## City of Lowell, NC ZONING COMPLIANCE PERMIT FLOW CHART\*

Applicant submits application with the Planning, Zoning & Subdivision Administrator (Administrator)



Administrator conducts completeness check of submitted application (Within 10 working days of receiving the application, the Administrator shall notify the Applicant of any deficiencies, incomplete applications are returned to the Applicant)



Upon receiving a complete application, the Administrator shall review the application & issue a zoning compliance permit only upon finding that the proposed development, use or structure satisfies the requirements set forth in the Lowell Development Ordinance (LDO) (Permit is valid for one year unless otherwise authorized by the LDO)



When a construction project is the focus of the zoning permit, the Applicant shall contact the County & submit required drawings & other information for the County's building permit review prior to start of construction