

# MINUTES

Lowell Stormwater Commission Meeting

Regular Meeting

Tuesday, March 7, 2022

Held Immediately after the Planning Board Meeting at 6:00 p.m.

## I. CALL TO ORDER

Chairman Scott Wilson, called the meeting to order at 6:01 p.m. Planning Board members present: Heather Seay, Troy Roberts Sr., and David Jennings. Norris Lamb was absent. Staff members present: Joe Gates, Planning Director, and Cheryl Ramsey, City Clerk. There were no members of the public in attendance.

II. **DETERMINATION OF QUORUM** – four Board Members were in attendance, therefore, a quorum was reached.

III. **PLEDGE OF ALLEGIANCE** led by Scott Wilson.

## IV. CHANGES TO AND APPROVAL OF AGENDA

With no changes noted, a motion was made by Board Member Jennings to approve the agenda, seconded by Board Member Seay. The vote was unanimously in favor.

V. **APPROVAL OF MINUTES FROM NOVEMBER 1, 2022** – A motion was made by Board Member Jennings to approve the minutes and seconded by Board Member Seay. The vote was unanimously in favor.

VI. **OLD BUSINESS** – None

## VII. NEW BUSINESS

A. Stormwater Mapping Update- Mr. Gates updated the board on the progress made by the GIS Analyst Todd Stroupe since October 1, 2022. He stated that the City of Lowell has completed 948 features in the mapping, 345 inland points of water going into the pipes, 108 outfall points (the place where water is discharging and going into a stream), 495 conveyance points (pipes, ditches, etc.). He mentioned the former volunteer Kelly Hendrix with AmeriCorp continues to help to ensure staff are signed up to the proper required trainings. She also helps with flyers and creating content that staff use to post on Facebook every other week to inform citizens of updates and ways they can help.

B. Training Update – Stormwater SCM Inspection & Maintenance Certification – The Stormwater Management Plan (SWMP) plan stated that one staff member needed

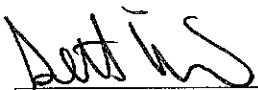
to be certified in Stormwater Management and Control. Todd completed this in February 2023 and received the certification.

- C. Preconstruction Meeting Process Update – Gaston County & Lowell. Mr. Gates presented. Every month Planners and other government officials meet to talk about different subjects. One of the things that will be starting soon is a Preconstruction Meeting before starting a project. Sometimes this meeting would happen on the site but now the county wants to change that process where they will be involving us [City of Lowell] very early on when it comes to working on a particular project that affects us. Those meetings will probably be in City Hall. This will allow developers to get the county’s perspective as well as one-on-one with staff and our requirements for building in the city.
- D. Budget and Staff Requests for FY24. Mr. Gates stated he requested the city hire a full-time Stormwater Administrator. Right now, there are four staff members doing this work part time. He is working on it, Todd is doing a lot of the mapping, City Manager Scott Attaway helps out a lot and Cristy Cummings, Parks and Rec Director, does a lot of the advertising and artwork for the flyers that he and Todd can’t get to. He showed the board the flyer made for the budget noting the number of new houses and developments that will be built, nearly doubling the population and affecting Stormwater and why a new full time staff member is needed. He also talked of adding two dedicated technicians to Public Works in FY24 and 27 ultimately with the hope of having a three-man crew where their job would be to primarily cleaning out catch bases full of leaves and other maintenance as new homes continue to be built.
- E. Litter Sweep – April 15<sup>th</sup>, 2023. (9am to 12pm). Meet at Lowell City Hall
- F. Riverfest – May 13, 2023 (11am-4pm) at Kevin Loftin Riverfront Park, Belmont, NC. There will be multiple vendors and the City of Lowell will try to have a table set up to give people information and let people know what we are doing with Stormwater. He said Kelly Hendrix will try to come back to help us with this.

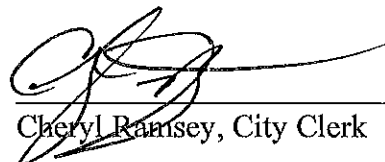
### VIII. ADJOURN

With no other discussion, Board Member Jennings made a motion to adjourn, seconded by Board Member Roberts. The vote was unanimously in favor by the group. The meeting adjourned at 7:30 p.m.

AFFIRM:



Chair, Scott Wilson



Cheryl Ramsey, City Clerk