



# AGENDA CITY COUNCIL MEETING

May 16, 2024 | 7:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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*Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, May 16, 2024, beginning at 7:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.*

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

## **How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email City Secretary Toshia Kimball at [tkimball@lucastexas.us](mailto:tkimball@lucastexas.us) by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

## **Call to Order**

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

## **Citizen Input**

1. Citizen Input.

## **Community Interest**

*Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.*

2. Items of Community Interest.

- A. Mayor Jim Olk Proclamation for his generosity and outstanding contributions to the City of Lucas and its residents. (Presenter: Mayor Dusty Kuykendall)

- B. Mayor Pro Tem Kathleen Peele Proclamation for her outstanding contributions to the City of Lucas. **(Presenter: Mayor Jim Olk)**
- C. Councilmember David Keer Proclamation for his outstanding contributions to the City of Lucas. **(Presenter: Mayor Jim Olk)**

## **Consent Agenda**

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*All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.*

3. Consent Agenda:
  - A. Approval of the minutes of the April 25, 2024 Special City Council meeting.
  - B. Approval of the minutes of the May 2, 2024 City Council meeting.
  - C. Consider authorizing the City Manager to approve the purchase of equipment for the new fire engine with money previously approved and budgeted.

## **Regular Agenda**

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4. Administer the Oath of Office, Statement of Officer and Certificate of Election to Mayor Dusty Kuykendall, Chris Bierman City Council Seat 3, Brian Stubblefield Unexpired Term Councilmember Seat 2, and Neil Peterson Unexpired Term Seat 6 and receive remarks from incoming Councilmembers. **(City Secretary, Toshia Kimball)**
5. Consider receiving a presentation from Vice President Angie Flores and Senior Consultant Christopher Williams with Raftelis regarding the history of North Texas Municipal Water District (NTMWD) and relationship with the City of Lucas, the premium proposals and the forecasted water rates and appropriating \$35,000 from unrestricted water fund reserves into water fund account 51-6400-309 Public Works Professional Services. **(Raftelis Vice President Angie Flores, Senior Consultant Christopher Williams, City Manager Joni Clarke)**
6. Receive a presentation, consider capital project priorities, and provide direction to the City Manager. **(CIP Manager Patrick Hubbard)**
7. Discuss and consider the cost and effectiveness of installing “No Thru Traffic” signs at the listed locations:
  - Both ends of Blondy Jhune
  - Both ends of Lewis Lane
  - Both ends of Stinson Road
  - Both ends of Rockridge Road
  - Both ends of Ingram Road
  - Both ends of Forest Grove Road
  - Estelle Lane at Country Club Road
  - Wolf Creek Drive at Country Club Road
  - Winningkoff Road at East Lucas Road
  - Lakeview Drive at East Lucas Road
  - Orr Road at the City Limit
  - Holyoak Drive at East Lucas Road
  - Snider Lane at East Lucas Road**(Councilmember Tim Johnson)**

8. Consider the appointment of Interim City Manager for the period June 1, 2024, through June 2, 2024. (Mayor Dusty Kuykendall)

## **Executive Session**

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9. Executive Session: An Executive Session is not scheduled for this meeting.

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting.

10. Reconvene from Executive Session and take any action necessary as a result of Executive Session.
11. Adjournment.

## **Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on May 10, 2024.*

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*Toshia Kimball, City Secretary*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Toshia Kimball at 972.912.1211 or by email at [tkimball@lucastexas.us](mailto:tkimball@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas

## City Council Agenda Request

### May 16, 2024

Item No. 01

Requester: Mayor Jim Olk

#### **Agenda Item Request**

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Citizen Input.

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### May 16, 2024

Requester: Mayor Jim Olk  
Mayor Elect Dusty Kuykendall

#### **Agenda Item Request**

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Items of Community Interest.

- A. Mayor Jim Olk Proclamation for his generosity and outstanding contributions to the City of Lucas and its residents.
- B. Mayor Pro Tem Kathleen Peele Proclamation for her outstanding contributions to the City of Lucas.
- C. Councilmember David Keer Proclamation for his outstanding contributions to the City of Lucas.

#### **Background Information**

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Proclamations for Mayor Jim Olk, Mayor Pro Tem Kathleen Peele and Councilmember David Keer for their generosity and outstanding contributions to the City of Lucas and its residents.

#### **Attachments/Supporting Documentation**

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- 1. Mayor Jim Olk Proclamation
- 2. Mayor Pro Tem Kathleen Peele Proclamation
- 3. Councilmember David Keer Proclamation

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# *Proclamation*

**WHEREAS**, For over 40 years, Mayor Jim Olk has been a leader in municipal government serving the communities of University Park, Farmers Branch and Garland by providing expertise in building and safety standards; and

**WHEREAS**, Mayor Olk began his public service to Lucas in 2003, when he was appointed to the City of Lucas Board of Adjustment. In 2004, he began work on the City of Lucas Home Rule Charter Commission, helping lay the foundation for home rule status in our city. In 2005, he began work on the Planning and Zoning Commission, leveraging his own experience in land use and building enforcement to learn and act as a knowledgeable representative for effective land use planning in the City, often speaking before the City Council on concerning certain codes and regulations and often volunteering to work on necessary amendments to make positive impacts in our community; and

**WHEREAS**, Mayor Olk served on several local, regional and national boards and councils including, Vice Chairman of the North Central Texas Council of Governments Regional Code Coordinating Committee, Member of the International Code Council Code Correlation Committee, Co-Chair of the Building Officials Association of Texas Professional Institute, Chairman of the Building Officials Association of Texas Disaster Response Team; and

**WHEREAS**, Mayor Olk helped Texans when they were the most vulnerable and during the most difficult circumstances by acting as the lead responder for damage assessment in many disasters in Texas, some of which included the fertilizer plant explosion in the west, tornado disasters in the Cities of Cleburne and Garland, and Hurricane Harvey along the Texas Gulf Coast; and

**NOW, THEREFORE**, I, Dusty Kuykendall, Mayor of the City of Lucas, Texas, on this 16th day of May, 2024, do hereby honor Mayor Jim Olk for his generosity and outstanding contributions to the City of Lucas and its residents.

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Mayor Dusty Kuykendall



# *Proclamation*

**WHEREAS**, In 2003, Mayor Pro Tem Peele moved to Lucas where the country atmosphere, excellent schools, large lots, low taxes and the ability to keep assorted animals drew her to the area. She is a proud mother of four and eight grandchildren. She enjoys sharing her home with a varying number of horses, dogs, goats, and chickens. One of the very first things she did was call City Hall and volunteer; and

**WHEREAS**, Mayor Pro Tem Peele's first opportunity to serve was an appointment to the Lucas Parks and Open Space Board. She subsequently served on the Board of Adjustment and on two Home Rule Charter Committees. She was first elected to the Lucas City Council in 2006. In addition to serving as Mayor Pro Tem, she serves as the council liaison to the Board of Adjustment; and

**WHEREAS**, Mayor Pro Tem Peele was employed as a Sr. Vice President of Program Management with a global financial firm. She holds a B.B.A. from UT Arlington and an MBA from UT Dallas. Mayor Pro Tem Peele began the annual Stick Horse Rodeo and continues to facilitate the event at the annual City of Lucas Founders Day celebration. She is also a member of the Trinity Trail Preservation Association and is a member of the Collin County Cowboy Church; and

**WHEREAS**, The City of Lucas would like to express their sincerest gratitude to Mayor Pro Tem Peele for her commitment, leadership, generosity, and volunteerism to the residents of Lucas and her dedication to the betterment of the community; and

**NOW, THEREFORE**, I, Dusty Kuykendall, Mayor of the City of Lucas, Texas, on this 16<sup>th</sup> day of May 2024 do hereby honor Mayor Pro Tem Peele for her outstanding contributions to the City of Lucas.

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Mayor Dusty Kuykendall



# *Proclamation*

**WHEREAS**, In 1981, Councilmember Keer moved to Lucas from Richardson, Texas. He searched for a place where his family could enjoy country living and keep horses on his land. In 2018, Councilmember Keer retired from a 39-year career in sales and management. Business associates know Councilmember Keer as a strategic thinker, an award-winning contributor, and a servant leader; and

**WHEREAS**, Councilmember Keer began his public service to Lucas in 2010, when he was appointed to the City of Lucas Planning and Zoning Commission where he served in various capacities including Chairman; and

**WHEREAS**, Councilmember Keer and his wife Rhonda co-lead a Life Group at Chase Oaks Church. He also mentors at-risk students at local schools and is a volunteer visitor to hospice patients; and

**WHEREAS**, the City of Lucas would like to express their sincerest gratitude to Councilmember Keer for his commitment, leadership, generosity, and volunteerism to the residents of Lucas and his dedication to the betterment of the community; and

**NOW, THEREFORE**, I, Dusty Kuykendall, Mayor of the City of Lucas, Texas, on this 16th day of May, 2024, do hereby honor Councilmember Keer for his outstanding contributions to the City of Lucas.

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Mayor Dusty Kuykendall





# City of Lucas

## City Council Agenda Request

### May 16, 2024

Item No. 03

Requester: Mayor Jim Olk  
City Secretary Toshia Kimball  
Fire Chief Ted Stephens

### **Agenda Item Request**

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Consent Agenda:

- A. Approval of the minutes of the April 25, 2024 Special City Council meeting.
- B. Approval of the minutes of the May 2, 2024 City Council meeting.
- C. Consider authorizing the City Manager to approve the purchase of equipment for the new fire engine with money previously approved and budgeted.

### **Background Information**

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- C. Council approved the purchase of a new fire engine and all associated equipment on April 20, 2023. The allocated and approved cost of the new engine is \$1,147,254. The allocated and approved cost of new equipment is \$252,746 for a total of \$1,400,000.

The amounts listed above have been allocated in our current fiscal year as follows:

1. Account # 11-8300-420 Equipment in the amount of \$252,746
2. Account # 11-8300-421 Apparatus in the amount of \$1,147,000

Fire Captain Ian Evans has secured three quotes to purchase a large amount of fire equipment. Siddons-Martin Emergency Group provided staff with the least expensive quote in the amount of \$56,254.79. The equipment being requested on this purchase include supply hose (hose that connects the engine to the hydrant), various valves and couplings, and various firefighting hoses (hose that is used to move water from the engine to the firefighter fighting the fire).

The City of Lucas' purchasing policy requires purchases above \$50,000 to be approved by City Council, thus staff's request.

### **Attachments/Supporting Documentation**

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1. April 25, 2024 Special City Council meeting minutes.
2. May 2, 2024 City Council meeting minutes.

### **Budget/Financial Impact**

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NA



**City of Lucas**  
**City Council Agenda Request**  
**May 16, 2024**

**Recommendation**

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City staff recommends approval of the Consent Agenda.

**Motion**

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I make a motion to approve the Consent Agenda as presented.



**MINUTES**

**CITY COUNCIL SPECIAL MEETING**

April 25, 2024 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

**City Councilmembers Present:**

Mayor Jim Olk  
Mayor Pro Tem Kathleen Peele  
Councilmember David Keer  
Councilmember Phil Lawrence  
Councilmember Debbie Fisher  
Councilmember Tim Johnson  
Councilmember Dusty Kuykendall

**City Staff Present:**

City Manager Joni Clarke  
City Secretary Toshia Kimball

The Special City Council Meeting was called to order at 6:30 p.m.

**Executive Session**

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**1. Executive Session:**

As authorized by Section 551.074 of the Texas Government Code, Personnel Matters, the City Council may convene into closed Executive Session to deliberate the employment, evaluation, and duties regarding City Manager candidates. This meeting is closed to the public as provided in the Texas Government Code.

City Council convened into Executive Session at 6:31 pm.

**2. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

City Council reconvened from Executive Session at 7:09 pm. There was no action taken.

**3. Adjournment.**

A motion was made by Councilmember Johnson, seconded by Councilmember Lawrence, to adjourn the meeting at 7:10 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVED:

ATTEST:

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Mayor Jim Olk

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Toshia Kimball, City Secretary



## MINUTES

### CITY COUNCIL REGULAR MEETING

May 2, 2024 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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#### **City Councilmembers Present:**

Mayor Jim Olk  
Mayor Pro Tem Kathleen Peele  
Councilmember Phil Lawrence (virtual)  
Councilmember David Keer  
Councilmember Dusty Kuykendall  
Councilmember Debbie Fisher

#### **City Staff Present:**

City Manager Joni Clarke  
Assistant City Manager Kent Souriyasak  
Development Services Director Joe Hilbourn  
CIP Manager Patrick Hubbard  
City Secretary Toshia Kimball  
Deputy Liam Sartor

#### **City Councilmembers Absent:**

Councilmember Tim Johnson

The regular City Council meeting was called to order at 6:33 pm.

#### **Citizen Input**

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##### **1. Citizen Input**

Mark Andregg, 1285 East Winningkoff, wanted to express his concern about the traffic situation in the neighborhoods. He would like to see speed limit signs or speed bumps installed on East Winningkoff Road.

Greg Jacobs, 1415 Ford Lane, expressed appreciation to Mayor Olk and city staff.

#### **Community Interest**

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##### **2. Items of Community Interest**

Mayor Olk presented the Keep Lucas Beautiful Gold Star Certificate.

Mayor Olk gave items of community interest including:

- May 16<sup>th</sup> City Council meeting 7:00 pm start time and 5:00 pm reception for outgoing members of City Council.
- Lucas Farmers Market
- Lucas Car Show
- 2024 General & Special Elections

#### **Consent Agenda**

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##### **3. Consent Agenda:**

###### **A. Approval of the minutes of the April 18, 2024 City Council meeting.**

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Kuykendall, to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.

## **Regular Agenda**

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- 4. Consider adopting Ordinance #2024-05-01003 amending the City of Lucas Code of Ordinances, Appendix C Fee Schedule, Article 20 Water and Installation rates Section 20.800 Administrative remedies for violations.**

Development Services Director Joe Hilbourn provided an overview of Ordinance #2024-05-01003.

**MOTION:** A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Lawrence, to approve adopting Ordinance #2024-05-01003 amending the City of Lucas Code of Ordinances, Appendix C Fee Schedule, Article 20 Water and Installation rates Section 20.800 Administrative remedies for violations. The motion passed unanimously by a 6 to 0 vote.

- 5. Consider approving the request submitted by Aziz Aghayev on behalf of Forest Grove Lucas, LLC for a minor plat creating two lots being 2.34 acres of a called 7.33-acre tract of land located in the John W. Kerby Survey, Abstract Number 506, Tract 13, otherwise known as 950 West Forest Grove Road, Lucas, Texas.**

Development Services Director Joe Hilbourn provided an overview of the Caspian Estates minor plat.

City Council indicated the updated minor plat reflects three lots.

**MOTION:** An updated motion was made by Councilmember Fisher, seconded by Mayor Pro Tem Peele to approve the request submitted by Aziz Aghayev on behalf of Forest Grove Lucas, LLC for a minor plat creating three lots of a called 7.33-acre tract of land located in the John W. Kerby Survey, Abstract Number 506, Tract 13, otherwise known as 950 West Forest Grove Road, Lucas, Texas. The motion passed unanimously by a 6 to 0 vote.

- 6. Consider adopting Ordinance #2024-04-01000 Chapter 12 titled, Traffic and Vehicles, by amending article 12.05 titled, Stopping, Standing and Parking, and Section 12.05.001 titled, Prohibited in Specific Places, by designating Welborn Lane as a no parking area from the southern lot line of 2500 Welborn Lane to the north end of Welborn Lane.**

CIP Manager Patrick Hubbard provided an overview of the stopping, standing and parking ordinance.

Mayor Olk read citizen emails:

Dave Swanson, 101 McMillen Road, was in favor.

Eileen Amoni and Josh Hammerquist, 2600 Welborn Lane, were in favor.

Greg Jacobs, 1415 Ford Lane, inquired about violations and who to report them to. Mayor Olk advised GovQA, the City Manager, the Sheriffs non-emergency dispatch number or City Hall.

**MOTION:** A motion was made by Councilmember Kuykendall, seconded by Mayor Pro Tem Peele to adopt Ordinance #2024-04-01000 Chapter 12 titled, Traffic and Vehicles, by amending article 12.05 titled, Stopping, Standing and Parking, and Section 12.05.001 titled, Prohibited in Specific Places, by designating Welborn Lane as a no parking area from the southern lot line of 2500 Welborn Lane to the north end of Welborn Lane. The motion passed unanimously by a 6 to 0 vote.

7. **Consider adopting Ordinance #2024-05-01002 amending the City of Lucas Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.03 Speed Limits, Section 12.03.002 Specific Speed Limits to reduce the speed limit on East Lucas Road (FM 3286) from 60 MPH to 55 MPH from Winningkoff Road to the Lucas city limits (at the bridge just east of Snider Lane).**

Development Services Director Joe Hilbourn provided an overview of Ordinance #2024-05-01002 and stated that if we posted anything other than TxDOT's speed recommendation it will not be enforceable.

The City Council expressed that the reduction in speed will have an impact, but not what they were hoping for.

Sean Watts, 1115 Synder Lane, was in favor. Mr. Watts would like to see a larger reduction in the speed limit. He inquired about the hot spots and the tools that the city has, and also suggested reviewing what other cities have done in this situation.

**MOTION:** A motion was made by Councilmember Kuykendall, seconded by Councilmember Lawrence to approve the adoption of Ordinance #2024-05-01002 amendments to code section 12.03.002 Specific Speed Limits to reduce the speed from 60 MPH to 55 MPH on a section of East Lucas Road (FM 3286) from Winningkoff to the Lucas city limits (the bridge just east of Snider Lane). The motion passed unanimously by a 6 to 0 vote.

## **Executive Agenda**

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### **8. Executive Session:**

- A. **The City Council will convene into Executive Session pursuant to Section 551.074(a)(1) of the Texas Government Code, Personnel Matters, to deliberate the appointment, employment, duties of a public officer – City Manager.**

City Council convened into Executive Session at 7:10 pm.

### **9. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

City Council reconvened from Executive Session at 7:18 pm.

**MOTION:** A motion was made by Councilmember Fisher, seconded by Councilmember Lawrence to approve the hiring of John Whitsell as Lucas City Manager with a start date of June 3, 2024, and to execute the employment agreement starting such employment. The motion passed unanimously by a 6 to 0 vote.

**8. Adjournment.**

**MOTION:** A motion was made by Councilmember Keer, seconded by Mayor Olk, to adjourn the meeting at 7:20 pm. The motion passed unanimously by a 6 to 0 vote.

APPROVED:

ATTEST:

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Mayor Jim Olk

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Toshia Kimball, City Secretary



# City of Lucas

## City Council Agenda Request

### May 16, 2024

Requester: City Secretary Toshia Kimball

#### **Agenda Item Request**

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Administer the Oath of Office, Statement of Officer and Certificate of Election to Mayor Dusty Kuykendall, Chris Bierman City Council Seat 3, Brian Stubblefield Unexpired Term Councilmember Seat 2, and Neil Peterson Unexpired Term Seat 6 and receive remarks from incoming Councilmembers.

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

---

NA





# City of Lucas

## City Council Agenda Request

### May 16, 2024

Requester: City Manager Joni Clarke

#### **Agenda Item**

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Consider receiving a presentation from Vice President Angie Flores and Senior Consultant Christopher Williams with Raftelis regarding the history of North Texas Municipal Water District (NTMWD) and relationship with the City of Lucas, the premium proposals and the forecasted water rates, and appropriating \$35,000 from unrestricted water fund reserves to Water Fund account 51-6400-309 Public Works Professional Services.

#### **Background Information**

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North Texas Municipal Water District (NTMWD) was conceptualized in the early 1940s, when a group of community leaders joined together out of concern for dwindling groundwater supplies that supported 32,000 people. Eight decades later, NTMWD is serving two million people and embarking on new ways to sustain the water supply and maintain services for one of the fastest-growing regions in Texas. The 10 original Member Cities are: Farmersville, Forney, Garland, McKinney, Mesquite, Princeton, Plano, Rockwall, Royse City, and Wylie. Richardson joined as a Member City in 1973, Allen in 1998, and Frisco in 2001. NTMWD also provides water to 38 non-member entities which consist of 16 customer cities and 22 special utility districts. The City of Lucas is classified as a customer city.

The NTMWD Board of Directors is the governing body of the District, and the 13 member cities appoint members to the board. Cities with a population greater than 5,000 appoint two members to the Board. Cities with populations less than 5,000 appoint one member to the Board. Each director serves a two-year term, and the appointments are staggered so that each year, one of the two directors is up for reappointment or replacement.

The City of Lucas has a Potable Water Supply Contract with NTMWD that was executed on April 22, 2004, that shall continue for a period of 30 years. The contract establishes a rate of five cents per 1,000 gallons above the rate established for the member cities of NTMWD. The City of Lucas has a current rate of \$3.74 per 1,000 gallons and the annual minimum to be purchased is currently 712,171,000 gallons.

In November 2019, the City of Rowlett held a meeting to discuss common concerns with the non-member entities that consisted of:

1. A lack of representation of non-member entities on the Board of Directors
2. The take-or-pay element that disincentivize water conservation
3. Non-member entities paying a higher wholesale water rate than members (a five-cent premium is added to the member rate and that is the rate for non-member entities)



# City of Lucas

## City Council Agenda Request

### May 16, 2024

The City of Rowlett proposed the creation of a non-member customer coalition and the City of Lucas passed Resolution R 2019-12-00494 in support of formation of this coalition.

For many years, NTMWD and its 13 member cities have been in a dispute over the methodology used to calculate minimum payments from each entity, referred to as “Take or Pay.” Under the take or pay contract provision, all member and customer cities purchasing wholesale water from the NTMWD are required to pay annually for the highest amount of water ever used. The City of Lucas must purchase and pay for the same amount of water as its highest annual total. That provision keeps us paying for the equivalent of the highest usage, until that usage is surpassed. Then, the new maximum supersedes the old one. Unfortunately, that level has never decreased.

A petition was filed with the Public Utility Commission (PUC) by four member cities, (Garland, Mesquite, Plano, and Richardson) on December 16, 2016, requesting relief from the take or pay methodology. After nearly four years of litigation, the NTMWD and its 13 member cities agreed to a settlement on October 29, 2020.

Under the settlement, the implementation to a fairer and more equitable take or pay methodology would be phased-in over 13 years starting with an eight-year transition referred to as the “natural drawdown” phase that would begin reallocating the cost from the cities who use less than their minimum cap to the faster growing cities who are currently exceeding their cap. The second phase which would start after the initial eight-year drawdown would implement a five-year rolling average which is viewed more favorably as it removes certain peak years that could penalize a city in perpetuity such as a particularly bad drought year or a major water disruption. In addition, after the four-year drought ended in 2015, the NTMWD implemented a stricter water conservation policy which inhibits many build-out cities from ever reaching the minimum cap level again.

The cities of Rowlett, Fate, and Lucas filed the motion to object to dismissing the case to ensure that customer cities and special utility districts that are not members of the NTMWD can participate in the new take or pay methodology under the same terms and conditions as the 13 member cities.

The City Managers of 12 of the NTMWD Customer Cities continued to have ongoing meetings regarding water rates and governance issues which included:

- Fairview
- Melissa
- Kaufman
- Rowlett
- Murphy
- Prosper
- Fate
- Parker
- Sachse
- Sunnyvale
- Little Elm
- Lucas



# City of Lucas

## City Council Agenda Request

### May 16, 2024

On January 31, 2022, Customer Cities (City Managers and Utility Managers) were invited to NTMWD to receive a presentation from Amawalk, the consultant hired by NTMWD to perform a management study as part of the settlement of the PUC case. Customer cities took issue with some of the findings/recommendations in this report. The Amawalk Report recommended a 10% premium without conducting any kind of rate study compared to the current premium of five cents.

At that point, the customer cities decided to evaluate utility consultants that may be able to help us in our quest to understand why NTMWD feels that customer cities should not be offered the same rate as member cities. In addition, there does not appear to be any pathway to becoming a member city or to having a representative on the board.

The customer cities agreed to move forward in hiring a utility consultant to review the Amawalk study and submit a report to the customer cities with their findings. The 12 customer cities that supported this next step and the cost of performing the agreed work would be shared in the same manner as the legal fees when we were involved in the PUC matter with the cost being allocated as a percentage based on 2020/21 water volume. The consultants used throughout this process included:

- Taylor Holcomb, Jackson Walker LLP
- Kirk Rasmussen, Jackson Walker LLP
- Angie Flores, Raftelis
- Christopher Williams, Raftelis

#### **Attachment/Supporting Documentation**

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1. Schedule of Water Fund Reserves

#### **Budget/Financial Impact**

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Staff is recommending the City of Lucas approve a proposal to allow Raftelis to provide on-call professional services if additional work is warranted beyond this presentation. Raftelis has been working with the customer cities of NTWMD for several years and has become very knowledgeable about the relationship between NTMWD and the customer cities.

#### **Recommendation**

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The City Manager recommends an appropriation of \$35,000 from unrestricted water fund reserves to allow for future examination regarding premium proposals, forecast the impact of wholesale water rates, conducting a water rate analysis for the city, and evaluation of contractual issues.

#### **Motion**

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I make a motion to approve/deny appropriating \$35,000 from unrestricted water fund reserves to Water Fund account 51-6400-309 Public Works Professional Services.

City of Lucas  
Water Fund Reserves by Fiscal Year

|  | Actual<br>2015-2016 | Actual<br>2016-2017 | Actual<br>2017-2018 | Actual<br>2018-2019 | Actual<br>2019-2020 | Actual<br>2020-2021 | Actual<br>2021-2022 | Actual<br>2022-2023 | Projected<br>2023-2024 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|
| <b>Unrestricted Cash Balance per Audit Report</b>                  | <b>\$ 5,579,746</b> | <b>\$ 5,548,487</b> | <b>\$ 5,996,412</b> | <b>\$ 6,215,622</b> | <b>\$ 6,945,017</b> | <b>\$ 7,276,317</b> | <b>\$ 8,106,958</b> | <b>\$ 9,707,570</b> | <b>\$ 9,707,570</b>    |
| Adjusted For:  |                     |                     |                     |                     |                     |                     |                     |                     |                        |
| Projected Excess Fund Balance FY 23-24                             |                     |                     |                     |                     |                     |                     |                     |                     | \$ 808,451             |
| Additional Restrictions:   |                     |                     |                     |                     |                     |                     |                     |                     |                        |
| CC 10-19-23 Reserve Restriction for Water Tower Project (FY 22-23) |                     |                     |                     |                     |                     |                     |                     | \$ (510,632)        | \$ (256,946)           |
| CC 12-21-23 Reserve Restriction Osage Lane Lift Station (Design)   |                     |                     |                     |                     |                     |                     |                     |                     | \$ (74,500)            |
| CC 1-4-24 CM Salary Adj (50/50 ) GF/WF                             |                     |                     |                     |                     |                     |                     |                     |                     | \$ (5,181)             |
| Customer Deposits  | \$ (239,250)        | \$ (245,600)        | \$ (247,600)        | \$ (256,220)        |                     |                     |                     |                     |                        |
| <b>Reserve Balance Prior to GASB 54 Requirement</b>                | <b>\$ 5,340,496</b> | <b>\$ 5,302,887</b> | <b>\$ 5,748,812</b> | <b>\$ 5,959,402</b> | <b>\$ 6,945,017</b> | <b>\$ 7,276,317</b> | <b>\$ 8,106,958</b> | <b>\$ 9,196,938</b> | <b>\$ 10,179,394</b>   |
| <b>Reserve Balance in Operating Months</b>                         | <b>19</b>           | <b>16</b>           | <b>18</b>           | <b>18</b>           | <b>20</b>           | <b>21</b>           | <b>20</b>           | <b>19</b>           | <b>21</b>              |
| 50% Current Year Water Fund Expenditures (6 months)                | \$ (1,656,470)      | \$ (1,897,744)      | \$ (1,949,722)      | \$ (1,983,894)      | \$ (2,081,761)      | \$ (2,127,754)      | \$ (2,416,524)      | \$ (2,861,705)      | \$ (2,959,525)         |
| <b>Reserve Balance After GASB 54 Requirement</b>                   | <b>\$ 3,684,026</b> | <b>\$ 3,405,143</b> | <b>\$ 3,799,090</b> | <b>\$ 3,975,508</b> | <b>\$ 4,863,256</b> | <b>\$ 5,148,563</b> | <b>\$ 5,690,434</b> | <b>\$ 6,335,233</b> | <b>\$ 7,219,869</b>    |
| <b>Reserve Balance in Operating Months</b>                         | <b>13</b>           | <b>10</b>           | <b>12</b>           | <b>12</b>           | <b>14</b>           | <b>15</b>           | <b>14</b>           | <b>13</b>           | <b>15</b>              |
| <b>Restricted during Fiscal Year Audit:</b>                        |                     |                     |                     |                     |                     |                     |                     |                     |                        |
| Capital Project Funding approved (3-2-17)/(51-1007-50/3105)        |                     |                     | \$ 120,979          | \$ 120,979          | \$ 120,979          | \$ 120,979          | \$ 120,979          | \$ 120,979          | \$ -                   |
| Reserve Funding Bait Shop Water Line(51-1007-75/51-3106-75)        |                     |                     |                     |                     |                     | \$ 31,118           |                     |                     |                        |
| Impact Fees (Lakeview Downs) (51-1001-75)/(51-3106-10)             |                     |                     |                     |                     | \$ 27,500           | \$ 33,000           | \$ 11,000           | \$ 22,000           | \$ 22,000              |
| Impact Fees (Capital Projects) (51-1001)/(51-3106-15)              |                     |                     |                     |                     |                     | \$ 352,448          | \$ 447,709          | \$ 618,050          | \$ -                   |
| Debt Service (51-1007-40)/(51-1008)/(51-3106)                      | \$ 375,000          | \$ 425,000          | \$ 435,000          | \$ 477,800          | \$ 515,000          | \$ 495,000          | \$ 410,000          | \$ 415,000          | \$ 415,000             |
| Impact Fee Study (51-1007-70/51-3106-70)                           |                     |                     |                     |                     |                     |                     | \$ 23,040           |                     |                        |
| Project Mgmt (51-1007-70)  |                     |                     |                     | \$ 69,945           | \$ 17,486           |                     |                     |                     |                        |
| Bait Shop Waterline Restricted (51-1007-75/51-3106-75)             |                     |                     |                     |                     |                     |                     | \$ 1,148,202        |                     |                        |
| Water Operations Restricted (51-1007-60/51-3106-60)                |                     |                     |                     |                     |                     |                     | \$ 35,826           | \$ 53,157           |                        |
| Customer Deposits (51-1012)/(51-3106-20)                           |                     |                     |                     |                     | \$ 258,400          | \$ 278,625          | \$ 287,600          | \$ 295,600          | \$ 295,600             |
| Reserve Restricted per Audit Report                                | \$ 375,000          | \$ 425,000          | \$ 555,979          | \$ 668,724          | \$ 939,365          | \$ 1,311,170        | \$ 2,484,356        | \$ 1,524,786        | \$ 732,600             |



# City of Lucas

## City Council Agenda Request

### May 16, 2024

Item No. 06

Requester: Capital Improvement Projects Manager Patrick Hubbard

#### **Agenda Item Request**

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Receive a presentation, consider capital project priorities and provide direction to the City Manager.

#### **Background Information**

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City of Lucas staff present the present state of the city's capital projects. This includes recent, current and proposed capital projects. This provides an opportunity for the City Council to provide input and to discuss capital projects at mid-year, in the lead up to the preparation of budget documents for adoption.

Staff has prepared a comprehensive spreadsheet identifying key projects and potential funding sources. This includes projects that have occurred, are occurring, or are foreseen as warranting consideration in the most recent, current, or in upcoming one to two fiscal years. Longer-term capital projects are included in the Comprehensive Capital Improvement Plan. The spreadsheet is organized into the following categories:

- Bridges
- Drainage
- Equipment/Vehicle
- Facility
- Parks
- Roadways
- Technology
- Water

Projects within each category have a staff priority ranking (High, Medium, Low). Other information includes the project's budget, costs, color coded funding information, project lead, and detailed notes. A resource summary with available funding sources is located at the end of the spreadsheet.

#### **Attachments/Supporting Documentation**

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1. Fiscal Year 2023-2024 Capital Projects Spreadsheet
2. Fiscal Year 2023-2024 Capital Projects Presentation

#### **Budget/Financial Impact**

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Staff has provided a comprehensive overview of the budget and financial impact of the capital projects in the attached spreadsheet.



**City of Lucas**  
**City Council Agenda Request**  
**May 16, 2024**

Item No. 06

**Recommendations**

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See attached presentation. No action is requested during this meeting; however, staff have presented several priority recommendations and will adjust plans based on City Council input at this meeting. These will be brought forward for action at a suitable time, as applicable.

**Motion**

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No motion is required at this time.

Capital Projects Fiscal Year 2023/2024

|                                      |
|--------------------------------------|
| Completed                            |
| Funded                               |
| Funding Pending/Partial Funding      |
| City Staff Recommendation - Unfunded |

| Category | Fund | Description                                 | Department     | Lead    | Budget    | Cost    | Source | Priority | Notes  |
|----------|------|---|----------------|---------|-----------|---------|--------|----------|--|
| Bridge   | G    | Snider Bridge Design                        | PW/Engineering | Patrick | 754,185   | 751,685 | BCC    | High     | Snider Lane from Susan Circle to Shady Lane including Bridge over White Rock Creek (Completed) |
| Bridge   | G    | Stinson Bridge Design                       | PW/Engineering | Patrick | 802,115   | 799,613 | BCC    | High     | Stinson Road from Bristol Park to Bentwater Drive Including Bridge over Muddy Creek(Completed) |
| Bridge   | G    | Snider Bridge Construction                  | PW/Engineering | Patrick | 5,512,260 | 0       | BCC    | Low      | Snider Lane from Susan Circle to Shady Lane including Bridge over White Rock Creek             |
| Bridge   | G    | Stinson Bridge Construction                 | PW/Engineering | Patrick | 5,162,308 | 0       | BCC    | Low      | Stinson Road from Bristol Park to Bentwater Drive Including Bridge over Muddy Creek            |
| Bridge   | G    | Winningkoff Bridge - Bridge/ Roadway Repair | PW/Engineering | Patrick | 400,000   | 0       | BCC    | Low      | General repair to surface and abutments of bridge  |
| Bridge   | G    | Winningkoff Bridge - Replace                | PW/Engineering | Patrick | 4,300,000 | 0       | BCC    | Low      |  |

|          |   |  |                |         |         |         |                      |      |   |
|----------|---|--|----------------|---------|---------|---------|----------------------|------|---|
| Drainage | G | Rimrock Detention Pond - Design                | PW/Engineering | Patrick | 23,280  | 23,220  | BHC                  | High | Lemontree/Kingswood Drainage Improvements (Completed)                                   |
| Drainage | G | Rimrock Detention Pond - Construction          | PW/Engineering | Patrick | 181,357 | 164,870 | BHC                  | High | Funded by City Council 9/15/22 (Completed)  |
| Drainage | G | Orchard South Culvert & Channel - Design       | PW/Engineering | Patrick | 32,450  | 30,936  | BHC                  | High | Lemontree/Kingswood Drainage Improvements (Completed)                                   |
| Drainage | G | Orchard South Culvert & Channel - Construction | PW/Engineering | Patrick | 381,742 | 358,589 | BHC                  | High | Funded by City Council 9/15/22 - (Completed) Pending release of final retainage payment |
| Drainage | G | Lynn Lane Culvert & Channel - Maintenance      | PW/Engineering | Patrick | 34,185  | 34,185  | Four Star            | Med  | Maintenance Completed   |
| Drainage | G | East Winningkoff Culvert                       | PW/Engineering | Patrick | 25,740  | 25,740  | Four Star            | High | Completed FY 22-23  |
| Drainage | G | Long/Bloom Culvert Replacement                 | PW/Engineering | Patrick | 8,080   | 8,080   | Four Star            | High | Completed FY 22-23  |
| Drainage | G | Holly Culvert Replacement                      | PW/Engineering | Patrick | 10,900  | 10,900  | Four Star            | High | Completed FY 22-23  |
| Drainage | G | Flood Warning Device/gate arm replacements     | PW/Engineering | Patrick | 51,328  | 51,328  | Electrotechnics Corp | High | Completed FY 22-23  |
| Drainage | G | Channel Excavation                             | PW/Engineering | Patrick | 11,551  | 11,551  | Luis Asencio         | High | Completed FY 22-23  |
| Drainage | G | Winningkoff Guardrail                          | PW/Engineering | Patrick | 9,513   | 9,513   | Four Star            | High | Completed FY 22-23  |
| Drainage | G | Stinson Drainage (west side) Highland to Creek | PW/Engineering | Jeremy  | 246,740 | 0       | Four Star            | Low  | To improve drainage similar to work done at Claremont Springs                           |

|           |     |  |                |        |           |         |                       |      |  |
|-----------|-----|--|----------------|--------|-----------|---------|-----------------------|------|--|
| Equip/Veh | G/W | Backhoe  | PW/Engineering | Jeremy | 123,787   | 115,985 | RDO Equipment Co      | High | Completed FY 22-23   |
| Equip/Veh | G/W | Three-Quarter Ton Pickup with Utility Bed                      | PW/Engineering | Joe H  | 38,500    | 34,487  | Lake County Chevrolet | High | Completed FY 22-23   |
| Equip/Veh | W   | Vactron  | PW/Engineering | Jeremy | 77,850    | 70,708  | Charles Machine Works | High | Completed FY 22-23   |
| Equip/Veh | G   | Fire Engine  | Fire-Rescue    | Chief  | 1,400,000 | 0       | Siddons-Martin        | High | Replace Yr 2029 - 2004 Spartan - 18 to 24 month delivery/includes equip, radio, & truck (Budget cost based on ordering before 11/1/23)(Funding approved 4-20-23) |
| Equip/Veh | G   | Ambulance  | Fire-Rescue    | Chief  | 490,000   | 0       | Siddons-Martin        | High | Replace Yr 2025 - 2014 Ford F-550/Braum Box - 24 to 36 delivery (Ambulance funded on order)  |
| Equip/Veh | G   | Law Enforcement Vehicle F-150 Truck outfitted                  | Administration | CM/Liz | 130,000   | 0       | Estimate              | High | Replacement for Deputy Noel / Order Date October 2023 / Takes 12 months to receive and additional 2 weeks to upfit the vehicle (restrict reserves FY 22/23)      |
| Equip/Veh | G   | Law Enforcement Vehicle F-150 Truck outfitted                  | Administration | CM/Liz | 130,000   | 0       | Estimate              | High | Vehicle for New Deputy / Order Date October 2023/Council approved funding 4-20-23 (restrict reserves for FY 22/23)   |
| Equip/Veh | G   | Law Enforcement Vehicle F-150 Truck outfitted                  | Administration | CM/Liz | 130,000   | 0       | Estimate              | High | Vehicle for New Deputy / Order Date October 2023/Council approved funding 4-20-23 (restrict reserves for FY 22/23)   |
| Equip/Veh | G/W | One Ton Truck with Utility Bed                                 | PW/Engineering | Joe H  | 76,500    | 0       | Lake County Chevrolet | High | Truck ordered 10-23-23/chasis completed/utility truck bed pending  |
| Equip/Veh | G   | Assistant Chief Vehicle and All Associated Emergency Equipment | Fire-Rescue    | Chief  | 115,000   | 0       |                       | High | Vehicle Replacement Request (including all associated emergency equipment) for FY 24-25  |
| Equip/Veh | G   | Utility Side by Side   | Fire-Rescue    | Chief  | 25,000    | 0       |                       | Med  | Utility Vehicle Replacement Request for FY 24-25   |
| Equip/Veh | G   | Law Enforcement Vehicle F-150 Truck outfitted                  | Administration | CM/Liz | 130,000   | 0       | Estimate              | High | Replacement for Deputy Gillespie. Current vehicle has 63,722 miles as 2/23/24. Collin County Sheriff's Office replaces vehicles at 110,000 miles.                |

Capital Projects Fiscal Year 2023/2024

|                                      |
|--------------------------------------|
| Completed                            |
| Funded                               |
| Funding Pending/Partial Funding      |
| City Staff Recommendation - Unfunded |

| Category   | Fund | Description  | Department       | Lead    | Budget           | Cost           | Source                                | Priority | Notes  |
|------------|------|--|------------------|---------|------------------|----------------|---------------------------------------|----------|--|
| Equip/Veh  | G    | Fecon Forestry Mulching Head Attachment for Track Loader   | PW/Engineering   | Jeremy  | 50,000           | 0              | Authorized Dealer Price               | Low      | New Vehicle Request for FY 24-25 - Mulching Head Attachment would improve efficiency of trail maintenance. This attachment is currently rented annually. In 2023, a one week rental cost was \$5,000 and the rental equipment is in relatively poor condition compared to city-maintained equipment. |
| Facility   | G    | Community Center Rehab   | Development Svcs | Joe H   | 12,000           | 16,745         | Joe Hilbourn                          | Med      | Completed FY 22-23   |
| Facility   | G/W  | City Hall Renovation Phase 1   | Development Svcs | Joe H   | 286,479          | 266,373        | Craig Jones                           | High     | Funded by City Council 5/5/22 - City Hall and Public Works Building Renovation - Completed FY 22-23  |
| Facility   | G/W  | City Hall Renovation Phase 2   | Development Svcs | Joe H   | 138,719          | 103,608        | Craig Jones                           | High     | 2nd Floor Storage Access with Shelving/Replace Sheet Metal in PW Building/Repaint 3 offices and replace flooring City Hall (Included FY 23/24 proposed budget)   |
| Facility   | G    | Fire Station Storage Building  | Development Svcs | Joe H   | TBD              | 0              | Craig Jones                           | Low      | Potential addition of a storage building to the Fire Station property to provide for additional equipment storage on site.   |
| Parks      | G    | Kenneth R. Lewis Park - Park Improvements  | PW/Eng/DS/Admin  | Jeremy  | 30,000           | 17,250         | Steven W Smith                        | High     | Repair Foundation Bathroom /Brick Repair Kenneth R Lewis Park Completed FY 22-23   |
| Parks      | G    | Community Park Parking Area Improvements (Concrete Curb/Fence Moving)                                  | PW/Engineering   | Patrick | 42,330           | 42,330         | Four Star                             | High     | Completed FY 23-24 - Completed to complement paving of back parking lot.   |
| Parks      | G    | Community Park - Paving of Back Parking Lot  | PW/Eng/DS/Admin  | Jeremy  | 126,000          | 1,964          | Reynolds Asphalt/Road Master Striping | High     | Completed with pending final invoices  |
| Parks      | G    | East Winningkoff Trail Loop Phase 1  | PW/Eng/DS/Admin  | Patrick | 358,012          | 0              | TBD                                   | Med      | Create trail loop connecting to East Winningkoff Trailhead. City portion of total project is estimated at \$179,006 with 50% grant match from Collin County.   |
| Parks      | G    | Forest Creek Park - Replacement of Playground Equipment  | PW/Eng/DS/Admin  | Patrick | 236,326          | 0              | Vendor                                | High     | Replace Playground Equipment. City portion of total project is estimated at \$118,163 with 50% grant match from Texas Parks & Wildlife. Pending grant agreement.   |
| Parks      | G    | East Winningkoff Trail Phase 2   | PW/Eng/DS/Admin  | Patrick | TBD              | 0              | TBD                                   | Low      | Extension of trail to connect to Trinity Trail along Welborn Lane.   |
| Parks      | G    | Community Park - Walking Loop Extension  | PW/Eng/DS/Admin  | Patrick | 21,252           | 0              |                                       | Low      | Construct an extension of walking loop to the east side of the Community Park Pavilion.  |
| Roadways   | G    | Blondy Jhune Road  | PW/Engineering   | Patrick | 595,863          | 0 (See Note 2) | Kimley-Horn                           | High     | Development Agreement Hendricks - Funded - \$306,489 + Credit Impact Fees \$289,374  |
| Roadways   | G    | Forest Grove Road (Neighborhood Collector) - Overlay   | PW/Engineering   | Patrick | 334,780          | 302,454        | TexasBit                              | High     | Orr Road to Stonegate Boulevard - major rehabilitation - Completed FY 21-22  |
| Roadways   | G    | Huntwick Subdivision - Concrete Panel Replacement  | PW/Engineering   | Patrick | 85,000           | 84,500         | Four Star                             | High     | Huntwick Concrete Panel Replacement - Completed FY 22-23   |
| Roadways   | G    | Snider Lane Rehabilitation   | PW/Engineering   | Patrick | 448,432          | 448,432        | TexasBit                              | High     | Completed FY 22-23   |
| Roadways   | G    | Portions of Honeysuckle Lane and Estelle Road - Overlay  | PW/Engineering   | Patrick | 153,256          | 153,256        | Reynolds Asphalt                      | High     | Completed FY 22-23   |
| Roadways   | G    | Winningkoff Road Reverse Curve to E Lucas Road (Mill, Level up and Overlay)                            | PW/Engineering   | Patrick | 283,609          | 274,935        | TexasBit                              | High     | Mill and overlay from Winningkoff Reverse Curve to East Lucas Road - Completed in FY 22-23   |
| Roadways   | G    | West Lucas Road Reconstruction   | PW/Engineering   | Patrick | 22,677,850       | 1,529,270      | BCC                                   | High     | Funded Portion - \$8,365,180 2018 Collin County Bonds \$6,470,513 City 2019 Cos/Interest 2019 CO \$126,729/Interest Collin County Funding \$115,428/\$7,600,000 from Regional Toll Revenue   |
| Roadways   | G    | 2024 Road Improvements (Lynn Lane Culvert, Winningkoff/East Winningkoff Road Intersection, Shady Lane) | PW/Engineering   | Patrick | Estimate Pending | 0              | TexasBit                              | High     | Funded in FY 23-24 as part of road maintenance   |
| Roadways   | G    | Woodmoor Subdivision Road and Drainage Improvements (Culvert Replacements, Mill and Overlay)           | PW/Engineering   | Patrick | Estimate Pending | 0              | TexasBit/Four Star                    | High     | Recommended for road maintenance in FY 24-25   |
| Roadways   | G    | Meadows Subdivision Road and Drainage Improvements (Culvert Replacements, Mill and Overlay)            | PW/Engineering   | Patrick | Estimate Pending | 0              | TexasBit/Four Star                    | High     | Recommended for road maintenance in FY 24-25   |
| Technology | G/W  | Upgrade Facility Security System   | Administration   | Kent    | 28,667           | 28,667         | Baxter IT                             | High     | Enhanced security camera system City Hall, Public Works Building, and Community Park Facilities - Completed FY 22-23   |



Capital Projects Fiscal Year 2023/2024

|                                      |
|--------------------------------------|
| Completed                            |
| Funded                               |
| Funding Pending/Partial Funding      |
| City Staff Recommendation - Unfunded |

| Category | Fund | Description   | Department     | Lead    | Budget    | Cost      | Source                                | Priority | Notes   |
|----------|------|---|----------------|---------|-----------|-----------|---------------------------------------|----------|---|
| Water    | W    | Bait Shop Waterline Relocation Design   | PW/Engineering | Patrick | 107,875   | 89,436    | Huitt Zollars                         | High     | Completed FY 22-23  |
| Water    | W    | Bait Shop Waterline Relocation Construction                                       | PW/Engineering | Patrick | 1,302,750 | 1,292,926 | Huitt Zollars                         | High     | Completed FY 22-23  |
| Water    | W    | Water Master Plan Study   | PW/Engineering | Patrick | 63,800    | 57,920    | BHC                                   | High     | Completed FY 22-23  |
| Water    | W    | Water Line Loop - Brookhaven Drive to Enchanted Creek Phase 2                     | PW/Engineering | Patrick | 48,900    | 48,900    | Four Star                             | High     | Completed FY 22-23  |
| Water    | W    | West Lucas Road Elevated Storage Tank - Design                                    | PW/Engineering | Patrick | 313,700   | 234,126   | JTG Engineering                       | High     | Funded - American Recovery Plan Funding \$2.21M/2017 Certificates of Obligation Funding Water Fund \$639K/Restricted Reserves \$121K/Restricted Impact Fees \$619K                |
| Water    | W    | West Lucas Road Elevated Storage Tank - Construction and Materials Testing        | PW/Engineering | Patrick | 5,027,616 | 1,423,480 | Landmark Services/ ESC Southwest, LLP | High     | 2019 Certificates of Obligation Funding Water Fund \$1,59M/\$162K FY 23-24 Reserves - Currently under construction by Landmark Structures   |
| Water    | W    | Osage Lane Lift Station Project (formerly Hunt Lift Station Project) Design       | PW/Engineering | Patrick | 74,500    | 745       | Huitt-Zollars                         | High     | Funded by water fund reserves - approved by City Council on 12-21-23  |
| Water    | W    | Osage Lane Lift Station Project (formerly Hunt Lift Station Project) Construction | PW/Engineering | Patrick | 436,000   | 0         | Huitt-Zollars                         | High     | Remaining costs to complete Osage Lane Lift Station/Mobilization, Pumps, Valves, Scada System, and Electric. Remaining escrow balance of \$263,051 has been received on 1/29/2024 |
| Water    | W    | Estates Road 8-Inch Waterline Replacement   | PW/Engineering | Jeremy  | 272,638   | 0         | 2023 CCIP                             | High     | Will replace asbestos water line on Estates Road. Highest priority water project scheduled in CCIP for 24-25.   |
| Water    | W    | Repaint McGarity 350,000 Gallon Ground Storage Tank                               | PW/Engineering | Jeremy  | 268,732   | 0         | 2023 CCIP                             | High     | Will repaint the station's 350,000 gallon ground storage tank. Second highest priority water project scheduled in CCIP for 24-25.   |
| Water    | W    | Repaint McGarity 200,000-Gallon Ground Storage Tank                               | PW/Engineering | Jeremy  | 176,440   | 0         | 2023 CCIP                             | High     | Will repaint the station's 200,000 gallon ground storage tank. Third highest priority water project scheduled in CCIP for 24-25.  |
| Water    | W    | North Pump Station 12-inch Water Line   | PW/Engineering | Jeremy  | 81,360    | 0         | 2023 Impact Fee Report                | Med      | Will add looping to the 12" waterline internal to the North Pump Station site. Fourth highest priority water project scheduled in CCIP for 24-25.                                 |
| Water    | W    | Angel and Estates Lift Station Pumps  | PW/Engineering | Jeremy  | TBD       | 0         | None                                  | Low      | This item represents a general consideration of future need identified through the capital planning process and is in the early stages of planning.                               |

**Resources:**

Excess General Fund Reserves \$2,662,839 (50% of \$5,325,678)  
 Excess Water Fund Reserves \$3,609,934 (50% of \$7,219,869)

Note 1: Cost Column reflect total costs paid as of 3/31/24.

Note 2: Blondy Jhune Road intersection payments had not been processed as of cutoff date of 3/31/24 but project has since been completed.

# Capital Projects Discussion

Fiscal Year 2023-2024

City Council  
May 16, 2024





# Resources Overview

- Funds
  - Excess General Fund Reserves \$2,662,839 (50% of \$5,325,678) \$2,662,839
  - Excess Water Fund Reserves \$3,609,934 (50% of \$7,219,869) \$3,609,934
  - Total \$6,272,773



# Overview

- Capital Project Categories
  - Bridges
  - Drainage
  - Equipment & Vehicles
  - Facility
  - Parks
  - Roadways
  - Technology
  - Water



# Water Fund Projects Summary

- The following slides provide a summary of current and high priority projects funding using water fund revenues. These include water and wastewater projects.
- Projects may include funding from other sources such as bonds, grants or American Rescue Plan Act (ARPA) funding but are generally grouped into the water or wastewater category.
- Current Excess Water Fund Reserves \$3,609,934 (50% of \$7,219,869)



# Funded Project

## West Lucas Road Elevated Storage Tank

- Estimated Project Cost = \$5,341,316
- Funding sources identified for this project include the following:

|                  |  |
|------------------|--|
| \$2,210,638      | American Recovery Plan Act (ARPA) Funding*         |
| \$1,591,657      | City of Lucas 2019 Certificate of Obligation Bonds |
| \$281,529        | Restricted Water Fund Reserves                     |
| \$639,442        | City of Lucas 2017 Certificate of Obligation Bonds |
| <u>\$618,050</u> | Impact Fees - Restricted                           |
| \$5,341,316      | Total Approved Funding Sources                     |

\* ARPA Funds must be encumbered by 12/31/24 and expended by 12/31/26



# Partially Funded Project

## Osage Lane Lift Station Project

- The pumps for the lift station to provide wastewater to the commercial tract located near the intersection of Southview Drive and Parker Road is **currently in design with a design cost of \$74,500.**
- The original Engineers Opinion of Probable Construction Cost (EOPCC) for the Construction of the pumps was **\$436,000.**
- Decisions on pump alternatives for construction will be needed to determine construction costs and are currently scheduled to be presented to City Council on June 20<sup>th</sup>.
  - The engineer is considering options for a pump design to meet imminent commercial demand and a separate pump design for ultimate buildout. This will impact cost projections since the pumps for imminent demand are likely smaller.



# Recommended Projects

## CCIP Water Projects 2024-2025

The Comprehensive Capital Improvement Plan for the City of Lucas identifies four projects for completion in Fiscal Year 2024-2025. These are listed in priority order as follows:

|    |   |                 |
|----|---|-----------------|
| 1. | Estates Road 8-Inch Waterline Replacement           | \$272,638       |
| 2. | Repaint McGarity 350,000 Ground Storage Tank        | \$268,732       |
| 3. | Repaint McGarity 200,000-Gallon Ground Storage Tank | \$176,440       |
| 4. | North Pump Station 12-inch Water Line               | <u>\$81,360</u> |
|    | Total   | \$799,170       |





# Future Consideration

## Angel and Estates Lift Station Pumps

- Possible replacement of the Angel and Estates Parkway Lift Station pumps should be considered.
- These pumps are approaching end of life based on average pump life and funds should be reserved to account for new pump installation at this station should the need arise.
- This concern remains in the early stage of planning for the upcoming asset lifecycle.



# General Fund Projects Summary

- The following slides provide a summary of current and high priority projects funding using general fund revenues.
- Projects may include funding from other sources such as bonds, grants or Regional Toll Revenue (RTR) funding but are generally grouped into the roadways, facilities and drainage categories.
- Current Excess General Fund Reserves \$2,662,839 (50% of \$5,325,678)



# Funded Project

## West Lucas Road

- Estimated Project Cost = \$22,677,850
- Funding sources identified for this project include the following:

|                    |  |
|--------------------|--|
| \$7,600,000        | Texas (TxDOT) Regional Toll Revenue (RTR)                |
| \$8,365,180        | Collin County Funding                                    |
| \$115,428          | Interest Accrued on Collin County Funding                |
| \$126,729          | Interest Accrued on 2019 Certificate of Obligation Bonds |
| <u>\$6,470,513</u> | City of Lucas 2019 Certificate of Obligation Bonds       |
| \$22,677,850       | Total Approved Funding Sources                           |



# Recommended Projects

## Operational Enhancements

- Law Enforcement Vehicle F-150 Truck (3 Funded and 1 Requested) \$130,000 Each
- Fire Station storage Building Price to Be Determined
- Assistant Chief Vehicle \$115,000
- Fecon Forestry Mulching Head Attachment for Track Loader \$50,000
- Utility Side-by-Side for Fire Department \$25,000



# Recommended Projects

## Improvement Roads 2023-2024 & 2024-2025

The following projects are the recommended candidates for the Road Improvements funding (i.e., road maintenance) for the current and upcoming fiscal years. The paving contractor recommended to perform this work is preparing quotes. Staff will provide these quotes to City Council and present them for consideration, as applicable, upon receipt.

- Fiscal Year 2023-2024 (re-evaluated based on systemwide analysis)
  - Shady Lane (mill, stabilization and overlay)
  - Winningkoff Lane from Bridge to East Winningkoff Lane, including intersection (mill, stabilization and overlay)
  - Lynn Lane Culvert (mill and overlay to preserve culvert)
- Fiscal Year 2024-2025 (recommended based on systemwide streets and drainage analysis)
  - Woodmoor Subdivision, all streets (culvert replacement, mill, stabilization and overlay)
  - Meadows Subdivision, all streets (culvert replacement, mill, stabilization and overlay)



# Recommended Project

## Forest Creek Park Playground Equipment

- City of Lucas was awarded a grant amounting to 50% of the projected cost to replace the playground equipment at Forest Creek Park. As of today, the city has not accepted the approved funds or entered into an agreement with TPWD. Funds will be encumbered upon entering into such an agreement.
- Total projected cost is \$236,326.
- The city's cost share (50%) is \$118,163.

# Discussion/Questions





# City of Lucas

## City Council Agenda Request

### May 16, 2024

Requester: Councilmember Tim Johnson

#### **Agenda Item Request**

---

Discuss and consider the cost and effectiveness of installing “No Thru Traffic” signs at the listed locations:

- Both ends of Blondy Jhune
- Both ends of Lewis Lane
- Both ends of Stinson Road
- Both ends of Rockridge Road
- Both ends of Ingram Road
- Both ends of Forest Grove Road
- Estelle Lane at Country Club Road
- Wolf Creek Drive at Country Club Road
- Winningkoff Road at East Lucas Road
- Lakeview Drive at East Lucas Road
- Orr Road at the City Limit
- Holyoak Drive at East Lucas Road
- Snider Lane at East Lucas Road

#### **Background Information**

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With the road construction at the Lucas Road / Southview intersection, “cut-thru” traffic to avoid that intersection is picking up, to the detriment of our neighborhoods. In an effort to reduce that and other cut-through traffic on our residential streets, City Council should evaluate the cost and consider installing “No Thru Traffic” signs at the following locations:

- Both ends of Blondy Jhune
- Both ends of Lewis Lane
- Both ends of Stinson Road
- Both ends of Rockridge Road
- Both ends of Ingram Road
- Both ends of Forest Grove Road
- Estelle Lane at Country Club Road
- Wolf Creek Drive at Country Club Road
- Winningkoff Road at East Lucas Road
- Lakeview Drive at East Lucas Road
- Orr Road at the City Limit
- Holyoak Drive at East Lucas Road
- Snider Lane at East Lucas Road





# City of Lucas

## City Council Agenda Request

### May 16, 2024

Doing so should help keep FM1378, Lucas Road, Parker Road, and Estates Parkway pass-thru traffic on those roads and out of Lucas neighborhoods.

#### **Attachments/Supporting Documentation**

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1. Proposed “No Thru Traffic” Signs Map

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

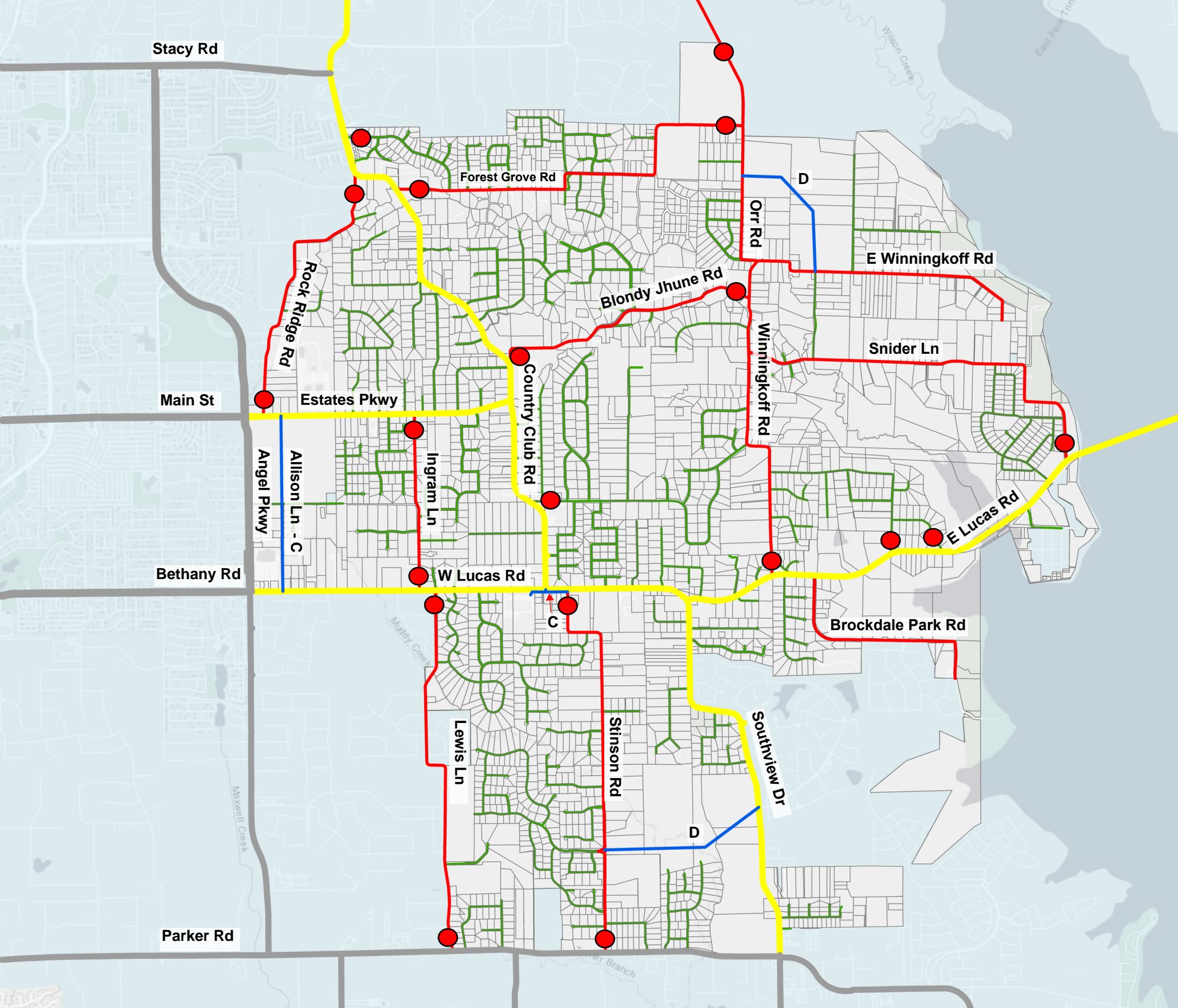
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Councilmember Johnson recommends approving the City Manager to evaluate the cost and develop a plan to procure and install “No Thru Traffic” signs at certain locations throughout the city, and report back to City Council.

#### **Motion**

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I make a motion to approve approve/deny tasking the City Manager with evaluating the cost and developing a plan to procure and install “No Thru Traffic” signs at certain locations throughout the city, and report back to City Council.



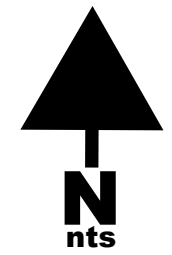
| LEGEND   |        |            |            |                     |                         |
|----------|--------|------------|------------|---------------------|-------------------------|
| Type     | Color  | # of Lanes | Divided    | Pavement Width (ft) | Right-of-Way Width (ft) |
| A        | Grey   | 6          | Yes        | 78 + 16ft Median    | 120                     |
| B        | Yellow | 4          | Varies     | 52-54               | 60                      |
| C        | Red    | 2          | No         | 24-28               | 50                      |
| D        | Green  | 2          | No         | 24                  | 50                      |
| Proposed | Blue   | As Labeled | As Labeled | As Labeled          | As Labeled              |

 Proposed No Thru Traffic Sign

## Proposed "No Thru Traffic" Signs

# City of Lucas 2024

City Council: May 16, 2024





# City of Lucas

## City Council Agenda Request

### May 16, 2024

Item No. 08

Requester: Mayor Dusty Kuykendall

#### **Agenda Item Request**

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Consider the appointment of Interim City Manager for the period June 1, 2024, through June 2, 2024.

#### **Background Information**

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In the absence of the City Manager and Assistant City Manager during the period of June 1, 2024, through June 2, 2024 an Interim City Manager needs to be appointed during this timeframe.

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



**City of Lucas**  
**City Council Agenda Request**  
**May 16, 2024**

Item No. 09

Requester: Mayor Dusty Kuykendall

**Agenda Item Request**

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Executive Session: An Executive Session is not scheduled for this meeting.

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting.

**Background Information**

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This meeting is closed to the public as authorized by Section 551.071 of the Texas Government Code.

**Attachments/Supporting Documentation**

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NA

**Budget/Financial Impact**

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NA

**Recommendation**

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NA

**Motion**

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NA



**City of Lucas**  
**City Council Agenda Request**  
**May 16, 2024**

Item No. 10

Requester: Mayor Dusty Kuykendall

**Agenda Item Request**

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Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

**Background Information**

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NA

**Attachments/Supporting Documentation**

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NA

**Budget/Financial Impact**

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NA

**Recommendation**

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NA

**Motion**

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NA