



## Staff Report

### February 13, 2024

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**TO:** Honorable Mayor and Members of the Town Council  
**FROM:** Merrill Buck, Town Engineer  
**RE:** Authorization to Issue a Request for Proposals to complete a Project Study Report for the I-80 / Horseshoe Bar Road Interchange Project

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#### **Recommendation**

Staff recommends that the Town Council adopt a resolution authorizing staff to issue a Request for Proposals (RFP) to complete a Project Study Report (PSR) for the I-80 / Horseshoe Bar Road Interchange Project #22-09.

#### **Issue Statement and Discussion**

By Ordinance, the Town of Loomis imposes Development Impact Fees on new development to mitigate the for the cumulative impact that development has on existing public facilities and infrastructure. One of the impact fees collected is the Horseshoe Bar Road / Interstate 80 Interchange Facilities Fee which was implemented to support an estimated \$15 million of improvements consisting of new turn lanes, signalization, off-ramp widening, over-crossing, roundabouts, resurfacing, and additional infrastructure necessary to improve the Horseshoe Bar Road corridor from Taylor Road to Interstate 80, along with improvements to the Horseshoe Bar Road / I-80 interchange itself. To date, the Interchange Fund has a balance of approximately \$3.5 million.

One of the projects budgeted in the FY 2022-2023 Capital Improvements Program, was the completion of a Project Study Report (PSR) for the I-80 / Horseshoe Bar Road Interchange.

A Project Study Report (PSR) is a comprehensive “project initiation” document, required by the California Department of Transportation (Caltrans), for projects on the State Highway System or within the State highway right of way. The PSR describes the transportation problem to be addressed, identifies the scope of viable alternatives, along with a cost estimate and summary of resources that will be necessary for the project, including any right of way acquisition or environmental reviews. It also provides a key opportunity for Caltrans and involved regional and local agencies to achieve consensus on the purpose, need, scope, and schedule of the project. Finally, completion of a PSR report, and approval by Caltrans, is the first step in being able to program the project at a regional level, and seek potential federal funding.

Issuing a Request for Proposals starts the process of inviting professional consulting firms to submit proposals outlining their experience and qualifications, which allows staff to then review, rank and enter into a contract with the top-qualified firm.

### **CEQA Requirements**

The proposed action is not subject to review under CEQA pursuant to Section 15061(b)(3), which exempts administrative items since they will not result in any direct or indirect physical change in the environment.

### **Financial and/or Policy Implications**

There is no immediate fiscal impact associated with the action of issuing the RFP. Staff is simply seeking approval to begin the process of selecting a consultant to prepare a PSR for the I-80 / Horseshoe Bar Road Interchange. The PSR is estimated to cost around \$200,000, with an additional \$100,000 to have Caltrans review the document. The FY 2022-23 Capital Improvements Program approved a budget of \$250,000 for the PSR. The additional estimated cost of \$50,000 is available in the Interchange Fund (324.2) and would be requested for appropriation once the PSR has been completed, and the Town is entering into a Cooperative Agreement with Caltrans to review the document.

### **Attachment**

- A. Resolution

TOWN OF LOOMIS

RESOLUTION NO. 24 - \_\_\_\_\_

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS  
AUTHORIZING STAFF TO ISSUE A REQUEST FOR PROPOSALS  
TO COMPLETE A PROJECT STUDY REPORT FOR THE  
I-80 / HORSESHOE BAR ROAD INTERCHANGE PROJECT

**WHEREAS**, one of the projects budgeted in the FY 2022-2023 Capital Improvements Program, was the completion of a Project Study Report (PSR) for the I-80 / Horseshoe Bar Road Interchange; and

**WHEREAS**, the California Department of Transportation requires proposed projects on the State Highway System or within the State highway right of way to complete a Project Study Report (PSR); and

**WHEREAS**, a PSR describes the transportation problem to be addressed, identifies the scope of viable alternatives, along with a cost estimate and summary of resources that will be necessary for the project, including any right of way acquisition or environmental reviews; and

**WHEREAS**, staff is requesting authorization from Council to issue a Request for Proposals (RFP) to select a consultant to complete a Project Study Report (PSR) for the I-80 / Horseshoe Bar Road Interchange Project; and

**WHEREAS**, the Town Council would like to move forward with the project and is in support of issuing the RFP.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Loomis hereby approves the issuance of a Request for Proposals to begin the process of selecting a consultant to prepare a Project Study Report for the I-80 / Horseshoe Bar Road Interchange Project.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of February 2024 by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAINED:**

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Mayor

ATTEST:

\_\_\_\_\_  
Deputy Town Clerk