



AGENDA

LUCAS FIRE CONTROL, PREVENTION, AND EMS DISTRICT BOARD MEETING

July 18, 2024 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Notice is hereby given that a meeting of the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District Board meeting will be held on Thursday, July 18, 2024, beginning at 6:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call.

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form prior to the start of the meeting.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email City Secretary Toshia Kimball at tkimball@lucastexas.us by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones

Consent Agenda

1. Consent Agenda:
 - A. Approval of the minutes of the September 7, 2023, Lucas Fire Control, Prevention, and EMS District Board meeting.
 - B. Approval of setting the date for the public hearing regarding the Lucas Fire Control, Prevention, and EMS District Fiscal Year 24/25 budget for August 15, 2024.

Regular Agenda

2. Discuss the proposed budget for Fiscal Year 24/25 (**Finance Director Liz Exum**)

3. Consider electing the officer positions of President, Vice President, and Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2025. **(Lucas Fire Control, Prevention, and EMS District Board Members)**
4. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on July 12, 2024.

Toshia Kimball, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Toshia Kimball at 972.912.1211 or by email at kimball@lucastexas.us at least 48 hours prior to the meeting.



Item No. 01

City of Lucas
Lucas Fire Control, Prevention, and EMS
District Board Request
July 18, 2024

Requester: City Secretary Toshia Kimball
Finance Director Liz Exum

Agenda Item Request

Consent Agenda:

- A. Approval of the minutes of the September 07, 2023, Lucas Fire Control, Prevention and EMS District Board meeting.
- B. Approval of setting the date for the public hearing regarding the Lucas Fire Control, Prevention, and EMS District Fiscal Year 24/25 budget for August 15, 2024.

Background Information

Agenda Item B:

In accordance with Section 344.204 of the Local Government Code, the Lucas Fire Control, Prevention, and EMS District Board follows the same procedures for adopting the budget as the City; therefore, the date for the public hearing for adoption of the budget will mirror the date for the City's budget adoption.

Attachments/Supporting Documentation

1. 09-07-2023 Lucas Fire Control, Prevention, and EMS District Board Meeting minutes

Budget/Financial Impact

NA

Recommendation

City Staff recommends approval of the Consent Agenda.

Motion

I make a motion to approve/deny the Consent Agenda as presented.



MINUTES

Lucas Fire Control, Prevention, and EMS District Board Meeting

September 7, 2023 | 6:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Board Members Present:

President Tim Johnson
Vice President Kathleen Peele
Member Jim Olk
Member Tim Baney
Member David Keer
Member Debbie Fisher
Member Phil Lawrence

City Staff Present:

City Manager Joni Clarke
Assistant City Manager Kent Souriyasak
City Secretary Toshia Kimball
Development Services Director Joe Hilbourn
Finance Director Liz Exum
Fire Chief Ted Stephens
CIP Manager Patrick Hubbard

Board Members Absent

Member Tim Johnson

The Lucas Fire Control Prevention and EMS District Board meeting was called to order at 6:48 pm.

Consent Agenda

All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.

1. Consent Agenda:
 - A. Approval of the minutes of the August 17, 2023 Lucas Fire Control, Prevention, and EMS District Board meeting.

MOTION: Motion made by Councilmember Kuykendall, seconded by Member Lawrence to approve the consent agenda as presented. The motion passed unanimously by a 6 to 0 vote. Member Johnson was not present.

Regular Agenda

2. Consider approving Resolution FD R-2023-09-00544 adopting the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024

MOTION: Motion made by Mayor Olk, seconded by Member Lawrence to approve the resolution. The motion passed unanimously by a 6 to 0 vote. President Johnson was not present.

4. Adjournment.

MOTION: A motion was made by Member Lawrence, seconded by Member Olk to adjourn the meeting at 6:51 pm. The motion passed unanimously by a 6 to 0 vote. President Johnson was not present.

Tim Johnson, President

Toshia Kimball, City Secretary



City of Lucas
Lucas Fire Control, Prevention, and EMS
District Board Request
July 18, 2024

Item No. 02

Requester: Finance Director Liz Exum

Agenda Item Request

Discuss the proposed budget for Fiscal Year 24/25.

Background Information

Budget sent under separate attachment and included under Schedule 1 of the supplemental section of the Fiscal Year 24/25 budget workshop binder.

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

There is no motion required for this item. This item is for discussion purposes only.



Item No. 03

City of Lucas
Lucas Fire Control, Prevention and EMS
District Board Request
July 18, 2024

Requester: Fire Control, Prevention, and EMS District Board Members

Agenda Item Request

Consider electing the officer positions of President, Vice President, and Secretary of the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District to serve for a period of approximately one year with a term ending July 31, 2025.

Background Information

Section 344.103 of the Texas Local Government Code states that the Lucas Fire Control, Prevention, and EMS District Board shall elect its officers (president, vice president and secretary) annually. Officers elected on July 20, 2023, were President Tim Johnson, Vice President Kathleen Peele, and the current or interim City Secretary as Secretary.

The Government Code states the following requirements shall be met:

- a) The board shall elect from among its members a President and Vice President as the Officers of the board.
- b) The board shall appoint a secretary.
- c) Each officer of the board serves for a term of one year.
- d) A vacancy on a board shall be filled by the board for the unexpired term.

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

I make a motion to appoint _____ as President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2025.



City of Lucas
Lucas Fire Control, Prevention and EMS
District Board Request
July 18, 2024

I make a motion to appoint _____ as Vice President of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2025.

I make a motion to appoint _____ as Secretary of the Lucas Fire Control, Prevention, and EMS District to serve for a period of approximately one year with a term ending July 31, 2025.