



# AGENDA CITY COUNCIL MEETING

September 5, 2024 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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*Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, September 5, 2024, beginning at 6:30pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.*

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

## **How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email City Secretary Toshia Kimball at [tkimball@lucastexas.us](mailto:tkimball@lucastexas.us) by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

## **Call to Order**

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

## **Citizen Input**

1. Citizen Input.

## **Community Interest**

*Pursuant to Section 551.0415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.*

2. Items of Community Interest.
  - A. Recognizing Communications Specialist Joshua Menhennett for completing his Masters of Public Administration degree from the University of Texas at Tyler in early August.

## Consent Agenda

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*All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.*

3. Consent Agenda:
  - A. Approval of minutes of the August 14, 2024, City Council Special meeting.
  - B. Approval of minutes of the August 15, 2024, City Council meeting.
  - C. Approval of minutes of the August 26, 2024, City Council Special meeting.
  - D. Consider the approval of Resolution # R-2024-09-00560 of the City Council of the City of Lucas, Texas, establishing rules of order and procedures for City Council meetings.

## Regular Agenda

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4. Consider approval of the special events planning calendar for fiscal year 2024/25. **(Presenter: Communications Specialist Joshua Menhennett)**
5. Consider providing a recommendation to staff for future budget amendments for the purchase and implementation of Advanced Metering Infrastructure (AMI) for the City of Lucas water utility system. **(Presenter: Development Services Director Joe Hilbourn)**
6. Consider adopting Ordinance #2024-09-01006 amending the City of Lucas Code of Ordinances, Appendix C titled "Fee Schedule." **(Presenter: Development Services Director Joe Hilbourn)**
7. Discuss and consider approving the recommendation of the Selection Review Committee to award by resolution a contract with Traylor and Associates Incorporated for administrative services pertaining to the application and implementation, if awarded, of the City's 2025-2026 TxCDBG grant from the Texas Department of Agriculture and authorizing the execution of a contract. **(Presenter: Communications Specialist Joshua Menhennett).**
8. Consider providing dinner meals for City Councilmembers prior to City Council meetings. **(Presenter: Councilmember Phil Lawrence)**
9. Consider nominations to the Texas Municipal League Intergovernmental Risk Pool of Trustees. **(Presenter: City Secretary Toshia Kimball)**

## Executive Session

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10. Executive Session:
  - A. As The City Council will convene into Executive Session pursuant to Section 551.074(a)(1) of the Texas Government Code, Personnel Matters, to deliberate the opening on the Parks and Open Space Board.

- B. The City Council will convene into Executive Session pursuant to Section 551.074(a)(1) of the Texas Government Code, Personnel Matters, to review and evaluate the City Managers 90-day job performance.
11. Reconvene from Executive Session and take any action necessary as a result of Executive Session.
12. Adjournment.

### **Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on August 30, 2024.*

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*Toshia Kimball, City Secretary*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Toshia Kimball at 972.912.1211 or by email at [tkimball@lucastexas.us](mailto:tkimball@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 01

Requester: Mayor Dusty Kuykendall

#### **Agenda Item Request**

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Citizen Input.

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Requester: Mayor Dusty Kuykendall

#### **Agenda Item Request**

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Items of Community Interest.

- A. Recognizing Communications Specialist Joshua Menhennett for completing his Masters of Public Administration degree from the University of Texas at Tyler in early August.

#### **Background Information**

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Communications Specialist Joshua Menhennett completed his Masters of Public Administration degree from the University of Texas at Tyler in early August. This completes his six years of coursework at the institution, which included five years in Student Government, two terms as Student Body President, an internship in the U.S. legislature, and a research focus on economic health and advancements in the East Texas region.

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 03

Requester: City Manager John Whitsell  
City Secretary Toshia Kimball

#### **Agenda Item Request**

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Consent Agenda:

- A. Approval of minutes of the August 14, 2024, City Council Special meeting.
- B. Approval of minutes of the August 15, 2024, City Council meeting.
- C. Approval of minutes of the August 26, 2024, City Council Special meeting.
- D. Consider the approval of Resolution # R-2024-09-00559 of the City Council of the City of Lucas, Texas, establishing rules of order and procedures for City Council meetings.

#### **Background Information**

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Agenda Item D:

Revising the previous rules of order and procedures.

#### **Attachments/Supporting Documentation**

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- 1. Minutes of the August 14, 2024, City Council Special meeting.
- 2. Minutes of the August 15, 2024, City Council meeting.
- 3. Minutes of the August 26, 2024, City Council Special meeting.
- 4. Resolution # R-2024-09-00559

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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City staff recommends approval of the Consent Agenda.

#### **Motion**

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I make a motion to approve the Consent Agenda as presented.



**MINUTES**

**CITY COUNCIL SPECIAL MEETING**

August 14, 2024 | 5:00 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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**City Councilmembers Present:**

Mayor Dusty Kuykendall  
Mayor Pro Tem Debbie Fisher  
Councilmember Chris Bierman  
Councilmember Brian Stubblefield  
Councilmember Neil Peterson  
Councilmember Phil Lawrence

**City Staff Present:**

City Manager John Whitsell  
City Secretary Toshia Kimball

**City Councilmembers Absent:**

Councilmember Tim Johnson

The special City Council meeting was called to order at 5:00 pm.

**Executive Session**

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**1. Executive Session:**

The City Council will convene into Executive Session pursuant to Section 551.074(a)1) of the Texas Government Code, Personnel Matters, to interview applicants and deliberate the appointment of members to the Planning and Zoning Commission and the Board of Adjustment.

Mayor Kuykendall convened into Executive Session at 5:01 pm.

**2. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

Mayor Kuykendall reconvened from Executive Session at 6:34 pm. There was no action taken.

**3. Adjournment.**

**MOTION:** A motion was made by Councilmember Stubblefield, seconded by Councilmember Lawrence, to adjourn the meeting at 6:34 pm. The motion passed unanimously by a 6 to 0 vote.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor Dusty Kuykendall

\_\_\_\_\_  
Toshia Kimball, City Secretary



**CITY COUNCIL REGULAR MEETING**

August 15, 2024 | 6:35 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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**City Councilmembers Present:**

Mayor Dusty Kuykendall  
Mayor Pro Tem Debbie Fisher  
Councilmember Chris Bierman  
Councilmember Brian Stubblefield  
Councilmember Neil Peterson  
Councilmember Phil Lawrence

**City Staff Present:**

City Manager John Whitsell  
City Secretary Toshia Kimball  
Development Services Director Joe Hilbourn  
Finance Director Liz Exum  
Chief Ted Stephens  
Deputy Nick Noel

**City Councilmembers Absent:**

Councilmember Tim Johnson

The regular City Council meeting was called to order at 6:34 pm.

**Citizen Input**

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**1. Citizen Input**

Mayor Kuykendall read an email into the record from Misty Gueller, Saddlebrook Estates subdivision who provided kudos to city staff.

Wayne Milsap, 318 McMillan, Lucas, Texas 75002 provided his opinion on the road conditions.

**Community Interest**

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**2. Items of Community Interest**

Mayor Kuykendall gave items of community interest including:

- Lucas Farmers Market – Lovejoy Art Sale
- TXDOT Virtual Public Hearing

**Consent Agenda**

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**3. Consent Agenda:**

- A. Approval of the minutes of the August 1, 2024, City Council meeting.**
- B. Authorize the City Manager to execute bank depository agreement with The American National Bank of Texas for a three-year period beginning September 1 – 2024 – August 31, 2027, with the option for two (2) one-year extensions under the same terms.**
- C. Approval of Resolution R-2024-08-00558 adopting the City of Lucas Public Funds Investment Policy.**



- D. Authorize the City Manager to enter into a professional services agreement with JTG Engineering, PLLC, in the amount not to exceed \$78,000 for General Engineering Services funded in account 11-6209-309 (Professional Services) for a one-year period beginning October 1, 2024, through September 30, 2025.
- E. Authorize the Mayor to enter into an Interlocal Agreement between the City of Lucas and Collin County for animal shelter services for a one-year period beginning October 1, 2024, through September 30, 2025, in an amount not to exceed \$14,970.
- F. Authorize the Mayor to enter into an Interlocal Agreement between the City of Lucas and Collin County for animal control services for a period of one-year beginning October 1, 2024, through September 30, 2025, in an amount not to exceed \$19,030.
- G. Authorize the City Manager to enter into an Interlocal Agreement between City of Lucas and the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund for the purpose of providing coverages against cyber risk.

Councilmember Lawrence requested to pull Consent Agenda Item B as a separate item.

**MOTION:** A motion was made by Councilmember Peterson, seconded by Councilmember Lawrence, to approve Consent Agenda items A, C, D, E, F, G as presented. The motion passed unanimously by a 7 to 0 vote.

**MOTION:** A motion was made by Councilmember Lawrence, seconded by Councilmember Peterson to approve Consent Agenda Item B as presented. The motion passed unanimously by a 6 to 0 vote.

## **Public Hearing**

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- 4. Consider the City of Lucas Proposed Budget for Fiscal Year 2024-2025:
  - A. Discuss proposed budget.
  - B. Conduct Public Hearing.
  - C. Schedule the date for adopting an ordinance approving Fiscal Year 2024-2025 budget for Monday August 26, 2024 (Special Meeting), at 3:05 pm or immediately following the Lucas Fire Control, Prevention and EMS District meeting to be held at 3:00 pm.

Finance Director Liz Exum presented this item.

Mayor Kuykendall opened the public hearing at 6:51p.m.

There were no members of the public requesting to speak.

Mayor Kuykendall closed the public hearing at 6:52 p.m.

**MOTION:** A motion was made by Mayor Pro Tem Fisher, seconded by Councilmember Stubblefield to set the date to adopt an ordinance approving FY 2024-2025 budget for Monday August 26, 2024 (Special Meeting), at 3:05 pm or immediately following the Lucas Fire Control, Prevention and EMS District meeting to be held at 3:00 pm.

## **Regular Agenda**

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5. **Consider the proposed City of Lucas Property Tax Rate for Fiscal Year 2024-2025:**
  - A. **Discuss tax rate and take record vote for publication in the Allen American Newspaper.**
  - B. **Schedule public hearing for tax rate for Monday August 26, 2024 (Special Meeting), at 3:05 pm, or immediately following the Lucas Fire Control, Prevention and EMS District meeting to be held at 3:00 pm.**

Finance Director Liz Exum presented this item on the following property tax options:

1. **No-New-Revenue Tax Rate** - \$.239051 (\$.184805 M&O and \$.054246 Debt)

The No-New-Revenue tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Lucas from the same properties in both the 2023 tax year and the 2024 tax year.

2. **Voter-Approval Tax Rate** - \$.236910 (\$.182664 M&O and \$.054246 Debt)

The Voter-Approval tax rate is the sum of the M&O tax rate plus a 3.5 percent increase, unused increment rate, and debt rate.

3. **De Minimis Tax Rate** - \$.250897 (\$.196651 M&O and \$.054246 Debt)

The De Minimis tax rate is the calculation used to give smaller taxing units (with a population of less than 30,000) some flexibility to adopt a tax rate that generates more property tax revenue than the previous year.

Ms. Exum explained that City Council will need to vote on a property tax rate option which will be published and advertised as the proposed tax rate, following tax notice requirements in the Allen American newspaper.

**MOTION:** A motion was made by Councilmember Lawrence, seconded by Mayor Pro Tem Fisher, to approve Option #1 to be published in the Allen American Newspaper, a proposed tax rate of .239051 percent, which is the No New Revenue tax rate for the 2024 tax year, and to set the public hearing date regarding the City of Lucas Fiscal Year 2024 2025 tax rate for Monday, August 26, 2024 (Special Meeting), at 3:05 pm or immediately following the Lucas Fire Control, Prevention and EMS District meeting to be held at 3:00 pm. . The following record vote was taken:

Councilmember Peterson	Aye
Councilmember Stubblefield	Aye
Councilmember Bierman	Aye
Mayor Kuykendall	Opposed

Mayor Pro Tem Fisher        Aye  
Councilmember Johnson      Aye  
Councilmember Lawrence      Aye

The motion passed by a 5 to 0 vote. Mayor Kuykendall is opposed.

6.     **Consider authorizing the City Manager to enter into an agreement with JTG Engineering to assist the city with the Reid Branch Letter of Map Revision (LOMAR) in the amount of \$49,500 from account 11-6209-309.**

**MOTION:**    A motion was made by Councilmember Peterson, seconded by Mayor Kuykendall to approve authorizing the City Manager to enter into an agreement with JTG Engineering to assist the City with the Reid Branch Letter of Map revision (LOMAR) in the amount of \$49,500 from account 11-6209-309.

The motion passed unanimously by a 6 to 0 vote.

## **Executive Session**

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7.     **Executive Session:**

**The City Council will convene into Executive Session pursuant to Section 551.074(a))1) of the Texas Government Code, Personnel Matters, to interview applicants and deliberate appointment of members to the Planning and Zoning Commission and the Board of Adjustments.**

Mayor Kuykendall convened into Executive Session at 7:23 pm.

8.     **Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

Mayor Kuykendall reconvened from Executive Session at 8:02 pm.

Mayor Pro Tem Fisher made a motion:

### **Planning and Zoning Commission:**

Sean Alwardt – Commissioner

John Awezec – Alternate Commissioner 1

Brian Dale – Alternate Commissioner 2

### **Board of Adjustment:**

Sean Watts – Member

Rebecca Orr – Member

Helene Langer – Alternate Member 2

Paula Walker – Alternate Member 1

Councilmember Lawrence seconded the motion.

The motion passed unanimously by 7 to 0 vote.

**9. Adjournment.**

**MOTION:** A motion was made by Councilmember Lawrence, seconded by Councilmember Bierman, to adjourn the meeting at 8:02 pm. The motion passed unanimously by a 6 to 0 vote.

APPROVED:

ATTEST:

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Mayor Dusty Kuykendall

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Toshia Kimball, City Secretary



**CITY COUNCIL SPECIAL MEETING**

August 26, 2024 | 3:05 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

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**City Councilmembers Present:**

Mayor Dusty Kuykendall  
Mayor Pro Tem Debbie Fisher  
Councilmember Chris Bierman  
Councilmember Brian Stubblefield  
Councilmember Neil Peterson  
Councilmember Tim Johnson

**City Staff Present:**

City Manager John Whitsell  
City Secretary Toshia Kimball  
Finance Director Liz Exum  
Chief Ted Stephens  
Deputy Daniel Gillespie

**City Councilmembers Absent:**

Councilmember Phil Lawrence

The special City Council meeting was called to order at 3:04 pm.

**Citizen Input**

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**1. Citizen Input**

Janean McLaughlin, 3 Skyview Drive, Lucas, Texas 75002, retracted her request to speak submission and commented that she supports the fire station.

City Manager John Whitsell notified City Council that the City’s water level has been critically low and a Nixle was sent asking residents not to water. More information will be distributed.

**Public Hearing**

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**2. Conduct a Public Hearing to consider the tax rate for fiscal year 2024-2025.**

Mayor Kuykendall opened the public hearing at 3:06 p.m.

There were no members of the public requesting to speak on this item.

Mayor Kuykendall closed the public hearing at 3:06 p.m.

**MOTION:** There was no motion needed for this item.

**Regular Agenda**

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**3. Consider adopting Ordinance #2024-08-01004 approving the budget for fiscal year beginning October 1, 2024, and ending September 30, 2025.**

**MOTION:** A motion was made by Councilmember Johnson, seconded by Councilmember Peterson, to adopt Ordinance #2024-08-01004 approving the budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025. The following record vote was taken:

Councilmember Peterson – Aye  
Councilmember Stubblefield – Aye  
Councilmember Bierman – Aye  
Mayor Kuykendall – Aye  
Mayor Pro Tem Fisher – Aye  
Councilmember Johnson - Aye

**MOTION:** A motion was made by Councilmember Bierman, seconded by Councilmember Peterson, to ratify the property tax revenue increase reflected in the Fiscal Year 2024-2025 adopted budget. The following record vote was taken:

Councilmember Peterson – Aye  
Councilmember Stubblefield – Aye  
Councilmember Bierman – Aye  
Mayor Kuykendall – Aye  
Mayor Pro Tem Fisher – Aye  
Councilmember Johnson - Aye

The motion passed unanimously by a 6 to 0 vote.

4. **Consider adopting Ordinance #2024-08-01005 of the City of Lucas, Texas, levying Ad Valorem Taxes for the Tax Year 2024 (Fiscal Year 2024-2025) at a rate of \$0.239051 per one hundred (\$100) assessed valuation on all taxable property within the corporate limits of the City of Lucas as of January 1, 2024.**

**MOTION:** A motion was made by Mayor Pro Tem Fisher, seconded by Mayor Kuykendall, to adopt Ordinance #2024-08-01005 of the City of Lucas, Texas, levying Ad Valorem Taxes for the Tax Year 2024 (Fiscal Year 2024-2025) at a rate of \$0.239051 per one hundred dollars (\$100) assessed valuation on all taxable property within the corporate limits of the City of Lucas as of January 1, 2024. The following record vote was taken:

Councilmember Peterson – Aye  
Councilmember Stubblefield – Aye  
Councilmember Bierman – Aye  
Mayor Kuykendall – Aye  
Mayor Pro Tem Fisher – Aye  
Councilmember Johnson - Aye

The motion passed unanimously by a 6 o 0 vote.

## **Executive Session**

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**5. Executive Session: An Executive Session is not scheduled for this meeting.**

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.

**6. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

There was no Executive Session during this meeting.

**7. Adjournment.**

**MOTION:** A motion was made by Councilmember Johnson, seconded by Mayor Pro Tem Fisher, to adjourn the meeting at 3:16 pm. The motion passed unanimously by a 6 to 0 vote.

APPROVED:

ATTEST:

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Mayor Dusty Kuykendall

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Toshia Kimball, City Secretary



**RESOLUTION # R-2024-09-00560**  
[Rules of Order and Procedures]

**WHEREAS**, the Home Rule Charter does not provide a procedure for the agenda preparation; and

**WHEREAS**, the City Council has determined that it is in the best interest of all concerned to establish guidelines for the preparation of the agenda for City Council meetings and an orderly process for citizen participation; and

**WHEREAS**, the City Council desires to amend the rules of procedure to clarify when an item is to be submitted to the City staff for purposes of being placed on a City Council agenda.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:**

**SECTION I - DEFINITIONS**

1. Regular Meeting - a meeting of the City Council to conduct its business as set forth in the Home Rule Charter will be held on the first and third Thursday of each month unless otherwise scheduled by City Council.
2. Special Meeting - a meeting of the City Council that is not a Regular Meeting. Per the Home Rule Charter Section 3.14 (2) a Special Meeting shall be called by the Mayor or a majority of the Councilmembers upon provision of public notice in accordance with State Law.
3. Work Session - a meeting of the City Council called for the purpose of exchanging information about the public business or policy. No action is taken by Council during Work Sessions.
4. Agenda Packet - supporting documentation for agenda items.
5. Routine Business - items of normal city business including: canvassing an election, authorizing a contract, zoning which has previously been discussed at a public hearing, approval of minutes, grant deeds, grant of easements, final reading and adoption of ordinances, auditor's reports, standard subdivision agreements, calls for bids, reports of administrative actions and proposals, leases and agreements approved in principle, and rescheduling or cancelling regular meetings.



## SECTION II – AGENDA PREPARATION

1. Regular Meeting agendas should be posted by the Friday before said meeting by 5:00 p.m. but in no case later than 72 hours before the scheduled time of the meeting as provided by State Law.
2. Requests for placing an item on the agenda shall be submitted, in writing, to the City Secretary no later than the **Friday** ~~Tuesday~~ **of the two** weeks before said **regular scheduled City Council** meeting by 12:00 p.m.

Items placed on the agenda must be of sufficient clarity to enable the general public to determine the nature of the issue for consideration and the type of Council action required, if any.

The request and documentation will be reviewed by the City Manager and Mayor prior to being placed on the agenda. If the City Manager and/or Mayor determines that additional clarity and/or supporting documentation is necessary for the agenda item, they shall notify the requestor and may, at their discretion, delay the inclusion of the item in the meeting agenda to the next regular scheduled meeting agenda. The requested item may not be delayed from inclusion on the agenda for more than 1 meeting.

3. Items may be placed on the agenda by the following:
  - a. The Mayor or any Councilmember, as provided for in Section II, 2.
  - b. The City Manager, City Secretary, and City Attorney for items dealing with the operations or administration of their respective job functions.
  - c. Citizens desiring to have Council discuss an issue should seek the concurrence of the Mayor or a Councilmember that the item should be discussed. The Mayor or Councilmember may then request that the item be placed on the agenda in conformance with subsection II.3.a.

## SECTION III – CONSENT AGENDA

Routine business which is brought before Council will be consolidated under the heading “Consent Agenda”. All items appearing under Consent Agenda shall be approved, adopted, accepted, or enacted by one motion and one vote of Council. Items may be removed from the Consent Agenda by the Mayor and/or Councilmember(s) for separate discussion and action.

## SECTION IV – CITIZEN INPUT DURING MEETINGS

### 1. CONDUCT

- a. Conversations between or among audience members should be conducted outside the meeting room. Attendees will refrain from loud private conversations while Council is in session. Attendees shall not address the Council except as provided herein.
- b. Placards, banners or signs will not be permitted in the Council Chambers or in any other room in which the City Council is meeting. Exhibits, displays and visual aids used in connection with presentations to the Council are permitted.
- c. Only City Councilmembers, city staff, and scheduled consultants may step to the dais. If information or documents need to be presented to the Council, it must be provided to the City Secretary who shall distribute such material.
- d. All remarks and questions shall be made to the Mayor or Council as a whole, and not to individual Councilmembers.

### 2. COMMENTS

- a. Any person who wishes to address the Council must first register with the City Secretary by submitting a completed “Request to Speak” form. This form may also be used by citizens to show their support or opposition to an agenda item without having to address the Council.

Groups coming to address the Council are encouraged to select representatives in order to conserve speaking time and reduce repetitive or redundant comments.

Regular Meetings: Citizen Input is allowed on posted agenda items when those items are addressed in the meeting. Other public comments are heard at the beginning of the meeting.

Special Meetings and Work Sessions: Citizen Input may be allowed on posted agenda items only. (See Sec. II. 7.) Council may set time limits on Citizen Input as necessary.

- b. In accordance with the Texas Open Meetings Act, the Council cannot take action on or discuss any subject brought up during Citizen Input; however,

the Mayor or Council may add the issue to a future Council agenda or refer it to the proper city department for action.

- c. Comments will be heard prior to deliberations by the Council. Persons wishing to speak on any agenda item must submit a Request to Speak form prior to the beginning of discussion on that item. Each person shall be recognized by the Mayor, and will be allowed to speak one time for each agenda item listed on their Request to Speak form.
- d. When their name is called to speak, each person shall come to the designated microphone, state their name and address, limit their presentation to three (3) minutes and restrict the comments to the subject being discussed. The Mayor may allow a speaker to exceed the three minute time limit if the information presented is of value to the discussion and does not unduly prolong the meeting. A majority of Council may also allow a speaker to continue after the Mayor has announced the end of the speaker's time.
- e. If a speaker's comments will be longer than three (3) minutes, the Council encourages remarks to be prepared in writing and provided to each member through the City Secretary.
- f. During Public Hearings the applicant will be allowed a maximum of ten (10) minutes to make a presentation and five (5) minutes for rebuttal if necessary. The Mayor or a majority of Council has the right to adjust or extend times as necessary to ensure a fair and open hearing.
- g. The Mayor has the responsibility and duty to rule a speaker out of order if the comments made are of a personal nature, or are in any other manner disruptive to the orderly conduct of business of the Council. If the Mayor does not act promptly, a "Point of Order" motion from any Councilmember can request the Mayor to call the speaker out of order. If the Mayor still does not act, the Councilmember may call for a "Point of Privilege" and move for a vote of the Council to restrict the speaker. A majority vote of the Council will require the Mayor to immediately rule the speaker out of order.

## **SECTION V – ATTENDANCE**

Any member of Council who misses a meeting will contact the Mayor, City Manager or City Secretary prior to the meeting or as soon as practical with the reason for the absence.

**SECTION VI – MISCELLANEOUS**

1. Call to Order - The Mayor, or in the absence of the Mayor, the Mayor Pro-tem shall call the meeting to order. In the absence of the Mayor and Mayor Pro-tem, the City Secretary shall call the meeting to order and a temporary presiding officer shall be elected.
  
2. Conflict of Interest - A Councilmember prevented from voting due to a conflict of interest shall leave the meeting during the debate, shall not vote on the matter, and shall otherwise comply with current state law, and ordinances concerning conflicts of interest.

**SECTION VII**

This Resolution shall supercede any preceding Resolutions regarding City Council agenda preparation and conduct of meetings.

**PASSED AND APPROVED** this 5<sup>th</sup> day of September, 2024.

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Dusty Kuykendall, Mayor

ATTEST:

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Toshia Kimball, City Secretary

APPROVED AS TO FORM:

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Joe Gorfida, Jr., City Attorney



# City of Lucas City Council Agenda Request September 5, 2024

Requester: Communications Specialist Joshua Menhennett

## Agenda Item Request

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Consider approval of the special events planning calendar for fiscal year 2024/25.

## Background Information

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Staff has prepared the special events planning calendar for fiscal year 2024/25. The City of Lucas Parks and Open Space Board approved the special events planning calendar at their July 23, 2024 meeting. Special events include the Lucas Farmers Market, Movie in the Park, Arbor Day/Recycle Event, Country Christmas, Keep Lucas Beautiful (KLB) Spring Cleanup, Founders Day, Lucas Car Show, Art in Public Places, and Public Lands Trail Cleanup. The planning calendar has tentative dates for the 2025 Lucas Farmers Market season as placeholders for planning purposes.

## Attachments/Supporting Documentation

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- A. Special Events Planning Calendar (Fiscal Year 2024/25)

## Budget/Financial Impact

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The following special events were included in the proposed budget for fiscal year 2024/25:

Special Event	Event Date	Account	Budget
Movie in the Park	10/18/2024	11-6211-448 (Parks Events)	\$2,500
Arbor Day & Recycle Event	11/2/2024	11-6211-446 (Keep Lucas Beautiful)	\$1,500
Country Christmas	12/6/2024	11-6211-447 (Country Christmas)	\$15,000
KLB Spring Cleanup	4/5/2025	11-6212-452 (Storm Water Mgmt.)	Varies
Founders Day	4/12/2025	11-6211-444 (Founders Day)	\$25,000
Lucas Car Show	5/17/2025	11-6211-450 (Lucas Car Show)	\$5,000
Public Lands Trail Cleanup	9/20/2025	11-6212-452 (Storm Water Mgmt.)	\$6,500
Art in Public Places	Pending	11-6211-448 (Parks Events)	\$2,500
Lucas Farmers Market	Varies	11-6211-449 (Lucas Farmers Market)	\$8,500

## Recommendation

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Staff recommends approving the special events planning calendar for fiscal year 2024/25.

## Motion

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I make a motion to approve/deny the special events planning calendar for fiscal year 2024/25 as presented.

**2025 City of Lucas Special Events Schedule**

<b>Date</b>	<b>Event</b>	<b>Location</b>	<b>Time</b>	<b>Classification</b>
Tuesday, October 1, 2024	National Night Out	Varies	TBD	LFR
Friday, October 4, 2024	Fiscal Year End Celebration	Council Chambers	11:00 am - 1:00 pm	EE
Sunday, October 6, 2024	Fire Station Open House	Fire Station	12:00 pm - 4:00 pm	LFR
Saturday, October 12, 2024	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Friday, October 18, 2024	Movie in the Park	Community Park	7:00 pm - 9:00 pm	SE
Monday, October 21, 2024	Early Voting Begins	Community Center		Voting
Saturday, October 26, 2024	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Friday, November 1, 2024	Early Voting Ends	Community Center		Voting
Saturday, November 2, 2024	Arbor Day & Recycle Event	Community Park	9:00 am - 1:00 pm	SE
Tuesday, November 5, 2024	Election Day	Community Center		Voting
Thursday, November 28, 2024	Thanksgiving Day (City Holiday)	City Hall Closed		City Holiday
Friday, November 29, 2024	Day After Thanksgiving (City Holiday)	City Hall Closed		City Holiday
Friday, December 6, 2024	Country Christmas	Community Park	6:00 pm - 9:00 pm	SE
Tuesday, December 24, 2024	Christmas Eve (City Holiday)	City Hall Closed		City Holiday
Wednesday, December 25, 2024	Christmas Day (City Holiday)	City Hall Closed		City Holiday
Wednesday, January 1, 2025	New Year's Day (City Holiday)	City Hall Closed		City Holiday
Monday, January 20, 2025	Martin Luther King Jr. Day (City Holiday)	City Hall Closed		City Holiday
Friday, January 24, 2025	Boards/Commission Appreciation Dinner	Heritage Ranch	6:00 pm - 8:00 pm	EE
Thursday, January 30, 2025	Lucas Fire-Rescue Awards Banquet	Heritage Ranch	6:00 pm - 8:00 pm	LFR
Saturday, April 5, 2025	Keep Lucas Beautiful Spring Cleanup	Varies	9:00 am - 1:00 pm	SE
Saturday, April 12, 2025	Founders Day	Community Park	9:00 am - 2:00 pm	SE
Friday, April 18, 2025	Good Friday (City Holiday)	City Hall Closed		City Holiday
Sunday, April 20, 2025	Easter Day	City Hall Closed		City Holiday
Monday, April 21, 2025	Early Voting Begins	Community Center	TBD	Voting
Thursday, April 24, 2025	Art in Public Places Opening Reception	City Hall	5:00 pm - 6:00 pm	SE
Saturday, April 26, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Tuesday, April 29, 2025	Early Voting Ends	Community Center	TBD	Voting
Saturday, May 3, 2025	Election Day	Community Center	TBD	Voting
Saturday, May 10, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Saturday, May 17, 2025	Lucas Car Show	Creekwood UMC	8:00 am - 12:00 pm	SE
Saturday, May 24, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Monday, May 26, 2025	Memorial Day (City Holiday)	City Hall Closed		City Holiday
Saturday, June 14, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Saturday, June 28, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Thursday, July 3, 2025	Employee Picnic	To Be Determined	11:00 am - 1:00 pm	EE
Friday, July 4, 2025	Independence Day (City Holiday)	City Hall Closed		City Holiday
Saturday, July 12, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Saturday, July 26, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Saturday, August 9, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Saturday, August 23, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Monday, September 1, 2025	Labor Day (City Holiday)	City Hall Closed		City Holiday
Saturday, September 13, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM
Saturday, September 20, 2025	Public Lands Trail Cleanup	To Be Determined	9:00 am - 1:00 pm	SE
Saturday, September 27, 2025	Lucas Farmers Market	Community Park	8:00 am - 12:00 pm	LFM



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 05

Requester: Development Services Director Joe Hilbourn  
Public Works Supervisor Jeremy Bogle

#### **Agenda Item Request**

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Consider providing a recommendation to staff for future budget amendments for the purchase and implementation of Advanced Metering Infrastructure (AMI) for the City of Lucas water utility system.

#### **Background Information**

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In January 2017, the City approved switching over to Neptune meters, in that time we have had less than 5 failures. Staff would like to take the next step and go to Advanced Metering Infrastructure (AMI). AMI is a two-way communication system to collect detailed metering information throughout a utility's service industry. AMI is typically automated and allows real time, on-demand integration with metering endpoints.

AMI can benefit residents in many ways, including:

1. **Faster, more accurate meter reading:** AMI technology can collect meter readings faster and with fewer human errors, which can lead to more accurate bills and a better customer experience.
2. **Improved water monitoring:** AMI provides frequent water usage data, which can help residents understand their consumption patterns, identify leaks, and improve facility water management. Many utilities offer customer portals that allow residents to access their water use data, which can be updated hourly or even four times a day. These portals can also provide leak and high-usage alerts, which can help residents calibrate their consumption levels and avoid surprise water bills.
3. **Automated processes:** AMI can automate meter reading, billing, and data collection processes

The introduction of AMI meter reading presents a significant opportunity for our City to enhance operational efficiency while achieving substantial cost savings. Based on our current practices, we estimate that AMI will save approximately \$76,608 annually not including benefits by eliminating the need for drive-by meter readings and manual charting of meters. This saving comes from the reduction in staff hours required for these tasks.

In addition to cost savings, the implementation of AMI will provide additional benefits:

1. **Targeted Water Management:** AMI will allow us to better manage water usage by identifying residents who are exceeding their allotted watering days or those who are watering daily. We will have concrete evidence and proof of any violations regarding watering restrictions.



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 05

2. **Enhanced Customer Access and Engagement:** Residents will have the ability to log into their accounts online via Neptune 360 to view their usage in real-time. They can establish alerts for various conditions such as leaks, abnormal usage, or when they approach certain usage thresholds, empowering them to manage their water consumption proactively.
3. **Improved Customer Service:** The accuracy and frequency of meter readings will be improved, which in turn enhances customer service. This increased reliability will lead to fewer billing disputes and greater resident satisfaction.
4. **Leak Detection:** With AMI, customers can quickly detect and repair leaks, ultimately saving them money while conserving our vital water resources.
5. **Support for Water Conservation Goals:** AMI aligns with our commitment to achieving water conservation goals within the City by promoting responsible water usage among residents.
6. **Reliability in Network Operations:** AMI systems can automatically recover from network outages and retain up to **96 days of stored data**, ensuring continuity of service and information.
7. **Cost-Free Infrastructure Deployment:** Importantly, there are no costs associated with installing, maintaining, operating, or upgrading AMI infrastructure over the deployment's lifetime, making this a budget-friendly initiative.

#### **Attachments/Supporting Documentation**

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1. AMI Cellular Neptune meter sole source letter.
2. AMI Cellular Proposal from Neptune meter for AMI.
3. AMI Cellular breakdown of labor savings

#### **Budget/Financial Impact**

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The initial set up and infrastructure is \$695,193.93  
Ongoing annual cost of AMI \$9,880.11  
Potential annual labor savings \$76,608 (not including benefits)

#### **Recommendation**

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Staff recommends Council direct staff to bring back the item with a budget adjustment in the amount of \$695,193.93 at the October 17<sup>th</sup> City council meeting.

#### **Motion**

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I make a motion to approve/deny directing staff to bring forward an amendment to the Fiscal Year 2024-2025 Budget to include funding for the purchase and implementation of Advanced Metering Infrastructure (AMI) for the City of Lucas water utility system at the October 17, 2024, City Council meeting.





**NEPTUNE**  
TECHNOLOGY GROUP

July 29, 2024

## Neptune Sole Source Letter

City of Lucas  
Mr. Jeremy Bogle  
665 Country Club Road  
Lucas, TX 75002

RE: Sole Source Neptune Letter

City of Lucas Team,

Neptune Technology Group, Inc has always valued the City of Lucas, Texas as a loyal customer. I want to clarify, Core & Main, formerly HD Supply Waterworks, is the sole, exclusive authorized Neptune Technology Group distributor for the State of Texas. As the sole source provider of all Neptune products, the City of Lucas can continue to depend on Core and Main for all of your metering needs. Please direct all Neptune product communication to Core & Main for local sales and support.

Regards,

Charlie Trimble – Territory Manager  
Email: [Ctrimble@neptunetg.com](mailto:Ctrimble@neptunetg.com)  
Cell: 281-794-3133



**NEPTUNE**  
TECHNOLOGY GROUP



# Bid Proposal for Lucas AMI/Cellular Updated 8/12/2024

CUSTOMER	<b>CITY OF LUCAS</b> 665 COUNTRY CLUB DR LUCAS, TX 75002	<b>Job</b> Lucas AMI/Cellular Updated 8/12/2024 Lucas, TX Bid Date: 05/24/2022 Bid #: 2362378
	<b>Sales Representative</b> Rudolph James (M) 469-601-2737 (T) 817-595-0580 Rudolph.James@coreandmain.com	<b>Core &amp; Main</b> 6959 State Hwy 276 Royse City, TX 75189 (T) 9726352722
CONTACT	Budgetary Numbers Only.	
NOTES		



Bid Proposal for Lucas AMI/Cellular Updated 8/12/2024

**CITY OF LUCAS**

**Job Location:** Lucas, TX

**Bid Date:** 05/24/2022

**Core & Main** 2362378

**Core & Main**

6959 State Hwy 276

Royse City, TX 75189

**Phone:** 9726352722

**Fax:** 9726359325

Seq#	Qty	Description	Units	Price	Ext Price
<b>GATEWAYS</b>					
10					
20	7	NEPT R900 GATEWAY V4 ETHERNET 13458-100	EA	10,700.00	74,900.00
30	7	NEPTUNE 13146-100 R900 GATEWAY RF ANTENNA	EA	520.00	3,640.00
40	7	13070-100 OUTDOOR UPS SYSTEM	EA	3,300.00	23,100.00
50	7	R900 GATEWAY 5 YR EXT WARRANTY	EA	4,400.00	30,800.00
<b>SUBTOTAL</b>					<b>132,440.00</b>
<b>CELL RETRO MTRS (EST. COST)</b>					
60					
70	294	13964-200 CELLULAR MIU PIT VERSION 6' WIRE W/ 2' ANT	EA	205.00	60,270.00
80	294	T-10 REGISTER RETROFIT	EA	129.00	37,926.00
<b>SUBTOTAL</b>					<b>98,196.00</b>
<b>GATEWAY INSTALL</b>					
90					
100	7	GATEWAY INSTALL + MOBILIZATION	EA	61,942.36	433,596.52
<b>SUBTOTAL</b>					<b>433,596.52</b>
<b>METER RETROFIT INSTALL</b>					
110					
120	294	RETROFIT INSTALL	EA	43.75	12,862.50
130	1	RETROFIT INSTALL MOBILIZATION	EA	3,750.00	3,750.00
<b>SUBTOTAL</b>					<b>16,612.50</b>
<b>NEPTUNE 360 AMI SUBSCRIPTION</b>					
140					
150	2553	360 AMI SUBSCRIPTION	EA	3.87	9,880.11
<b>SUBTOTAL</b>					<b>9,880.11</b>
<b>N 360 + FIRSTNET CELLULAR DATA PLAN</b>					
160					
170	294	FIRST NET ANNUAL PER METER	EA	15.20	4,468.80
<b>Sub Total</b>					<b>695,193.93</b>
<b>Tax</b>					<b>0.00</b>
<b>Total</b>					<b>695,193.93</b>

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>

## Spreadsheet Breakdown for Water Meter Reading Costs

Description	Quantity	Hours per Chart	Charts per Week	Weeks per Month	Total Hours for Charts per Month	Hourly Rate	Total Cost for Charts
Staff Members	2	1	30	4			
<b>Total Charts Read per Month</b>					240		
<b>Total Hours for Charts</b>		1			240 hours (2 staff)		
<b>Total Cost for Charts</b>						\$21	\$5,040
<b>Monthly Meter Reading Days</b>	2	8		4	64 hours		
<b>Total Cost for Meter Reading</b>					64 hours (2 staff)	\$21	\$1,344
<b>Total Staff Hours per Month</b>					304 hours		
<b>Total Monthly Cost</b>							<b>\$6,384</b>
<b>Estimated Annual Cost</b>							<b>\$76,608</b>

### Explanation:

1. **Staff Members:** 2 employees are needed for the tasks.
2. **Hours per Chart:** Each chart takes about 1 hour to complete.
3. **Charts per Week:** Approximately 30 charts are completed weekly.
4. **Weeks per Month:** Assuming an average of 4 weeks per month.
5. **Total Charts Read per Month:**
  - o Total charts read = 30 charts/week x 4 weeks = **120 charts** per month.
6. **Total Hours for Charts:**
  - o 240 hours per month for both employees working on charts (120 charts x 2 employees).
7. **Total Cost for Charts:**
  - o Total cost = 240 hours x \$21/hour = **\$5,040** for charts.
8. **Monthly Meter Reading Days:** The team reads meters for 4 days, 8 hours each day, totaling **64 hours** (2 staff).

9. **Total Cost for Meter Reading:**

- 64 hours x \$21/hour = **\$1,344** for reading meters.

10. **Total Staff Hours per Month:**

- Total hours for both activities = 240 hours (charts) + 64 hours (meter readings)  
= **304 hours**.

11. **Total Monthly Cost:** The sum of costs for charts and meter readings is **\$6,384**.

12. **Estimated Annual Cost:**

- Monthly cost (\$6,384) x 12 = **\$76,608**.



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 06

Requester: Development Services Director Joe Hilbourn

### **Agenda Item Request**

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Consider adopting Ordinance #2024-09-01006 amending the City of Lucas Code of Ordinances, Appendix C titled “Fee Schedule”.

### **Background Information**

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Staff has received an amended restated second agreement for Trash service from CWD, the changes below reflect the increase in trash prices.

- Solid Waste Collection and Disposal
  - Section 24.100 Monthly Rates
    - Base residential services including solid waste, recycling, unlimited bundled brush, limited bulk and unbundled brush, door side household hazardous waste and used electronics collection (monthly rates): \$27.92
    - Senior citizen rate for base residential services (monthly rates): \$25.13
    - Optional additional residential solid waste cart (monthly rates): \$14.00
    - Optional additional residential recycling cart (monthly rates): \$5.90
    - Optional concierge residential service for solid waste service only (price is in addition to the base residential services monthly rates):
      - 0 feet to 100 feet from public street to point of collection (monthly rates): \$32.92
      - 100 feet to 300 feet from public street to point of collection (monthly rates): \$65.85
      - 300' + from public street to point of collection (monthly rates) \$98.77
      - Optional special collection for excess bulk and brush accumulations (per yard): Billed Directly by CWD.
      - Optional manure and stable matter collection for one (1) half -full cart collection (monthly rates): Billed Directly by CWD.
      - Optional additional manure and stable matter collection (monthly rates): Billed Directly by CWD.
      - Replacement of lost/stolen solid waste or recycle cart (each): Billed Directly by CWD.

### **Attachments/Supporting Documentation**

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1. Ordinance #2024-09-01006 Amending Fee Schedule
2. Revised Fee Schedule Redlined Version
3. CWD Second Amendment to Agreement



# City of Lucas

## City Council Agenda Request

### September 5, 2024

#### **Budget/Financial Impact**

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The impact to the approved budget for fiscal year 2024/25 would vary based on the proposed fee changes. On September 5, 2024 (earlier this agenda), the City Council approved the Second Amendment to the Agreement for Solid Waste and Recycling Services with Community Waste Disposal where there is a slight increase in residential monthly rates. Staff is also requesting to amend the fee schedule for the new monthly rates.

#### **Recommendation**

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Staff recommends adopting Ordinance 2024-09-01006 amending the City of Lucas Code of Ordinances, Appendix C titled "Fee Schedule".

#### **Motion**

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I make a motion to approve/deny adopting Ordinance 2024-09-01006 amending the City of Lucas Code of Ordinances, Appendix C titled "Fee Schedule".



**ORDINANCE #2024-09-01006**  
[Amending Fee Schedule]

**AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING APPENDIX C TITLED "FEE SCHEDULE," BY AMENDING ARTICLE 24.000 TITLED "SOLID WASTE COLLECTION AND DISPOSAL" TO UPDATE THE MONTHLY RATES; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2000.00); AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Lucas, Texas finds it to be in the public interest to amend the City of Lucas Code of Ordinances, Appendix C, titled "Fee Schedule" to better reflect the cost of certain services provided by the City of Lucas.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:**

**SECTION 1.** That the City of Lucas Code of Ordinances is amended by amending Appendix C title "Fee Schedule", Article 24.000 titled "Solid Waste Collection and Disposal," by amending §24.100 titled "Monthly rates" to read as follows:

- (a) Base residential services including solid waste, recycling, unlimited bundled brush, limited bulk and unbundled brush, door side household hazardous waste and used electronics collection (monthly rates): \$27.92.
- (b) Senior citizen rate for base residential services (monthly rates): \$25.13.
- (c) Optional additional residential solid waste cart (monthly rates): \$14.00.
- (d) Optional additional residential recycling cart (monthly rates): \$5.90.
- (e) Optional concierge residential service for solid waste service only (price is in addition to the base residential services monthly rates):
  - (1) 0 feet to 100 feet from public street to point of collection (monthly rates): \$32.92.
  - (2) 100 feet to 300 feet from public street to point of collection (monthly rates): \$65.85.
  - (3) 300' + from public street to point of collection (monthly rates) \$98.77
  - (4) Optional special collection for excess bulk and brush accumulations (per yard):  
Billed Directly by CWD.



- (5) Optional manure and stable matter collection for one (1) half -full cart collection (monthly rates): Billed Directly by CWD.
- (6) Optional additional manure and stable matter collection (monthly rates): Billed Directly by CWD.
- (7) Replacement of lost/stolen solid waste or recycle cart (each) Billed Directly by CWD.

*Note to codifier (f) through (i) renumbered to (3) through (6).*

**SECTION 2.** To the extent of any irreconcilable conflict with the provisions of this Ordinance and other ordinances of the City of Lucas and which are not expressly amended by this Ordinance, the provision of this Ordinance shall remain and be controlling.

**SECTION 3.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of the remaining portions of this Ordinance or the City of Lucas Code of Ordinances, as amended hereby, which shall remain if full force and effect.

**SECTION 4.** An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Ordinances of the City of Lucas, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 5.** That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction in the municipal court shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 6.** That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

APPROVED:

\_\_\_\_\_  
Dusty Kuykendall, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Joseph J. Gorfida, Jr., City Attorney  
(8-27-2024/cgm ND4859-4843-8749, v1)

\_\_\_\_\_  
Toshia Kimball, City Secretary

## Redlined changes to Master Fee Schedule

- Solid Waste Collection and Disposal
  - Section 24.100 Monthly Rates
    - Base residential services including solid waste, recycling, unlimited bundled brush, limited bulk and unbundled brush, door side household hazardous waste and used electronics collection (monthly rates): ~~\$26.78~~ **\$27.92**
    - Senior citizen rate for base residential services (monthly rates): ~~\$24.10~~ **\$25.13**
    - Optional additional residential solid waste cart (monthly rates): ~~\$13.38~~ **\$14.00**
    - Optional additional residential recycling cart (monthly rates): ~~\$5.72~~ **\$5.90**
    - Optional concierge residential service for solid waste service only (price is in addition to the base residential services monthly rates):
      - 0 feet to 100 feet from public street to point of collection (monthly rates): ~~\$32.09~~ **\$32.92**
      - 100 feet to 300 feet from public street to point of collection (monthly rates): ~~\$64.20~~ **\$65.85**
      - **300' + from public street to point of collection (monthly rates) \$98.77**
      - Optional special collection for excess bulk and brush accumulations (per yard): ~~\$15.62~~ **Billed Directly by CWD.**
      - Optional manure and stable matter collection for one (1) half -full cart collection (monthly rates): ~~\$30.21~~ **Billed Directly by CWD.**
      - Optional additional manure and stable matter collection (monthly rates): ~~\$19.80.~~ **Billed Directly by CWD.**
      - Replacement of lost/stolen solid waste or recycle cart (each): ~~\$80.99.~~ **Billed Directly by CWD.**

## **SECOND AMENDMENT TO AGREEMENT FOR SOLID WASTE AND RECYCLING SERVICES**

This Second Amendment to the Agreement for Solid Waste and Recycling Services (“Second Amendment”) is made by and between the City of Lucas, Texas (“Client” or “City”) and Community Waste Disposal, LP, a Texas limited partnership (“Contractor”), (individually as the “Party” or collectively as the “Parties”), acting by and through their authorized representatives.

### **RECITALS**

**WHEREAS**, the Parties entered into that certain Agreement for Solid Waste and Recycling Services, dated May 6, 2022, as amended by the First Amendment to Agreement for Solid Waste and Recycling Services executed on September 7, 2023 (the “Agreement”) under which Contractor shall render solid waste and recycling services as an independent contractor, and not as an employee, and as described in Exhibit “A” (the “Contractor’s Schedule – Rates and Services”) and Exhibit “B” (the “Scope of Services”) to the Agreement to assist the City in providing waste collection, transport and disposal services from residential customers located within the City’s limits (the “Services”); and

**WHEREAS**, the Parties desire to amend the Agreement by amending Exhibit “A”, Contractor’s Schedule – Rates and Services, to reflect a rate increase for residential services.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. That the current **Exhibit “A”, Contractor’s Schedule – Rates and Services**, shall be deleted in its entirety and replaced with the following:

EXHIBIT "A"  
SECOND AMENDED CONTRACTOR'S SCHEDULE – RATES AND SERVICES

<b>City of Lucas Solid Waste Collection and Recycling Services</b>	Oct 2024 Net Monthly Rate to CWD	Oct 2024 Lucas Customer Monthly Rate
<i>Note: CWD considers this material as proprietary rate information that could affect their competitiveness if the waste services contract goes to competitive bid process. Therefore, CWD requests that their extension request letters and all associated discussion information to be exempt from public disclosure. CWD request this information is exempt from Public Records, and is only allowed to be part of Public Records, after a ruling of the Attorney General of Texas.</i>		
<b>Residential Collection</b>		
<b>Base Residential Services - All City of Lucas Residents</b>		
Base Residential Solid Waste Service (once a week - CWD cart included) = <i>\$16.03 net to CWD</i>		
Unlimited Bundled Brush Collection (once a week) - each tied and bundled brush cannot exceed 4 ft by 2 ft nor weigh more than 50 pounds per bundle	\$22.65	<b>\$27.92</b>
Limited Bulk and Unbundled Brush Collection (once a week) - bulk and/or unbundled brush cannot exceed 2 CY		
Door Side Household Hazardous Waste & Used Electronics Collection (twice per year per resident)		
Residential Recycling Rate to All Residents (once a week - CWD cart included) = <i>\$6.62 net to CWD</i>		
Senior Citizen Rate (10% Discount) - Base Residential Services	\$20.39	<b>\$25.13</b>
<b>Optional Residential Services</b>		
Optional Additional Residential Trash Cart Pricing (Each)	\$11.38	<b>\$14.00</b>
Optional Additional Residential Recycling Cart Pricing (Each)	\$4.79	<b>\$5.90</b>
Optional Concierge Residential - Solid Waste Service only (once a week - CWD cart) <i>price is in addition to Base Solid Waste Rate above</i>		
0' - 100' - from public street to point of collection	\$26.71	<b>\$32.92</b>
100' - 300' - from public street to point of collection	\$53.43	<b>\$65.85</b>
300' + from public street to point of collection	\$80.14	<b>\$98.77</b>
Optional Special Collection Rate for Excess Bulk and Brush Accumulations (per yard)	\$16.02	<b>Billed by CWD</b>
Optional Manure and Stable Matter Collection (once a week - no more than 1/2 full - CWD cart)	\$30.99	<b>Billed by CWD</b>
Additional Manure and Stable Matter Collection Cart Pricing (Each)	\$20.31	<b>Billed by CWD</b>
Replace Lost/Stolen Trash or Recycle Cart (Each)	\$84.15	<b>Billed by CWD</b>
<b>Disaster or Storm Events Services</b>		
Rate per Hour - Grapple Truck	\$204.64	<b>N/A</b>
Rate per Hour - Rear Load with Crew	\$204.64	<b>N/A</b>
Rate per Hour - Open Tops and Bobcats	\$89.20	<b>N/A</b>
Storm Debris Disposal Per Ton	\$46.93	<b>N/A</b>
<b>City Services</b>		
<b>City Facilities Trash &amp; Recycle Cart Service</b>		
Various Locations - once per week - 95-gallon CWD carts as needed	N/C	<b>N/C</b>
<b>Roll OFF - Public Works</b>		
Various Locations (8 - 30 Yard Open Tops plus 8 Total Hauls per Year)	N/C	<b>N/C</b>
<b>Special Events</b>		
2 - 30 Yard Open Tops / 2 Total Hauls per Year Trash and Recycle Carts - as needed	N/C	<b>N/C</b>

**Notes:**

- Lucas Customer Rate includes City of Lucas' 7% Franchise Fee, 8% Administrative Fee, and 8.25% Sales Tax.
- Senior citizens will receive a 10% discount on all residential solid waste and recycling services.

**SIGNED AND AGREED** on this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF LUCAS, TEXAS**

By: \_\_\_\_\_  
John Whitsell, City Manager

Approved as to form:

By: \_\_\_\_\_  
Joseph J. Gorfida, Jr., City Attorney

**SIGNED AND AGREED** on this \_\_\_\_ day of \_\_\_\_\_, 2024.

**COMMUNITY WASTE DISPOSAL, LP**

By: \_\_\_\_\_  
Jason Roemer, Vice President



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Requester: Communications Specialist Joshua Menhennett

#### **Agenda Item Request**

---

Discuss and consider approving the recommendation of the Selection Review Committee to award by resolution a contract with Traylor and Associates Incorporated for administrative services pertaining to the application and implementation, if awarded, of the City's 2025-2026 TxCDBG grant from the Texas Department of Agriculture and authorizing the execution of a contract.

#### **Background Information**

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The Texas Community Development Block Grant program is administered by the Texas Department of Agriculture (TDA) to provide grants to rural Texas cities and counties for basic infrastructure projects. The program's goal is to develop viable communities by improving housing and living conditions for the residents of the locality. The TDA awards funding on a biennial basis. Applications are scored by the Unified Soring Committee (USC), which is made up of one representative from each Council of Governments in the state. Most funds are used for public facilities, such as water and wastewater infrastructure, street and drainage improvements, and water treatment, water supply, and water storage improvements.

As a part of program requirements, City staff is required to procure a grant administrator. Staff solicited the services of potential grant administrators for the application under the requirements set forth by the TDA. The submission deadline for these proposals for qualifications was August 27, 2024. Once received and opened, the selection committee reviewed and scored each proposal and ranked them accordingly based on the score guidelines set forth by the TDA. This scoring system takes in to account proven experience, work performance, capacity to perform, and proposed costs.

#### **Attachments/Supporting Documentation**

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A. Resolution R-2024-09-00561 Selecting a TxCDBG-CD Grant Administrator.

#### **Budget/Financial Impact**

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There is no impact on the budget to contract a grant administrator unless the grant is awarded.

#### **Recommendation**

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The Selection Review Committee recommends approving the recommendation to select Traylor and Associates Incorporated as the grant administrator for the TxCDBG grant.



# City of Lucas

## City Council Agenda Request

### September 5, 2024

#### **Motion**

---

I make a motion to approve/deny the recommendation of the Selection Review Committee to award by resolution a contract with Traylor and Associates Incorporated for administrative services pertaining to the application and implementation, if awarded, of the City's 2025-2026 TxCDBG grant from the Texas Department of Agriculture and authorizing the execution of a contract.



**RESOLUTION R-2024-09-00561**  
[Selecting a TxCDBG-CD Grant Administrator]

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, SELECTING A GRANT ADMINISTRATION FIRM TO ASSIST THE CITY WITH THE SUBMITTAL OF AN APPLICATION FOR FUNDING AND ADMINISTRATION OF A CONTRACT, IF AWARDED, FROM THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) FOR THE 2025/2026 TEXAS COMMUNITY BLOCK GRANT PROGRAM – COMMUNITY DEVELOPMENT FUND (TxCDBG-CD).**

**WHEREAS**, certain conditions exist which represent a threat to the public health and safety; and

**WHEREAS**, the City of Lucas, Texas desires assistance in application preparation and, if awarded, the subsequent implementation and administration of the funding from the Texas Department of Agriculture (TDA) 2025/2026 Texas Community Development Block Grant – Community Development Fund (TxCDBG-CD); and,

**WHEREAS**, the City of Lucas, Texas has sought proposals from administrative consultants for Application Preparation and Project Administration; and,

**WHEREAS**, the City of Lucas, Texas performed these solicitations in compliance with guidance for subrecipients under 2 CFR Part 200; and,

**WHEREAS**, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, AS FOLLOWS:**

SECTION 1. The City Council has reviewed and hereby formally selects the firm of:

*Traylor and Associates Incorporated as the administrative consultant for application preparation, project administration and project-related management services, if awarded, for funding from the Texas Department of Agriculture (TDA) 2025/2026 Texas Community Development Block Grant – Community Development Fund (TxCDBG-CD).*



**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS,  
TEXAS, ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

City of Lucas, Texas

ATTEST

\_\_\_\_\_  
Dusty Kuykendall, Mayor

\_\_\_\_\_  
Toshia Kimball, City Secretary



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 08

Requester: Councilmember Phil Lawrence

#### **Agenda Item Request**

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Consider providing dinner meals for City Councilmembers prior to City Council meetings.

#### **Background Information**

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Meals have been being provided to Council Members for about a year and have not created anything but a positive impact overall. For whatever reason, an arbitrary decision was made by someone without consulting Council, to end the meals. There is no negative financial impact as a result of the provided meals.

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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To re-establish the meals to the City Council.

#### **Motion**

---

I make a motion to provide meals to all councilmembers before all City Council meetings starting immediately.



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Requester: City Secretary Toshia Kimball

#### **Agenda Item Request**

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Consider nominations to the Texas Municipal League Intergovernmental Risk Pool of Trustees.

#### **Background Information**

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The Texas Municipal League Intergovernmental Risk Pool Board of Trustees is seeking nominations for Places 11 through 14 on the Board of Trustees. Officials listed on the ballot have been nominated for a six-year term. All nominations must be received by September 30, 2024.

Nominations are outlined in the attachment for Places 11 through 14, one nomination may be chosen for each place.

#### **Attachments/Supporting Documentation**

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1. Official ballot for Board of Trustees election

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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Submit nominations to the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool for a period of six years with the term ending October 1, 2030.

#### **Motion**

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I make a motion to nominate \_\_\_\_\_ for Place 11; \_\_\_\_\_ for Place 12; \_\_\_\_\_ for Place 13 and \_\_\_\_\_ for Place 14 on the TML Intergovernmental Risk Pool Board to serve for a period of six years with a term ending October 1, 2030.

# OFFICIAL BALLOT

## Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 11 – 14 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2024. Ballots received after September 30, 2024, cannot be counted. **The ballot must be properly signed, and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

**PLACE 11**

- Randy Criswell.** (Incumbent) Randy Criswell is currently the City Manager of Wolfforth (Region 3), a position he's held since 2022. He has served on the TML Risk Pool Board of Trustees since 2015 and as Chair of the Board from 2020 to 2022. He has been in public service since 1994, having served the City of Canyon in three administrative roles including City Manager, the City of Mineral Wells as City Manager, and his current position. Mr. Criswell has a Bachelor of Science Degree from Texas Tech University in Engineering Technology and is a Certified Public Manager. He is a member of TCMA and a past member of the TCMA Board of Directors. He and his wife Janie have three grown children, and he enjoys golf, his Harley Davidson motorcycle, and spending time with Janie.
  
- Robert S. Davis.** Robert Davis serves as the City Attorney for the City of Bullard (Region 15). He is a Senior Partner at Flowers Davis PLLC in Tyler and oversees the Business and Commercial Litigation, Insurance Defense, Defense of Governmental Entities, Employment Law, and Medical Liability Sections of the law firm. Mr. Davis has extensive experience in representing governmental entities and government officials in all types of litigation. He also has extensive experience in litigation for major insurance carriers and drafting coverage opinions for insurance carriers. Through the years, he has written many papers for and made numerous presentations to Texas Sheriff's Association, Texas Association of Counties, Texas Jail Association, and Texas Chief Deputies' Association.

**WRITE IN CANDIDATE:**

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## PLACE 12

- Cedric Davis, Sr.** Cedric Davis is the City Manager of the City of Mathis (Region 11). He joined the city's administration team on January 3, 2024, and has more than three decades of experience as a public servant. He served as the City Manager of Mathis for over four years, and is a former Chief of Police and Public Educator. He is a graduate of Law Enforcement Management Institute of Texas and the Advanced Military Academy of Texas. He has a Bachelor of Science degree in Criminal Justice Administration from Sam Houston State University. He is a licensed Master Peace Officer, Police Instructor, Investigator, and holds certifications in Public Management, Smart City Practitioner, and Public Finance Investment Officer. In 2008 he served as Mayor of Balch Springs.
- Rocky Hawkins.** Rocky Hawkins is a Councilmember for the City of Gladewater (Region 15), and served as such for four years. He has also served on the Gladewater Lake Board for 10 years, as a Chamber of Commerce Volunteer, as a member of the "Friends of the Library" at the Lee-Bardwell Public Library in Gladewater, and on various boards and committees at First Baptist Church for 30 years. Mr. Hawkins began his career with a brief stint as a Parole Officer for Gregg County; later spent almost 15 years in the Hospitality/Restaurant Business; and finished his career with 30 years at Eastman Chemical Co. He holds an associate's degree in business management from Kilgore College and a B.S. degree in Criminal Justice from Sam Houston State University.
- Allison Heyward.** (Incumbent) Allison Heyward has served as Councilmember for the City of Schertz (Region 7) since 2018. She also serves on the TML Board of Directors and is currently the TML President Elect. She previously served in 2022 on the TMLIRP Board as the TML Board representative. In January 2023, she was appointed to Place 12 on the TMLIRP Board to fill a vacancy. She holds a Bachelor's Degree in Accounting from Texas Southern University, and is a 2020 graduate of the Chamber Leadership Core Program. Mrs. Heyward is also a TML Leadership Fellow and a Certified Municipal Officer (CMO), having received the TMLI CMO (Certified Municipal Official Designation) Award of Excellence for maintaining the designation for 5 continuous years. She has also been recognized with the President's Award for being one of the top 2 highest earners of Continuing Education Units.
- Rudy Zepeda.** Rudy Zepeda has served as the Finance Director for the City of Santa Fe (Region 14) since 2021. Before joining Santa Fe, Mr. Zepeda served eight years in Dayton, Texas, as Assistant City Manager and Finance Director. He holds a degree in Classics from the University of Arizona and certification in Certified Public Management from Stephen F. Austin University. While Finance Director in Santa Fe, the city earned the Government Finance Officers Association (GFOA) Budget Presentation Award and the Excellence in Financial Reporting award. This year, the city was recognized by the State Comptroller's Office with its Traditional Finances Star Award. Mr. Zepeda's career spans 30 years, with significant experience in both public and private sectors, including 14 years in local government.

**WRITE IN CANDIDATE:**

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PLACE 13

- Harlan Jefferson.** (Incumbent) Deputy City Manager for the City of Burleson (Region 13). Mr. Jefferson has been in public service for 41 years, serving as a Risk Manager for the City of Denton early in his career and serving as Town Manager for Flower Mound and Prosper, Texas. Mr. Jefferson is an active member of the Texas City Management Association (TCMA), having served on its Board of Directors and is a Past President of the North Texas City Manager Association. He holds a Bachelor of Arts in Political Science and a Master of Public Administration from the University of North Texas. Additionally, he is an Adjunct Faculty member in the Master of Public Administration Program at the University of North Texas.
  
- James Quin.** City Administrator for the City of Hutchins (Region 13) since March 2022. He served as City Administrator of Haslet for 8 years and City Manager for Richland Hills for 16 years. Mr. Quin earned a Bachelor of Science Education degree and a Master of Public Administration degree from Missouri State University. He is a member of the International City/County Management Association (ICMA) and maintains the ICMA Credentialed Manager (CM) designation. In April 2022, he was awarded the High Performance Leadership Academy Certificate issued by ICMA Professional Development Academy. Also, he is a full member of TCMA, and previously served on the HCA Medical City Alliance Hospital Board for 6 years.

**WRITE IN CANDIDATE:**

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**PLACE 14**

- Mike Land** (Incumbent) City Manager for the City of Coppell (Region 13) since 2017, and Deputy City Manager from 2012-2017. Previously, he was Town Manager for Prosper, City Manager for Gainesville, and Executive Director for the Southwestern Diabetic Foundation. Mr. Land serves on the International City/County Management (ICMA) Board of Directors and is the 2024-25 ICMA President-Elect. Additionally, he serves on the Texas Women's Leadership Institute Advisory Board, the Texas A&M University's Development Industry Advisory Council, and the UTA MPA Advisory Board. He has also served as School Board Trustee for Gainesville Independent School District and as President of TCMA.

**WRITE IN CANDIDATE:**

---



**Certificate**

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Printed Name of Political Entity



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 10

Requester: City Council

#### **Agenda Item Request**

---

Executive Session:

- A. As The City Council will convene into Executive Session pursuant to Section 551.074(a)(1) of the Texas Government Code, Personnel Matters, to deliberate the opening on the Parks and Open Space Board.
- B. The City Council will convene into Executive Session pursuant to Section 551.074(a)(1) of the Texas Government Code, Personnel Matters, to review and evaluate the City Managers 90-day job performance.

#### **Background Information**

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The meeting is closed to the public as authorized by Section 551.074(a)(1) of the Texas Government Code.

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### September 5, 2024

Item No. 11

Requester: City Council

#### **Agenda Item Request**

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Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA