

Budget Ordinance-Fiscal Year 2022-2023
City of Lowell

BE IT ORDAINED by the City Council of the City of Lowell, North Carolina:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the city government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore established for this City:

Purpose	Amount
Administration	\$996,649
Public Safety	\$1,165,063
Public Works	\$355,212
Sanitation	\$334,201
Parks and Recreation	\$315,260
Powell Bill	\$88,000
Total Appropriation	\$3,254,386

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

Revenue Source	Amount
Current year Property Tax & Vehicle Motor Tax	\$1,559,845
Local Sales Tax	\$650,000
Fees for Services	\$244,941
Powell Bill for Streets	\$88,000
Special Revenue	\$215,000
All other revenues	\$496,600
Total Revenues	\$3,254,386

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the City:

Purpose	Amount
Water & Sewer Collection & Distribution	\$1,313,222
Wastewater Treatment	\$382,860
Total Appropriations	\$1,696,082

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

Revenue Source	Amount
Water User Charges	\$852,026

Wastewater User Charges	\$662,676
All Other	\$181,380
Total Revenues	\$1,696,082

Section 5: The following amounts are hereby appropriated in the Stormwater Utility Fund for the operation of the stormwater department for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the chart of accounts heretofore approved for the City:

Purpose	Amount
Stormwater Personnel	\$252,861
Operation and Maintenance	\$99,196
Debt Service	\$40,862
Total Appropriations	\$392,919

Section 6: It is estimated that the following revenues will be available in the Stormwater Utility Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

Revenue Source	Amount
Stormwater User Fees	\$392,919
Total Revenues	\$392,919

Section 7: There is hereby levied a tax at the rate of forty-nine cents (\$0.49) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2022, for the purpose of raising the revenue listed "Current Year's Property Taxes" in the General Fund in Section 2 of this ordinance.

This rate is based on estimated total valuation of taxable real property within the city limits totaling \$289,054,855 based on a 99% rate of collection, and the estimated taxable value of Public Service Companies of \$15,506,915 with a 100% collection rate, and the estimated total taxable value of personal property listed in the corporate limits of \$16,989,375 at an estimated collection rate of 99.0%

Section 8: A registration tag fee of \$10.00 per vehicle will be collected.

Section 9: The City Manager or a designee is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. Transfers between line item expenditures within a department without limitation and without a report being required. These changes must not result in increases in recurring obligations such as salaries.
- b. Transfers between departments within the same fund, including contingency appropriations, not to exceed 10% of the appropriated monies for the department whose allocation is reduced. Notice of all such transfers shall be made to the Council at the next regular meeting of the Council.

- c. The budget officer is hereby authorized to carry over appropriations in the fiscal year any previously approved purchase orders and accompanying budget
- d. Grant funding not depleted during the prior fiscal year may be carried over with the City Manager's approval. Special Revenue funding not depleted during the prior fiscal year may be carried over with the City Manager's approval.

Section 10: The City Manager or a designee may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding at the end of the fiscal year must be approved by the Board.

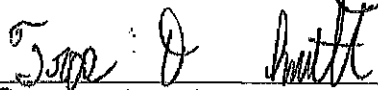
Section 11: Copies of this Budget Ordinance shall be furnished to the Clerk to the Board and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

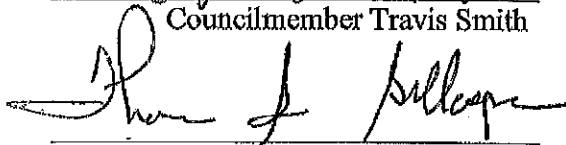
Section 12: The attached document entitled, "Rates, Fees and Charges FY 2022-2023" is hereby incorporated and adopted as part of this ordinance.

Section 13: The attached document entitled, "Salary Adjustments for the FY 2022-2023 Budget" is hereby incorporated and adopted as part of this ordinance.

Adopted this 14th day of June, 2022.

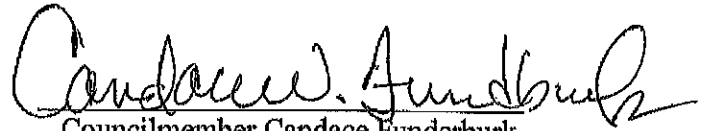

Sandy Railey, Mayor

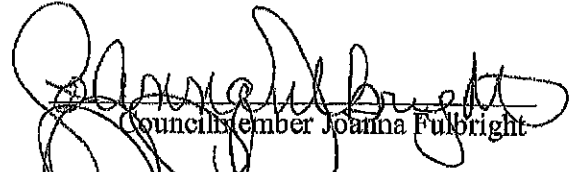

Councilmember Travis Smith



Councilmember Thomas S. Gillespie

Attest:


Cheryl Ramsey, City Clerk


Councilmember Candace Funderburk


Councilmember Joanna Fulbright


Councilmember Phil Bonham

General Fund Revenue									
Line Item Description	FY 2017-18	FY 2018-19	FY 2020	FY 2019-20	FY 21	FY 2021-22	FY 2022-23	Explanations/Comments	
	Actual	Actual	Budget	Actual	Actual	Budget	Budget		
Ad Valorem Taxes-Prior Years	7,264	44,128	8,000	35,674	36,392	27,000	27,000.00	Prior year delinquent tax payments	
Gross Receipts Rev Tax	41,456	114,547	97,000	132,334	152,933	100,000	150,000.00	Rental Car Tax - added Enterprise in FY 18-20	
Ad Valorem Taxes	1,190,327	1,165,687	1,317,764	1,357,620	1,349,435	1,522,825	1,559,845.00	Real & Personal	
Tax Penalties & Interest	5,101	5,984	5,000	948	59	2,000	2,000.00	Assessed from Delinquent Taxes	
Interest Income	8,971	17,164	7,500	10,228	2,176	16,000	12,000.00	Interest Earnings From Cash and Investments	
Beer & Wine Tax	16,169	16,311	16,200	16,340	16,080	17,500	17,500.00	From State on Per Capita Basis	
DMV Tag Tax						31,000	31,000.00	3153 Registered Tags (\$10.00)	
Asset Forfeiture							500.00		
Miscellaneous Revenue	29,867	16,651	2,000	3,684	425,612	2,000	2,000.00	Unclassified Revenue i.e. Insurance Claims	
Insurance Proceeds		19,469	12,950	15,608	2,757	2,000	2,000.00		
Donations Received		2,742	2,727	2,590	6,050		10,000.00	Northpoint for McCord Park	
Utilities Franchise Tax	200,668	201,695	200,670	257,827	197,719	195,000	195,000.00	% of the revenues derived from sales of utilities	
Solid Waste Disposal	2,480	2,637	2,480	2,887	2,854	2,900	2,900.00	From State on Per Capita Basis	
Powell Bill Receipts	94,291	93,757	94,291	93,306	89,913	85,450	88,000.00	Per Gen Assembly calculation	
Local Sales Tax	438,428	457,851	430,000	483,110	564,906	535,000	650,000.00	Local portion of Sales Tax	
Zoning Permits	3,575	8,240	3,500	15,712	8,620	15,000	20,000.00	Zoning Permit Fees	
Sanitation Fees	108,530	141,524	137,560	148,061	151,207	152,000	239,000.00	Sanitation Service Revenue (Residential increase of \$4.30 to \$12/cont.;	
Other Landfill Fees	1,882	1,537	1,650	1,411	2089	2,000	2,000.00	second cont. increase of \$.30 to \$.8; Commercial increase of \$7 to \$22/cont.)	
Recreation Revenue	12,977	7,023	13,000	8,102	2,185	9,675	3,941.00	Rental truck landfill fee reimbursement	
Community Center	7,580	8,700	7,000	5,510	2,358	1,000	2,500.00	Athletic Registration & Other Misc Recreation Revenue	
Festivals & Events	7,567	26,150	25,000	2,275	568	4,500	7,200.00	Decrease rent time during renovations and Covid	
Grants								Offer Smaller Events (BBQ Cookoff, Senior Lunches, etc)	
Lease Proceeds	3,850		-	70,733	43,156	48,156	5,000.00	Caramont for P&R \$5,000	
Sales of Fixed Assets	6,905	14,344	-		38,500		8,000.00	F-150 and Charger	
Fund Balance Appropriated			23,726						
Special Revenue Transfer In						145,000	215,000.00	Salary Reimbursements GF	
Merchandise						2,000	2,000.00	New merchandise line item (City shirts, hats, etc)	
FB Powell Bill	\$2,187,888	\$2,366,141	\$2,528,018	\$2,663,958	3,095,569	\$2,918,007	3,254,386.00		

Public Safety								
Line Item Description	FY 2017-18	FY 2018-19	FY 2020	FY 2021	FY 2022	FY 2022-2023	Explanations/Comments	
	Actual	Actual	Actual*	Actual	Budget	Budget		
Police Salaries	385,766	386,052	421,811	433,806	560,856	625,473	Salaries	
FICA Expenses	29,058	29,110	31,474	32,025	42,905	47,849	7.65% of salaries is FICA expense	
Health Insurance	70,509	75,916	85,058	87,914	131,164	135,000	Health and dental insurance	
Retirement Expenses	30,449	30,656	38,263	44,315	67,527	81,562	13.04% of salaries is retirement for LEO; increase from 12.04%	
401(K) Retirement Expense	18,029	18,019	19,671	20,323	28,043	31,274	5.0% 401k match	
Telephone & Postage	9,321	10,369	10,684	7,768	8,500	11,000	3 phones, aircards	
Electric Utilities Expense	5,947	5,340	5,378	5,097	6,000	6,000	Utilities for Office	
Travel & Training	50	-	850	1,444	2,500	5,500	Training and meal reimbursement / Most training is local	
Main & Repairs - Bldg	1,671	21,894		447	1,000	1,000	Maintenance for Building	
Main & Repairs - Equip		769	521	300	1,000	2,279	Copier Contract, Hand Held & In Car Radios, Radars	
Main & Repairs - Autos	17,386	16,577	15,238	6,969	15,300	15,300	Vehicle Maintenance	
Automotive Supplies / Fuel	26,929	25,228	22,029	25,093	30,000	37,000	Wex contract for 11 officers	
Departmental Supplies	9,735	9,034	9,995	29,069	23,000	26,839	Office Supplies / Ammunition	
Police Uniforms	9,776	3,649	6,366	4,354	7,051	9,085	Purchase new Outer Carriers for new officers, Uniforms, Boots, Duty Gear	
Contracted Services	6,981	8,450	6,031	8,049	6,200	11,200	Cleaning Contract, Southern Software RMS Annual Support, Verizon Connect (GPS for vehicles), \$5000 DNA Testing GC	
Dues & Subscriptions	300	300	150	375	332	850	DCI Fee, Gaston County Law Enforcement Assoc	
Insurance & Bonds	16,311	17,505	19,577	25,203	20,865	26,000	Estimated workers comp & prop/liability	
Miscellaneous Expenses	100	1,237	44	7,076	2,100	4,500	National Night Out and Miscellaneous expenses, Recruitment Program	
Asset Forfeiture						500		
Capital Outlay		19,680	51,232		34,209	5,374	3 Chargers (with upfit and radio/computer) Cost \$120,000 -- (\$23,643) ; \$5373.92 for body cams	
Principal Maturities	15,522	13,856	52,291	68,508	54,276	77,964	Generator (\$2,431), Police Radios (\$12,826), Police Vehicles (\$12,066), Police Computers (\$6,646.96) Enterprise (\$20,351) 3 police vehicles for 2 new positions (\$23,643)	
Interest on Debt	1,509	1,067	2,060	2,475	2,299	3,515	Generator (\$165), Police Radios (\$512), Police Vehicles (\$623), Police Computers (\$426.51), 3 police vehicles for 2 new positions (\$1,788)	
Fire Protection			209,700	242,718	292,059		* County Fire District to begin FY 23	
Totals	\$655,349	\$694,708	\$1,008,422	\$1,053,328	\$1,337,185	1,165,063		

Sanitation									
Line Item Description	FY 2017-18	FY 2018-19	FY 2020	FY 2021	FY 2021	FY 2022	FY 2022-2023	Explanations/Comments	
	Actual	Actual	Actual*	Budget	Actual	Budget	Budget		
Sanitation Salaries	71,738	104,043	108,387	-	84,167	95,745	\$115,630 Salaries & Wages		
FICA Expenses	5,402	7,722	8,116	-	6,356	7,324	\$8,846 Employer FICA (7.65% of wages)		
Health Insurance	18,456	22,661	22,425	-	17,497	19,642	\$18,000 Health and dental insurance		
Retirement	4,926	7,672	8,590	(2,111)	7,390	10,867	\$13,991 12.10% of salaries retirement. Increased from 11.35%		
401K	3,248	4,951	4,799	(1,040)	3,640	4,787	\$5,782 5.0% 401K match (recycling not included here - PT)		
Main. & Repairs	21,572	5,832	13,192	12,000	26,991	12,000	\$16,500 Maintenance to Trash Truck, Tires twice per year		
Automotive/Fuel	8,550	9,315	8,955	9,100	12,049	9,500	\$10,500 Fuel for Trash Truck		
Departmental Supplies	6,075	6,193	8,728	6,500	5,757	6,500	General Supplies / purchases to restock supply (cans to add 70 cans)		
Recycling/Contract Svcs	1,176	13,286	15,119	14,500	26,777	14,500	\$45,000 Recycling expense, took out of here salaries for recycling staff and put above; Concrete pad at Recycling; Recycling Costs are 28-30K (approx. \$1.50/month/residence)		
Landfill Tipping Fees	39,986	43,795	40,846	44,253	52,589	45,000	\$50,000 Cost of Landfill Disposal		
Insurance & Bonds	6,143	5,367	5,738	5,000	7,476	5,000	\$5,000 Estimated workers comp & prop/liability		
Miscellaneous	312	3,112	458	500	536		\$500 Small Miscellaneous Uncategorized Expenses		
Capital Outlay		2,283		35,850	125,287				
Principal Maturities	41,527	21,071			7,656	30,929	\$31,424 New Trash Truck Payment (\$30,929)		
Interest on Debt	1,030	208			765	2,753	\$2,259 Interest paid on trash truck		
Totals	\$230,140	\$257,511	\$245,352	\$124,552	\$384,933	\$264,548	\$334,201		

Streets									
Line Item Description		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Budget	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-2023 Budget	Explanation/Comments
Salaries and wages		84,535	52,563	66,187	71,652	73,816	71,017	81,050	Salaries & Wages
FICA Expenses		5,919	3,497	4,514	5,481	5,323	5,433	6,200	Employer FICA (7.65% of wages)
Health Insurance		20,467	13,256	20,481	17,529	16,394	17,473	21,000	Health and dental insurance
Retirement Expenses		6,343	4,008	5,834	7,273	7,418	8,060	9,807	11.35% of salaries is retirement. Increase from 11.35%
401(K) Retirement		4,157	2,578	3,259	3,583	3,641	3,551	4,053	5% of salaries is 401(K) expense
Professional Services				3,200					
Utilities		58,340	50,177	48,502	61,000	35,524	61,000	57,258	Utilities, Streetlights
Travel & Training					500	95	500	500	Training
Maint & Repairs-Building			495	4,550	7,500		1,500	8,500	Roof Paint and Repair; Bay Door; Misc.
Maint & Repairs-Equipment		4,200	7,983	18,899	11,000	6,284	11,000	11,000	Mower maintenance, misc. equipment maintenance
Maint & Repairs-Trucks		12,352	7,405	5,951	7,000	514	7,000	15,000	2 light upfit packages (\$8,000), Reg repairs
Automotive Supplies/Fuel		7,731	9,369	7,906	9,900	8,371	10,000	15,000	Fuel increase and auto supplies
Departmental Supplies		12,325	18,204	17,043	19,000	8,244	15,000	18,000	Greenway Signage 3k
Uniforms		2,612	3,213	2,895	3,300	2,266	3,600	3,600	Uniform contract
									Includes Verizon Connect tablets, tablet service, Directional Signage 15k; 25k RRF Beacons and Crosswalks
Contracted Services		23,404	33,714	74,851	35,400	20,338	37,000	77,000	
Insurance & Bonds		10,566	11,645	12,351	10,000	18,676	10,000	10,000	includes Verizon Connect tablets, tablet service
Miscellaneous		978	950	320	1,000	4,761	1,000	1,000	
Capital Outlay-Improvement				10,000					
Capital Outlay-Equipment			15,963	10,362	17,934	2,000		3,300	new mower 15k; debt service
Principal Maturities				5,295		4,958	11,990	12,193	2019 Chevy 1500 truck 100% (\$5,653) F-750 Dump Truck 60% (\$6,540)
Interest				782	473	921	954	752	Dump Truck 60% (\$526), 2019 Chevy 1500 Truck 100% (\$226)
		\$253,929	\$235,020	\$323,182	\$289,524	\$219,544	\$276,078	355,212	

Parks & Recreation									
Line Item Description	FY 2017-18 Actual	FY 2018-19 Actual	FY 2020 Actual*	FY 2021 Actual	FY 2022 Budget	FY 2022-2023 Budget	Explanations/Comments		
Salaries	\$ 28,078	\$ 47,723	47,887	50,195	75,716	\$60,000	2 part-time positions and COLA 5%		
FICA	\$ 2,148	\$ 3,651	3,663	3,840	4,262	\$4,590	7.65% of salaries is FICA expense		
Health Insurance									
Retirement		\$ 1,805	2,812	3,522	3,991	\$7,260	12.10% of salaries is retirement		
401(K)		\$ -				\$0			
Telephone & Postage	\$ 1,393	\$ 2,241	2,077	3,271	2,800	\$2,800	Cell Phone / VOIP Line and postage		
Utilities Rec Facilities	\$ 5,885	\$ 5,747	4,870	3,555	5,000	\$5,000	Utilities at Recreation Facilities		
Utilities Community Center	\$ 3,423	\$ 3,902	3,801	2,788	4,500	\$5,000	Utilities at Community Center		
Travel & Training		\$ 243	1,068	97	1,500	\$1,500	CPR, First Aid, Athletic Maintenance Course		
Main.& Repairs	\$ 2,805	\$ 6,635	5,601	14,191	51,906	\$11,000	\$43,156 is for Township Grant to make repairs to community center. Fields surface(2), mulch, Harold Rankin sign repair		
Main.& Repairs CC						\$100,000	Interior/Kitchen Remodel		
Automotive Fuel		\$ 369	332	-	750	\$750	Reimbursement money to Staff		
Supplies	\$ 895	\$ 5,374	4,372	2,070	4,500	\$4,500	Field Chalk, staff sirts, Basic Office Supplies and Cleaners		
Athletics	\$ 20,134	\$ 6,334	2,842	1,337	7,000	\$7,000	Stack Sports Fees, Uniforms for 3 seasons, League Fees, Umpire Fees, Softball Equipment		
Special Events	\$ 3,806	\$ 36,804	19,877	4,632	16,400	\$30,350	Community Events		
Contracted Services	\$ 14,659	\$ 8,402	785	1,922	22,000	\$67,060	Terminix (\$260), Cleaning (\$5,200), (18k) McCord Park, Bathrooms at HR (\$8,000), Pickleball (\$22,000), (\$3,500) Additional Cameras		
Insurance & Bonds	\$ 1,475	\$ 2,890	3,031	3,471	2,900	\$2,900	Estimated workers comp & prop/liability		
Capital Outlay		\$ 35,030				\$5,550	Parks and Recreation Vehicle debt service		
Totals	\$84,701	\$167,150	\$103,015	\$94,891	\$203,225	\$315,260			

Powell Bill							
Line Item Description	FY 2017-18	FY 2018-19	FY 2020	FY 2021	FY 2022	FY 2022-2023	Explanations/Comments
	Actual	Actual	Actual*	Actual	Budget	Budget	
Professional Services	1,000		-		2,000	\$2,000.00	Engineering and Surveying
Departmental Supplies	1,400	3,072	-	928		\$3,000.00	Signs, cones, lights, caution tape
Sidewalks			-	18,200	20,000	\$46,000.00	Sidewalk Repair
Contracted Maintenance	78,375	12,672	215,512	41,728	65,000	\$35,000.00	Street Repairs not water and sewer related
Miscellaneous			-				
Cap. Outlay - Other Imp.			6,765				Downtown Improvements
City Signs				1,619	2,000	\$2,000.00	Signs
Totals	\$80,775	\$15,744	\$222,277	\$62,475	\$89,000	\$88,000.00	

Water/Sewer Utility Fund Revenues									
Line Item Description	FY 2017-18 Actual	FY 2018-19 Actual	FY 2020 Actual	FY 2020-21 Budget	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-2023 Budget	Explanations/Comments	
Interest-Investments	16	5	5	5	5	5	5		
Loan Proceeds									
Miscellaneous Income	2,076	4,205	1,120	2,215	1,702	2,500	18,000	Debt Setoff; Meter Set Fee (\$350*50=\$17,500)	
Water Revenue	590,428	662,088	692,756	698,664	669,047	728,228	852,026	18% increase with half percent growth rate of 2.9% per Withers Ravenel; Needed for 15% Revenue Increase	
Sewer Revenue	497,888	539,190	562,520	562,770	522,499	550,868	662,676	18% increase with half percent growth rate of 2.9%per Withers Ravenel; Needed for 15% Revenue Increase	
Water Tap Fees	300	1,600	4,000	3,000	3,200	4,000	5,000	Based on 5 taps (\$1000 per tap)	
Sewer Tap Fees		3,000	5,300	4,000	4,200	5,000	6,875	Based on 5 taps (\$1375 per tap)	
System Development Fee-Water	15,000	18,500	6,650	5,000	2,500	10,000	27,000	Based on 50 new homes (\$540 per home)	
System Development Fee-Sewer	54,460	72,645	29,338	12,000	4,800	24,000	95,500	Based on 50 new homes (\$1910 per home)	
Reconnects & Late Fee	14,864	1,847	234	10,000		15,000	15,000	Reconnects and Late Fees	
Activation Fee	12,157	14,900	9,800	10,000	10,028	10,000	10,000	New Customer Activation Fee	
Fund Balance Appropriated									
Sale of Fixed Assets							4000	Surplus vehicle	
Proceeds from reimbursed Engineering						35,000			
Totals	\$1,187,189	\$1,317,980	\$1,311,723	\$1,307,654	\$1,217,981	\$1,384,601	1,696,082		

Water and Sewer								
Line Item Description	FY 2017-18 Actual	FY 2018-19 Actual	FY 2020 Actual	FY 21 Actual	FY 2022 Budget	FY 2022-2023 Budget	Explanation/Comments	
Salaries	206,807	220,959	236,427	215,225	224,906		3 Employees @85% (+1 new*), 45% of PW Director, 55% Finance Director (was 75%), 90% Admin Asst, New Act	
FICA	14,934	16,011	17,066	16,894	17,205	\$301,900	Tech 55%, Partial GIS	
Health Insurance	39,519	50,326	46,223	38,920	50,163	\$23,095	7.65% of salaries is FICA expense	
						\$66,000	Health and dental insurance	
Retirement	15,480	16,975	20,954	31,955	25,527	\$36,530	12.10% of salaries is retirement. Increase from 11.35%	
401(K)	10,206	10,902	11,706	9,110	11,245	\$15,095	5.0% 401K match	
Professional Services	6,940	2,750	6,282	35,055	35,000	\$40,000	Inspections Engineering	
Telephone & Postage	13,265	11,332	11,092	10,382	12,450	\$7,000	Postage Water Bills & Cell Phones and Desk Phones (50% of postage due to SW, add tablets and service)	
Electric Utilities	15,296	17,820	16,365	13,548	18,500	\$20,000	For all facilities i.e. lift stations	
Travel & Training					1,000	\$2,000	Water and Sewer Certification classes and testing	
Main. & Repairs	12,112	5,511	25,100	25,430	24,000	\$30,000	In-House and outsource repairs / Lift Stations	
Checking Acct Expense	402	921	2,023	1,817	1,500	\$1,500	BB&T Fees	
Automotive Suplies (Fuel)	16,216	12,532	8,289	3,957	10,000	\$18,500	Wex Fuel Contract	
							Repair parts, supplies and tools; Water meters parts	
Supplies	37,315	26,517	24,288	54,902	34,058	\$40,000	increase offset by SW materials being expensed to that fund	
Uniforms	3,012	2,457	2,496	990	3,000	\$3,000	Uniform Contract	
Contracted Services	40,974	50,888	30,411	41,339	34,000	\$82,224	Outsourced repairs, Lift Station Pump and Haul; Mueller \$17,124; Manhole Rehab/81 \$31k;	
Water Purchase	373,894	380,806	384,130	440,947	434,000	\$460,000	up 5% per TRU	
Sewer Treatment	45,494	73,429	66,869	80,801	80,010	\$85,000	Fair Street Lift Station	
Dues & Subscriptions	2,800	2,805	3,180	3,600	2,500	\$2,800		
Insurance & Bonds	10,597	11,173	13,066	6,748	12,895	\$12,895	Estimated workers comp & prop/liability	
							Hydraulic Quick Connect (\$9,000), Hydraulic Pipe Cutter and Trash Pump (\$20,000), Bore Machine (\$6,200),	
Capital Outlay	94,724	1,947	20,185	13,764	39,644	\$8,400	Demolition Air Hammer (50%=\$3,000)	
							Payment for Water Meters (\$19,736) / 2019 3500 Service Truck 50% (\$5029) / Backhoe 50% (\$7,224)/ Camera System for Lines 50% (\$1,233), Jet Vac 60% (\$6272)	
Prin. Maturities	6,513			3,148		\$39,494		
Interest on Debt	143			21,916		\$17,789	Meters (\$16,519), 2019 Chevy 3500 50% (\$201), Backhoe 50% (\$550), JetVac 60% (\$451), Camera 50% (\$68)	
Contingency								
Totals	\$966,643	\$916,061	\$946,152	\$1,048,532	1,093,520	\$1,313,222		

Wastewater																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																												
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Stormwater Utility Fund Revenues				
Line Item Description	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-2023 Budget	Explanations/Comments
Fees	0.00	337,919.00	392,919.00	Stormwater Fees
Fund Balance Appropriated				
Totals	0.00	\$ 337,919.00	\$ 392,919.00	

Stormwater					
Acct Description	FY 2020-2021		FY 2021-2022		FY 2022-2023
	Budget		Budget		Budget
Explanations/Comments					
Salaries	\$	54,917	\$	88,173	170,630 Salaries & Wages
FICA	\$	4,201	\$	6,745	13,053 Employer FICA (7.65% of wages)
Health Insurance	\$	16,076	\$	21,060	40,000 Health and dental insurance
Retirement	\$	5,574	\$	10,008	20,646 12.10% of salaries is retirement. Increase from 11.35%
401(K)	\$	2,746	\$	4,409	8,532 5% of salaries is 401(K) expense
Professional Services			\$	50,000	32,302 Engineering, Mapping of infrastructure/outfalls, SWMP/CIP
Postage	\$	150	\$	500	5,000 BMP #'s 5 Utility Mailers, No. 6 Target Audiences, No. 8, etc, Utility bills
Travel & Training			\$	1,750	2,950 SCM Inspection Certification Training (\$300x3=900), Other training and travel
Main. & Repairs	\$	5,000	\$	15,000	15,774 Grates, Pipes, Boxes, Repairs
Checking Acct Expense			\$	1,500	1,500 BB&T Fees for Utility Fund
Automotive Supplies (Fuel)			\$	3,500	4,000 Auto fuel
Supplies	\$	1,900	\$	8,500	10,501 Spill Kits, Educational Materials, Promo materials for events
Contracted Services					Repairs to Infrastructure, **Interns for mapping \$15/hour*320 hours = \$4,800 * 2 = 25,000 \$10,000 (rounded from \$9,600)
Dues & Subscriptions	\$	1,350	\$	1,350	2,169 Permit Fee and Regional SW Partnership Dues
Insurance & Bonds					
Capital Outlay	\$	16,133			2,300 30% of vehicle for stormwater admin \$2400; 50% of Air Hammer (\$3,000)
Prin. Maturities			\$	31,547	36,081 Leaf Vac 100% (\$14,054), Backhoe 50% (\$7224), F-750 Dump Truck 40% (\$4,360), Jet Vac 40% (\$4,181), Push Cam 50% (\$1,233), Chevy 3500 50% (\$5029)
Interest on Debt			\$	2,730	2,481 Leaf Vac (\$1,010), Backhoe 50% (\$550), F-750 Dump Truck 40% (\$351), Jet Vac 40% (\$301), Push Cam 50% (\$68), Chevy 3500 50% (201)
Anticipated Fund Balance Transfer			\$	91,148	
Totals	\$108,047		\$337,919		392,919

New Capital Expenses

GENERAL FUND	Cost	Priority	Useful Life	Explanation	Annual Payment	Terms
Planning/Zoning/Code Enf	\$17,312.62	High	5 years	Vehicle (Split w/SW 70%)	3,779.23	5 years
Public Works Streets	\$15,000.00	High	5 years	Mower	3,274.40	5 Years
Parks and Recreation	\$25,200.00	High	5 Years	Vehicle	5,501.00	5 years
TOTAL	\$57,512.62				12,554.63	

STORMWATER FUND	Cost	Priority	Useful Life	Explanation	Annual Payment	Terms
Stormwater	\$7,419.69	High	5 years	Vehicle (split w/GF 30%)	1,619.67	5 years
Stormwater Repair Equipment	\$3,000.00	Medium	5 years	Air Hammer (Split w/W/S 50%)	654.88	5 years
TOTAL	\$10,419.69				2,274.55	

WATER SEWER FUND	Cost	Priority	Useful Life	Explanation	Annual Payment	Terms
Water Sewer	\$20,000.00	High	5 years	Hydraulic Pipe Cutter and Trash Pump	4,365.87	5 years
Water Sewer	\$3,000.00	Medium	5 years	Air Hammer (split with SW 50%)	654.88	5 years
Water Sewer	\$9,000.00	Medium	5 years	Hydraulic Quick Connect	1,964.64	5 years
Water Sewer	\$6,200.00	Medium	5 years	Bore Machine	1,353.42	5 years
TOTAL	\$38,200.00				8,338.81	



Salary Adjustments for the FY 22-23 Budget

Public Works

Sanitation Technician: Move from Grade 5 to Grade 8

Sanitation Equipment Operator: Move from Grade 8 to Grade 11

PW Technician (Streets): Move from Grade 7 to Grade 9

Utility Technician: Move from Grade 9 to Grade 12

Public Works Director: Move from Grade 23 to Grade 24

Recycling Attendant: Move to \$15/hour

*Additional Utility Technician position added in FY 23

Police Dept

Police Officer: Move from Grade 14 to Grade 15

Sergeant: Move from Grade 16 to Grade 17

Administrative Sergeant: Move from Grade 16 to Grade 17

Captain: Move from Grade 19 to Grade 20

Chief: Move from Grade 24 to Grade 25

Administration

Account Technician: New position approved in FY 22; Grade 10

Finance Director: Move from Grade 19 to 22

Planning Director: Moved to Grade 21 in April 2022

City Manager: Market Adjustment by Council per Annual Review

*All other positions to receive 5% COLA and .5%/YOS per below.

Stormwater

Stormwater and Planning GIS Analyst: New Position in FY 23; Grade 20

Additionally, All positions (both FT and PT) will receive a 5% COLA Adjustment and .5% per Year of Service (consecutive) to the City of Lowell

CITY OF LOWELL, NORTH CAROLINA

Rates, Fees, and Charges FY 2022-2023 Proposed (Proposed shown in red) W/SDF FEE INCREASE)

WATER RATES

RESIDENTIAL

Minimum 1500 Gallons
Per 1000 Gallons after Minimum

Inside	Outside
\$9.89 \$11.67	\$19.78 \$23.34
\$7.59 \$8.96	\$15.19 \$17.92

COMMERCIAL

Minimum 1500 Gallons
Per 1000 Gallons after Minimum

\$13.83 \$16.32	\$27.65 \$32.63
\$10.05 \$11.86	\$20.11 \$23.73

IRRIGATION - Per 1000 Gallons - \$7.37

SEWER RATES

RESIDENTIAL

Minimum 1500 Gallons
Per 1000 Gallons after Minimum

Inside	Outside
\$11.04 \$13.03	\$22.07 \$26.04
\$6.51 \$7.68	\$13.03 \$15.38

COMMERCIAL

Minimum 1500 Gallons
Per 1000 Gallons after Minimum

\$15.44 \$18.22	\$24.02 \$28.34
\$8.30 \$9.80	\$13.60 \$15.99

SEWER ONLY CUSTOMER - Per 1000 Gallons - \$13.29

SEPTIC SEWER - Minimum \$4.84 / Per 1000 Gallons \$2.86

SYSTEM DEVELOPMENT FEE (SDF) / TAP FEE / METER FEES

SYSTEM DEV. FEES:

Water	Sewer
¾ in - \$500 \$540	\$1,200 \$1,910
1 in - \$830 \$1,350	\$2,000 \$4,775
1.5 in - \$1,660 \$2,700	\$4,000 \$9,550
2 in - \$2,660 \$4,320	\$6,400 \$15,280
3 in - \$5,320 \$8,640	\$12,800 \$30,560
4 in - \$8,310 \$13,500	\$20,000 \$47,750
6 in - \$16,620 \$27,000	\$40,000 \$95,500
8 in - \$26,590 \$43,200	\$64,000 \$152,800
10 in - \$38,220 \$62,100	\$92,000 \$219,650
12 in - \$51,510 \$121,500	\$124,000 \$429,750

WATER TAP FEES:

Inside	Outside
¾ in - \$800 \$1,000	\$1,100 \$1,375
1 in - \$1,400 \$1,750	\$1,800 \$2,250
1-1/2" - \$2,000 \$2,500	\$2,400 \$3,000
2" - \$2,600 \$3,250	\$3,000 \$3,750

SEWER TAP FEES:

4" - \$1,000 \$1,250	\$1,400 \$1,680
6" - \$1,500 \$1,800	\$1,900 \$2,280
8" - \$3,000 \$3,600	\$3,500 \$4,200

Backflow Testing Admin Fee \$75.00

IRRIGATION METER: \$500.00 METER SET FEE: \$225.00 **\$350.00**

***No System Development Fees for Fire Protection Meters

GARBAGE COLLECTION CHARGES

RESIDENTIAL

Roll Cart (1)\$7.70 **\$12.00**
Ea. Add'l Roll Cart\$7.70 **\$8.00**

COMMERCIAL

Roll Cart (1)\$15.00 **\$22.00**
Ea. Add'l Roll Cart\$15.00 **\$22.00**

Stormwater Charges

Residential Stormwater Charge.....\$6.75
Non-Residential Stormwater Charge\$6.75/2,827 square feet of impervious surface

MISCELLANEOUS UTILITY SERVICE CHARGES

New Account Activation Fee \$50.00
Deposit (Waived for Homeowners – but must show proof of ownership) \$150.00
Penalty / Late Fee – If not paid by due date on bill. \$5.00
Returned Check Fee \$30.00
Delinquent Service Charge (Scheduled for Cut-Off)..... \$50.00
Water Meter Calibration Request (Defective meter replaced free of charge) \$10.00
Replacement Meter (Found to be damaged by customer) \$225.00
Tampering Fee (Turning on water service that has been shut off by Public Works for non-pymt or hydrant tampering) \$250.00
Copies (per sheet)..... .25 cents

PLANNING AND ZONING FEES**Residential Zoning Permits**

New Home Construction	\$100	\$125
Multi-Family	\$100 + \$30	\$50 per unit
Home Additions/Expansions		\$50.00
Internal Up-Fit/Remodel (No Expansion)		\$25.00
Accessory Structures (350 sq ft or less)		\$25.00
Accessory Structures (Greater than 350 sq ft) ... <i>(May also require a conditional use permit)</i>		\$50.00

Non-Residential Zoning Permits

Change of Use.....	\$100.00	
Up to 5,000 sq ft	\$250.00*	
5,001 sq ft – 10,000 sq ft	\$350.00*	
Over 10,000	\$350.00*	\$450.00*

**(Plus \$100.00 for each additional 10,000 sq. ft + City Engineering Cost Billed Monthly During Project)*

Sign Permits	\$50.00	\$100.00
Zoning Verification Letter		\$50.00
Home Occupation Permit		\$25.00
Temporary Use Permit		\$50.00
Telecommunications Tower Permit (New)		\$5,500.00
Telecommunications Tower Permit (Co-Location)		\$300.00
Zoning Map Amendment	\$350.00	\$400.00
Text Change Application		\$350.00
Special Use Permit/Conditional Use	\$350.00	\$600.00
Variance Application		\$450.00
Appeals		\$350.00

Subdivision Review

Preliminary Plat Submission	(0-50 lots)	\$300.00 + \$5.00	\$10.00 per lot*
	(51+ lots)	\$500 +	\$10.00 \$12.50 per lot*
Preliminary Plat Resubmission	(0-50 lots)		\$2.50 per lot*
	(51+ lots)		\$5.00 per lot*
Construction Plan Submission		\$500.00*	\$750.00*

**(Plus City Engineering and Construction Inspection Cost Billed Monthly During Project)*

(To be applied to all Site Plans and Subdivision Plans that involve infrastructure installations. Construction Inspection/Engineering services to cover: Potable water, sanitary sewer, storm drainage, curb and gutter, streets, and sidewalk facilities.)

Final Plat Submission	\$250.00*	\$350.00*
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**(Plus Final City Engineering Fees) (Balance of Above Fees Due Prior to Approval)*

Commercial / Industrial Site Plan Review	\$500.00*	
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**(Plus Applicable City Engineering Fees)*

Recombination/Exempt/Easement Plats	\$75.00	\$100.00
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Driveway Cut Permit	Residential \$25.00 / All Other \$50.00	
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New Development Street Signage

The City of Lowell will provide street signage for new developments at cost plus twenty-five percent (25%).

RENTAL FEES

Community Center	<i>(Residents) \$30/hour (minimum 4 hours) User Fee + \$100 Deposit (Cash)</i> <i>(Non-Res) \$45/hour (min 4 hours) + \$100 Deposit (Cash)</i>	
Harold Rankin Park Picnic Shelter	<i>(Residents) \$20.00 (4 hour increments)</i>	
Harold Rankin Park Picnic Shelter	<i>(Non-Res) \$30.00 (4 hour increments)</i>	
Harold Rankin Park Field Rental	\$10	(Resident) \$15 (Non-Res)
Harold Rankin Park Lights		\$15.00
Truck Rental (Must have active water account) ... <i>(Charge subject to weight and specifications)</i>	\$67.47	Minimum Charge

PARKS & RECREATION FEES

Basketball Registration	<i>(Residents) \$50.00 / (Non-Residents)</i>	\$70.00
Soccer (Fall & Spring) Registration	<i>(Residents) \$50.00 / (Non-Residents)</i>	\$70.00
Baseball Registration	<i>(Residents) \$50.00 / (Non-Residents)</i>	\$70.00
T-Ball Registration	<i>(Residents) \$50.00 / (Non-Residents)</i>	\$70.00

Grant Project Ordinance for the City of Lowell SCIF Grant

BE IT ORDAINED by the City Council of the City of Lowell, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the SCIF Grant. The City of Lowell (City) has received the funds in the amount of \$2,000,000.00.

Section 2: The following amounts are appropriated for the expenses of the project:

Administration expenses for demo bid preparation and solicitation:	\$ 20,000.00
<u>Contracted demolition expenses:</u>	<u>\$1,980,000.00</u>
TOTAL	\$2,000,000.00

Section 3: The following revenues are anticipated to be available to complete the project:

SCIF Funds:	\$2,000,000.00
<u>General Fund Transfer:</u>	<u>\$ 0.00</u>
TOTAL	\$2,000,000.00

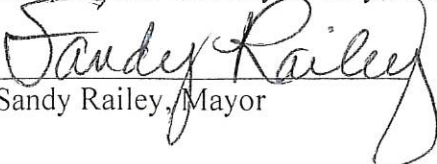
Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the City's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

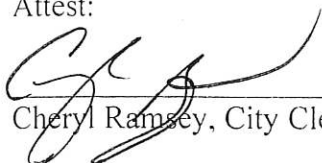
Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to City Council.

Section 7: This grant project ordinance expires on August 1, 2023, or when all the SCIF funds have been obligated and expended by the Town, whichever occurs sooner.

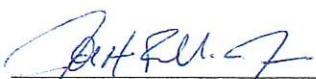
Adopted this 10th day of May, 2022.


Sandy Railey, Mayor

Attest:


Cheryl Ramsey, City Clerk

Attest As To Form:


John Russell, City Attorney

**Amended Grant Project Ordinance for the City of Lowell American Rescue Plan Act of 2021:
Coronavirus State and Local Fiscal Recovery Funds**

BE IT ORDAINED by the town council of the City of Lowell, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The City of Lowell (Town) has received the first tranche in the amount of \$592,139.85 of CSLFRF funds. The total allocation is \$1,184,279.70, with the remainder to be distributed to the Town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
001	Public Safety services for period of July 1, 2021 through December 31, 2026	6.1	Salaries	\$609,279.70
			Benefits	\$200,000
002	Parks and recreation services for period of July 1, 2021 through December 31, 2026	6.1	Salaries	\$20,000

003	General administration services for period of July 1, 2021 through December 31, 2026	6.1	Salaries	\$315,000
004	Streets services for period of July 1, 2021 through December 31, 2026	6.1	Salaries	\$40,000
TOTAL				\$1,184,279.70

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds: \$1,184,279.70

General Fund Transfer: \$ 145,000.00

Total: **\$1,039,279.70**

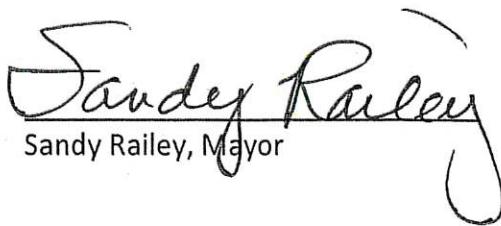
Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.


Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

Section 8: This grant project ordinance expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.

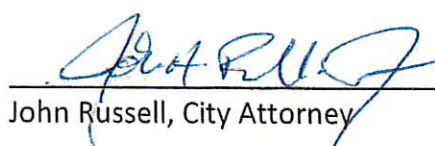
Adopted this 14th day of June, 2022.


Sandy Railey, Mayor

Attest:


Cheryl Ramsey, City Clerk

Attest As To Form:


John Russell, City Attorney