



Parks and Open Space
Board Meeting
April 21, 2015
7:00 p.m.
City Hall – 665 Country Club Road

Minutes

Call to Order

Chairman Rhoads called the meeting to order at 7:00 p.m.

Present:

Chairman David Rhoads
Vice Chairman Christopher Vanhorn
Member Valerie Turnbow
Member Kenneth Patterson
Member Brenda Rizo
Alternate Member Amber Patteson
Alternate Member Jerry Straka

City Council Representative:
City Council Member Steve Duke

Staff:

City Manager Joni Clarke
Development Services Director Joe Hillbourn
City Secretary Stacy Henderson

Chairman Rhoads determined that a Quorum was present and reminded all in attendance to silence their cell phones. The Board conducted the Pledge of Allegiance.

Regular Agenda

- 1. Consider approval of the minutes from the March 24, 2015 Parks and Open Space Board meeting.**

MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Member Patterson to approve the minutes as submitted. The motion passed by a 5-0 vote.

- 2. Update on the Keep Lucas Beautiful Cleanup Event scheduled for April 25, 2015.**

Development Services Director Hilbourn gave a presentation stating all supplies had been ordered for the cleanup event as well as refreshments afterwards. The route was discussed as well as vehicle transportation to and from various cleanup location points.

The Board also discussed volunteers attending, taking pictures for the event and getting school involvement for next year's event.

3. Discuss Scarecrow Contest guidelines associated with the Founders Day event.

Member Ken Patterson gave a presentation discussing the creation of theme categories, advertising on the City's website and promoting the event in the City's newsletter. Window posters and yard signs could also be used to advertise the event. Member Patterson also discussed prizes for the winning scarecrows and creating a display during the Founders Day event.

Members Ken Patterson and Amber Pattenon volunteered to head the Scarecrow Committee and create an action plan.

The Board also discussed getting commercial businesses involved as well as local schools.

MOTION: A motion was made by Member Rizos, seconded by Member Turnbow to recommend Members Ken Patterson and Amber Pattenon to lead the Committee for the Scarecrow Contest. The motion passed by a 5 to 0 vote.

4. Discuss updates to the parks for the City's Comprehensive Plan to include:

- **Obtaining land for community parks**
- **Entrances to the City**
- **Parks and open space trail plan**
- **NTMWD land**

Development Services Director Joe Hilbourn gave a presentation discussing the needs the Parks Board should consider for the Comprehensive Plan update. He stated the Comprehensive Plan will consider the needs of the City for the next 10 to 15 years. Mr. Hilbourn stated the Board should also consider whether additional land acquisition was needed for additional parks and how the additional land could be acquired.

Member Turnbow discussed providing trails for pedestrians as well as horses and identifying markers for those trails.

Chairman Rhoads asked about funding for any projects proposed within the Comprehensive Plan.

Development Services Director Hilbourn stated that all proposals within the Comprehensive Plan update would be reviewed and approved by the City Council.

The Parks Board discussed horse trails and connecting those throughout the community.

Member Turnbow and Rizos suggested having a workshop where the Board could tour and look at various parks and trails throughout the City.

The Board agreed to call a special meeting for May 6 at 7:00AM to have a driving tour with Development Services Director Joe Hilbourn to look at various locations throughout the City and discuss park updates to the Comprehensive Plan.

5. Update from Member Brenda Rizos regarding the committee that was formed for an indoor arena on the leased North Texas Municipal Water District property.

Member Rizos stated research is being done on different riding arenas and other committee members will be assisting in writing grants that best address the needs and the cost associated with a riding arena. Member Rizos stated that she would update the Board as more information becomes available.

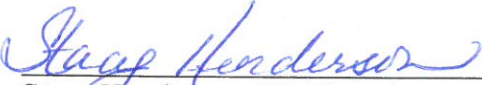
6. Adjournment.

MOTION: A motion was made by Vice Chairman Vanhorn, seconded by Member Rizos to adjourn the meeting at 8:42pm. The motion passed by a 5-0 vote.



David Rhoads, Chairman

ATTEST:



Stacy Henderson, City Secretary