Placer County Economic Development Board – Cortez/Youngblood as alternate
- Placer County Mosquito Abatement – Russ Kelley as citizen rep (2026)
- Placer County Flood Control/Water Conservation District – Ring/ Cartwright alternate
- Placer County Transportation Planning Agency - Cortez/Knisley as alternate
- PCTPA Funding Strategy Update Steering Committee - Cortez/Knisley as alternate
- Placer County Air Pollution Control District – Ring/Cortez as alternate
- Sacramento Area Council of Governments- Knisley/ Ring as alternate
- Local Agency Formation Commission (LAFCO) – Knisley.
- Borders Committee – Youngblood/Knisley as alternate
- Business Committee - Youngblood/Knisley as alternate
- Schools Liaison – Cortez / Ring as alternate
- SPMUD Ad Hoc Committee Youngblood / Knisley as alternate
- Library Representative – Ring / Knisley as alternate
- Pioneer Board – Ring/Cartwright as alternate
- Law Enforcement Liaison- Youngblood
- Greater Sacramento Economic Council – Cartwright
- Public Safety Committee – Youngblood / Cortez

ADJOURNMENT _____

ACCOMMODATING THOSE INDIVIDUALS WITH SPECIAL NEEDS

In compliance with the Americans with Disabilities Act, the Town of Loomis encourages those with disabilities to participate fully in the public hearing process. If you have special needs or requirements in order for you to attend or participate in the Town's public hearing process or programs, please contact Carol Parker at Town Hall, 652-1840, prior to the public hearing or program you wish to attend, so that we can accommodate you.

Materials relating to an item on this agenda that are submitted to the Council after distribution of the agenda packet will be available, upon request, at the Town Clerks office, 3665 Taylor Road, Loomis, CA 95650 or www.loomis.ca.gov.

ADMINISTRATIVE REMEDIES MUST BE EXHAUSTED PRIOR TO ACTION BEING INITIATED IN A COURT OF LAW. If you challenge the proposed project in court, you may be limited to raising only those issues you raised at the public hearing described in the notice, or in written correspondence delivered to the Town at, or prior to the public hearing.

PUBLIC HEARING PROCEDURE:

1. Town staff makes its presentation on the Project and outlines all recommended actions
2. Commission/Council asks questions of staff
3. Chair/Mayor opens the public hearing
4. Applicant makes its presentation – 15 minutes (At the discretion of the mayor or chair, time may be extended depending on the size/scope of the proposed project. The applicant must make the request for a time extension prior to the beginning of the meeting.)
5. Commission/Council asks questions of the applicant (and staff)
6. Public comment – maximum 3 minutes per speaker, one opportunity to speak each
7. Applicant opportunity to respond to public comments – 5 minutes (At the discretion of the mayor or chair, time may be extended depending on the number of comments made during public comment.)
8. Chair/Mayor closes the public hearing is closed
9. Staff responds to all public comments; Commission/Council asks any additional questions of staff
10. Council deliberates and acts on requested entitlements

Mission Statement. *The Town of Loomis is committed to preserving: a quality of life in which families can grow and enjoy the small town atmosphere; a town in which there are concerns for all segments of society, including businesses and residents; a town*

that encourages the participation of all of its citizens in civic and community activities; a council and town staff that responds courteously and respectfully to the concerns and needs of the town's residents; and a plan that calls for slow, quality growth while preserving the financial integrity of the town.

Certification of Posting of Agenda

I, CAROL PARKER, Deputy Town Clerk, for the Town of Loomis, declare that the foregoing agenda for the Tuesday, February 13, 2024, Regular Meeting of the Town of Loomis Town Council was posted February 7, 2024 at Town Hall of the Town of Loomis, 3665 Taylor Road, Loomis, California, 95650. The agenda is also available on the Town website at www.loomis.ca.gov.

Signed, February 7, 2024 at Loomis, California

Carol Parker

Deputy Town Clerk