



## AGENDA

### Parks and Open Space Board Meeting

March 26, 2024 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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*Notice is hereby given that a meeting of the City of Lucas Parks and Open Space Board will be held on Tuesday, March 26, 2024 at 6:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed.*

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

#### **How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the Communications Specialist prior to the start of the meeting. This form will also allow a place for comments.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email Communications Specialist Joshua Menhennett no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

#### **Call to Order**

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

#### **Regular Agenda**

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1. Discuss and finalize plans for the 2024 Lucas Farmers Market season. (**Vice-Chairman John Elliott**)
2. Discuss budget recommendations in preparation of the Fiscal Year 2024/25 Parks Budget. (**Communications Specialist Joshua Menhennett**)
3. Provide updates on city-maintained parks and recreational facilities including the Lucas Community Park, Kenneth R. Lewis Park, Forest Creek Park, and East Winningkoff Trailhead. (**CIP Manager Patrick Hubbard**)
4. Provide updates on grant projects for parks and trails including:
  - A. Forest Creek Park
  - B. East Winningkoff Trail(**CIP Manager Patrick Hubbard**)

5. Discuss the creation of an action plan using the results of the City of Lucas Parks Survey.  
(Communications Specialist Joshua Menhennett)
6. Provide updates on special events including:
  - A. Keep Lucas Beautiful Spring Cleanup
  - B. Founders Day Country Fair
  - C. Lucas Car Show(Communications Specialist Joshua Menhennett)
7. Consider approval of the minutes of the:
  - A. January 23, 2024 Parks and Open Space Board Meeting
  - B. February 2, 2024 Parks and Open Space Board Workshop(Communications Specialist Joshua Menhennett)

## **Adjournment**

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8. Adjournment.

## **Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on March 22, 2024.*

*Joshua Menhennett, Communications Specialist*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Communications Specialist Joshua Menhennett at 972-912-1214 or by email at [jmenhennett@lucastexas.us](mailto:jmenhennett@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

Requester: Vice-Chairman John Elliott

#### **Agenda Item Request**

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Discuss and finalize plans for the 2024 Lucas Farmers Market season.

#### **Background Information**

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At the February 2, 2024 Parks and Open Space Board Workshop, the Board selected vendors for the new season, established special events and coordinators for each market, and discussed marketing strategies and volunteer participation. Assigned Board members will organize and schedule special events for the market along with providing City staff with marketing materials for the Lucas Leader newsletter and content for social media posts.

City staff has been working on preparing the Community Park for the new season. Further, the back parking lot project was completed, adding over 100 striped and paved parking spots for use at the Lucas Farmers Market. Recertification for Tier 2 of the Go Texan certified farmers market program has also been submitted.

As of March 22, 2024, there have been a total of 72 approved vendors for the market.

Below are the meetings and milestones related to planning the upcoming market season:

- Monday, October 14, 2023 – Post Updated Rules & Regulations and Vendor Application on Website **(Complete)**
- Tuesday, November 28, 2023 @ 6:30 pm – Establish Market Special Events, Volunteers, and Marketing (Regular Parks Meeting w/ LFMC) **(Complete)**
- Friday, January 19, 2024 – Vendor applications due by close of business. **(Complete)**
- Tuesday, January 23, 2024 @ 6:30 pm – (Regular Parks Meeting) **(Complete)**
- Friday, February 2, 2024 @ 11:30 am – (Lucas Farmers Market Workshop) **(Complete)**
- Tuesday, March 26, 2024 @ 6:30 pm – Finalize 2024 Lucas Farmers Market Plans (Regular Parks Meeting w/ LFMC)
- Saturday, April 27, 2024 – First Market of 2024 Season

#### **Attachments/Supporting Documentation**

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1. 2024 Lucas Farmers Market Committee Member List
2. 2024 Lucas Farmers Market Special Events Schedule

#### **Budget/Financial Impact**

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NA



**City of Lucas**  
**Parks and Open Space Board Request**  
**March 26, 2024**

**Recommendation**

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NA

**Motion**

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There is no motion required.

**2024 Lucas Farmers Market Committee (LFMC)  
 (Comprised of Parks Board and LFM Volunteers)  
 Contact List Master - Updated: March 22, 2024**

First Name	Last Name	Area of Interest
Bill	Esposito	Chair, LFMC/Parks Board
Bryan	Bellows	Parks Board
Christel	Parish	Parks Board
Dusty	Kuykendall	City Council/Parks Board Liaison
Joan	Phillips	Parks Board
Joe	Hilbourn	City Staff
John	Elliott	Vice-Chair, Parks Board Marketing/Market Share
Joni	Clarke	City Staff
Joshua	Menhennett	City Staff/Social Media/Marketing
Kathrin	Esposito	Vendor Coordinator
Kent	Souriyasak	City Staff
Laura	Giles	Parks Board/Marketing
Laura	Howard	LFM Volunteer
Lynne	Dodson	Parks Board/Marketing
Michelle	Miller	LFM Volunteer
Patricia	Ewing	LFM Volunteer
Tammy	Duke	LFM Volunteer
Val	Turnbow	LFM Volunteer

**2024 Lucas Farmers Market Season  
Calendar of Special Events**

<b>Date</b>	<b>Music</b>	<b>Event(s)</b>	<b>Location</b>	<b>Coordinator</b>	<b>Lucas Leader Month</b>	<b>Article Due Date</b>
April 27, 2024		Spring Plant Sale / Backyard Chickens and Egg Show	Pavilion / <b>Location Pending</b>	Laura Giles	April	March 13
May 11, 2024	Ian Dixon	Mushroom Education and Foraging	Community Center	Bill Esposito	May	April 11
May 25, 2024		Animal Shelter Adoption Van ( <b>consider speaking to Lucas Vet about participation</b> )	Community Park Parking Lot	John Elliott Christel Parish	May	April 11
June 8, 2024		Fourth Annual Ice Cream Crank Off	Pavilion	Bill Esposito	June	May 13
June 22, 2024		Sidewalk Art Contest	Community Park	Bill Esposito Bryan Bellows	June	May 13
July 13, 2024		Picnic in the Park Watermelon Seed Spiting Contest Water Conservation Event	Pavilion	City of Lucas	July	June 12
July 27, 2024	Lovejoy Drum Line	Back to School Celebration and Dunk Tank (Lovejoy, Allen, Princeton, etc.)	Community Park	John Elliott Bryan Bellows	July	June 12
August 10, 2024		Build a Birdhouse Event	Pavilion	Bill Esposito Joan Phillips	August	July 11
August 24, 2024		Lovejoy Art Sale	Community Center	John Elliott Kent Souriyasak Joshua Menhennett	August	July 11
September 14, 2024		9/11 Memorial Service Public Safety Event	Pavilion	Chief Ted Stephens Lucas Fire Rescue Collin County Sheriff	September	August 13
September 28, 2024		Annual Robotics Competition	Pavilion	Laura Howard	September	August 13
October 12, 2024		Pumpkin Painting Fall Gardens	Pavilion / Lawn	Legacy 4-H Sherrian Jones, Master Gardener	October	September 11
October 26, 2024		Trick or Treat with Vendors Costume Contest	Pavilion / Community Park	Lynne Dodson	October	September 11



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

Requester: Communications Specialist Joshua Menhennett

#### **Agenda Item Request**

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Discuss budget recommendations in preparation of the Fiscal Year 2024/25 Parks Budget.

#### **Background Information**

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The City Council will be holding the Fiscal Year 2024/25 Budget Workshop on July 18, 2024. In preparation of the Parks Budget, City staff is seeking recommendations from the Parks and Open Space Board on budget items to include in the Fiscal Year 2024/25 Parks Budget. Staff has provided an attachment of the current Fiscal Year 2023/24 Parks Budget as reference. There will be a future agenda item to review the proposed Parks Budget at the Parks and Open Space Board meeting on May 23, 2023.

Chapter 1, Article 1.09, Section 1.09.035 (d) of the Code of Ordinances states:

The board should review fees relating the use of parks on an annual basis, making recommendations to the city manager or designee for consideration during the budget process. The board shall study budget proposals on an annual basis and recommend inclusion or exclusion of budget items to the city manager or designee.

#### **Attachments/Supporting Documentation**

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1. Fiscal Year 2023/24 Parks Budget

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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There is no motion required.



# Parks



11 - GENERAL FUND PARKS DEPARTMENT DEPARTMENTAL EXPENDITURES		2021-2022 FISCAL YEAR ACTUAL	2022-2023 ORIGINAL BUDGET	2022-2023 AMENDED BUDGET	2023-2024 FISCAL YEAR BUDGET	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6211-103	SALARIES - NON-EXMPT TEMP	11,817	-	-	-	
6211-112	WORKERS COMP	400	-	-	-	
6211-127	MEDICARE	171	-	-	-	
<b>TOTAL PERSONNEL SERVICES</b>		<b>12,388</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6211-231	FACILITIES MAINTENANCE	4,672	4,500	4,500	4,500	See Detail Listing
6211-233	EQUIPMENT MAINTENANCE	3,969	4,500	4,500	4,500	Small Landscaping Equipment
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>8,641</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>	
<b>PURCHASED SERVICES</b>						
6211-322	CONTRACTS	68,140	82,000	82,000	100,500	See Detail Listing
6211-331	UTILITIES, ELECTRIC	1,561	2,000	2,000	2,000	
6211-333	UTILITIES, WATER	11,112	10,000	10,000	10,000	
<b>TOTAL PURCHASED SERVICES</b>		<b>80,813</b>	<b>94,000</b>	<b>94,000</b>	<b>112,500</b>	
<b>SPECIAL EVENTS</b>						
6211-444	FOUNDERS DAY	22,887	30,000	30,000	25,000	
6211-445	SERVICE TREE PROGRAM	6,162	7,000	7,000	7,000	
6211-446	KEEP LUCAS BEAUTIFUL	4,497	5,000	5,000	5,000	See Detail Listing
6211-447	COUNTRY CHRISTMAS	10,252	10,000	10,000	15,000	
6211-448	PARK EVENTS	15,142	15,000	15,000	10,000	See Detail Listing
6211-449	LUCAS FARMERS MARKET				8,500	See Detail Listing
<b>TOTAL SPECIAL EVENTS</b>		<b>58,940</b>	<b>67,000</b>	<b>67,000</b>	<b>70,500</b>	
<b>NON-CAPITAL OUTLAY</b>						
6211-417	PARK IMPROVEMENTS	22,400	30,000	30,000	30,000	Community Center and Pavilion Exterior
<b>TOTAL NON- CAPITAL OUTLAY</b>		<b>22,400</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	
<b>CAPITAL OUTLAY</b>						
8211-417	PARK IMPROVEMENTS	-	30,000	30,000	126,000	Asphalt Parking Lot with striping
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>126,000</b>	
<b>TOTAL PARKS</b>		<b>183,182</b>	<b>230,000</b>	<b>230,000</b>	<b>348,000</b>	



# Detail Schedule

CITY OF LUCAS  
 FISCAL YEAR 2023-2024  
 EXPENSE DETAIL

ACCOUNT NAME

ACCOUNT NUMBER

DEPARTMENT

SERVICE PROVIDER	DATE OF SERVICE	DESCRIPTION OF SERVICE	PURPOSE OF SERVICE	TYPE OF SERVICE	COST
Various	TBD	Annual Maintenance		Facilities	\$4,500
<b>TOTAL BUDGET</b>					<b>\$4,500</b>

CITY OF LUCAS  
 FISCAL YEAR 2023-2024  
 EXPENSE DETAIL

ACCOUNT NAME

ACCOUNT NUMBER

DEPARTMENT

SERVICE PROVIDER	DATE OF SERVICE	DESCRIPTION	PURPOSE	TYPE	COST
Will go out for bid	On-going	Contract for landscaping/mowing	Maintain the grass at various locations	Mowing	\$ 50,000
McMahan Turf and Agronomics LLC	On-going	Weed and fertilization control	Maintain nice sodded areas	Fertilization	\$ 28,000
The Maid Quarters LLC	On-going	Cleaning of various restrooms	Maintain cleanliness of park restrooms	Cleaning	\$ 15,000
Soil Express	On-going	Blown in Mulch For Park Playgrounds	Playground safety and Cleanliness	Safety	\$ 7,500
<b>TOTAL BUDGET</b>					<b>\$ 100,500</b>

**CITY OF LUCAS  
FISCAL YEAR 2023-2024  
EXPENSE DETAIL**

**ACCOUNT NAME**

**ACCOUNT NUMBER**

**DEPARTMENT**

SERVICE PROVIDER	DATE OF SERVICE	DESCRIPTION	PURPOSE	TYPE	COST
		Cleanup Events & Programs*	Supplies, Food, Marketing		\$ 3,000
		Keep Texas Beautiful Conference	Annual Conference		\$ 1,500
		Affiliate Membership Annual Fee			\$ 250
		Webinars, Meetings			\$ 250
<b>TOTAL BUDGET</b>					\$ 5,000

\*Note: \$6.5K Supplies and Equipment for two cleanups events are budgeted in account 11-6212-452 Storm Water Management

CITY OF LUCAS  
 FISCAL YEAR 2023-2024  
 EXPENSE DETAIL

ACCOUNT NAME

ACCOUNT NUMBER

DEPARTMENT

SERVICE PROVIDER	DATE OF SERVICE	DESCRIPTION	PURPOSE	TYPE	COST
	TBD	Lucas Car Show	Supplies and Resources		\$ 5,000
	TBD	Various Special Events (Art in Public Places, Movie in the Park, etc.)	Supplies and Resources		\$ 5,000
<b>TOTAL BUDGET</b>					<b>\$ 10,000</b>

**CITY OF LUCAS  
FISCAL YEAR 2023-2024  
EXPENSE DETAIL**

**ACCOUNT NAME**

**ACCOUNT NUMBER**

**DEPARTMENT**

SERVICE PROVIDER	DATE OF SERVICE	DESCRIPTION	PURPOSE	TYPE	COST
Signs Ready and Fastsigns	TBD	Banners, Signs, and Print Materials	Marketing		\$ 3,000
Minuteman Press	TBD	Business Cards	Marketing		\$ 200
Texas Department of Agriculture	TBD	Go Texan Level 2 Certification	Program Certification		\$ 500
TBD	TBD	Promotional Items	Marketing		\$ 800
Customink	TBD	Shirts	Supplies		\$ 1,500
TBD	TBD	Social Media	Marketing		\$ 1,000
Various	TBD	Supplies for Markets/Special Events	Supplies and Resources		\$ 1,500
<b>TOTAL BUDGET</b>					<b>\$ 8,500</b>



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

Requester: CIP Manager Partrick Hubbard

### Agenda Item Request

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Provide updates on city-maintained parks and recreational facilities including the Lucas Community Park, Kenneth R. Lewis Park, Forest Creek Park, and East Winningkoff Trailhead.

### Background Information

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On January 24, 2023, the Parks and Open Space Board agreed to place a standing agenda item at each meeting to provide updates on city-maintained parks and recreational facilities. The Parks and Open Space Board indicated that members should provide updates to staff on areas they see that need improvements at the parks and recreational facilities. CIP Manager Patrick Hubbard will note any updates in an activity log for future maintenance and improvements provided by the Parks and Open Space Board during each meeting.

The activity log will include updates on associated repairs or improvements. This list compiles the reported items under three categories:

1. Imminent Repair or Routine Maintenance
  - Acute issues that staff can either immediately address or are routine park maintenance. The Parks Liaison can immediately refer these tasks to Public Works field staff. For instances such as trash and debris, the Liaison can refer maintenance staff to areas identified by the Board for closer attention.
2. Programmed (funded) Activity
  - Activities that are programmed and funded but are not set to be immediately completed, or activities that have been identified by the Parks Board and likely fit within the scope of current programs but will require further coordination. Some of these are seasonal items such as mulching. The Parks Liaison will seek to provide as accurate of an estimate for their completion as possible.
3. Proposed or Planned (unfunded) Activity
  - Require some further action or a combination of further actions such as research, the development of a design or work proposal, formal Council/Board action, or budgeting.

At the direction of the City Council and the Parks Board, this item also contains a summary on facility utilization based on available data. Staff will present This report quarterly along with scheduled data collection. Staff are not presenting any new utilization data at this meeting.





**City of Lucas**  
**Parks and Open Space Board Request**  
**March 26, 2024**

**Attachments/Supporting Documentation**

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1. Adopt-a-Park Activity Log

**Budget/Financial Impact**

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NA

**Recommendation**

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NA

**Motion**

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There is no motion required.

## Adopt-A-Park Activity Log

Priority	Source	Park	First Identified	Description/Proposed Action	Status	Discussion	Date Resolved
1-Routine/Recurring	Staff	Multiple	2/1/2024	Freeze Repairs	All damages from the recent winter freeze have been completed and thermostat controlled, heat trace wire are installed at all outdoor restrooms that will warm the pipes in the event of freezing.		3/15/2024
1-Routine/Recurring	Staff	All	2/9/2024	Spring Parks Maintenance	Ongoing annual parks maintenance in preparation for Spring and Summer peak seasons is mostly complete. Seasonal maintenance included a cleaning of all park grounds and surrounding areas. Repair to a damaged bollard at Kenneth R Lewis Park, staining of park signs and benches, repair and replacement of benches and signs, deep cleaning of playground equipment, maintenance of sporting equipment and dragging of softball infield, cleaning of pavilions, repainting of poles and fences, electrical and lighting repairs, tree/shrub care, maintenance of landscape paving stones and edges, maintenance of flower beds, lawncare and repair of erosion and bare spots in lawns. New mulch and playground bedding has been ordered.		
2-Programmed	Staff	Multiple	3/1/2024	Pressure washing and staining of City Facilities	Pressure washed and Stained the pavilion at forest creek park Pressure washed and stained the front porch community center porch Pressure washed and stained the entrance/covered porch entrance to city council chamber Pressure washed and stained entrance/covered walkway to city hall Pressure washed the pavilion in the community park, staining the pavilion community park week of March 25-29 Finishing public works shop mezzanine, siding replacement west and south sides, and roof panel replacements 3/22		
2-Programmed	Staff	E Winningkoff Trailhead	11/16/2023	East Winningkoff Trail Loop as awarded by Collin County	Grant Awarded by Parks Board and pending Collin County Commissioners final approval. The trail area has been surveyed and permanent trail markers are installed along the roadway.		

## Adopt-A-Park Activity Log

Priority	Source	Park	First Identified	Description/Proposed Action	Status	Discussion	Date Resolved
3 - Proposed	Bill Esposito	Community Park	1/25/2022	Maintenance to Ceiling of Pavilion (repair of lap boards)	Incomplete	Public Works has evaluated the ceiling and it appears to be in overall working condition. Future refinishing or repair could be completed.	
3 - Proposed	Laura Howard	Forest Creek Park	1/7/2022	Replace Playground Equipment	Grant application submitted	Project to be proposed again with new grant cycle this year.	
3 - Proposed	Kenneth Patterson; Bill Esposito	Kenneth R. Lewis Park	10/7/2021	Upgrades/Expansion of ball field	Requires Funding	Discussion items include: Material of infield, height of pitchers mound, sun and foul ball protection for bleachers, scoreboard, height of dugouts, decomposed granite for infield	
Complete	Staff	Community Park	11/16/2023	Paving of Back Parking Lot	Funding approved for paving and striping. Staff are seeking a contractor to install concrete along the outside of the paved area.		3/15/2024
Complete	Staff	Community Park	11/16/2023	Staining of Pergola	Complete		11/16/2023
Complete	Staff	Kenneth R. Lewis Park	11/16/2023	New Cameras Installed	Complete		11/16/2023
Complete	Staff	(neighboring streets)		Installation of Trinity Trail Signs			9/15/2023
Complete	Joan Phillips	E Winningkoff Trailhead	8/22/2023	East Winningkoff Trailhead needs maintenance and improvements. Picnic tables need to be painted. Tree limbs have fallen down and need to be removed. Septic cover was taken down and broke into pieces and needs to be cleaned and resolved. Camera wires have been cut and unplugged. Restrooms need toilet paper.	Window has been repaired, cameras installed, corral painted, trees trimmed and cleaned up, septic tank lid has been repaired.		1/19/2024
Complete	Joan Phillips	Forest Creek Park	8/22/2023	Items identified in 8/22 meeting including picnic tables and soccer nets.			8/29/2023
Complete	Staff	Community Park	9/9/2023	Removal of wasp nests and addition of watering station signs			9/15/2023
Complete	Staff	Community Center/Park	7/18/2023	Improve water pressure at restrooms in Community Park and Community Center	Construction is Complete	Staff have received public comments and observed limited water pressure in restrooms at the community park and community center. Public Works has installed pumps to improve pressure at these facilities.	8/18/2023

## Adopt-A-Park Activity Log

Priority	Source	Park	First Identified	Description/Proposed Action	Status	Discussion	Date Resolved
Complete	Staff	Community Park	3/11/2023	Install Dog Water Fountain	Under Construction		8/18/2023
Complete	Kenneth Patterson; Bill Esposito; Laura Giles	Kenneth R. Lewis Park	10/7/2021	Pavilion Foundation/Concrete Repair	Foundation Repair Complete with Follow-up Items Pending	Repair of foundation is complete pending the repair of masonry.	8/18/2023
Complete	Staff	Community Park	3/11/2023	Install new outdoor lighting at community park parking lot.	Complete	Staff have installed solar power outdoor light fixtures to illuminate the gravel parking lot and have replaced the wooden poles with metal poles.	7/12/2023
Complete	Staff	Community Park	3/11/2023	Concrete Sidewalk Added from Community Center to access parking lot.	Complete		5/18/2023
Complete	Standard	All	3/22/2023	Seasonal mulching of all beds and play areas	Complete		5/18/2023
Complete	GovQA	Community Park	3/15/2023	Inspection of All Electrical Outlets and Path Lights	Complete		5/18/2023
Complete	Standard	All	3/22/2023	Seasonal maintenance in preparation for spring and special events	Complete		5/18/2023
Complete	Joan Phillips	Kenneth R. Lewis Park	2/13/2023	Restock Toiletries	Complete		3/14/2023
Complete	Joan Phillips	Kenneth R. Lewis Park	2/13/2023	Reset Socker Net	Complete		3/14/2023
Complete	Joan Phillips	Kenneth R. Lewis Park	2/13/2023	Assess fire damage to picnic table	Complete		3/14/2023
Complete	Christel Parish	Forest Creek Park	7/15/2022	Weed Control in Play Area	Weed control complete		7/19/2022
Complete	Christel Parish	Forest Creek Park	7/15/2022	Soccer Net has Fallen Loose	Soccer net fixed		7/19/2022
Complete	Laura Howard	Forest Creek Park	1/7/2022	Repair Picnic Table Graffiti	Picnic tables have been removed where necessary	Picnic tables will be inventoried and replaced as needed in the Spring, based on condition	5/5/2022
Complete	David Rhoads	Community Park	11/6/2021	Repair deterioration of picnic table boards	Dilapidated tables removed and replaced	Dilapidated tables were removed before Country Christmas. Picnic tables were inventoried and replaced as needed in the Spring, based on condition.	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Refinish picnic tables	Dilapidated tables removed and replaced	Dilapidated tables were removed before Country Christmas. Picnic tables were inventoried and replaced as needed in the Spring, based on condition.	Not Recorded
Complete	Laura Howard; Christel Parish	Forest Creek Park	12/13/2021	Mulching	Mulching has been delivered and will be spread when the ground dries	Public Works will order and distribute a large quantity of mulch in early Spring	4/28/2022
Complete	Bill Esposito	Kenneth R. Lewis Park	11/1/2021	Unlocking bathrooms during certain hours	Bathrooms will remain unlocked at all times		3/29/2022
Complete	David Rhoads; Bill Esposito	Community Park	11/6/2021	Mulching	Staff spread mulch	Public Works will order and distribute a large quantity of mulch in early Spring	3/25/2022

## Adopt-A-Park Activity Log

Priority	Source	Park	First Identified	Description/Proposed Action	Status	Discussion	Date Resolved
Complete	David Rhoads	Community Park	11/6/2021	Repair protection cage for sprinkler on gravel parking lot	Repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Clean and reposition grill on West end	Grills maintained	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Lavatory dripping in women's restroom	Repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Pavilion light switch is missing rainproof cover	Cover added	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Address broken pipe between pavilion and rail fence	Pipe repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Refinish park benches	Benches were rebuilt	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Trash General	Park Cleaned	Added Retroactively (document created February 2022)	Not Recorded
Complete	Laura Howard	Forest Creek Park	1/7/2022	Replace/Repair Soccer Nets	Net repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	Laura Howard; Christel Parish	Forest Creek Park	12/13/2021	Repair tiles on Sports Court	Tile reset	Added Retroactively (document created February 2022)	Not Recorded
Complete	Christel Parish	Forest Creek Park	12/13/2021	Trash General	Park Cleaned	Added Retroactively (document created February 2022)	Not Recorded
Complete	Laura Howard; Christel Parish	Forest Creek Park	12/13/2021	Weeding around Playground	Lawncare Completed	Added Retroactively (document created February 2022)	Not Recorded
Complete	Christel Parish	Kenneth R. Lewis Park	3/3/2022	Repair damaged portion of chain link fence along ball field	Fence repaired	Public Works repaired the fence during the week of 3/11/2022 and reported the repair to Ms. Parish	3/11/2022
Complete	Laura Giles	Kenneth R. Lewis Park	1/25/2022	Cleanup of Trash on Fenceline	Park Cleaned	I will follow-up with PW staff to make sure that debris is cleaned up.	Not Recorded
Complete	Laura Giles	Kenneth R. Lewis Park	1/25/2022	Beer bottles in trash	Park Cleaned	The trash is emptied regularly by PW Staff. Any unlawful consumption of alcohol at the park could be partially monitored/addressed through improved security systems.	Not Recorded
Complete	Bill Esposito	Kenneth R. Lewis Park	11/1/2021	Inspect/Repair Irrigation	Leaks Repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	Bill Esposito	Kenneth R. Lewis Park	11/1/2021	Address water pooling in the infield	Field Graded	Added Retroactively (document created February 2022)	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Weeds: General	Lawncare Completed	Weeds have been pulled	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Trash: General	Park Cleaned	Trash has been picked up and bags replaced	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Parking Block is damaged	Block Replaced	Damaged parking block removed	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Tree limbs block the parking lot	Tree Trimming Complete	Trees Trimmed	Not Recorded



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

Requester: CIP Manager Patrick Hubbard

### **Agenda Item Request**

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Provide updates on grant projects for parks and trails including:

- A. Forest Creek Park
- B. East Winningkoff Trail

### **Background Information**

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#### **Agenda Item 4A – Forest Creek Park**

In 2023, the City submitted an application to the Local Park Grant Program from Texas Parks and Wildlife. The purpose of the grant application was to request replacing the current playground equipment at Forest Creek Park, which is approximately 20 years old and in poor condition. In January 2024, Texas Parks and Wildlife approved the City's grant application to replace the playground equipment at Forest Creek Park. Staff has recently met with a representative from Texas Parks and Wildlife to scope out the project site and discuss requirements for the grant. Texas Parks and Wildlife will be sending a grant funding agreement to the City which will be placed on a future City Council meeting agenda for consideration.

#### **Agenda Item 4B – East Winningkoff Trail**

In 2023, staff submitted an application to the Collin County Parks Foundation Advisory Board for the East Winningkoff Trail Project as identified in the City of Lucas Trails Master Plan. Staff revised this project area to establish a trail loop connecting to the East Winningkoff Trailhead. The proposed project indicated a 12-foot wide and 3-inch-deep decomposed granite trail running approximately 8,000 linear feet to form a loop beginning and ending at the East Winningkoff Trailhead. The Collin County Parks and Open Space Board approved the modification to the trail project and the Collin County Commissioners Court approved the interlocal agreement for funding assistance which has been fully executed. CIP Manager Patrick Hubbard has been working on establishing a project timeline and implementation plan to construct the trail.

### **Attachments/Supporting Documentation**

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1. Forest Creek Park Aerial Map
2. East Winningkoff Trail Project Map
3. City of Lucas Trails Master Plan



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

#### **Budget/Financial Impact**

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##### **Agenda Item 4A – Forest Creek Park**

Texas Parks and Wildlife approved grant funding in the amount of \$118,163 to replace the playground equipment at Forest Creek Park. The total project cost would be \$236,326. The grant is a 50/50 reimbursement match.

##### **Agenda Item 4B – East Winningkoff Trail**

Collin County approved grant funding in the amount of \$179,006 for the East Winningkoff Trail project. The total project cost is \$358,012. The City will provide a 50% cost share of \$179,006. Collin County will provide funds on a reimbursement basis.

#### **Recommendation**

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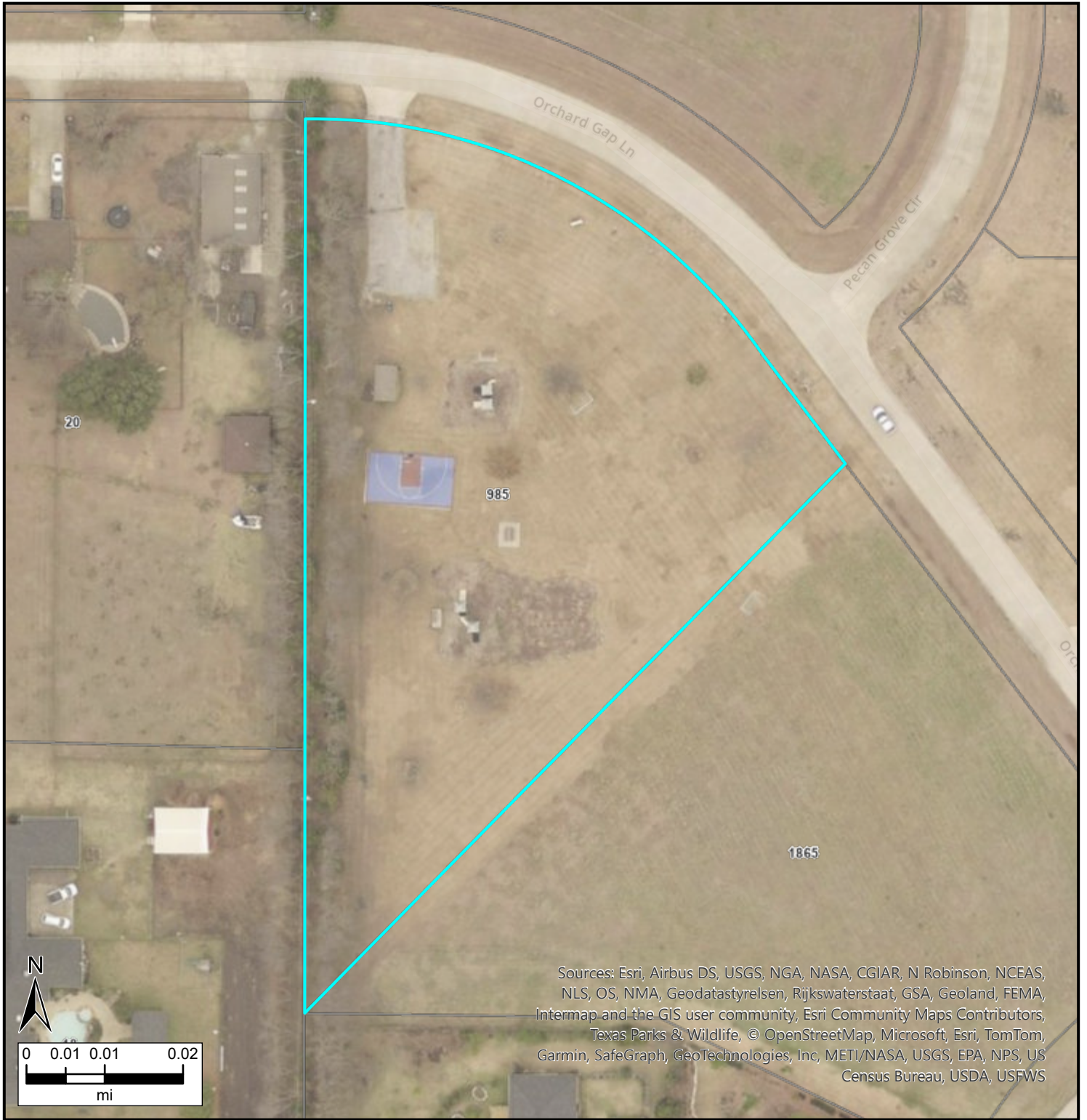
NA

#### **Motion**

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NA

# Forest Creek Park

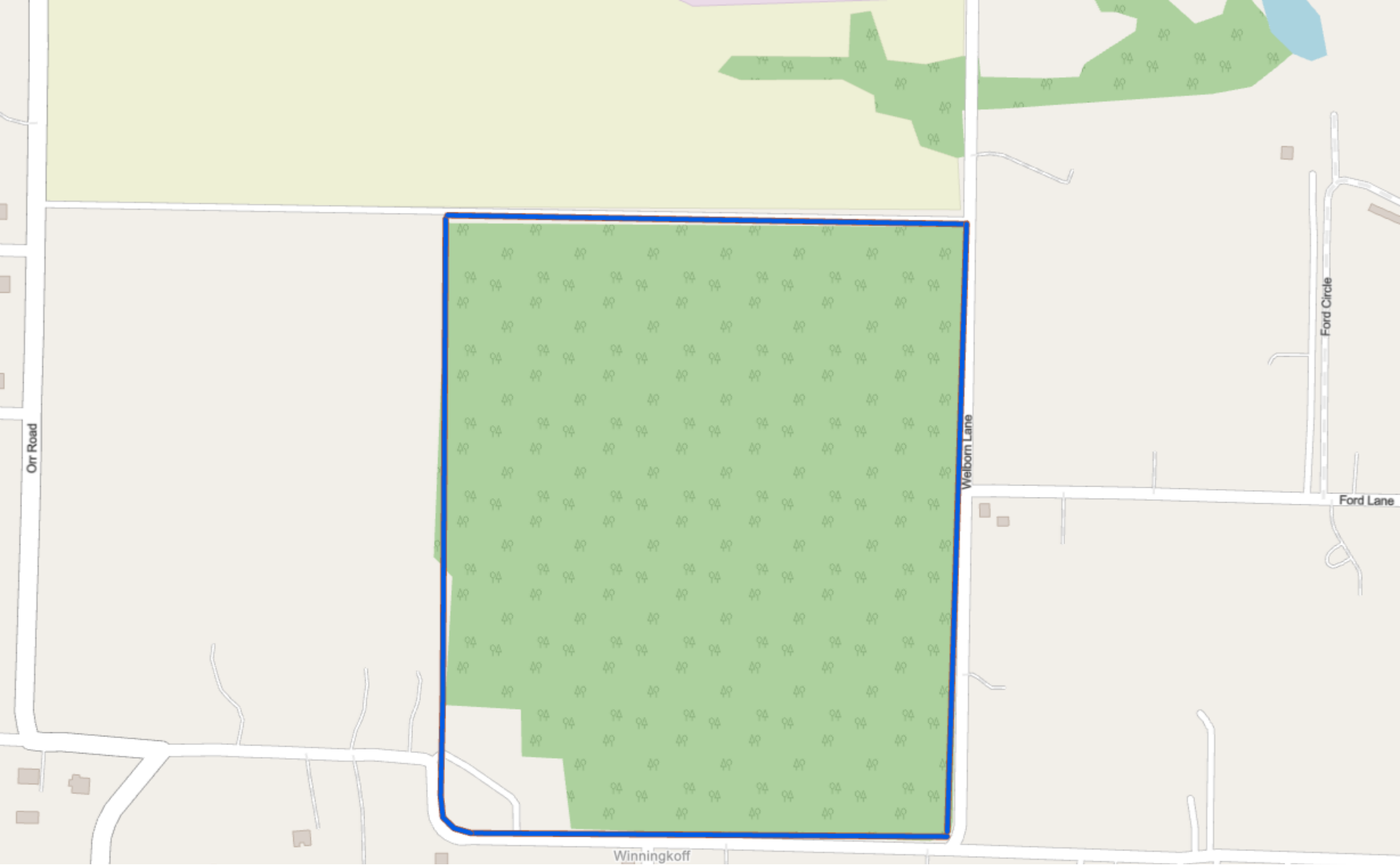


## Legend

 Lucas Parcels





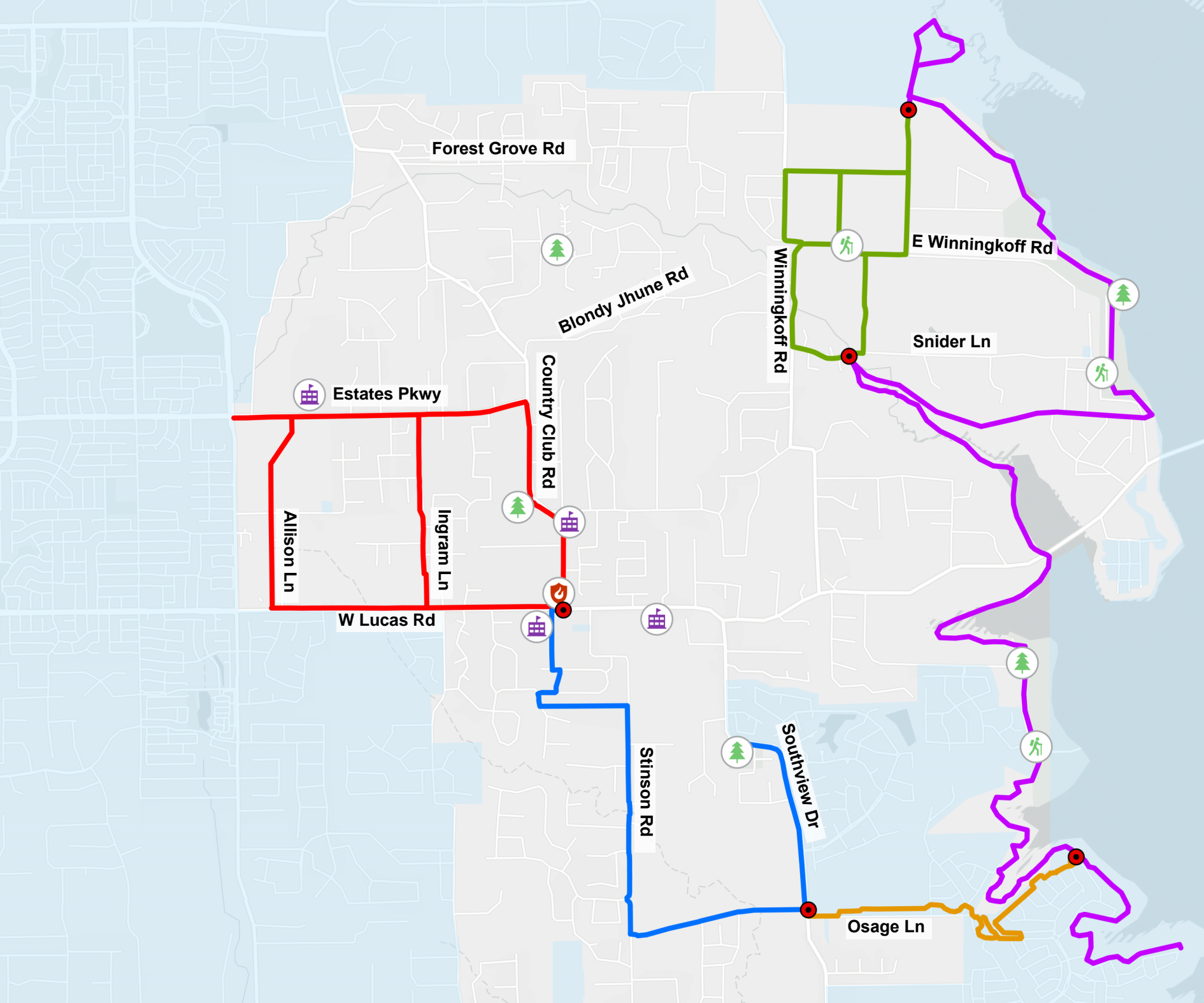


**CITY OF LUCAS**

**EAST WINNINGKOFF TRAIL**



**— Project Area  
(Approximately  
8,075LF)**



# LEGEND

## LOCATIONS

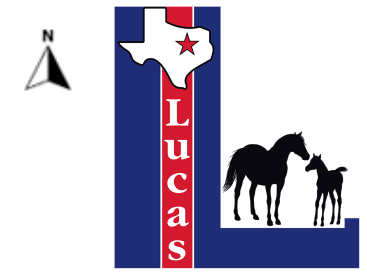
-  FIRE STATION
-  SCHOOL
-  PARK
-  TRAILHEAD
-  TRAIL ACCESS

## TRAIL SEGMENTS

- CENTRAL LOOP TRAIL
- STINSON TRAIL
- EAST WINNINGKOFF TRAIL
- OSAGE TRAIL
- TRINITY TRAIL

# Trails Master Plan City of Lucas 2023

November 15, 2023





# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

Requester: Communications Specialist Joshua Menhennett

#### **Agenda Item Request**

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Discuss the creation of an action plan using the results of the City of Lucas Parks Survey.

#### **Background Information**

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The City of Lucas concluded its Parks Survey on December 31, 2023. There were 430 total residents who responded to the survey. City staff is creating posters with survey information and how it is being applied to projects such as the East Winningkoff Trail and Forest Creek Park. These posters will be displayed at Founders Day and the Lucas Farmers Market.

City staff recommends that the Parks and Open Space Board develop an action plan using the results of the City of Lucas Parks Survey.

#### **Attachments/Supporting Documentation**

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1. Final City of Lucas Parks Survey Results

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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There is no motion required.

# City of Lucas Parks Survey

**437**  
Responses

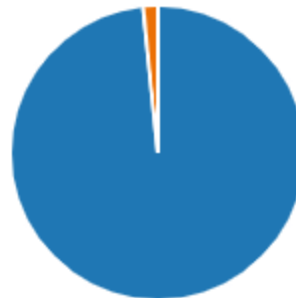
**05:59**  
Average time to complete

**Active**  
Status

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1. Are you currently a Lucas resident?

<span style="color: blue;">●</span> Yes	430
<span style="color: orange;">●</span> No	7



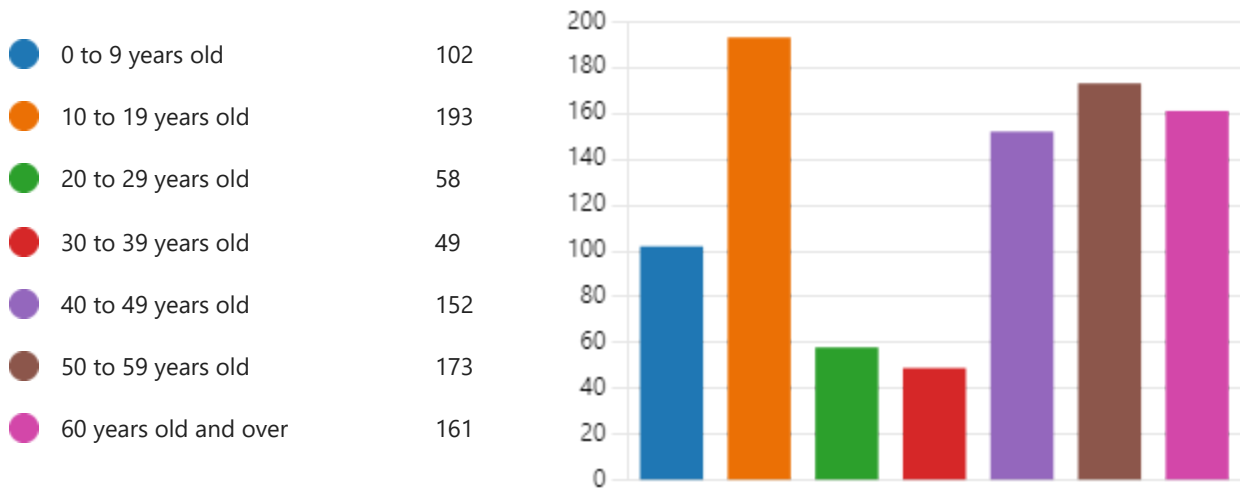
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2. What is your home address in Lucas?

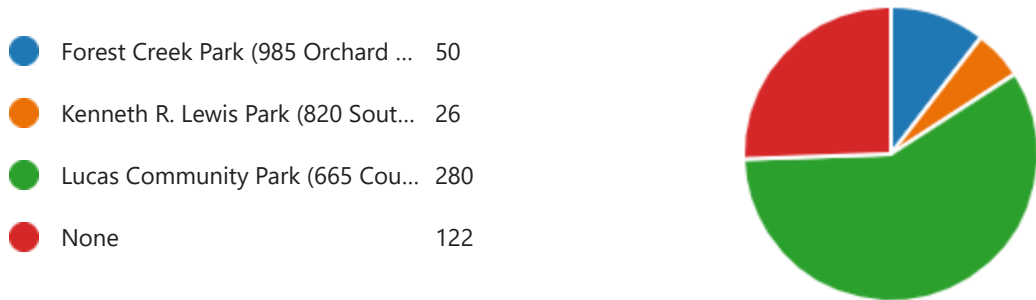
**430**  
Responses

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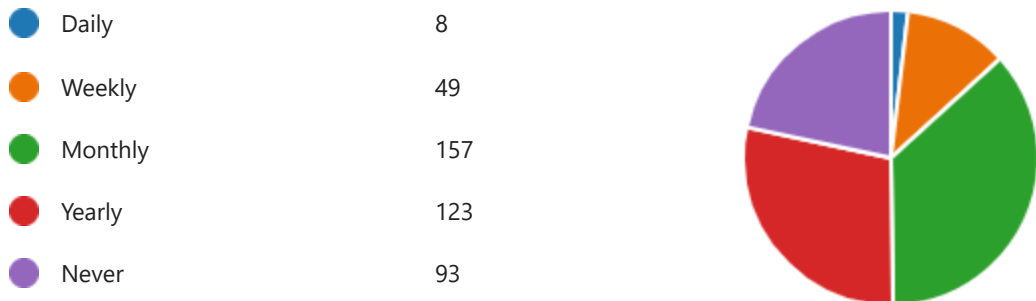
3. What age groups are in your household? (Select all that apply)



4. Which public parks in Lucas do you use most often? (Select all that apply)

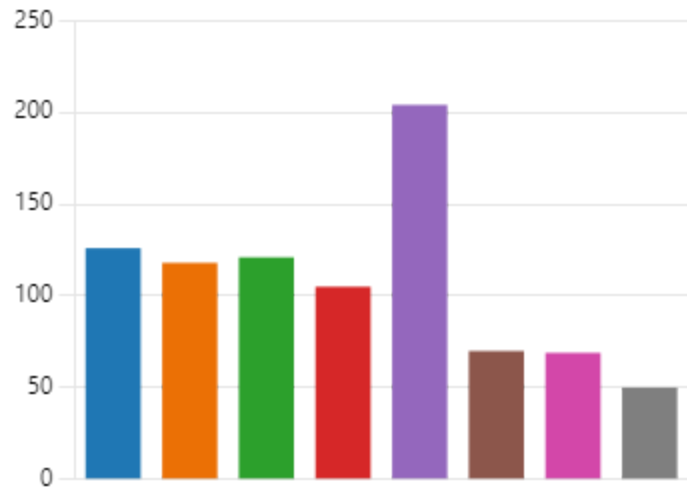


5. How often do you or your household use a public park in Lucas?



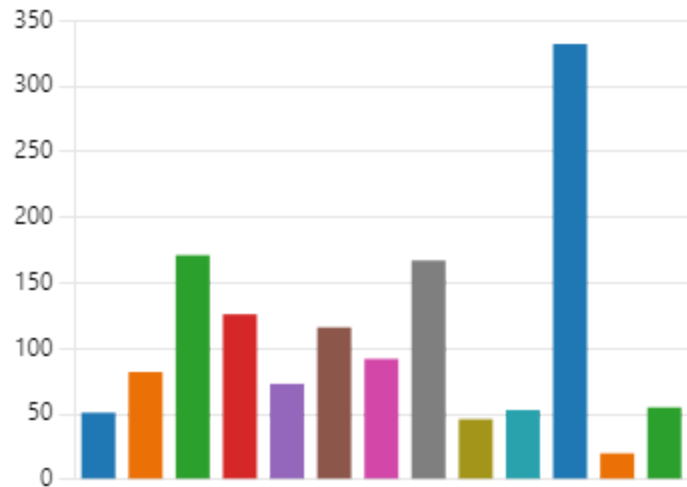
6. What are the reasons that you or your household use a public park in Lucas? (Select all that apply)

● Exercise	126
● Family Activities	118
● Playground Facilities	121
● Social	105
● Special Events	204
● Sports/Recreation	70
● None	69
● Other	50



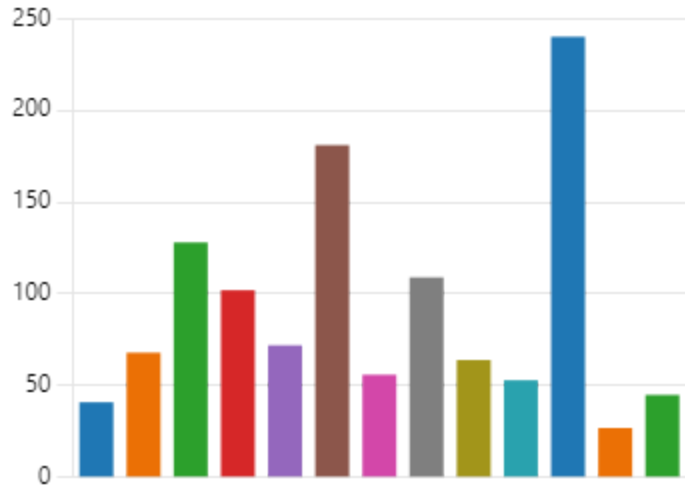
7. What activities do you or your household participate in? (Select all that apply)

● Baseball/Softball	51
● Bird/Animal Watching	82
● Bicycling	171
● Fishing	126
● Horseback Riding	73
● Pickleball	116
● Soccer	92
● Special Events	167
● Tennis	46
● Volleyball	53
● Walking/Running	332
● None	20
● Other	55



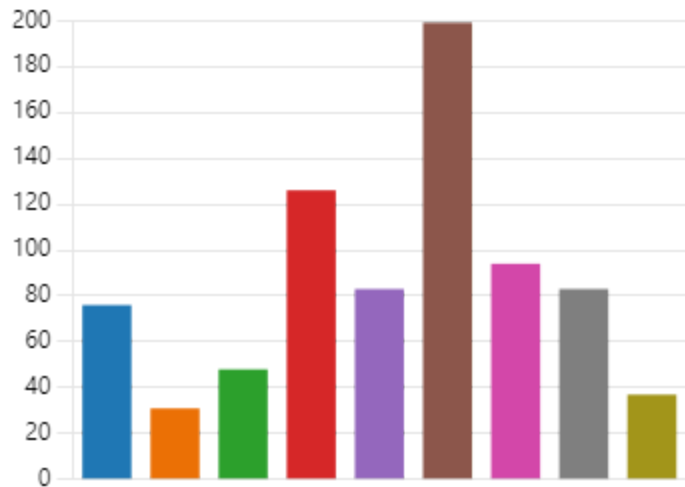
8. What activities would you or your household like to see more in Lucas? (Select all that apply)

● Baseball/Softball	41
● Bird/Animal Watching	68
● Bicycling	128
● Fishing	102
● Horseback Riding	72
● Pickleball	181
● Soccer	56
● Special Events	109
● Tennis	64
● Volleyball	53
● Walking/Running	240
● None	27
● Other	45

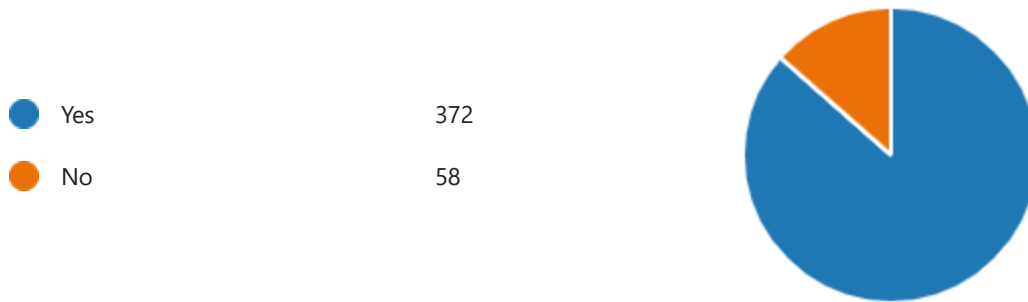


9. What reasons prevent you or your household from using a public park in Lucas? (Select all that apply)

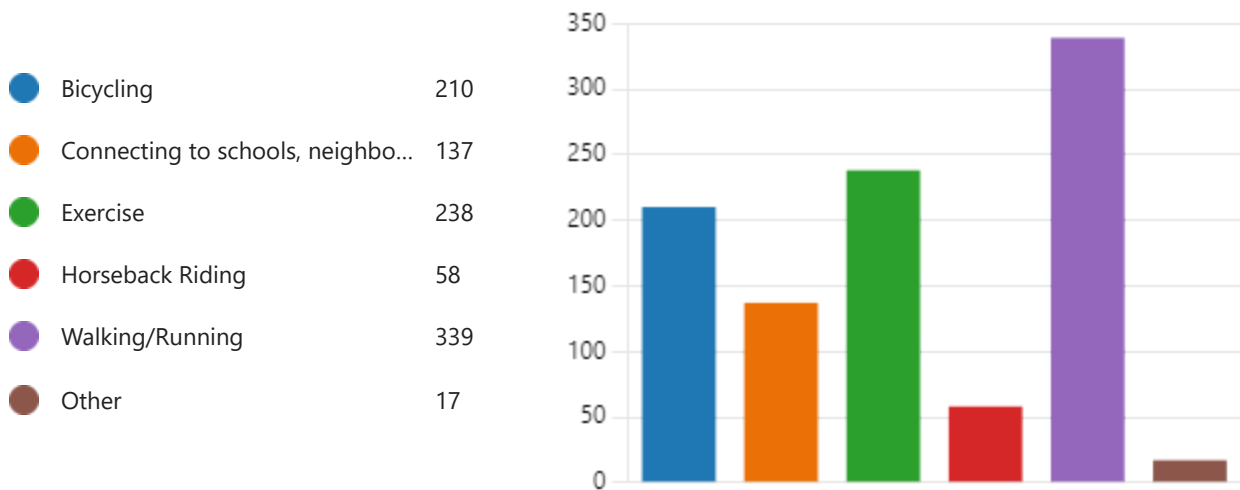
● Accessibility and/or proximity	76
● Lack of parking	31
● Lack of playground equipment	48
● Lack of sports/recreation facilities	126
● Lack of time	83
● Lack of trails and/or connectivity	199
● Unaware of location	94
● None	83
● Other	37



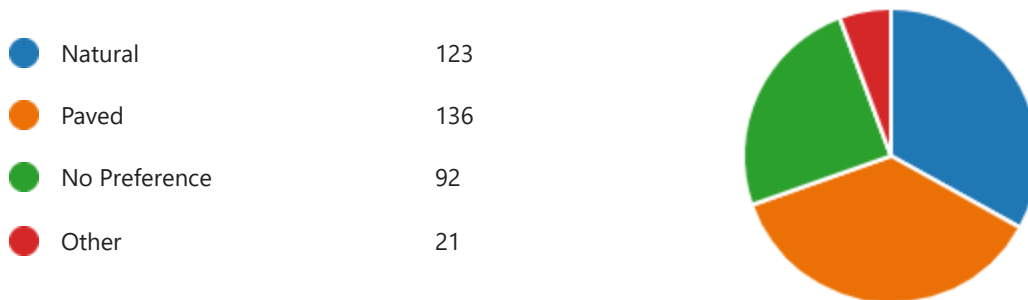
10. Would you or your household use a trail system in Lucas?



11. How would you or your household use a trail system in Lucas? (Select all that apply)

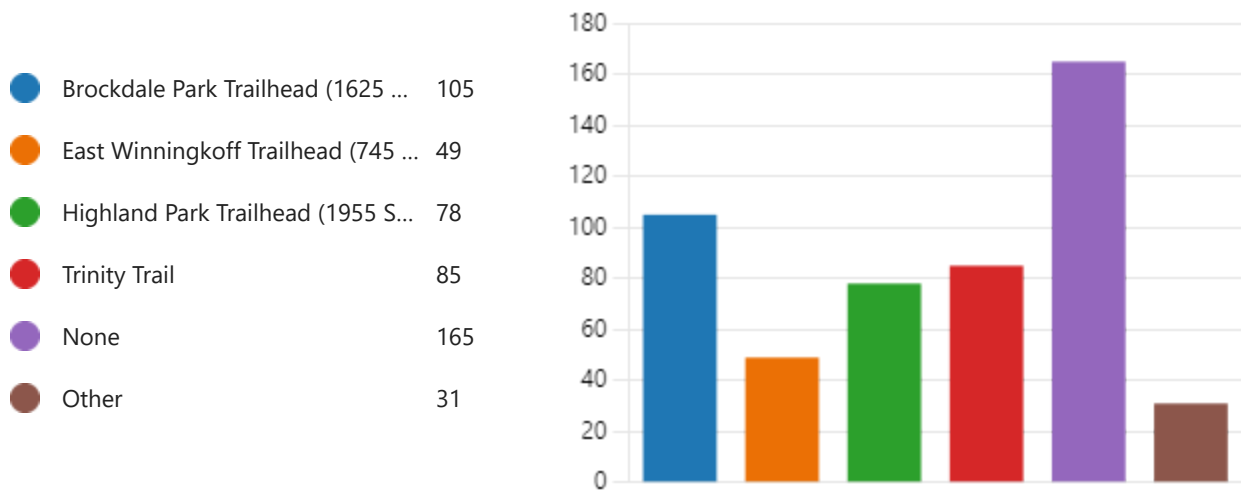


12. What choice best describes you or your household's preference for a trail system in Lucas?





13. Which trailheads or trail system do you use most often? (Select all that apply)



14. How often do you or your household use any of the trailheads (Brockdale Park, East Winningkoff, or Highland Park) and/or the Trinity Trail?



**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

Seems all concerns lead to crossing or close contact to vehicles moving too fast. (Entering or exit to destinations) aka- slow down the traffic!
Parks are a tremendous asset for the community...the more the better for all.
Would love to see a trail system for walking so we don't have to battle walking on the roads with speeding traffic.
It would be great to have a trail all along Lucas Road and one up Winningkoff.
I would be super excited to see dog friendly nature trails without bicycles or horses
We aren't aware of trails and many parks in Lucas. We use Allen parks because they are advertised much better. We would love to know about more parks and trails in Lucas
Lack of safe walking trails near my home
I'm part of TTPA council. Our trails are wonderful. We just need to educate the hikers to know the proper way to greet horses on the trail. Also would like to add we miss the founders day parade. It was such a Great family day when it was in October Great fall festivities and wonderful time to dress both yourself and the horses up for Halloween.
We did not know that these trailheads existed but will be using them now! And would love more in the city of Lucas.
Safety, lighting and trashcans along the path are a must for trails for my family. It would be great to incorporate donated benches and/or trees with plaques along the route too.
I thought the existing trails were for horses only. Did not know that anyone else was allowed to use them
Please build up a bigger park with more trails and bigger playground. Thank you
Nice survey. Good luck.
I would love to be able to ride my bike around Lucas but right now taking my life in my hands .. dangerous. When I want to do a 3-4 mile walk, I drive into Allen to walk the celebration park trails. Would love to see safe passages/connections around Lucas to make more bike/walker/runner friendly.
I would really love to see a pickle ball court put in by City Hall/pavilion area
We moved here to enjoy these amenities. Like to keep them beautiful.
We are way behind other cities such as Allen that have an extensive trail system. You can park in celebration park and hike / bike the entire city. As a city with allegedly more nature friendly appeal, we are pretty close to a 0/10 on this scale.
We would love for the Trinity Trail to remain accessible for horses and walkers but I understand it's not being maintained except where local residents are able to clear weeds. This makes it harder to use.
I regularly walk or ride my horse on Trinity Trail. It was the reason I moved to Lucas and the reason I stay here. It is a wonderful trail system. As a side note, I think it is important that we keep bikes OFF Trinity Trail. The trail winds through the woods so there are lots of blind corners that make a combined trail dangerous.
Kids really want swings and a spray ground.
First of all I appreciate you including pickleball in the list of potential sports. That's a start. I'm still pulling arrows out of my back suggesting we bring pickleball to Lucas last year. I was attacked in several forums by people I don't even know. But because I believe so passionately in what the sport has to offer I'll state my case again. . It's a game that all ages can enjoy. We can actually interact with our neighbors and get exercise at the same time. There are many reasons why pickleball is the fastest growing sport in ALL ages in America and why it's being embraced by big cities and small cities alike.

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>We have plenty of room for four courts and parking and I can see even more down the road. Fairview doesn't have the land, we do.</p>
<p>Trinity trail should be open to mountain bikes</p>
<p>I believe that a network of paved hike and bike trails would dramatically enhance the quality of life in Lucas.</p>
<p>I would not want to see people's property given up for these trails. Parks need to have some lights at night.</p>
<p>We already hav many public areas for citizens, many rarely used. It is an expensive upkeep that takes tax dollars away from more pressing issues like maintaining roads in our estates. Our estates had a waterline put dwn our road. Now the city wont repave it from the heavy equipment that was used for pipeline installation. If u cant repair our roads after damaging, why would we need more open spaces when the ones we hav are rarely used? Spend tax dollars wisely. Children can play at their schoolyards, bkyards, friends yards. There is a huge park at angelpkwy for walking, riding bikes, picnicking. If we hav money to throw away on open spaces we dont need, i suggest we lower Lucas city taxes!</p>
<p>We would love to have a Fall celebration back with a costume parade and costume contests for the pets and kids. People are tired of the heat and looking forward to doing something outside when it cools off - about middle of October. The old Founder's Day was a big hit and the entire community turned out and helped cook burgers and hotdogs and churches and local businesses came and supported the town and the event. Very much missed.</p>
<p>With the demographics of Lucas and the popularity of the growing sport of pickle ball, I would like to see investment in this type of facilities. I believe the expense to build and maintain would be much less than other options.</p>
<p>I am thankful for the walking track near the City of Lucas offices. It would be nice if the public had access to a school track (4x around for a mile) that also is well lit.</p>
<p>I would love to have playground equipment installed at the trailhead on East Winningkoff. This is close to our house and my daughter would enjoy having a playground nearby. Furthermore, with the development happening surrounding our neighborhood, I'm sure other families with children would agree!</p>
<p>Trail network could be improved</p>
<p>The Trinity Trail provides a nice natural trail option for our neighbors but can't be used when wet. Having a paved trail to link various destinations sites would be nice if financially feasible and won't disrupt our city's country feel.</p>
<p>Please connect a paved walking/biking system to Lucas</p>
<p>The trail heads are fantastic. They are like little nature preserves. They are essential to the identity of Lucas and are relatively low cost. Many pivotal and beautiful life moments and decisions happen in these open spaces. Parks are similar but fewer in number and harder to access from the Eastern part of town.</p>
<p>It would be great to have at least one trail that allowed for biking and one that does not allow horses- we have family members who are severely allergic to horses so that limits our ability to use some of the current area trails.</p>
<p>I love the Trinity Trail for hiking and riding my horse, but I would love to have a paved trail to ride my bike on. Right now I ride my bike on our busy country roads and have had close calls with cars. The Trinity Trail should remain for horses and hikers only, and paved sidewalks added around town for bikers.</p>
<p>Trinity Trail needs to remain for equestrian and foot traffic only. No wheeled vehicles</p>

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>I wish there was a safe sidewalk down Estates (first choice) or Bethany (second choice). If we could just safely get down those, we could access the trails already in Allen. We often go north on Winningkoff and then Orr and then go across forest grove or through Thompson springs to gain access to the trail systems in Allen. It would also enable high school kids to ride a bike to or from schools because the schedules expected of a pre-driving age high school athlete are nearly impossible in a dual working household.</p> <p>We can also safely ride down Estelle and across to the Lucas City Hall park area but from there can't go anywhere. It's be awesome to have a trail from Lucas city hall down estates and then to connect with celebration park!</p>
<p>Availability of trail map either online or in print at the Community Center.</p>
<ol style="list-style-type: none"><li>1. volleyball court (paved or sand),</li><li>2. Pickleball courts</li><li>3. and trails connecting neighborhoods would be amazing! Thank you for considering these additions and for all you do!</li></ol>
<p>Would like a couple Pickleball courts with lights</p>
<p>A trail connecting neighborhoods or parks would be great. Not having sidewalks is part of our chosen lifestyle living in Lucas but being able to go for a walk or run without having to drive somewhere or walk/run on the road would be great.</p>
<p>Instead of spending money on parks how about saving that money are is it to fix the roads.</p>
<p>Horse back riding and trail access is one of the top reasons we moved to Lucas. Great equine community and balance for quality of life. Too many communities expand the tax base at the sacrifice of what defines the right balance of growth and quality of life. Outdoor activity is a great element of Lucas culture. I'm happy to help support trail maintenance.</p>
<p>No bikes please in horse trails</p>
<p>Trinity trail horse access makes it dangers and physically impossible to share trail between humans and horses. There needs to be two separate trails in order to accommodate walkers and hikers</p>
<p>I would love a walking/jogging trail!</p> <p>Also, I do believe a pickleball court would be great for our community! It would encourage us to know each other and enjoy the outdoors. Thank you for asking our preferences. I know there are citizens that are against any expenditures, but we all need to be healthy.</p>
<p>We are fairly new to Lucas and are looking for walking/running trails close to our home. We are pickleball players and would love to have a court closer to our home.</p>
<p>Honestly we think what we currently have to offer in our city is great. If anything was to be done, we prefer natural type projects like trails, community garden, horse/livestock/ag related stuff, education driven things not pickelball/sports courts. Most Lucas residents are affluent and can go to other facilities or build these amenities on their private property.</p>
<p>If we were younger we would be more interested in parks and other activities.</p>
<p>This is the first we have heard about the parks and/or trail system. we recently moved from Allen. It would be great if we could connect to the trail systems of other municipalities, such as those associated with Allen's Celebration park. We live close to Celebration Park, but would need to load up our bikes and drive there. Even a bike lane on McDermott would allow us to connect to a subdivision that would allow us to get to Celebration Park.</p> <p>Also, we would love to play more tennis and/or pickle ball locally. If we were aware of the facilities that are open to us.</p> <p>We would be interested in learning more about Lucas' parks, recreation, and/or trail system</p>

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>We don't have to mess with every piece and patch of green grass we see and turn it into something. We can just let nature be nature.</p>
<p>Don't spend money.</p>
<p>A trail system would be excellent to get to schools, parks and even the shopping / restaurants in West Lucas off Angel Parkway. Plus if there was a way to get to Celebration Park. We have a few good parks and our schools have good tennis courts and green space but you always have to drive. the trail system Allen is building is amazing.</p>
<p>Please make sure we talk. I sit on the Collin County Parks and Open Space Board and a voting member for bond money for these exact type of projects. I can help guide Lucas to getting bond money. Our number one priority is land acquisition for open space, parks etc. Second is trails. I would highly suggest we look for land and there is a very good chance our board will approve a 50% match.</p>
<p>Chris Catullo. 4692477322. Chris.catullo@gmail.com</p>
<p>Better clearing of debris and overgrowth of trails would promote more use. Too much overgrowth, mud, or other trail disturbances preclude their use</p>
<p>We would use pickle ball courts. It seems there is a lot of interest for this and could be a good way to encourage people getting together and getting to know each other better. We would also use tennis courts, but there are options at the school. There is a general lack of green spaces in Lucas with the exception of the trail system at Lavon Lake, which is really under army corp of engineering control. In addition to trails in green spaces, it seems trails could also be put to good use getting kids to/from school and also access to shops now that we have them. This would lighten traffic somewhat and make for a more livable and healthy town. Thank you for putting out this survey. This is important.</p>
<p>Should have some days set aside for bikes on trail. Maybe once or twice a month bike day.</p>
<p>I think it would be great to have a couple different trail systems- bicycling/walking and horseback riding. The riding trails need help- clearing, clean up and better pathways that don't get into the lake mud. It would also be fun to have an off road trail to use our side by sides.</p>
<p>I used to ride a horse on the trails but I don't own a horse currently. Playground equipment for toddlers would be nice in our area.</p>
<p>No tennis or paved courts please. I would like more natural parks. We can travel to Allen for court based sports.</p>
<p>People with horses have made it too intimidating to use the trails. I get that they are protecting their animals but there are plenty of non horse people that don't know and it seems the only way to get info is to read the negative comments on facebook and not everybody is a member of those groups either so it may not be hitting the target.</p>
<p>I'd love for kids to be able to get around safely.</p>
<p>A local rec center or a municipal golf course would be great additions</p>
<p>Use of the trail system(s) also depends on the weather! When outside temps in the mid 90's to over 100 it is just too hot to ride horses or walk trails. Likewise if there is a lot of rain and trails are too soggy, muddy or flooded. Therefore, I may like to use the trails every week or month but may not be able to do so. Please keep that in mind when compiling these results. Thank you!</p>
<p>We really enjoy using the Trinity trails whenever possible, however, they are often unusable for walking due to deep mud and weeds</p>
<p>We don't use trail system because it seems it's only available for the few people who ride horses. Would be used a lot if trails were open and groomed for everyone to use.</p>
<p>Lucas is a beautiful place with underdeveloped road system and recreation system. We should take full advantage of the Lavon Lake and make the Highland Park a jewel for family fun when preserving</p>

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

its natural health and beauty. The Trinity Trail is not pedestrian and cycling-friendly at all and lack of basic safety features such as paved path and lighting, etc..
Just be convenient to build more closer to lovejoy high school and nearby the walmart
A trail system would need to be sprayed for mosquitoes because most of the times I would use it are at dusk or dawn
We need more parks!! We sometimes go to Plano for variety.
Due to danger no bikes on trails. Also would like Founders Day Parade held in October again
Was not aware of trail systems in Lucas. But it would be amazing to have running/walking trails in Lucas so we don't have to drive to other cities.
A refresh of the Forest Creek Park is due. The neighborhood is flipping back to younger families and this park could get more use if updated. A trail system would be something we used if it was connected to our neighborhood.
Love the horse trails, let's keep those up!! It would be great to have some bike trails that are not on busy roadways. I would also love to see a few pickleball courts around for Lucas residents.
We would probably use trail system if closer to house. But would LOVE pickleball courts
I live in an area without sidewalks and it can be dangerous to walk on the roads. I would enjoy some sort of walking/running path or trail to get exercise.
Would love a safe place to walk a few miles in Lucas. Good level sidewalk or trail.
Senior citizens need to walk.
We would REALLY love to have pickleball courts at the Forest Creek (Orchard Gap) park. We would use it several times a week.
More events like the recent Arbor day and recycling event would be nice to see.
Please build a pickle Ball court
need to keep the Trinity trails horse friends with the only addition being walkers/hikers. No bicycles or motorized vehicles.. Would be nice to have horses included in the other activities since we are keeping it rural. Perhaps night parade for the country Christmas.
Would like to see a dog park
Keep wheeled vehicles off Trinity Trail and maintain for hikers and equestrian
While we do not make use of the parks, we feel that they are important to the overall quality of life in our community.
Many horse people outside of Lucas area enjoy our trails and have recommended to other riding organizations. I love our trails - I ride my horse at every opportunity and love seeing other riders on the trails. A real jewel for tge City of Lucas. Thanks to the TTPA and the Park Rangers.
We have such a wonderful community here. I love the farmers market addition. Pickleball courts or volleyball/basketball courts would be a great addition for the community to come together. Clean, active fun for all ages.
Please keep doing trees and paper donation
We need to keep bicycles/motorized vehicles off any trails. It is dangerous to walkers and horseback riders.
With the lack of sidewalks and speed of drivers, trails would be great for walking. I have friends with young children and strollers who go outside of Lucas to walk because they can't walk toddlers on our streets. And although trails would be great even if unpaved, paving would help with accessibility for some.

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>As you probably can tell, I think it would be great to have a dog park. Yes, most Lucas residents have large properties but a dog park will be a place for dogs to socialize, and even people. There is a park area off E. Winningkoff by a water tower, would make a great dog park. I have a year and half Golden Retriever that would love to play with other dogs. I think a dog park will be a great addition to Lucas.</p>
<p>I have no idea what you mean by a trail system. if for horseback riding, maybe, but you cannot combine that with bicycles or other things, so if you mean for bicycles, rollerblading, scooters, then no, I have no use for any of that. I moved here 30+ years ago to have land and horses. Only city people who have no place to go outdoors need parks.</p>
<p>I use the Beaver Run Parkside Trail in Fairview (off of Old Stacy Road) weekly/daily to walk. It has both paved and natural walkways and is very shaded. They have wildflower area, picnic areas, a pond, and a covered area. I would love to have something like this in Lucas too. We usually do from between 3-5 miles daily.</p>
<p>It would be great to have a trail head that we could walk too. That was horse and walker friendly. Connecting the city through trails...</p>
<p>Horse trails should also b open to mountain biking</p>
<p>We travel to McKinney to play pickleball at Finch Park</p>
<p>Speeding cars and cars running the stop sign at Orchard Gap (at high speed) make the entrance to Forest Creek dangerous. This is an issue for pedestrians and cyclists trying to access the park.</p>
<p>Thank you,</p>
<p>We would love to have connecting trails in Lucas. Right now we walk/run/bike quite a bit and trying to get from Lucas to Allen or Plano trail systems without a car is difficult given the high traffic and narrow roads in Lucas. But we love the ability to bike/run/walk around Lucas, and have them connect to Allen/Plano/Mckinney trail systems. But there's not even sidewalks we can use.</p>
<p>Animal friendly walking trails would be a nice option.</p>
<p>It would be nice to see any options for kiddos of different ability levels. Nothing seems to be inclusive or adapted for a disabled individual, other than the paved ramp leading to the play area. I have yet to find a local fully enclosed, fenced public play space that is appropriate for my son.</p>
<p>We need trails like erwin park</p>
<p>We do NOT want a trail behind our house!!!!!!!!!!!!!!!</p>
<p>I think it would be wonderful if Lucas developed trails that could provide access and opportunities for hiking and biking. Connecting to Allen trails would open up a whole new world of recreational possibilities, enhancing our quality of life and adding value to our community! Thanks for taking the time to collect our ideas. Good luck and God bless!</p>
<p>Would be really nice to have a pickleball facility. Would love walking trails as well. Thank you.</p>
<p>Coming from McKinney that is connected through sidewalks, we would love a way to safely walk/run/bike as a family and with our animals. There are many reasons to love Lucas, and having a way to see them safely encourages us to preserve the natural beauty of this area. It also would be a way to better connect the community. Thank you for the opportunity to share our feedback!</p>
<p>Trails need to be away from streets. It looks like a lot of the trails on the city map are on streets. Walking on Winningkoff road is not safe. Trails like the one in Fairview that runs from Old Stacy road, along the creek to Thompson Springs is what Lucas needs.</p>
<p>Lived in va and they had awesome paved trails that went miles through woods and was amazing for walking and jogging. Great for pet owners as well to walk pets.</p>
<p>Stop wasting tax dollors.... allen , and collin county already have parks</p>

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>I'm not aware of any parks in Lucas. A bike trail would be wonderful, but it would have to connect near where I live or I probably wouldn't use it.</p>
<p>We need to be sure and leave links for wildlife to move through the area. Possibly leave more open or undisturbed spaces.</p>
<p>Recently went to a park in Ohio that had a great walking train that was cushioned...it was really nice to walk on and lessened the impact. Appreciate the neighborhood park on Orchard Gap for those without playground equipment and grandchildren.</p>
<p>I fully support Lucas being and continuing to be a horse community, however, horse ownership appears to be dropping in our community which is what our trail systems are focused on. By altering the trail system to allow biking it would be much more inclusive. Also a path/trail/sidewalk system connecting city hall, schools, parks and communities would greatly increase participation in events. An example of this would be McCreary Rd in Wylie and Exchange Rd in Allen.</p>
<p>We would love to see paved bicycle/walking paths in our city so we could exercise or get to the schools or parks safely on foot or bike!!!! It is definitely needed for safety in our community!!</p>
<p>Build wide sidewalks inside the easement next to country club and estates.</p>
<p>The Trinity Trail needs to be kept to horses and pedestrians only! If people have dogs they MUST be on a leash!!! No bikes or motorized vehicles allowed! The Winningkoff entrance needs to be protected from that! As far as other walking trails fine and dandy. I use the little park by the city hall to walk my dog because it is quiet during the week. When that place gets used people need to keep their dogs on a leash!! I like the quiet so I don't mind if it stays that way! I don't go there unless it's empty. My dog is young and gets very excited! I do not agree that we need pickle ball courts!! What a joke and a waste of my tax dollars!! I can't use it people can put one on their own properties!!!</p>
<p>The baseball field needs to be graded and re-surfaced with new field conditioner. Also need to have places for all levels of base/tee/soft ball bases.</p>
<p>While we may not use the parks often, mostly due to our age and current family dynamics, parks are an important aspect of a community. We were involved in sports w/ our kids as they grew up and taking them to the park, etc. With the location of Lucas, it's nice to have more natural settings to use to walk, jog, parks, etc. We love that we have the trails here w/ multiple trailheads and have used them.</p>
<p>When we have taken our grandchildren to parks in McKinney, Plano, and Allen, we have been very impressed with the playground equipment. The equipment includes towers, bridges between activity equipment, climbing rocks, etc. We need better playground equipment in Lucas!</p>
<p>Bikes on Trinity trails are dangerous-please keep them off; Also Founders Day in Mid Oct was much better.</p>
<p>Would like to see Lucas add pickleball courts.</p>
<p>If we have parks in Lucas other than the one at City Hall, they are not very well marked or encouraged to use.</p>
<p>Would prefer new facilities be located near existing sites including the schools. Small locations located in neighborhoods cause vandalism and extra costs.</p>
<p>We would love to see more activity at the parks. We have three girls and feel as though the current facilities do not encourage family use.</p>
<p>Would like a place to ride bicycles, top of list!</p>
<p>I wasn't aware of the Winningkoff, Highland or Trinity trails and assume that they are more for horseback riding and are not paved. I would really love a paved trail system that is easily accessible from Brockdale that I could run on. More playgrounds that my kids could play at would also be great! Thanks!</p>



**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>Pickle ball courts will bring adults to the parks. Gaga ball pits will draw the elementary kids. There needs to be enforcement of the no golf cart on roads rule. Several times teenagers drive their carts on the roads to the park and drive all through the park lawn (Forest creek park. ). A dog park would be nice too. Dog poo stations with bags need to be placed at every park. People are lazy and don't pick up their dog poop anywhere in our neighborhood.</p>
<p>It would be nice to have a trail that connects to the trails at celebration park.</p>
<p>Would like to preserve the current Trinity Trail horse trails for horse back riding. Would be nice to have some paved walking/jogging trails, or at least some sidewalks, to promote safe walking/jogging in the area.</p>
<p>I would like to see more music events (country, bluegrass, high school choir and band, etc.) at the Community Park.</p>
<p>They should be advertised more often. I don't think to use them and end up going to farther places.</p>
<p>Need more information about facilities including a map with parking, entrances, restrooms, types of activities at each location.</p>
<p>Unfortunately, I currently work too much right now to enjoy the parks and trails in Lucas. However, I grew up riding horses and running trails around Little Elm, and loved those outdoor spaces. I am happy Lucas does have trails and parks for residents to enjoy. My husband has used the Southview field many times for his baseball team practices. Maybe the City and Corps of Engineers could partner to offer more trails around the lake, for hiking/biking/horseback riding.</p>
<p>I would love to see better, updated playground equipment at parks and parks with running trails. A park where kids could come play basketball would be great.</p>
<p>Need something for bikes and people, not horses. Also, need pickleball courts.</p>
<p>We're avid runners so we'd like to see an accessible trail system with connectivity within Lucas and other nearby cities</p>
<p>Please add pickleball courts. Many residents love playing.</p>
<p>I would love love love to have a trail system in Lucas! What a great feature for the community! Thanks for the survey.</p>
<p>Would use trails if bikes are allowed. Tired of missing out on leagues because I'm not a Plano resident and driving to McKinney for Pickleball. The high school has tennis courts but not Pickleball. Pickleball is growing rapidly by over 100%. It is great for community of all ages. Love that we can use the Lucas facilities as residents, but we need to be more updated.</p>
<p>I would just like to see them more appealing to the eye and then more people would come. In other nearby cities, the parks are full &amp; used often. I think more trees &amp; picnic tables. Look at the parks in McKinney. More plants:trees</p>
<p>Would love a system of trails that connect. Would also love pickleball courts at city hall.</p>
<p>enjoy nature walks</p>
<p>I believe a trail system would invite non residents to our neighborhood creating unnecessary traffic into our neighborhoods. The roads are already in bad enough condition and also a question of security.</p>
<p>Recreation planning is great - just please do not get industrial and keep the quaintness of Lucas and feel of the country.</p>
<p>Electric bikes are becoming popular amongst the kids so it would be nice for them to have access to a trail so they don't have to ride them so close to the road. They like to take their bikes to go fishing at the ponds around Lucas but it's pretty dangerous with the way the traffic is. Especially by Lewis park neighborhood.</p>
<p>We love all of the special events that the city puts on at the Community Park!</p>

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>When we moved here 30 years ago we could ride our horses freely from our home. Now that 1378 has become a minor highway, our one dead end street has been cut off from accessing any safe and comfortable places to walk and bike. We literally have to load up our bicycles and drive to Allen. We no longer ride horses and our kids have grown therefore the sports practices at parks have ceased. However, it would be wonderful if Lucas had a comprehensive trail system within close proximity that we could pop over to for a walk or bike ride. We have not learned Pickleball yet but it sounds really fun and would be a good draw for people to gather and meet. Thanks for working on this!!</p>
<p>I wish they wouldn't add anything! Lucas is not even Lucas anymore!</p>
<p>We prefer natural trails but they get very muddy. The Brockdale trail is too muddy even in the summer due to the water/sewage run-off from the new development nearby. Last time we tried the Highland Park trail, there was too much brush and we could not get through. We don't know where to find the Winngkoff park as it looks like someone's land.</p>
<p>We seem to be missing safe trails for neighborhood students to walk/bike to school. If we have those, it will reduce traffic near schools.</p> <p>Also, Play equipment in Texas are not usable due to the heat in summer. Would it be possible to cover them with fabric awnings or other structures?</p>
<p>My daughter is in a wheelchair and the parks are rarely handicap accessible even when they say they are. You can't push a wheelchair in bark!</p>
<p>Pickleball courts would be AWESOME!!!!</p>
<p>We wish there were more Western riding facilities and trails in Lucas</p>
<p>This is the country, so let's preserve as much as possible. There should be trails to do all activities, hike, bike, horse and some off roading (atv)</p>
<p>The trailheads are very limited in use for horses and make them almost unusable to the majority of citizens for hiking and cycling</p>
<p>Thanks for putting up a pet disposal station at south view park. We pick up but we see so many who don't. Love seeing people take advantage of facilities there for sports or family gatherings.</p>
<p>Well planned upkeep and maintenance of existing facilities give residents ample opportunity to access outdoor facilities and activities. Do not need to expend money to waste on items that will be under utilized. Most have "parks" in their backyards or neighborhoods.</p>
<p>I wish there were more walking paths and basketball courts available.</p>
<p>I encourage the city to consider pursuing the construction of a dedicated bike path connecting Lavon Lake to Oak Point Nature Preserve. This would greatly expand acces for a variety of healthy/family-friendly activities. Neighborhoods such as White Rock, Grapevine, and Lewisville have capitalized on their natural bodies of water by constructing such trails and their property values have benefited greatly. Lucas has similar potential of which we should take advantage.</p>
<p>It would be great if the space under the powerlines could be converted into a trail system like Plano offers, especially if Lucas could somehow connect to the Plano trail system. With this wide space, a combination of paved trails for cyclists and natural trails for horses would be an amazing enhancement to Lucas.</p>
<p>Need more information about parks. Did not know we had trails. I go to Plano and Allen to trail walk. Will be trying to find the trials in Lucas now.</p>
<p>I honestly didn't know the Lucas trailheads were allowed to be used for pedestrians. I see so much commentary on Facebook about keeping off and you'll scare the horses that we haven't even tried.</p>
<p>The most common trail we use is Beaver Run Park</p>

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

I think the trails and parks provided are great. We typically use Celebration Park in Allen for running/XC training and club soccer practice and game facilitates soccer. For school sports, we typically use the school facilities.
Would love a paved trail system. I was not even aware there were any trails in Lucas.
Would love to see more sidewalks
Horseback riding and walking access is what makes Lucas unique. We are an oasis in a sea of concrete bike trails and sports courts
We recently moved to Lucas in May, but lived on the trails in Allen and that is the one thing missed. I would like to see more trails for walking and exercise. We are located on/near the trail off Snider Road, but it is designated as equestrian and is not ideal for walking or running as it now stands. Thanks for taking time to gather community input.
Fiscal responsibility needs to be the primary focus right now. If there is extra money to be spent, reducing water prices (a necessity) would be a better choice. In todays economy discretionary spending should be put on HOLD
We'd love to have more parks and trails but also want to "keep it country".
The kids need some place to ride bikes or even ride some e-bikes or dirtbikes. We also could use some pickle ball or tennis courts if you ask me. Better use than just playgrounds which are hot and barely ever used by toddlers. The teens needs some outlets.
It would be great to have a lighted pick all/tennis courts!!
would be good to get more information of trails. Also, the road by the Snider lane to the lake is in very bad shape and needs repair.
It would be nice to see recreation that draws older teen and young adults together. There is nothing to capture there attention and they are draw away from the community.
Have you thought about adding vending machines, with drinks or even a farm cart with fresh food/flowers/etc from locals?
The playground needs to be updated to have areas for ALL ages of elementary youth, with some type of shade covering so it can be enjoyed in the summer. There aren't any places for kids to bike so we go to celebration park to play since it has areas for ALL types of sports, exercise, playground for all ages and a water park. We should have fields that don't need to be reserved for kids to just go kick a ball in or shoot hoops at. Lucas lacks this type of involvement to get kids outdoors more.
We love the parks. We take grandchildren to forest grove park on a weekly basis. We walk Winningkoff road, Synder road and many back roads. Most are fine to walk but a trail along Winningkoff would be WONDERFUL!!!!
Would. LOVE to have safe trails to walk and bike vs. being on the roads which can be very busy.
Accessibility for Country Christmas was awful and awfully limited. One had to be able to climb into a bus, or had to be in wheelchair or electric scooter to get on bus. Walking, but unable to climb big steps? Due to bus rules, one was out of luck; no other way to get on bus. And only some busses were handicap accessible. I suggest a city employee actually act out different handicap scenarios next time busses are required use to experience what works and what is against the rules. This was very difficult, stressful, embarrassing and exhausting. As a tax paying resident, I should be treated better.
A trail system would also bring residents together. It could help increase a sense of community.
The Trinity Trail system is an invaluable and irreplaceable resource that can be a huge amenity for Lucas and our neighboring communities. We need to develop a responsible plan to develop as a natural space and promote carefully.
I think that it would be great to see part of the Trinity trail dedicated to mountain biking

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>This summer it was too hot to use the trails for the sake of the horse's and human's health. Then we had rains. The trails get too wet even to hike.</p>
<p>Since Rockdale south trail has been ruined by the encroachment of Inspiration, that portion of the trail could be paved for bikes and rollerbladers. The rest of the trail system should remain for only horseback riding and hiking.</p>
<p>I am 100% against using tax dollars to create any kind of court, trail system, dance hall, skating rink, etc. Especially against, in the strongest terms possible, a Pickle-ball court. And honestly, I am a little disappointed in the way this survey is slanted. People will read this and think, "oh yes, that's a great idea," without thinking about how that is funded. A more honest question would be, "Would you or your household use a TAX PAYER FUNDED trail system in Lucas?"</p>
<p>Please keep Lucas Country. Don't spend tax dollars to create walking trails. If those citizens want those kind of amenities they can go to Allen, Plano, McKinney, Wylie, etc.</p>
<p>Need to make sure dogs are leashed at all facilities, need to give fines to encourage people to follow the rules. A space that is a dog park for those folks that want their dogs to run free woods be good as well</p>
<p>Trinity Trail is valuable asset for the city. It needs much better care and maintenance. Mowing once or twice a year is not good enough.</p>
<p>Probably never going to happen, but I'd love to shoot skeet locally instead of having to drive all the way to Lewisville.</p>
<p>Fill in holes. Kids roll their ankles</p>
<p>We need pickleball courts!</p>
<p>Please add pickleball courts. A court at forest creek Park would be awesome</p>
<p>I know I would use sand or grass volleyball courts and pickleball courts. Forrest Creek Park could be so much better and usable if the grass area was walkable without possibly twisting an ankle. That is the park I know the best. Probably 1/2 is unusable.</p>
<p>A connected trail system would be a wonderful investment in the city of Lucas. It would also be wonderful to have this system connected to a town square to help build community.</p>
<p>Before Walmart and other growth, it was easy to ride our bikes from Lucas to the Allen bike trails. Now the roads are too busy and dangerous. It would be worthwhile to load up the bikes and drive to nice bike trail in Lucas. Right now, we load up our bikes and drive to an Allen bike trail.</p>
<p>Lucas rd is not useable for walking or bike riding. Ability to connect parts of the city to schools or city hall and special events would be a great improvement to the city.</p>
<p>We have no problem with parks, but this all seems to be a move towards making Lucas a BIG city, something we tried to get away from. Miss the town we came here for!</p>
<p>Great to have all this available, but am definitely NOT for continuing to expand this nice quiet corner of the State is turning into a BIG CITY. For the neighbors that WANT to live in a big city, Plano, McKinney, and Allen are nearby. We miss the small town feel and look.</p>
<p>No pickle ball ... we are fine they way we are please don't add anything that taxpayers have to pay for</p>
<p>I would love to have a paved trail for all residents to use, not just the ones that own horses. People could walk, skate, bike, hike all around the area. Local scouts have many requirements involving hiking, biking, fishing and even skating certain miles in order to get badges. This would be an excellent place for them to obtain this. All residents pay taxes and should all be represented with their tax dollars in the park system.</p>
<p>Limiting trails to horses is such a waste of natural resources. The trails can coexist with other kinds of traffic. Community improves when connectors are trails and not roads.</p>

**Question 15. Please provide any additional feedback related to public parks, recreation, and/or trail system in Lucas.**

<p>We need pickleball courts and trails for mountain bike riding. Right now bikes aren't allowed yet there is rarely a horse on the trails. It would be great to have more balance</p>
<p>It would be wonderful to have pickleball courts in Lucas. I play several times a week and have to go to Plano or McKinney and it would be lovely to stay here and build relationships with other Lucas residents versus creating relationships outside of the city. Thanks for asking !!!</p>
<p>A safe pretty trail to walk run would be nice. It feels like we should have more options and connected trails.</p>
<p>The existing trails in Lucas are poorly maintained and too remote for walking by yourself.</p>
<p>Love this City! I would love to help in any way with Republican political activities, school board. Also with Conservative and Christian value promotional events</p>
<p>Please don't build another park or trail. I'd much rather a decrease in taxes than an increase.</p>
<p>Stop adding things just to increase taxes, fix what we have already. If you need more tax dollars you might as well add high density housing.</p>



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

Requester: Communications Specialist Joshua Menhennett

#### **Agenda Item Request**

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Provide updates on special events including:

- A. Keep Lucas Beautiful Spring Cleanup
- B. Founders Day Country Fair
- C. Lucas Car Show

#### **Background Information**

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##### **Item 6A: Keep Lucas Beautiful Spring Cleanup**

The Keep Lucas Beautiful (KLB) Spring Cleanup event will be held on Saturday, April 6, 2024, from 9:00 am to 1:00 pm. KLB is committed to ensuring the Lucas community remains a clean and beautiful place to live. The City encourages residents to support the KLB Spring Cleanup by participating as a cleanup volunteer at the event. Students can also receive community service hours for volunteering at the cleanup event. Participants will register online and indicate an area they will be cleaning for the event. Cleaning supplies will be available early for the event at City Hall (665 Country Club Road) from April 1 to April 5, 2024. These supplies will also be available beginning at 9:00 am on the day of the event at Lucas City Hall. As volunteers complete their registered cleanup site, City staff will drive to the pickup locations to collect trash bags.

##### **Item 6B: Founders Day Country Fair**

The Founders Day Country Fair will be held from 9:00 am to 2:00 pm at the Lucas Community Park (665 Country Club Road) on Saturday, April 13, 2024. The special event will feature carnival games, stick horse rodeo, petting zoo, face painting, balloon artists, Service Tree Awards, Legacy 4-H Silent Auction, Lucas Historical Exhibit, and more. The fair is free to the public. Food and drinks will be available for purchase from food trucks. There will be no public parking at the Community Park. Public parking and shuttle services will be located at Hart Elementary School and Lovejoy High School. Shuttle services will operate from 8:30 am to 2:30 pm.

##### **Item 6C: Lucas Car Show**

The Lucas Car Show will be held at Creekwood United Methodist Church (261 Country Club Road) from 8:00 am to 12:00 pm on Saturday, May 18, 2024. General admission for viewers is free. Parking for vehicles entering the show will open at 7:00 am. Trophies will be awarded at 11:30 am. Public parking will be available next to the church at the Lovejoy ISD Administration Building (259 Country Club Road).



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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##### **Item 6A: Keep Lucas Beautiful Spring Cleanup**

The Keep Lucas Beautiful Spring Cleanup is budgeted in account 11-6211-446 (Keep Lucas Beautiful) at \$5,000 for fiscal year 2023/24.

##### **Item 6B: Founders Day Country Fair**

The Founders Day Country Fair is budgeted in account 11-6211-444 (Founders Day) at \$25,000 for fiscal year 2023/24. This budget includes the cost of activities and supplies.

##### **Item 6C: Lucas Car Show**

The Lucas Car Show is budgeted in account 11-6211-448 (Parks Events) at \$5,000 for fiscal year 2023/24.

#### **Recommendation**

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NA

#### **Motion**

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There is no motion required.



# City of Lucas

## Parks and Open Space Board Request

### March 26, 2024

Requester: Parks and Open Space Board

#### **Agenda Item Request**

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Consider approval of the minutes of the:

- A. January 23, 2024 Parks and Open Space Board Meeting
- B. February 2, 2024 Parks and Open Space Board Workshop

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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- 1. January 23, 2024 Parks and Open Space Board Meeting Minutes
- 2. February 2, 2024 Parks and Open Space Board Workshop Minutes

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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Staff recommends approval of the minutes as presented.

#### **Motion**

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I make a motion to approve the minutes of the January 23, 2024 Parks and Open Space Board meeting and the February 2, 2024 Parks and Open Space Board Workshop as presented.





## MINUTES

### Parks and Open Space Board Meeting

January 23, 2024 | 5:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

#### Call to Order

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The meeting was called to order at 6:30 pm. A quorum was determined to be present, and the Pledge of Allegiance was conducted.

##### **Parks Board Members Present:**

Chairman Bill Esposito  
Vice-Chairman John Elliott  
Member Laura Giles  
Member Joan Phillips  
Member Christel Parish

##### **Staff Present:**

City Manager Joni Clarke  
Assistant City Manager Kent Souriyasak  
City Secretary Toshia Kimball  
CIP Manager Patrick Hubbard

##### **Parks Board Members Absent:**

Alternate Member Lynne Dodson  
Alternate Member Bryan Bellows

##### **City Council Liaison Present:**

Councilmember Dusty Kuykendall

#### Training Agenda

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**1. Provide training for the Parks and Open Space Board conducted by the City Attorney.**

City Attorney Courtney Morris provided training to the Parks and Open Space Board on topics including role of the board, authority, capital projects, parks planning, meetings, public information act, and open meetings act.

#### Regular Agenda

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**2. Consider the appointment of a Chairman and Vice-Chairman of the Parks and Open Space Board to serve for a period of one year with a term ending December 31, 2024.**

Chairman Esposito opened the floor for nominations for Chairman and Vice-Chairman.

**MOTION:** A motion was made by Member Phillips, seconded by Member Giles to appoint Bill Esposito as Chairman and John Elliott as Vice-Chairman of the Parks and Open Space Board for a period of one year with a term ending December 31, 2024. The motion passed unanimously by a 5 to 0 vote.

**3. Discuss the 2024 Lucas Farmers Market Season as it relates to:**

- A. Special Events**
- B. Marketing Plan and Strategy**
- C. Volunteers**

Chairman Esposito advised the Board that over 70 vendor applicants had been received at the time of the meeting. Chairman Esposito reminded the board of the upcoming workshop meeting, along with a marketing and merchandising workshop for youth vendors at Lovejoy High School. Chairman Esposito advised that volunteers who participate in the market can be kept up to date via email to keep them involved.

City Attorney Courtney Morris asked if volunteers have a liability form on file. Assistant City Manager Kent Souriyasak advised that is the case.

4. **Provide updates on city-maintained parks and recreational facilities including the Lucas Community Park, Kenneth R. Lewis Park, Forest Creek Park, and East Winningkoff Trailhead.**

CIP Manager Patrick Hubbard presented updates on parks projects including the paving of the back parking lot at Lucas Community Park.

5. **Provide a presentation on parks and facilities utilization including the Lucas Community Center, Kenneth R. Lewis Park and the East Winningkoff Trailhead.**

CIP Manager Patrick Hubbard presented updates on utilization of various parks in the city, including maps of available space, data tracking usage and reservations, and vehicle traffic counts.

6. **Provide updates on the East Winningkoff Trail project.**

CIP Manager Patrick Hubbard indicated that the Collin County Parks Board approved the modification for the trail loop project at the East Winningkoff Trailhead. Vice-Chairman Elliott asked what the total monetary reward value was for the proposal. Mr. Hubbard advised that it was \$179,000.

7. **Consider the results of the City of Lucas Parks Survey and develop recommendations for City Council.**

Assistant City Manager Kent Souriyasak presented the results of the City of Lucas Parks Survey, including where and why residents use park facilities, what activities they participate in most often, and which trails they use.

The Board discussed topics regarding open space, special events, trail connectivity, paved walking trails, mixed-use trails, and running locations. Chairman Esposito advised that special considerations should be made as a response to the survey results.

8. **Provide an update on special events including:**
  - A. **Country Christmas**
  - B. **Keep Lucas Beautiful Spring Cleanup**
  - C. **Founders Day Country Fair**

Assistant City Manager Kent Souriyasak presented on past and upcoming special events.

9. **Consider approval of the minutes of the November 28, 2023 Parks and Open Space Board meeting.**

**MOTION:** A motion was made by Member Giles, seconded by Member Parish to approve the minutes of the November 28, 2023 Parks and Open Space Board meeting. The motion passed unanimously by a 5 to 0 vote.

## **Adjournment**

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### **10. Adjournment.**

**MOTION:** A motion was made by Member Giles, seconded by Member Phillips to adjourn the meeting at 8:02 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVE:

ATTEST:

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John Elliott, Vice-Chairman

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Joshua Menhennett, Communications Specialist



## MINUTES

### Parks and Open Space Board Workshop

February 2, 2024 | 11:30 AM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

### Call to Order

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The meeting was called to order at 11:30 am. A quorum was determined to be present.

#### **Parks Board Members Present:**

Chairman Bill Esposito  
Vice-Chairman John Elliott  
Member Laura Giles  
Member Joan Phillips  
Member Christel Parish  
Alternate Member Lynne Dodson  
Alternate Member Bryan Bellows

#### **Staff Present:**

City Manager Joni Clarke  
Assistant City Manager Kent Souriyasak  
Communications Specialist Joshua Menhennett

#### **Lucas Farmers Market Committee Present:**

Vendor Coordinator Kathrin Esposito  
Patricia Ewing  
Michelle Miller

### Agenda

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#### **1. Consider selecting vendors to participate in the 2024 Lucas Farmers Market season.**

Vendor Coordinator Kathrin Esposito presented the current applicants for the 2024 Lucas Farmers Market season. The Board looked through the materials of the applicants and made selections based on market demand and space availability. Ms. Esposito advised that applications can still be submitted and will be forwarded for approval when received and verified.

#### **2. Discuss finalizing special events to be held during the 2024 Lucas Farmers Market season, establish a calendar, and assign coordinators for each special event.**

The Board discussed the calendar of special events for the season. Individual Board members volunteered responsibility for special event dates and will be responsible for the organization, planning, and coordinating of any volunteers, supplies, or items needed, including City staff.

#### **3. Discuss marketing strategies for the 2024 Lucas Farmers Market season.**

Member Giles provided City staff materials that have been used for social media marketing in the past.

The following marketing strategies were discussed for consideration:

- Advertising on City of Lucas Facebook account
- Lucas Farmers Market business cards
- Vendor profiles on City website and social media
- Messages on City Hall digital sign

#### **4. Discuss 2024 Lucas Farmers Market volunteer participation and appoint a Volunteer Coordinator.**

Chairman Esposito reminded the Board of the importance of keeping up with volunteers and following up with them after participation to keep them included in the planning and implementation process.

The Parks Board selected Joan Phillips to serve as the Volunteer Coordinator for the 2024 season.

**5. Adjournment.**

**MOTION:** A motion was made by Member Giles, seconded by Vice-Chairman Elliott to adjourn the meeting at 1:48 pm. The motion passed unanimously by a 7 to 0 vote.

APPROVE:

ATTEST:

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John Elliott, Vice-Chairman

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Joshua Menhennett, Communications Specialist